

**MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 23, 2023

A meeting of the Board of Trustees was convened on June 23, 2023 at 11:30 a.m. in the University Ballroom of the Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Ms. Joyce Madigan, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer Present
Ms. Edwards Present
Ms. Everett Present
Mr. Hicks Present
Ms. Madigan Present
Mr. Mellott Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Executive Vice President for Academic Affairs
Mr. Matt Bierman, Vice President for Business Affairs
Mr. Mike Hutchinson, Director of Business Services/Treasurer
Dr. Anne Flaherty, Vice President for Student Affairs
Dr. Ken Wetstein, Vice President for University Advancement
Mr. Austin Hill, General Counsel
Ms. Judy Gorrell, Executive Assistant to the President and Assistant Secretary, Board of Trustees

Executive Session

Mr. Mellott moved that the Board of Trustees convene in Executive Session to consider employment of employees, collective negotiating matters and executive session minutes as permitted by Section 2.C.1, 2 and 21 of the Open Meetings Act. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

Report from Board Chair

Chair Madigan welcome everyone to the Board meeting. She read a proclamation for Dr. David Glassman:



A Proclamation

Before the Board of Trustees of Eastern Illinois University — a **Proclamation** recognizing the contributions and achievements of Eastern Illinois University's 12th President **Dr. David M. Glassman**

OFFERED THIS 23rd DAY OF JUNE, YEAR TWO THOUSAND AND TWENTY-THREE:

Whereas, Dr. Glassman has served Eastern Illinois University as its 12th President since June 2015 with dignity, pride, determination, humility, creativity, confidence, and with unbridled enthusiasm, exuberance, and ambition;

And Whereas, throughout Dr. Glassman's life, he has remained a steadfast devotee and advocate of higher education and its powerful impact on students, families, and communities throughout the State of Illinois, the United States of America and the world;

And Whereas, Dr. Glassman has worked to enhance the reputation and respect for Eastern Illinois University through his perpetual advocacy, faithfully promoting EIU and serving as a strong advocate for the University among stakeholders throughout Illinois and beyond;

And Whereas, Dr. Glassman provided sound judgement and passionate leadership to Eastern Illinois University's units, departments, programs and services, and most importantly its people, leading to EIU experiencing renewed growth, purpose, progress during his tenure;

And Whereas, Dr. Glassman has furthered EIU's mission, vision, and values across campus, within the community, and throughout the region by way of his robust and consequential involvement and strategic advancement of EIU working with various local and provincial businesses, organizations, and institutions as a means to their shared, reciprocal success;

And Whereas, for Dr. Glassman's enduring enthusiasm and support for Eastern Illinois University's ALL IN brand and character, and for those who enhance EIU's strong reputation through their work, disposition, and dedication, he established the Presidential Distinguished Service Award to recognize and reward those employees whose day-to-day contributions extraordinarily enrich EIU's culture and atmosphere;

And Whereas, Dr. Glassman, throughout his tenure as Eastern Illinois University's President, has helped position the university to fulfill its critical mission of serving its students and regional communities in the best capacities possible while maintaining an institution conducive to attracting and developing quality students, faculty, and staff;

And Whereas, Dr. Glassman has helped Eastern Illinois University become a regional model for growth and development in the State;

Now, Therefore Be It Resolved That the current members of Eastern Illinois University's Board of Trustees, along with the university's administrators, faculty, staff, and students, do hereby express their utmost gratitude to Dr. Glassman for his guidance and dedicated service to Eastern Illinois University. His tremendous commitment to Eastern Illinois University and its student success initiatives will be missed by the university's faculty, staff, students, administrators, executives, and board members.

Ms. Joyce Madigan, Board Chair

Chair Madigan presented a gift to Mr. Connor Mellott for his service on the Board this past year. Mr. Mellott thanked the Board, especially President Glassman and Chair Madigan.

Chair Madigan announced that effective July 1, 2023, Mr. Josh Norman will be the Vice President for Enrollment Management and that Dr. Ryan Hendrickson will be the Interim Provost and Vice President for Academic Affairs.

Committee Reports

University Advancement and Alumni Relations Committee

Vice President Wetstein reviewed the organizational chart and core functions for the Advancement division. Vice President Wetstein shared information on fundraising through May 31, 2023. Nearly \$4.7 million in gifts have been receipted from nearly 3400 donors. Mr. Jonathan McKenzie, Chief Operating Officer of the EIU Foundation, presented an annual report on behalf of the EIU Foundation. Ms. Amber May, Executive Director of Alumni Services, presented an Annual Report from the Alumni Association. Vice President Wetstein concluded the presentation by identifying the key objectives for the University Advancement division in FY24.

