



Report
to the
Board of Trustees

June 25, 2021

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EIU'S MISSION STATEMENT

Eastern Illinois University is a public comprehensive university that offers superior, accessible undergraduate and graduate education. Students learn the methods and results of free and rigorous inquiry in the arts, humanities, sciences, and professions, guided by a faculty known for its excellence in teaching, research, creative activity, and service. The University community is committed to diversity and inclusion and fosters opportunities for student-faculty scholarship and applied learning experiences within a student-centered campus culture. Throughout their education, students refine their abilities to reason and to communicate clearly so as to become responsible citizens and leaders.



III. REPORTS

A. Report from the Board Chair

B. Committee Reports

Executive/Planning Committee

Joyce Madigan, Chair

University Advancement/Alumni Relations Committee

Martin Ruhaak, Chair

Finance/Audit Committee

Christopher Hicks, Chair

Academic/Student Affairs Committee

Phillip "P.J." Thompson

Civil Service Merit Board

Joseph Dively, Chair

Board Regulations

Executive/Planning Committee

Note: All trustees are members of all committees.

IV. ACTION ITEMS

A. Approval of Minutes

April 23, 2021 Board Meeting

B. Executive Session Minutes

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. FY 2022 Preliminary Budget and FY 2023 Budget Projections

Attached is the FY 2022 Preliminary Budget and FY 2023 Budget Projections. Also included is the FY 2023 Capital Budget Summary.

It is recommended that the Board of Trustees approve the FY 2022 Preliminary Budget and the FY 2023 Budget Projections.

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

C. FY 2022 Preliminary Budget Approval and FY 2023 Budget Projections

The Budget Process

Each year, Illinois public universities define their appropriated and income funds budget requirements. The process follows this approximate timetable:

- Operating and capital budget projections as reviewed by the Board of Trustees in June, 2021 for FY 2023 will be sent to the Illinois Board of Higher Education (IBHE) by October 15, 2021. The contents of these requests will be articulated in detail in Eastern's Resource Allocation Management Plan—RAMP—document.
- IBHE staff members meet in late October with each public university to discuss local and state-wide issues and priorities.
- The IBHE issues its recommendations to universities in early December. These recommendations are made available to the Governor's office.
- Eastern's recommended appropriation for FY 2023 is published by the IBHE in late January.
- The Governor presents budget recommendations in the annual State of the Budget address, normally given in February.
- Universities prepare and submit Illinois State Legislature (ISL) forms and narrative to the General Assembly offices within 48 hours after the Governor's budget address. The ISL document provides budgetary and descriptive statistics about the operation of the University.
- University presidents and senior staff provide testimony regarding their budget requests before the House and Senate Appropriations Committees in March through May.
- Eastern's appropriation bill is drafted in late April or May.
- On or about May 31, the General Assembly finalizes appropriations for the ensuing fiscal year that starts on July 1.
- The Governor signs the appropriation bill on or about July 1.
- The appropriated funds are available to the university by early July.

Prevailing Economics, Budget Assumptions, Year-over-Year Revenue and Expenditure Category Variance Discussion, and Significant Budgetary Initiatives

Eastern's appropriated funding (General Revenue Funds (GRF), primarily from tax revenues, and, Educational Assistance Funds (EAF), from gambling proceeds) peaked in FY 2002. At that time, about two-thirds of Eastern's total appropriated/income funds came from GRF, while the remaining one-third came from income funds (primarily from tuition revenues). Eastern's FY 2021 appropriation came from EAF and was below FY 2001–03 levels. In FY 2021 EAF funding represented approximately 50% of the University's total appropriated/income funds. EIU's projected state appropriation for FY 2022 is \$41,424,300, flat from its FY 2021 appropriation. For FY 2023 we have structured a budget request that anticipates a 5% appropriation increase.

EIU enrollment management, admissions, financial aid, marketing, and academic staff have been strategically working to increase enrollments.

State statutes require governing board approval of operating budgets prior to the beginning of a fiscal year. We are requesting the approval of the FY 2022 preliminary financial plan and the FY 2023 budget projections.

Program Priority Requests

Each year the university requests targeted funds for strategic initiatives. The following Program Priority Requests (PPRs) integrate the IBHE's *Public Agenda for College and Career Success*, the university's strategic plan adopted in FY 2012, and various criteria of the Performance Funding Model.

IBHE describes its *Public Agenda for College and Career Success* as "the pathway to one Illinois, where all residents have affordable access to high-quality educational opportunities that prepare them for the jobs of the present and the future." The *Public Agenda* was developed at the direction of the General Assembly and was formulated through the "collaboration of literally hundreds of stakeholders in higher education" over a two-year period.

The *Public Agenda's* goals for Illinois higher education are:

- a. Increase Educational Attainment
- b. Ensure College Affordability
- c. Address Workforce Needs
- d. Enhance Economic Growth

The EIU Strategic Plan's Six Strategic Themes embrace the following:

- a. Academic Excellence
- b. Global Competition and Changing Demographics
- c. Emerging Technologies
- d. Campus and Community Life
- e. Financial Sustainability
- f. Marketing and Communication

Performance Funding Measures:

In accordance with Public Act 97-320 (HB 1503), performance metrics accomplish the following:

- a. Reward performance of institutions in advancing the success of students who are:
 - Academically or financially at risk.
 - First generation students.
 - Low-income students.
 - Students traditionally underrepresented in higher education.
- b. Recognize and account for the differentiated missions of institutions of higher education.
- c. Focus on the fundamental goal of increasing completion.
- d. Recognize the unique and broad mission of public community colleges.
- e. Maintain the quality of degrees, certificates, courses, and programs.

The following Program Priority Requests, in support of the *Public Agenda*, the university's strategic objectives, and Performance Funding metrics are submitted to the Board of Trustees as part of the FY 2023 budget projections.

(Program Priority Requests – continued)
Academic Base Support—\$1,650,000

This PPR provides academic base support to enable the university to recognize and enhance first-choice programs at the undergraduate and graduate levels. It supports Eastern’s Academic Excellence goal by aiding us to create a culture of rigor and to embed integrative learning opportunities systemically in our curricula. It also supports Illinois Public Agenda goals #1 and #3, which call on higher education institutions to increase educational attainment and the number and quality of post-secondary credentials.

In the strategic planning process, faculty, staff, and students established academic excellence as a key priority. One way to implement this directive and to enhance EIU’s academic reputation is to identify and support first-choice programs that offer students high-caliber learning opportunities, to apply what they learn, and to secure employment or further their education.

First-choice programs recruit students with exemplary credentials, attracting them because the programs have a proven reputation for:

1. Offering a cutting-edge curriculum designed to help students develop and refine the knowledge and skills demanded in the workplace;
2. Connecting them to faculty members known for their teaching, research/creative activity, and service;
3. Requiring them to work collaboratively with their peers and their teachers; and
4. Enriching their academic experience with a diverse array of opportunities that require them to apply, transfer, and reflect on what they learn in the classroom and outside of it, including research projects, internships and practica, study abroad, service learning, and so on.

These characteristics of first-choice programs, in turn, enable graduates to be strong competitors for jobs and graduate school placement.

The funds requested for this academic base support PPR would be directed at three key areas crucial to establishing first-choice programs: providing scholarships to the best students EIU can enroll; retooling curricula to systematically embed integrative learning opportunities and improve the skills employers demand, including communication and problem-solving skills; and provide individualized advising, tutoring, mentoring, research/creative activity, career counseling, and internship and job placement.

In addition to aiding EIU to create a culture of rigor and to enhance its reputation, this request supports *Illinois Public Agenda* goals and performance metrics that call on universities to increase educational attainment and the number and quality of post-secondary credentials.

Budget Detail:

12 Faculty	\$	800,000
4 Support Staff		160,000
Contractual Services (includes scholarships)		365,000
Commodities		50,000
Travel		25,000
Equipment		250,000
Total Budget	\$	<u>1,650,000</u>

(Program Priority Requests – continued)
Deferred Maintenance—\$1,978,421

The physical learning environment is critical to student retention. Many of our academic buildings are more than 50 years old and still have their original heating, ventilation and air conditioning (HVAC), plumbing, electrical equipment, doors and windows.

