

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 20, 2024

A meeting of the Board of Trustees was convened on June 20, 2024 at 1:00 pm in the Grand Ballroom of MLK Jr. University Union, Eastern Illinois University, Charleston, Illinois. Mr. Chris Hicks, Chair presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Mr. Biernbaum	Present
Ms. Edwards	Present
Ms. Everett	Present
Ms. Madigan	Present
Mr. Timi Ngoboh	Absent
Dr. Ranchoero	Present
Mr. Hicks	Present

Also present were the following:

Dr. Jay Gatrell, President
Dr. Ryan Hendrickson, Provost and Vice President for Academic Affairs
Mr. Matt Bierman, Vice President for Business Affairs
Mr. Mike Hutchinson, Director of Business Services/Treasurer
Dr. Anne Flaherty, Vice President for Student Affairs
Ms. Mindy Spencer, Vice President for University Advancement
Mr. Josh Norman, Vice President for Enrollment Management
Mr. Austin Hill, General Counsel
Ms. Cindy Hutchison, Assistant Secretary, Board of Trustees

Report from Board Chair

Chair Hicks welcomed the Trustees and all others to the Board meeting. He thanked former Chair Madigan for her years of service to the Board and presented her with a token of appreciation.

Committee Reports

Executive/Planning Committee

Mr. Hicks shared an update given by President Gatrell during the committee meeting. The 2% increase from Springfield is positive in the current environment. EIU will also be receiving Veteran's Waiver Program dollars for the first time in years as well as a Mental Health Action Grant. The push to have community college bachelor's degrees and licensures have both been unsuccessful. NCAA and the Power Five college athletics conferences have reached a settlement. Fair Labor Standards Act (FLSA) set new requirements on exempt employees with an August target date to implement the changes; positions have been identified that will remain exempt status and require increased salaries – others will move to hourly pay (biweekly). Ms. Ameenah Morris was introduced to the Board, she will be the next Student Trustee effective July 1, 2024. Brittany Tierney was introduced as the new Director of Admissions.

Finance/Audit Committee

Dr. Rancho shared VP Bierman's report noting two positions have been filled; Ronnie Spurgeon was hired as Director of Environmental Health & Safety and Eric Wahls as Interim Director of Facilities Planning and Management. He gave an update on the line-item status report and shared the three purchase approvals to be voted on, as well as the FY25 Preliminary Budget and Non-Indentured Reserves. Facilities are currently working on parking lots, the Student Rec Center, Science Building, Greek Court roof repairs from storm damage, the utility tunnel, and Facilities Reinvestment Plan. The FY25-26 Audit Schedule, FY25-26 Resource Schedule, and FY24 Risk Assessment Summary were presented by Natalee Black.

University Advancement and Alumni Relations Committee

Ms. Everett shared an update given by VP Spencer outlining an Advancement Structure & Staffing Plan in preparation for a capital campaign. The proposed campaign for Eastern Illinois University is titled "Today.Tomorrow.Together". FY24 gifts are down compared to FY23 but donor numbers are up, bearing in mind that the report did not include pledges to date, Gift-In-Kind or Champions Weekend. Alumni Services will hold a Board meeting July 27 as well as various events over the summer months. Homecoming will be September 30 - October 5 with a 50th reunion on Friday, October 4. EIU Foundation Board will hold their Board meeting on June 27/28, 2024. As of April 30, 2024, the Endowment value equals \$100.4 mil.

Academic and Student Affairs Committee

Mr. Hicks shared an update given by VP Hendrickson, who reported that the Higher Learning Commission (HLC) will be visiting campus September 30 – October 1, 2024. The HLC Assurance Argument and 5 Criteria are as follows: 1. Mission; Integrity - Ethical and Responsible Conduct; 2. Teaching and Learning – Quality, Resources, Support; 3. Teaching and Learning – Evaluation and 4. Improvement; Institutional Effectiveness, Resources and Planning. Dr. Jeff Stowell is serving as EIU's HLC Accreditation Liaison Officer. 108-page document was submitted late May. VP Flaherty gave a

brief update on the EIU Food Pantry and presented information on the New Student Orientation held at Olive-Harvey College in Chicago on June 17. A second one is planned for July 16 in Oak Park, IL.

Action Items

- A. Ms. Madigan moved to approve the minutes of the April 19, 2024 meeting. Ms. Baurer seconded the motion. By unanimous vote, motion carried.

- B. 1. Ms. Everett moved to approve Greek Court Construction & Maintenance. This purchase is for replacing the Greek Court roofs, not to exceed \$535,810.00. Dr. Rancho seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Ms. Madigan	Yes
Mr. Ngoboh	Absent
Dr. Rancho	Yes
Mr. Hicks	Yes

Motion carried.

- 2. Dr. Rancho moved to approve Fine Line Print & Mail Services. This purchase is for printing and direct mail services for various departments across campus. This request is to increase the not to exceed amount from \$350,000 to \$450,000 for the remainder of the renewal term, through June 30, 2025. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Ms. Madigan	Yes
Mr. Ngoboh	Absent
Dr. Rancho	Yes
Mr. Hicks	Yes

Motion carried.