Finance/Audit Committee

Ms. Everett reported that Dr. Glassman gave an Internal Auditor Report left by Mr. Chifundo Bilitiwa who left EIU to accept a position at Ball State. VP Bierman discussed the FY24 Preliminary Budget, the Banking Resolutions and Certificate of incumbency, and Non-Indentured Reserves. The Final FY24 Budget and the FY25 Budget Projections will be presented in the September Board meeting. The Purchase Approvals that will be on the agenda as action items this afternoon include the Buzzard Hall Singled Roof Replacement and the Lantz Emergency Generator. There was a discussion of the Summer Facilities Projects.

Executive/Planning Committee

President Glassman provided a Springfield update and provided an update of the Commission on Equitable Public University Funding. Mr. Josh Norman provided an Enrollment Management update. There was a discussion about the November Board Meeting. The meeting scheduled for November 10 may be rescheduled to November 17 and this recommendation will be on the agenda

this afternoon for an action item. Faculty, as part of their UPI agreement, will be getting a Parental Leave Benefit. Chair Madigan stated that all employees should have a Parental Leave Benefit, to the extent possible.

Academic and Student Affairs Committee

Vice President Flaherty discussed the changes and updates with Convocation. She also provided the Trustees with a Spring Student Life Recap which included Prowlin' with the Prez Bingo, EIU Goats, Greek Week Service Day, and the Student Action Team's travel to Springfield.

Board Regulations – No report

Action Items

- A. Ms. Edwards moved to approve the minutes of the Board meetings on April 21, 2023 and May 4, 2023. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
- B. Mr. Mellott moved to approve the Executive Session minutes and accept the recommendation of board counsel to maintain the confidentiality as to all parts of the minutes for November 12, 2021, January 21, 2022, April 22, 2022, June 24, 2022, September 9, 2022, January 20, 2023 and April 21, 2023 and release the minutes for January 28, 2023 and January 30, 2023. By unanimous vote, motion carried.
- C. Ms. Baurer moved to approve the FY24 Preliminary Budget. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
- D. Ms. Edwards moved to approve the Banking Resolutions and Certificate of Incumbency. Mr. Mellott seconded the motion. By unanimous vote, motion carried.
- E. Ms. Edwards moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982. Board approval is requested to increase/(decrease) reserves as follows: Capital Projects: Lantz Generator - \$400,000, Buzzard Roofing - \$300,000, Plumbing Dead Ends - \$500,000, Lantz Weight Room Roofing - \$250,000, O'Brien Masonry - \$100,000, Booth Library Masonry - \$100,000, Physical Science Condensate Piping - \$200,000, Elevator Upgrade - \$100,000, and Campus Master Plan - \$100,000. Re-authorization of capital project reserves is being requested for Capital Projects – Old Main Corridors, Science Building Renovations, Lantz Water Infiltration, and Building Security Upgrades. Per the Guidelines, any remaining balance will revert to the Income Fund. Ms. Everett seconded the motion. By unanimous vote, motion carried.
- F. Ms. Edwards moved to approve the Buzzard Shingled Roof Replacement at a cost not to exceed \$280,000.00. An IFB will be conducted in accordance with the State of Illinois Procurement Code to determine the lowest responsive, responsible bidder for this project. The fund source is Renovations and Alterations. Ms. Everett seconded the motion.

Roll was called and vote was as follows:

Ms. Baurer	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Mellott	Yes
Ms. Madigan	Yes

Motion carried.

- G. Ms. Edwards moved to approve the purchase of an Emergency Generator for Lantz Arena at a cost not to exceed \$370,000.00. Bids were received from Commercial Electric and Bodine Electric and are currently in process. The IFB includes a 17% BEP goal. The fund source is Renovations and Alterations. Mr. Hicks seconded the motion.