This funding request would increase the annual state appropriation for deferred maintenance to approach the annual recommended deferred maintenance target of 2.5% of the current replacement value (CRV) of campus buildings. EIU’s FY 2020 CRV stood at \$727 mil including infrastructure. Therefore, an annual budget of \$18 mil is necessary to halt additional accumulation of deferred maintenance. (Note that this amount is simply to stop the growth of deferred maintenance. It will not reduce the present accumulated amount, which at June 30, 2020, was estimated at \$288 mil, including utilities infrastructure systems.)

One measure of deferred maintenance needs is called the Facility Condition Index (FCI) and is calculated by dividing the accumulated deferred maintenance by the replacement value (CRV). At last measure, the EIU FCI stands at 40% (\$288 million divided by \$727 million). An ideal target for higher education facilities is an FCI of 5% or less. *An FCI greater than or equal to 15% is considered serious and indicative of a campus in poor condition.* The university tracks and adjusts its estimate of the FCI on an annual basis. If funded, this PPR will help allow the university to gradually reduce the FCI over time.

Budget Detail:

Permanent Improvements	\$ 1,978,421
Total Budget	<u>\$ 1,978,421</u>

(Program Priority Requests – continued)

Recruitment and Retention in a Diverse Learning Environment—\$402,000

This request supports interrelated initiatives to improve the recruitment and retention of a diverse faculty, professional staff, and student body. It also reflects objectives that emerged through the recently completed strategic planning process. This planning process involved a cross-section of members of campus—faculty members, professional staff, students and members of the community—who considered how Eastern may enhance its efforts to respond to the changing demographics of Illinois college students and to prepare all students for global competition.

- Fund instructional materials and enrollment fees in higher education professional development seminars for faculty and staff participants in the University Professional Enrichment Program. This reinstated initiative fosters advancement opportunities for members of our campus, including members of groups who may be underrepresented in leadership positions.
- Design and deliver an enhanced dual career program for the spouses and partners of faculty and professional staff. This program supports the recruitment and retention of highly qualified faculty and professionals to a region of Illinois with increasingly fewer professional employment opportunities.
- Strengthen support services that serve students with significant personal and psychology issues and also those with disabilities.
- Reinstated support for two Visiting Distinguished Faculty Members or Visiting Distinguished Community Leaders who will enrich the campus climate with their knowledge and expertise on the issues affecting members of underrepresented and underserved groups.
- Design and pilot the Student Conflict Intervention teams and the Conflict Resolution Certificate Program for Students.
- Pilot incubator projects designed by student entrepreneurs that contribute to a richer campus climate that heightens student, faculty, and staff engagement and enhances services to members of underrepresented and underserved groups.

Budget Detail:

Personnel Services—faculty and professional staff	\$ 360,000
Contractual Services	35,000
Instructional materials, commodities	<u>7,000</u>
Total Budget	<u>\$ 402,000</u>

(Program Priority Requests – continued)
Technology Enhancements—\$2,000,000

Three compelling mandates support this funding request: the elimination of a repeated audit finding requiring an off-site data security center for disaster recovery; the creation of a virtual desktop infrastructure; and increasing the density of campus wireless access points.

For several years, the Office of the Auditor General has cited EIU for not having a backup site for its data center. The only affordable move thus far towards remedying this situation has been to find space in existing buildings on campus to house backup data disks (SAN) connected to the main data center via fiber cables. A facility off-campus however would be more desirable. The space would require new computing and network equipment (redundant switches, servers and SAN disks) and an electrical and HVAC upgrade to handle the load. In addition, a backup generator would also be a requirement for a practical fallback site.

This funding request would also support the creation of a virtual desktop infrastructure (VDI). VDI would enable the university to host desktop operating systems within a virtual machine running on servers housed within the ITS data center. Students, faculty and staff would be able to access their virtual desktops at any location or using any machine, always receiving the same experience.

Demand for multimedia-capable high-speed network access for students in classrooms, labs and residence halls continue to grow rapidly. In its current configuration, the academic wireless network in the buildings will not be able to sustain more than two classrooms per access point. The density of the existing access points will need to be quadrupled to meet the anticipated classroom demand.

Budget Detail:

Commodities	\$ 600,000
Equipment	<u>1,400,000</u>
Total Budget	<u>\$ 2,000,000</u>

TABLE 1. REVENUES, EXPENDITURES, AND FUND BALANCES

(All Amounts in Thousands)

FUND SOURCE	FY19 ACTUAL	FY20 ACTUAL	FY21 PROJECTED	FY22 BUDGET	FY22 VS FY21	
					DOLLARS	PERCENT
OPERATING FUNDS:						
Appropriated/Income Funds:						
A. State Appropriations	39,451.7	41,424.3	41,424.3	41,424.3	-	0.0%
B. Tuition and Fees	48,757.9	49,496.6	50,113.3	51,425.5	1,312.2	2.6%
C. Misc Inc (includes excess funds)	870.2	5,813.3	798.1	100.0	(698.1)	-87.5%
D. Waivers	(10,507.0)	(10,246.7)	(10,165.9)	(10,400.0)	(234.1)	2.3%
Total Appropriated, Tuition and Fees	78,572.8	86,487.5	82,169.8	82,549.8	380.0	0.5%
Deduct Expenditures	77,326.0	76,777.3	81,953.4	82,549.8	596.4	0.7%
E. Net Surplus (Deficit)	1,246.8	9,710.2	216.4	-	(216.4)	
Non-Appropriated Revenues						
H. Student Fees	15,738.2	15,149.0	16,860.8	16,635.4	(225.4)	-1.3%
I. Federal (Pell, SEOG) and Other Grants	14,044.1	17,669.0	18,313.8	33,673.5	15,359.7	83.9%
J. Gifts	2,743.6	2,595.4	3,636.0	3,296.8	(339.2)	-9.3%
K. Other Income	2,800.3	1,964.5	1,826.2	1,771.4	(54.8)	-3.0%
L. Housing and Dining Services	17,394.8	16,106.1	17,562.4	20,189.1	2,626.7	15.0%
M. Sales and Services	7,452.1	6,299.9	4,526.9	7,306.8	2,779.9	61.4%
Total Non-Appropriated Revenues	60,173.1	59,783.9	62,726.1	82,873.0	20,146.9	32.1%
Deduct Expenditures	64,944.6	63,608.7	67,761.2	82,873.0	15,111.8	22.3%
O. Net Surplus (Deficit)	(4,771.5)	(3,824.8)	(5,035.1)	-	5,035.1	
ALL OPERATING FUNDS:						
P. Revenues	138,745.9	146,271.4	144,895.9	165,422.8	20,526.9	14.2%
Q. Expenditures	142,270.6	140,386.0	149,714.6	165,422.8	15,708.2	10.5%
R. Net Surplus (Deficit)	(3,524.7)	5,885.4	(4,818.7)	-	4,818.7	

TABLE 2. SUMMARY OF BUDGETED EXPENDITURES -- ALL FUNDS
(All Amounts in Thousands)

Expenditure Class	FY19	FY20	FY21	FY22	FY22 VS FY21	
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	PROJECTED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%
Personnel Services	81,381.1	81,022.5	86,242.6	87,772.1	1,529.5	1.8%
Contractual Services	10,449.8	10,176.7	8,988.1	11,085.5	2,097.4	23.3%
Computer Software	2,064.5	2,293.9	2,231.1	2,213.8	(17.3)	-0.8%
Equipment	924.4	845.0	1,768.4	3,121.6	1,353.2	76.5%
Interest and Principal	3,182.1	2,518.5	1,820.3	1,878.6	58.3	3.2%
Library Books	930.5	749.8	747.5	1,145.8	398.3	53.3%
Permanent Improvements	1,562.9	938.4	571.6	347.6	(224.0)	-39.2%
Repairs and Maintenance	1,099.4	734.9	1,031.4	1,191.3	159.9	15.5%
Scholarships and Awards	18,441.7	20,420.2	24,104.6	34,521.6	10,417.0	43.2%
Commodities	3,128.6	2,972.5	2,932.8	3,606.4	673.6	23.0%
Telecommunications	503.3	491.3	485.8	498.6	12.8	2.6%
Travel	732.2	451.6	71.6	140.9	69.3	96.8%
Utilities	11,808.8	12,414.1	13,018.4	12,441.8	(576.6)	-4.4%
Purchase for Resale	3,144.9	2,592.4	3,319.9	3,344.7	24.8	0.7%
Transfers to reserves	2,383.9	1,196.8	2,093.1	2,112.5	19.4	0.9%
Excess Funds	532.5	567.4	287.4	0.0	(287.4)	-100.0%
Total All Funds Expenditures	142,270.6	140,386.0	149,714.6	165,422.8	15,708.2	10.9%