3. Ms. Madigan moved to approve StarRez Housing Management System-Change Order. Original approval was for an estimated 4.5-year total of \$394,940. Requesting to add \$4,500 for an additional 300 beds to be included in our bed count. Estimated 4.5-year total of \$399,440. Ms. Everett seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Ms. Madigan	Yes
Mr. Ngoboh	Absent
Dr. Rancho	Yes
Mr. Hicks	Yes

Motion carried.

- C. Ms. Baurer moved to approve the FY25 Preliminary Budget. Dr. Everett seconded the motion. By unanimous vote, motion carried.
- D. Ms. Madigan moved to approve the Non-Indentured Reserves. Ms. Everett seconded the motion. By unanimous vote, motion carried.
- E. Ms. Everett moved to approve the 2024 Board Meeting Calendar Revisions & 2025 Board Meeting Calendar. Ms. Madigan seconded the motion. By unanimous vote, motion carried.
- F. Ms. Baurer moved to approve the Tenure Recommendation of Dr. Ngozi Onuora, incoming chair of the Department of Teaching, Learning & Foundations effective with the 2024-2025 academic year. Ms. Edwards seconded the motion. By unanimous vote, motion carried.
- G. Ms. Madigan moved to approve the Conveyance of Buckler Farms to EIU Foundation. Ms. Baurer seconded the motion. By unanimous vote, motion carried.
- H. Ms. Everett moved to approve the Multi-Year Personnel Contract – Intercollegiate Athletics of Ms. Tara Archibald, Head Softball Coach. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

Information Items

President’s Report

President Gatrell introduced Mr. John Blue, SDIO to give an update on Inclusive Excellence at EIU.

Mr. Blue has created a council titled Belonging, Access & Equity Council (BAEC) consisting of various representatives across campus and in the Charleston community. Their mission statement: “The EIU Belonging, Access, and Equity Council (BAEC) shall work to empower the campus community in its mission to offer superior and accessible education by promoting the equitable practices that foster inclusion and cultivate a strong sense of belonging for all members of the campus and its community partners.” Mr. Blue along with members of the BAEC will work to create The You Belong 2028 – Strategic Diversity Plan (starting September 2024) with initiatives as follows: EIU Campus Accessibility Map Update; Rebrand /Revamp Strong M.A.N; Revitalization Strong S.H.E; The Village Project at EIU; Podcast Launch (The Belonging BLUEprint); Inaugural EIU MLK Jr. Community Breakfast.

Reports from Constituencies

None

Summary of Purchases \$100,000 - \$249,000 and Exempt Purchases

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Ellucian Company, L.P.	Banner License & Maintenance	(A)	\$1,670,505.00
EBSCO Information Services	Library Subscriptions	(B)	\$480,000.00
University of Illinois	CARLI Database & eBooks	(C)	\$380,000.00
Advanced Commercial Roofing	Lantz Roof Replacement	(D)	\$279,600.00
Advanced Commercial Roofing	Buzzard Roof Replacement	(E)	\$241,570.00
Public Broadcasting Service	PBS Programming	(F)	\$170,251.00
Mythics LLC	Oracle Software Agreement	(G)	\$161,112.98
United States Postal Service	Postage Meter Postage	(H)	\$150,000.00
Office of Auditor General	FY24 Income Fund Audit Costs	(I)	\$142,054.00
Office of Auditor General	FY25 Income Fund Audit Costs	(J)	\$142,054.00
Carl Zeiss Microscopy	Microscope	(K)	\$120,000.00
Office of Auditor General	FY24 Federal Fund Audit Costs	(L)	\$111,704.00
Office of Auditor General	FY25 Federal Fund Audit Costs	(M)	\$111,704.00

A) Sole Source EIUMEM2502; Original BOT Approval NTE \$3,173,834.00 term: 7/1/24-6/30/29, April 2024

(B) IPHEC Contract #2010LBM; Exempt per VB1d of Board Regulations

(C) Exempt per Procurement Code

(D) Construction IFB #EIUMRW2415; Original BOT Approval NTE \$400,000, April 2024

(E) Construction IFB #EIUMRW2412; Original BOT Approval NTE \$280,000, June 2023

(F) Exempt per Procurement Code

- (G) IPHEC Contract #IPHEC1807; Exempt per VB1d of Board Regulations
- (H) Exempt per Procurement Code
- (I) Exempt per Procurement Code
- (J) Exempt per Procurement Code
- (K) IPHEC Contract #1SLE1601; Exempt per VB1d of Board Regulations
- (L) Exempt per Procurement Code
- (M) Exempt per Procurement Code

University Highlights

University Highlights were provided as well as spotlight events around campus. An EIU Spirit Rock has been added to the campus landscape on the northwest side of the MLK. Jr. University Union. It provides a space for students to express themselves, increase school spirit and foster connection in the campus community. Blue Adirondack chairs have also been added to the quad and an EIU mural.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned at 1:49 p.m.