Roll was called and vote was as follows:

Ms. Baurer	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Mellott	Yes
Ms. Madigan	Yes

- H. Ms. Everett moved to approve the EIU Strategic Plan 2028. The University developed a comprehensive Strategic Plan that focuses on four overarching themes: Achieve, Engage, Create, and Resource. Ms. Baurer seconded the motion. By unanimous vote, motion carried.
- I. Ms. Everett moved to approve a multi-year contract for Jason Anderson, Head Baseball Coach, for five years, beginning July 1, 2023 and terminating on June 30, 2028, with annual salary of \$80,000 with usual terms offered to EIU's coaches. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
- J. Mr. Hicks moved to reschedule the November 10, 2023 Board meeting to November 17, 2023. Ms. Everett seconded the motion. By unanimous vote, motion carried.
- K. Ms. Baurer moved to approve the 2024 Board Meeting Calendar: Friday, January 19, 2024, Friday, April 19, 2024, Friday, June 21, 2024, Saturday, June 22, 2024 (Board Retreat), Friday, September 6, 2024, and Friday, November 8, 2024. Meetings are subject to change with adequate notice. All regular meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. The location for the Board Retreat is TBD. Mr. Hicks seconded the motion. By unanimous vote, motion carried.

Information Items (continued)

President's Report

Dr. Glassman introduced Chief Marisol Gamboa who will present the President Report on EIU's Law Enforcement Therapy Dog.

Chief Gamboa introduced Officer Penny, a one-year old Foxhound/Beagle mix. Officer Penny graduated from Paws and Stripes College and is the only LEO Therapy Dog in Coles County. Officer Penny is trained and can be used in law enforcement for on-scene response at major traffic accidents, sex assault, and suicide, as well as forensic interviewing, assisting the States Attorney by attending depositions of victims/witnesses, assist the local Court System with the ability to be present during any child testimony for trial, criminal or civil cases, relocating families of domestic violence, immediate response to crisis incidents involving victims of crimes, such as school shootings, or any other violent acts, community engagement, and any stressful situation, such as mid-terms, finals, etc. The benefits of using a Therapy Dog: Therapy Dogs neutralize negative perceptions of police, and bridge the gap between law enforcement and community. Therapy Dog teams allow police interviewers the opportunity to create a positive shift, which leads to cooperation and communication of events/story of what happened, and increase in serotonin and dopamine levels.

Reports from Constituencies

Faculty Senate – No report

Staff Senate – No report

Student Government (SG)

Ms. Lucy Ade gave a brief report. Student Government is planning a special election, and currently there are a lot of candidates. The first event sponsored by Student Government is Prowlin with the Prez scheduled for September 1. Many of the activities for Student Government are still in the planning phase. Ms. Ade thanked the Board and Chair Madigan.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
EBSCO	Library Books, Periodicals and Electronic Resources	(A)	\$485,000.00
Univ of IL CARLI	Electronic Resources	(B)	\$365,000.00
Pearson Education	Textbooks	(C)	\$400,000.00
McGraw Hill Education	Textbooks	(D)	\$400,000.00
Cengage Learning	Textbooks	(E)	\$400,000.00
John Wiley and Sons	Textbooks	(F)	\$110,000.00
Sage Publication	Textbooks	(G)	\$110,000.00
Macmillan Holdings	Textbooks	(H)	\$200,000.00

WW Norton	Textbooks	(I)	\$125,000.00
MBS Textbook Exchange	Textbooks	(J)	\$100,000.00
Gordon Food Service	Dining Food and Supplies	(K)	\$2,850,503.00
AstroTurf	Football field turf replacement	(L)	\$656,000.00
Quality Custom Distribution	Dining Food and Supplies	(M)	\$240,700.00
D2L Ltd.	Learning Management System	(N)	\$140,086.74
City of Charleston	Fire Protection	(O)	\$397,715.75

- (A) IPHEC Contract #2010LBM; Exempt per VB1d of Board Regulations
- (B) Exempt per Procurement Code
- (C) IPHEC Contract #2313TXBK; Exempt per VB1d of Board Regulations
- (D) IPHEC Contract #2311TXBK; Exempt per VB1d of Board Regulations
- (E) IPHEC Contract #2303TXBK; Exempt per VB1d of Board Regulations
- (F) IPHEC Contract #2306TXBK; Exempt per VB1d of Board Regulations
- (G) IPHEC Contract #2034LBM; Exempt per VB1d of Board Regulations
- (H) IPHEC Contract #2309TXBK; Exempt per VB1d of Board Regulations
- (I) IPHEC Contract #2317TXBK; Exempt per VB1d of Board Regulations
- (J) IPHEC Contract #2310TXBK; Exempt per VB1d of Board Regulations
- (K) IPHEC Contract #JMT201707; Exempt per VB1d of Board Regulations
- (L) IPHEC Contract #2206GAL; Exempt per VB1d of Board Regulations
- (M) Exempt per Procurement Code
- (N) IPHEC Contract #2205GAL; Exempt per VB1d of Board Regulations
- (O) Exempt per Procurement Code

University Highlights

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned at 2:15 p.m.