TABLE 3. SUMMARY OF BUDGETED EXPENDITURES -- STATE APPROPRIATED and TUITION INCOME FUNDS
(All Amounts in Thousands)

Expenditure Class	FY19	FY20	FY21	FY22	FY22 VS FY21 %	
	ACTUAL EXPENDITURES	PROJECTED EXPENDITURES	PROJECTED EXPENDITURES	BUDGETED EXPENDITURES		DOLLARS
Personnel Services	58,767.1	58,536.0	61,808.0	62,453.8	645.8	1.0%
Contractual Services	2,987.0	3,089.1	3,711.5	3,721.8	10.3	0.3%
Computer Software	975.0	660.9	516.4	550.0	33.6	6.5%
Equipment	168.3	158.1	331.0	150.0	(181.0)	-54.7%
Interest and Principal	-	-	-	-	-	0.0%
Library Books	917.0	744.8	745.1	1,137.7	392.6	52.7%
Permanent Improvements	91.5	4.8	4.3	-	(4.3)	-100.0%
Repairs and Maintenance	311.4	170.8	187.6	316.3	128.7	68.6%
Scholarships and Awards	5,300.4	5,591.0	6,419.1	6,420.0	0.9	0.0%
Commodities	781.6	674.4	601.3	739.7	138.4	23.0%
Telecommunications	261.8	256.2	244.4	260.5	16.1	6.6%
Travel	222.4	184.3	14.9	50.0	35.1	235.6%
Utilities	5,690.7	6,251.3	6,619.8	6,000.0	(619.8)	-9.4%
Transfers to reserves	851.8	455.6	750.0	750.0	-	0.0%
Total Appropriated Expenditures	77,326.0	76,777.3	81,953.4	82,549.8	596.4	0.8%

TABLE 4. SUMMARY OF BUDGETED EXPENDITURES -- NON-APPROPRIATED FUNDS
(All Amounts in Thousands)

Expenditure Class	FY19	FY20	FY21	FY22	FY22 VS FY21 DOLLARS	%
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	PROJECTED EXPENDITURES	BUDGETED EXPENDITURES		
Personnel Services	22,614.0	22,486.5	24,434.6	25,318.3	883.7	3.6%
Contractual Services	7,462.8	7,087.6	5,276.6	7,363.7	2,087.1	39.6%
Computer Software	1,089.5	1,633.0	1,714.7	1,663.8	(50.9)	-3.0%
Equipment	756.1	686.9	1,437.4	2,971.6	1,534.2	106.7%
Interest and Principal	3,182.1	2,518.5	1,820.3	1,878.6	58.3	3.2%
Library Books	13.5	5.0	2.4	8.1	5.7	237.5%
Permanent Improvements	1,471.4	933.6	567.3	347.6	(219.7)	-38.7%
Repairs and Maintenance	788.0	564.1	843.8	875.0	31.2	3.7%
Scholarships and Awards	13,141.3	14,829.2	17,685.5	28,101.6	10,416.1	58.9%
Commodities	2,347.0	2,298.1	2,331.5	2,866.7	535.2	23.0%
Telecommunications	241.5	235.1	241.4	238.1	(3.3)	-1.4%
Travel	509.8	267.3	56.7	90.9	34.2	60.3%
Utilities	6,118.1	6,162.8	6,398.6	6,441.8	43.2	0.7%
Purchase for Resale	3,144.9	2,592.4	3,319.9	3,344.7	24.8	0.7%
Transfers to reserves	1,532.1	741.2	1,343.1	1,362.5	19.4	1.4%
Excess Funds	532.5	567.4	287.4	-	(287.4)	-100.0%
Total Non-Appropriated Expenditures	64,944.6	63,608.7	67,761.2	82,873.0	15,111.8	23.3%

Table 5. FY 2023 APPROPRIATED BUDGET PARAMETERS--STATE APPROPRIATED and TUITION INCOME FUNDS
(All Amounts in Thousands)

REVENUES	FY19 ACTUAL REVENUES	FY20 ACTUAL REVENUES	FY21 PROJECTED REVENUES	FY22 BUDGETED REVENUES	FY23 BUDGETED REVENUES	FY23 VS FY22 DOLLARS	FY23 VS FY22 PERCENT
Appropriated/Income Funds							
State Appropriations	\$ 39,451.7	\$ 41,424.3	\$ 41,424.3	\$ 41,424.3	\$ 43,495.5	\$ 2,071.2	5.0%
Tuition and Fees	48,757.9	49,496.6	50,113.3	51,425.5	51,469.7	44.2	0.1%
Misc Inc (includes excess funds)	870.2	5,813.3	798.1	100.0	100.0	-	0.0%
Waivers	(10,507.0)	(10,246.7)	(10,165.9)	(10,400.0)	(10,500.0)	(100.0)	1.0%
Subtotal Income Fund Net Revenues	78,572.8	86,487.5	82,169.8	82,549.8	84,565.2	2,015.4	2.4%
Add: Program Priority State Funds					6,030.4	6,030.4	
Total Appropriated, Tuition and Fees	\$ 78,572.8	\$ 86,487.5	\$ 82,169.8	\$ 82,549.8	\$ 90,595.6	\$ 8,045.8	9.7%
OPERATING EXPENDITURES							
Personnel Services	\$ 58,767.1	\$ 58,536.0	\$ 61,808.0	\$ 62,453.8	\$ 64,299.2	\$ 1,845.4	3.0%
Contractual Services	2,987.0	3,089.1	3,711.5	3,721.8	3,721.8	-	0.0%
Computer Software	975.0	660.9	516.4	550.0	550.0	-	0.0%
Equipment	168.3	158.1	331.0	150.0	150.0	-	0.0%
Interest and Principal	-	-	-	-	-	-	0.0%
Library Books	917.0	744.8	745.1	1,137.7	1,137.7	-	0.0%
Permanent Improvements	91.5	4.8	4.3	-	-	-	0.0%
Repairs and Maintenance	311.4	170.8	187.6	316.3	316.3	-	0.0%
Scholarships and Awards	5,300.4	5,591.0	6,419.1	6,420.0	6,420.0	-	0.0%
Commodities	781.6	674.4	601.3	739.7	739.7	-	0.0%
Telecommunications	261.8	256.2	244.4	260.5	260.5	-	0.0%
Travel	222.4	184.3	14.9	50.0	220.0	170.0	340.0%
Utilities	5,690.7	6,251.3	6,619.8	6,000.0	6,000.0	-	0.0%
Transfers to reserves	851.8	455.6	750.0	750.0	750.0	-	0.0%
Total Operating Expenditures	\$ 77,326.0	\$ 76,777.3	\$ 81,953.4	\$ 82,549.8	\$ 84,565.2	\$ 2,015.4	2.4%
PROGRAM PRIORITY REQUESTS (PPR's)*							
Academic Base Support					\$ 1,650.0	\$ 1,650.0	
Deferred Maintenance					1,978.4	1,978.4	
Recruitment in Diverse Learning Environment					402.0	402.0	
Technology Enhancements					2,000.0	2,000.0	
Total Program Priority Requests					\$ 6,030.4	\$ 6,030.4	
Total Operating and PPR's	77,326.0	76,777.3	81,953.4	82,549.8	90,595.6	8,045.8	9.7%
Net Surplus (Deficit)	\$ 1,246.8	\$ 9,710.2	\$ 216.4	\$ -	\$ -	\$ -	0.0%

* in alpha not priority order

TABLE 6. FY23 OPERATING AND PROGRAM PRIORITY REQUEST PARAMETERS--STATE APPROPRIATED and TUITION INCOME FUNDS
(All Amounts in Thousands)

Expenditure Class	ACADEMIC BASE SUPPORT	DEFERRED MAINT.	RECRUITMENT & RETENTION IN A DIVERSE LEARNING ENVIRONMENT	TECH. ENHANCE.	SUBTOTAL PPR'S	OPERATING BUDGET TABLE 5	TOTAL FY23 OPERATING BUDGET WITH PPR'S
Personnel Services	960.0	-	360.0	-	1,320.0	64,299.2	65,619.2
Contractual Services	-	-	35.0	-	35.0	3,721.8	3,756.8
Computer Software	-	-	-	-	-	550.0	550.0
Equipment	250.0	-	-	1,400.0	1,650.0	150.0	1,800.0
Interest and Principal	-	-	-	-	-	-	-
Library Books	-	-	-	-	-	1,137.7	1,137.7
Permanent Improvements	-	1,978.4	-	-	1,978.4	-	1,978.4
Repairs and Maintenance	-	-	-	-	-	316.3	316.3
Scholarships, Awards, Grants	365.0	-	-	-	365.0	6,420.0	6,785.0
Commodities	50.0	-	7.0	600.0	657.0	739.7	1,396.7
Telecommunications	-	-	-	-	-	260.5	260.5
Travel	25.0	-	-	-	25.0	220.0	245.0
Utilities	-	-	-	-	-	6,000.0	6,000.0
Transfers to reserves	-	-	-	-	-	750.0	750.0
Total--PPR AND OPERATING	1,650.0	1,978.4	402.0	2,000.0	6,030.4	84,565.2	90,595.6

**Eastern Illinois University
FY2023 Capital Budget Summary**

Capital budget funds are requested in two main categories, regular capital and capital renewal. Regular capital projects are larger in scope and are often phased over several years. Regular capital funds can be requested for planning, site improvements, land acquisitions, utilities, construction, remodeling, and moveable equipment. Capital renewal projects are hybrids between a capital construction request and controlled maintenance. Capital renewal projects are usually focused on one particular building system in an attempt to renovate the system without significantly changing the programs in the building. For FY 2023, Eastern proposes the regular capital and capital renewal projects listed below.

Regular Capital Projects	Amount
New Science Building – (Escalation only)	\$ 40,560,600
Upgrade Utilities Infrastructure – Safety & Utilities	41,713,200
Repurpose Steam Production Facilities – Remodel & Rehabilitation	<u>65,653,200</u>
Subtotal	\$ <u>147,927,000</u>
Capital Renewal Projects	
Rehabilitate Life Science/Coleman HVAC and Plumbing – (Escalation only)	3,829,300
Fire Alarm Upgrades, Life Science/Buzzard/Coleman – Safety	5,377,000
Rehabilitate Klehm Hall HVAC and Plumbing – Safety & Rehabilitation	7,105,800
Fire Alarm Upgrades, Old Main/Klehm Hall/Student Services – Safety	1,610,500
Upgrade Electrical Building Distribution – Safety & Utilities	6,764,100
Upgrade Electrical System, Physical Science Building – Safety & Utilities	3,176,400
Replace Campus Compressed Air Distribution Piping – Safety & Utilities	1,981,700
Emergency Power System (EPS), Physical Science – Safety	913,300
Rehabilitate Windows, McAfee – Safety & Rehabilitation	4,183,600
Rehabilitate Windows, Booth Library – Safety & Rehabilitation	<u>1,780,800</u>
Subtotal	\$ <u>36,722,500</u>
Total Capital Projects	\$ <u>184,649,500</u>

Eastern Illinois University

Scope Statement

Category: Planning, Construction, & Equipment – Escalation Costs

New Science Building – Project Number 2023–1

\$ 40,560,600

This project was originally appropriated in FY 2020. This request is to recognize the inflation needs for the project from the original request date if lack of funding delays the project.

The Campus Master Plan identifies the need for a new science building. The recommendation was based on analysis of existing science facilities and the overall demand these departments place on the physical infrastructure. In addition, it was recognized that these academic departments demonstrated a serious space deficiency and are often challenged to provide instruction to students that is representative of current academic and industry practices.

The Campus Master Plan identifies a building site that is on property currently owned by the university. Planning and design costs are estimated to be about \$22.0 million, and construction costs for approximately 104,300 NASF are estimated to be about \$127.4 million. These estimates do not include the cost of equipment for the new building.

The need for a new building is predicated, in part, on an aged 77,600 NASF 1938 Physical Science structure with inadequate ceiling heights that inhibit proper ventilation needs. Once the chemistry labs are relocated to the new facility the existing structure will be repurposed to accommodate Geology/Geography, Physics and Psychology programs that require a lesser degree of ventilation needs.

Additionally, the Life Science building was constructed in 1963 and consists of 66,800 NASF. It does not have adequate lab spaces for modern biology instruction and research needs. Once Life Science is relocated to the new facility, the existing structure will be repurposed to house other departments with less special ventilation needs. Additionally, economics, math, and/or political science departments could be relocated from overcrowded Coleman Hall and Old Main buildings.

The new facility will house the biology and chemistry departments and include teaching and research laboratories, general classroom space, greenhouse and exterior plant biology facilities. It will contain building equipment and systems to provide adequate ventilation, fume control, plumbing, hazardous waste control, lighting and sound control necessary for a 21st-century science lab facility. The building will be constructed with appropriate floor-to-floor heights for the installation of mechanical, electrical and plumbing systems to service these departments. In addition, the building would centralize animal care facilities, presently housed in two campus buildings, to better maintain and efficiently house important living subjects.

In support of the campus vision of highly effective high performance buildings, additional effort in the area of energy efficiency and environmental stewardship is required. Design features resulting in building operational performance approaching near ‘net zero’ must be a part of the base philosophy. It is especially important in wet lab science buildings where approximately 70% of the

New Science Building – Project Number 2023–1, continued

life cycle **operational** cost are utilities driven. For the Eastern Illinois University project, budget allowances for optimized ventilation, tapping distributed heating and cooling, geothermal-based heating and cooling, exhaust heat recovery, passive solar, light harvesting, PV arrays, green roofs, rainwater **harvest**, grey water recycling, wind energy and architectural shading features have been included and will therefore be considered as base infrastructure requirements.

Note that **Table F5** does not include approximately \$10 mil in estimated equipment costs for the new building.

TOTAL Project Budget	\$ 159,397,100
Amount appropriated for FY20	<u>118,836,500</u>
Escalation request	<u>\$ 40,560,600</u>

TABLE F-5
 EASTERN ILLINOIS UNIVERSITY
 BUILDING BUDGET ESTIMATION FORM
 BUDGET YEAR
 2023

New Science Building						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY21 Rates (\$/GSF*)	COST
1) BASE TOTAL		104,274		171,279		70,847.8
a) Instructional lab (wet)		46,107	1.64	75,615	398.14	30,105.4
b) Research lab (wet)		25,548	1.67	42,665	527.35	22,499.4
c) Offices		15,503	1.70	26,355	347.92	9,169.4
d) General		1,650	1.90	3,135	401.72	1,259.4
e) Support		3,316	1.20	3,979	313.89	1,249.0
f) General Classrooms		7,800	1.50	11,700	336.09	3,932.3
g) Special Use (greenhouse)		4,350	1.80	7,830	336.26	2,632.9
2) ADDED COSTS:						17,377.4
a) Historic Preservation Considerations						
b) Green Building Design/LEED Certification Level	Silver					4,250.9
c) Other Energy Efficiencies	Near Carbon Neutral Features					11,001.0
d) Seismic Design						1,417.0
e) High Sophistication Piping						708.5
3) BASE COST						88,225.2
4) ADD ESCALATION COST						26,467.6
a) Escalation (Annual Statewide Average)	10.0%					
b) Escalation (Monthly Statewide Average)	0.833%					
c) Expected Bid Date						
d) Number of Months to Bid Date	36					
5) ESCALATED BUILDING BUDGET						114,692.8
6) ADD 10% FOR CONTINGENCIES						11,469.3
SUBTOTAL, BUILDING BUDGET						126,162.1
ADDITIONAL BUDGET ADDS						
7) A/E FEES						12,616.2
	10%				*	
a) On-Site Observation						
b) Number of Months	42					1,005.8
c) Days Per Week	5					
8) REIMBURSABLES						630.8
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						4,351.4
10) OTHER ADDS						4,000.0
11) ART IN ARCHITECTURE (As Applicable)						630.8
SUB-TOTAL, BUDGET ADDS						23,235.0
GRAND TOTAL, BUILDING BUDGET						149,397.1

Eastern Illinois University

Scope Statement
Category: Safety & Utilities

Upgrade Utilities Infrastructure -- Project Number 2023-2

\$ 41,713,200

The utilities infrastructure at Eastern Illinois University is aged, and major portions of critical service systems are well beyond useful economic life expectancy. The campus has experienced forced outages due to infrastructure failures resulting in loss of use of major facilities to academic, housing and administrative units. Steam distribution and condensate return piping systems, both racked and direct-buried, utility tunnel water distribution mains, sanitary sewage laterals and mains, storm water collection and discharge systems upon which the campus operations depend, require extensive upgrades to restore acceptable service reliability.

In order to approach this challenge, a master design for all utilities would need to be developed. The design would consider all current system conditions, future additional loads expected, location of underground utilities and operational plans which would impact utilities systems. Based upon this comprehensive plan, a project to install the required upgrades, in order of their assigned priority, would be implemented.

SUMMARY OF PROJECT COSTS:

Construction	
Upgrade steam distribution/condensate	\$ 9,000,600
Upgrade domestic water distribution	7,000,500
Upgrade storm and sanitary infrastructure	10,000,600
Escalation (24 months @ 0.833% per month)	5,200,300
Contingency (10%)	<u>3,120,200</u>
Construction Budget including contingency	\$ 34,322,200
A&E Fees (10%)	3,432,200
On-Site Observation	867,700
Reimbursables	723,100
Asbestos	<u>1,153,100</u>
Project Budget	\$ 40,498,300
CDB Fee (3%)	<u>1,214,900</u>
 TOTAL Project Budget	 <u>\$ 41,713,200</u>

Eastern Illinois University
Scope Statement
Category: Remodel and Rehabilitation

Repurpose Steam Production Facilities – Project Number 2023–3

\$ 65,653,200

With the commissioning of the new Renewable Energy Center, steam production capability will no longer be available from the current steam plant location. The operating permit for the campus steam facilities will be assigned to the new production site, and the operating equipment will be decommissioned. The building shell, besides being on the Illinois Historic Preservation listing, is in serviceable structural condition. In addition, its strategic mid-campus location lends itself nicely to being repurposed into a different service use.

This project will correct deferred maintenance issues that exist on the building shell and within the building infrastructure and will repurpose the interior. The Campus Master Plan identifies the repurposed space along with an addition to function as a new one-stop location to house various student support and technology services. Interior space allocation will be constructed to provide two floors of accessible usable office and attendant areas within the existing building footprint, supported by efficient heating, cooling, lighting, and life safety services. Included within this project scope will be exterior landscape improvements and parking features making the end result an inviting, efficient and effective facility for the campus.

Note that Table F5 does not include approximately \$4 million in estimated equipment costs.

TABLE F-5
EASTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2023

Repurpose Steam Production Facilities						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY21 Rates (\$/GSF*)	COST
1) BASE TOTAL		46,238		74,565		25,683.4
a) Instructional lab (wet)		516	1.64	846	398.14	336.8
b) Research lab (wet)			1.67	0	527.35	-
c) Offices		37,284	1.70	63,383	347.92	22,052.2
d) General		300	1.90	570	401.72	229.0
e) Support		8,138	1.20	9,766	313.89	3,065.4
f) General Classrooms			1.50	0	336.09	-
g) Special Use (greenhouse)			1.80	0	336.26	-
2) ADDED COSTS:						2,054.7
a) Historic Preservation Considerations						513.7
b) Green Building Design/LEED Certification Level	Silver					1,541.0
c) Other Energy Efficiencies						
d) Seismic Design						
e) High Sophistication Piping						
3) BASE COST						27,738.1
4) ADD ESCALATION COST						8,321.4
a) Escalation (Annual Statewide Average)	10.0%					
b) Escalation (Monthly Statewide Average)	0.833%					
c) Expected Bid Date						
d) Number of Months to Bid Date	36					
5) ESCALATED BUILDING BUDGET						36,059.5
6) ADD 10% FOR CONTINGENCIES						3,606.0
SUBTOTAL, BUILDING BUDGET						39,665.5
ADDITIONAL BUDGET ADDS						
7) A/E FEES		10%	*			3,966.6
a) On-Site Observation						503.0
b) Number of Months	24					
c) Days Per Week	5					
8) REIMBURSABLES						198.3
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						1,795.7
10) OTHER ADDS: Asbestos, Lead, Coal dust cleanup						15,325.8
11) ART IN ARCHITECTURE (As Applicable)						198.3
SUB-TOTAL, BUDGET ADDS						21,987.7
GRAND TOTAL, BUILDING BUDGET						61,653.2

Eastern Illinois University
Scope Statement
 Category: Remodel and Rehabilitation – Escalation Costs

Rehabilitate Life Science/Coleman HVAC and Plumbing – Project Number 2023-4 \$3,829,300

This project was originally appropriated in FY 2010. This request is to recognize the inflation needs for the project from the original request date if there are project delays.

The HVAC systems in the Life Science Building (1963), the Life Science Annex (1964), the Coleman Hall East building (1965) and the Coleman Hall West building (1968) are original equipment and are failing to provide adequate levels of comfort in seasonal service. Air handling units that fail to deliver acceptable indoor air quality compromise the normal delivery of education to our student. In addition, poor temperature control and air delivery are energy inefficient. Also, The building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrossions and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. During the past several leak events, faculty offices had to be evacuated and important academic work interrupted. In the event of longer-term system outages, research occurring in the Life Sciences complex could be compromised. The building infrastructure requires an entire mechanical upgrade.

This project would replace the ventilation units, air handling units and cooling and heating coils throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

SUMMARY OF PROJECT COSTS:

Construction	\$ 5,703,700
Escalation (24 months @ 0.833% per month)	1,140,700
Contingency (10%)	<u>684,400</u>
Construction Budget including contingency	\$ 7,528,800
A&E Fees (10%)	752,900
On-Site Observation	191,500
Reimbursables	159,500
Asbestos	<u>327,800</u>
Project Budget	\$ 8,960,500
CDB Fee (3%)	<u>268,800</u>
TOTAL Project Budget	\$ 9,229,300
Amount Appropriated for FY19	642,900
Amount Appropriated for FY10	<u>4,757,100</u>
 Escalation Request	 <u><u>\$ 3,829,300</u></u>

Eastern Illinois University
Scope Statement
Category: Life Safety

Fire Alarm/Fire Protection System Upgrades – Project Number 2023-5

\$ 5,377,000

This capital project updates the fire alarm detection, pull stations and notification devices to improve fire protection notification and increase occupant safety in Buzzard Hall and Coleman Hall. New fire alarm systems will be compatible with the Simplex systems in campus security and will include an Emergency Notification System (ENS) to align with our 2013 Campus Security Plan as well as conform to the State Fire Marshal code standards and NFPA 101 – Life Safety Code. The ENS will provide student and staff notification of emergency actions such as shelter during severe weather or an active shooter on campus.

Characteristics of the Fire Alarm installations will include:

1. Provide new Addressable Fire Alarm System with Voice Evacuation/Emergency Notification.
2. Wiring shall be concealed where possible.
3. Where practical wiring shall be installed in existing fire alarm system conduits otherwise, new conduit or metal raceway with new wiring will be provided per EIU and CDB standards.
4. Where wiring cannot be concealed such as in mechanical or electrical spaces all wiring shall be installed in surface mounted conduit.
5. In public areas where wiring cannot be concealed, wiring and devices shall be installed in surface metal raceway.
6. Where existing appliance and device locations meet NFPA 72, new notification appliances will be installed; where existing appliance and device locations do not meet NFPA 72 or are inadequate, new devices will be installed to comply. Buzzard Hall currently is partly protected by sprinklers which cover some mechanical spaces in the basement and the open staircases/atriums, however no fire protection exists in all the egress corridors and individual spaces. The project would upgrade the fire protection system to 100% coverage providing fire protection in egress corridors and other spaces. Coleman Hall is a multi-story structure with no fire protection system. The project will install a fire protection service and fire sprinklers according to NFPA 13. In order to facilitate the fire protection and fire alarm in Coleman, it will be necessary to replace ceilings and the aged lighting to allow access for new piping, conduits, etc.

Fire Alarm/Fire Protection System Upgrades – Project Number 2023-5, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 3,788,300
Escalation (12 months @ 0.833% per month)	378,800
Contingency (10%)	<u>416,700</u>
Construction Budget including contingency	\$ 4,583,800
A&E Fees (10%)	458,400
On-Site Observation (2 visits/week for 48 weeks per building)	22,400
Reimbursables	7,500
Asbestos	<u>148,300</u>
Project Budget	\$ 5,220,400
CDB Fee (3%)	<u>156,600</u>
TOTAL Project Budget	<u>\$ 5,377,000</u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Rehabilitate Klehm Hall HVAC and Plumbing – Project Number 2023-6 **\$7,105,800**

Klehm Hall (1967) and Klehm Hall Addition (1968) HVAC systems are original equipment and fail to provide adequate levels of comfort in seasonal service. Portions of the 1968 addition were originally designed as non-air conditioned industrial instruction spaces and are now occupied by state-of-the-art processor-controlled machine tools and sophisticated electronics labs. Cooling is inadequately provided by distributed window units, which have been back-fit as additional cooling needs have developed. Air handling units are failing to deliver acceptable indoor air quality, which is energy inefficient and compromises the delivery of education to our students. The building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. The building requires a complete mechanical systems upgrade.

This project would replace the ventilation units, air-handling units, cooling and heating coils and piping distribution systems throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced throughout the building to eliminate further system leaks. All domestic hot water piping would be insulated to prevent condensation and meet energy code requirements. Plumbing fixtures and equipment throughout the building would be replaced as well as the sanitary and storm sewer systems.

Note this project will require asbestos abatement.

SUMMARY OF PROJECT COSTS:

Construction	\$ 4,801,300
Escalation (12 months @ 0.833% per month)	480,100
Contingency (10%)	<u>528,100</u>
Construction Budget including contingency	\$ 5,809,500
A&E Fees (10%)	581,000
On-Site Observation	36,300
Reimbursables	81,500
Asbestos	<u>390,500</u>
Project Budget	\$ 6,898,800
CDB Fee (3%)	<u>207,000</u>
 TOTAL Project Budget	 <u><u>\$ 7,105,800</u></u>

Eastern Illinois University
Scope Statement
Category: Life Safety

Fire Alarm System Upgrades – Project Number 2023-7

\$ 1,610,500

This capital project updates the fire alarm detection, pull stations and notification devices to improve fire protection notification and increase occupant safety in the Old Main, Klehm Hall and Student Services buildings. New fire alarm systems will be compatible with the Simplex systems in campus security and will include an Emergency Notification System (ENS) to align with our 2013 Campus Security Plan as well as conform to the State Fire Marshal code standards and NFPA 101 – Life Safety Code. The ENS will provide student and staff notification of emergency actions such as shelter during severe weather or an active shooter on campus.

Characteristics of the installation will include:

1. Provide new Addressable Fire Alarm System with Voice Evacuation/Emergency Notification.
2. Wiring and conduits will be concealed in walls and ceilings in public spaces in Old Main.
3. In Klehm and Student Services, wiring and conduits will be concealed where possible or will incorporate surface raceways.
4. Wiring and conduits in mechanical or electrical spaces will be installed in surface mounted conduit.
5. In Old Main, consultant will work with Eastern Illinois University to determine historically significant areas and features within the building to ensure wiring and conduits will be installed concealed.
6. Due to ACM in corridor floor tile in Coleman some floor tile will be removed, abated and replaced.
7. Due to ACM in corridor floor tiles in Klehm, some floor tile will be removed abated and replaced.

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,076,700
Escalation (12 months @ 0.833% per month)	107,700
Contingency (10%)	<u>118,400</u>
Construction Budget including contingency	\$ 1,302,800
A&E Fees (10%)	130,300
On-Site Observation (2 visits/week for 30 weeks per building)	21,200
Reimbursables	16,700
Asbestos	<u>92,600</u>
Project Budget	\$ 1,563,600
CDB Fee (3%)	<u>46,900</u>
TOTAL Project Budget	<u>\$ 1,610,500</u>

Eastern Illinois University
Scope Statement
Safety & Utilities

Upgrade Electrical Building Distribution – Project Number 2023-8

\$ 6,764,100

The existing distribution systems in Coleman and Klehm are original to the buildings. Both have substations and distribution which are more than 40 years of age and obsolete with no readily available replacement parts. This is especially an issue for the integral 5kV incoming switches for the unit substations (USS). Equipment was manufactured by Federal Pacific Electric (FPE) which ceased operations over 20 years ago. With the exception of some later additions, all distribution and branch panels and feeders are 40-50+ years of age and have surpassed normal life expectancies. Old Main has similar issues with the distribution and branch panels which exceed 50 years in age and are also manufactured by FPE.

None of the three buildings have adequate branch and distribution panel capacity to support new program needs. Motor controls are of similar age as the power distribution. Power distribution circuit capacity for necessary replacement of aging mechanical systems is needed.

Klehm is the only building of the three which has a generator and transfer switch for life safety system power such as exit signs, egress lighting and fire alarm system but is not large enough for any other use (19kW/24kVA). The single phase 120/240V generator is well beyond normal life expectancy (Onan - estimated 40-50 years old) and serviceability is questionable.

Old Main and Coleman lack Emergency Power System (EPS) to support central Life Safety systems.

Characteristics of the upgrades will include:

1. Provide new indoor MV Metal Enclosed switches for a 12.47kV loop and for feeds to new Unit Substations for Coleman and Klehm.
2. Replace existing Unit Substations (USS) in Coleman and Klehm. Provide both USS with new PowerLogic meter reconnected to the existing campus metering network. New USS will be sized for mechanical or other load needs.
3. Replace feeders for all existing distribution and branch panels in Coleman, Klehm and Old Main.
4. Replace existing distribution and branch panels in Coleman, Klehm and Old Main.
5. Add new 120/208V, 3Ø, 4W branch panels for future load needs in Coleman, Klehm and Old Main.
6. Replace generator, ATS and panels in Klehm for the EPS.
7. Add new EPS in Coleman and Old Main including new outside, weather enclosed diesel generators, automatic transfer switches and distribution for Life Safety systems.
8. Replace motor controls in Old Main.

Upgrade Electrical Building Distribution – Project Number 2023-8, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 4,598,400
Escalation (12 months @ 0.833% per month)	459,800
Contingency (10%)	<u>505,800</u>
Construction Budget including contingency	\$ 5,564,000
A&E Fees (10%)	556,400
On-Site Observation (2 visits/week for 32 weeks per building)	180,400
Reimbursables	9,200
Asbestos	<u>257,100</u>
Project Budget	\$ 6,567,100
CDB Fee (3%)	<u>197,000</u>
TOTAL Project Budget	<u>\$ 6,764,100</u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Upgrade Electrical System, Physical Science Building – Project Number 2023-9 **\$ 3,176,400**

The existing 5kV incoming feed is parallel fed to both the main service switchboard and to the existing 5kV chiller unit with no means for separate disconnection. There are no main campus 5kV distribution loops allowing for a separate shutdown of feeds to the Physical Science building alone. Isolation of the building medium voltage feed is not possible so when the chiller feed must be shut down for repair or service of the existing motor controller, the entire campus 4.16kV circuit #2 must be shut down for disconnection. This can affect a major portion of the north campus.

The electrical distribution is original to the building with only the main switchboard replaced more than 50 years ago (1964). Some feeders remain the original cloth-rubber insulated version from 1937 and present a hazard from imminent failure. Other feeders were installed during the 1964 work and were spliced to older feeders.

Existing distribution and branch panels date to the original building (1937) or to the few changes in 1964 and are all obsolete. Both the switchboard and panels are difficult to service since suitable replacement parts are difficult to obtain or non-Nationally Recognized Testing Laboratory (NRTL) listed devices must be used. Many of the panels have no additional circuit capacity to accommodate program needs or mechanical system upgrades requiring added loads and circuits.

Characteristics of the upgrades will include:

1. Provide new indoor MV Metal Enclosed switches for a new 12.47 kV loop and for feeds to new 480V USS and chiller transformer.
2. Provide separate chiller feed at MV switches for a new outdoor pad-mounted 12.47-4.16 kV transformer for the chiller. The feeder will be connected to the existing chiller MV controller at 4.16kV.
3. Replace the existing Unit Substation (USS) with a new 480/277V USS and a new 208/120V USS. Provide both USS's with a new Power Logic meter reconnected to the existing campus metering network. New USS's will be sized for future mechanical or other load needs.
4. To accommodate new distribution equipment relocate existing old fire alarm, telephone, and EM panels.
5. Replace feeders for all existing distribution and branch panels.
6. Replace existing branch panels.
7. Add new 225A, 120/208V, 3Ø, 4W panels on alternating floors for future branch circuit load needs.
8. Remove and replace floor tile in the corridors to allow for new feeders. Assumed to be ACM.

Upgrade Electrical System, Physical Science Building – Project Number 2023-9, continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 2,151,300
Escalation (12 months @ 0.833% per month)	215,100
Contingency (10%)	<u>236,600</u>
Construction Budget including contingency	\$ 2,603,000
A&E Fees (10%)	260,300
On-Site Observation (2 visits/week for 32 weeks)	7,500
Reimbursables	9,200
Asbestos	<u>203,900</u>
Project Budget	\$ 3,083,900
CDB Fee (3%)	<u>92,500</u>
TOTAL Project Budget	<u>\$ 3,176,400</u>

Eastern Illinois University
Scope Statement
 Category: Safety & Utilities

Replace Campus Compressed Air Distribution Piping – Project Number 2023-10 **\$ 1,981,700**

Compressed air is produced at the central steam plant and is piped throughout campus in tunnels and direct-buried pipes. The air is used for control of all space temperature regulating systems and critical functions in various academic labs and preparation areas. A study performed by the Department of Commerce and Economic Opportunity indicated that Eastern’s distribution lines are undersized, causing loss of temperature control during periods of high air demand. In addition, portions of the underground piping are in very poor condition.

Under this project the compressed air piping system will be replaced. The new piping system will be appropriately sized for the load it is serving. Copper piping will be re-installed in the existing steam tunnels and polypropylene piping will be provided in all direct buried locations to prevent corrosion.

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,396,800
Escalation (12 months @ 0.833% per month)	139,700
Contingency (10%)	<u>153,700</u>
Construction Budget including contingency	\$ 1,690,200
A&E Fees (10%)	169,000
On-Site Observation (4%)	62,300
Reimbursables	<u>2,500</u>
Project Budget	\$ 1,924,000
CDB Fee (3%)	<u>57,700</u>
TOTAL Project Budget	<u><u>\$ 1,981,700</u></u>

Eastern Illinois University
Scope Statement
Category: Life Safety

Add Emergency Power System (EPS), Physical Science Bldg – Project Number 2023-11 \$913,300

The Physical Science building houses the university's chemistry, geology-geography, physics and psychology departments. Program support includes power for fume hoods, lab make-up air units, on-going research lab needs (refrigerators, test equipment, etc.), control power to maintain heat and ventilation plus Life Safety systems such as emergency lighting and fire alarm. Currently, the Physical Science building has no back up power system to maintain functioning of the Life Safety systems nor a means to maintain critical services for labs and research equipment during an extended utility power outage. This presents safety hazards to the students and staff since life safety systems have limited run time for occupancy while on-going functions must be maintained to avoid hazards associated with the programs and research operations and equipment.

Loads must be analyzed and determined for essential needs and a complete Emergency Power System installed including generation, automatic load transfer, system monitoring and electrical distribution and circuits. Considerations to be part of the analysis should include determination of suitable location for an outside, weather enclosed generator with respect to building electrical equipment location, campus traffic and pedestrian paths and access. Equally, available interior building spaces and locations of new EPS distribution equipment and panel locations must be determined to best serve current and future needs.

Characteristics of a New EPS will include:

1. Analyze essential load needs in conjunction with EIU.
2. Analyze site conditions for location of enclosed generator.
3. Analyze building conditions and space for new EPS equipment.
4. Provide a weather enclosed, diesel powered generator outside of building based upon considerations noted above and in concert with EIU.
5. Estimated minimum size of generator shall be 400kW/500kVA, 480/277V, 3 phase, 4 wire.
6. Provide a new generator distribution panel.
7. EPS will include new automatic transfer switches (ATS) with a minimum of one (1) for Life Safety circuits and one (1) for optional loads.
8. Provide new distribution panels, feeders and branch panels/circuits for Life Safety loads.
9. Provide new distribution panels, feeders and branch panels for Optional loads including essential mechanical and other equipment.
10. Locations of new Life Safety and Optional load panels and equipment will included analysis of locations of essential loads and where feasible include capacity for future needs as best determined by EIU and the designer.
11. If necessary provide an optional ATS for a dedicated, separate distribution to feed emergency mechanical loads.

Add Emergency Power System (EPS) to Physical Science Building – Project Number 2023-11,
 continued

SUMMARY OF PROJECT COSTS:

Construction	\$ 634,000
Escalation (12 months @ 0.833% per month)	63,400
Contingency (10%)	<u>69,700</u>
Construction Budget including contingency	\$ 767,100
A&E Fees (10%)	76,700
On-Site Observation (2 visits/week for 30 weeks)	7,500
Reimbursables	6,900
Asbestos	<u>28,500</u>
Project Budget	\$ 886,700
CDB Fee (3%)	<u>26,600</u>
 TOTAL Project Budget	 <u><u>\$ 913,300</u></u>

Eastern Illinois University
Scope Statement
Category: Safety & Rehabilitation

Rehabilitate Windows, McAfee – Project Number 2023-12

\$ 4,183,600

McAfee Gymnasium is a beautiful art deco structure constructed by the WPA in 1937; it is listed on the national register of historic places. This project will repair/replace the classroom and other windows in McAfee Gym and tuckpoint brick and masonry as necessary. The University will work with the Illinois Historic Preservation Agency (IHPA) to assure that public spaces will not be adversely affected by the project.

Note this project will require asbestos abatement.

SUMMARY OF PROJECT COSTS:

Construction	\$ 2,992,200
Escalation (12 months @ 0.833% per month)	299,200
Contingency (10%)	<u>329,100</u>
Construction Budget including contingency	\$ 3,620,500
A&E Fees (10%)	362,100
On-Site Observation	6,500
Reimbursables	2,200
Asbestos	<u>70,400</u>
Project Budget	\$ 4,061,700
CDB Fee (3%)	<u>121,900</u>
TOTAL Project Budget	<u>\$ 4,183,600</u>

Eastern Illinois University
Scope Statement
 Category: Safety & Rehabilitation

Rehabilitate Windows, Booth Library – Project Number 2023-13 **\$ 1,780,800**

Booth Library was constructed in 1950; it is eligible for the national register of historic places. This project will repair/replace the windows and tuckpoint brick and masonry as necessary. The University will work with the Illinois Historic Preservation Agency (IHPA) to assure that public spaces will not be adversely affected by the project.

Note this project will require asbestos abatement.

SUMMARY OF PROJECT COSTS:

Construction	\$ 1,252,100
Escalation (12 months @ 0.833% per month)	125,200
Contingency (10%)	<u>137,700</u>
Construction Budget including contingency	\$ 1,515,000
A&E Fees (10%)	151,500
On-Site Observation	5,400
Reimbursables	2,100
Asbestos	<u>54,900</u>
Project Budget	\$ 1,728,900
CDB Fee (3%)	<u>51,900</u>
 TOTAL Project Budget	 <u><u>\$ 1,780,800</u></u>

D. Approval of Non-indentured and Indentured Reserves

Non-indentured Reserves

In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and/or Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/decrease reserves as follows:

Entity	Current Authorized Amount	Increase (Decrease) Requested	Revised Authorized Amount	Current Fund Balance
Material Fees	60,000	25,000	85,000	27,342
Student Fee Programs/Services	2,150,000		2,150,000	103,210
Service Departments	1,450,000		1,450,000	861,956
Student/Staff Programs/Services	140,000		140,000	47,064
Educational Services	70,000	10,000	80,000	37,041
Auxiliary Enterprises-Other	1,775,000	225,000	2,000,000	1,419,222
Public Services	35,000		35,000	45
Extended Learning - Contract Credit	60,000	5,000	65,000	52,554
Income Fund Equipment	6,000,000		6,000,000	2,558,723
Reserve for Compensated Absences	2,500,000		2,500,000	(572,646)
Reserve for Student Health Insurance	2,000,000		2,000,000	1,523,908
Self-Insurance Reserve (replacing SURMA)	600,000		600,000	576,590
Capital Projects - Old Main Corridors	1,000,000		1,000,000	701,632
Capital Projects - Science Building Renovations	5,400,000		5,400,000	3,920,440
Capital Projects - Building Security Upgrades	2,000,000		2,000,000	1,646,325
Capital Projects - Lantz Water Infiltration	1,500,000		1,500,000	-

* Re-authorization of these capital project reserves is being requested.

** This reserve is no longer needed since the project has been completed.

D. Approval of Non-indentured and Indentured Reserves (continued)

Indentured Reserves

The following are reserves for areas covered by revenue bond resolutions. In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities as well as repayment of debt, the bond resolutions allow for the transfers to reserves. In accordance with provisions of the bond resolutions in effect, Board approval is requested to transfer amounts up to the following limits as follows:

Entity	Current Authorized Amount	Increase (Decrease) Requested	Revised Authorized Amount	Current Fund Balance
Housing - Repair & Replacement			2,500,000	1,687,033
Housing - Debt Service			2,027,000	991
Facilities - Repair & Replacement			1,700,000	1,648,588
Facilities - Debt Service			315,000	712
Textbook Rental Service - Repair & Replacement	2,600,000		2,600,000	(714,660)
Textbook Rental Service - Debt Service			3,200,000	3,142,791

It is recommended that the Board approve these limits for transfers to non-indentured and indentured reserves.

E. Multi-year Contract for Athletic Coach

Article II.C.2 of the Board of Trustees Governing Policies permits the President of the University to offer multi-year contracts to coaches at Eastern Illinois University with prior approval of the Board. Dr. Glassman is recommending that the Board authorize him to offer the following multi-year contract:

New Multi-year Contract

Brenton Emanuel, Director of Track & Field and Cross Country.

Initial term of three years (June 18, 2021-June 17, 2024) with a possible extension of one year (until June 17, 2024) should, in any year of the initial agreement, at the close of the season the Track & Field team (mens or womens) attain an OVC championship.

Annual base salary continues at \$6,800.67/month with the ability to receive any non-negotiated across-the-board salary increases. Further, there is additional compensation available to attaining certain APR goal.

It is recommended that the Board of Trustees approve the multi-year contract for Brenton Emanuel as Director of Track & Field and Cross Country.

F. 2022 Board Meeting Calendar

Unless **other** notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 21, 2022 (Meeting on Campus)

Friday, April 22, 2022 (Meeting on Campus)

Friday, June 24, 2022 (Meeting on Campus)

Saturday, June 25, 2022 Board Retreat (Location – TBA)

Friday, September 9, 2022 (Meeting on Campus)

Friday, November 11, 2022 (Meeting on Campus)

It is recommended that the Board of Trustees approve the 2022 Board Meeting Calendar

V. INFORMATION ITEMS

A. President's Report

1. Center for Student Innovation - Booth Library - Beth Heldebrandt

B. Reports from Constituencies

Staff Senate – Jody Stone

C. Summary of Purchases \$100,000 - \$249,999 and Exempt Purchases

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
CDW- Government Inc.	Wireless Access Upgrades	(A)	\$199,179.65
CDW- Government Inc.	Classroom Upgrade Equipment	(A)	\$105,760.46
City of Charleston	Fire Protection	(B)	\$363,996.53

(A) IPHEC Contract # 2011; Exempt per V.B.1.d. of Board Regulations

(B) Statutory

D. University Highlights

From April 10, 2021 to June 14, 2021

These are summary highlights. A full list of news items is always available at <http://castle.eiu.edu/media/>.

EIU announces, celebrates its 2021 distinguished seniors

The Distinguished Senior Awards recognize those who have demonstrated outstanding character and leadership through academic achievement, campus and community involvement, and/or extra-curricular honors or awards.

Strategic partnership between EIU and ROE 9 opens doors for future teachers

Eastern Illinois University and Regional Office of Education 9 have partnered to develop and deliver innovative programs to improve access to teacher licensure for adult learners living in the ROE 9 region, which encompasses Champaign and Ford County public schools.

Illinois Capital Development Board Announces Design Firm for Rebuild Illinois Funded New Science Building at Eastern Illinois University

The Illinois Capital Development Board (CDB) has selected RATIO Architects, Inc. as the preferred architectural design firm for the new science building at Eastern Illinois University. CDB will oversee the project's design and construction in accordance with the protocol for state-appropriated projects.

In addition, the most recent Rankings and Distinctions for Eastern Illinois University include the following for promotion during the 2021-22 academic year:

- **Alliance for Research on Regional Colleges** – (for EIU's role in the health and well-being of the region)
- **Best Value Schools.org** – Ranked for Most Affordable Master's Degree Program (General)
- **College Consensus**
 - Best Online Public Colleges and Universities 2021
 - Best Online Master's in HR Management
 - Most Affordable MBA Programs
- **Ezvid Wiki** – EIU Recognized as an "Innovative Institution Where You Can Learn to Code"
- **Institute for Democracy and Higher Education** – 2021-22 Voter Friendly Campus
- **Intelligent.com**
 - Best Master's in History
 - Best Master's in Music
- **lendedu.com** – (recognized for having one of the lowest default student loan rates in the nation)
- **MastersProgramsGuide.com** – Best Affordable Master's in History
- **MilitaryFriendly.com** – 2021-22 Military Friendly School
- **NASPA – First-Gen Forward Institution** (for advancing the success of first-generation students)
- **NSF Survey of Earned Doctorates** – Ranked highest in Illinois and in the top 6% nationwide (for preparing undergrads for doctoral programs)
- **RNtoMSN.org** – 2nd Most Affordable Online RN to BSN Programs in Illinois
- **Study.com** – Top 15 Best Online Bachelor's in Communications
- **Value Colleges** – Top 25 Best Online Master's in Political Science

* A collection of EIU-related organizational messaging on its COVID-19 response also has appeared in a variety of news outlets during this time frame, and remains available at <https://www.eiu.edu/covid/emails.php>.

D. University Highlights (continued)

From April 10, 2021 to June 14, 2021

Provided is an abridged, composite summary of positive news headlines that has been gathered from an online analytic tool, allowing for a more concentrated media snapshot. Athletics articles are not included.

- **EIU Celebrates Asian-American And Pacific Islander Heritage Month In April (Daily Eastern News; Charleston; April 11)** – Throughout April, Eastern Illinois University will Celebrate Asian American and Pacific Islander Heritage Month with a variety of events on campus. Due to COVID restrictions, events will either be held virtually or with purposefully spaced accommodations.
- **Illinois Capital Development Board Announces Design Firm for Rebuild Illinois Funded New Science Building at Eastern Illinois University (MyRadioLink; Effingham; April 14)** – The Illinois Capital Development Board (CDB) has selected RATIO Architects, Inc. as the preferred architectural design firm for the new science building at Eastern Illinois University. CDB will oversee the project's design and construction in accordance with the protocol for state-appropriated projects.
- **EIU honors local women with Women of Achievement Award (JG-TC; Mattoon; April 17)** – Dr. Sheila Simons, professor in the Department of Public Health at EIU, was nominated by Dean Barbara Bonnekessen and previously by Dr. Julie Dietz. She was selected for her outstanding service to the EIU community. Dr. Simons' office is known as a safe place for those who need one, and she herself is known as a fierce protector and defender of students.
- **Students share why they chose Eastern for EIU Go Time (Daily Eastern News; Charleston; April 18)** – Eastern's administration is encouraging current and future students to post using the hashtag on Facebook, Instagram, Twitter, TikTok, or LinkedIn and share their reasoning for attending Eastern.
- **Strategic Partnership Between EIU And ROE 9 Opens Doors For Future Teachers (MyRadioLink; Effingham; April 21)** – Eastern Illinois University and Regional Office of Education 9 have partnered to develop and deliver innovative programs to improve access to teacher licensure for adult learners living in the ROE 9 region, which encompasses Champaign and Ford County public schools.
- **Eastern Illinois University grads encouraged to 'create a new tomorrow' (JG-TC; Mattoon; May 8)** – While speaking to the graduates, university President David Glassman said he had "the deepest appreciation" as the students "demonstrated timeless resolve" to earn their degrees while overcoming "unprecedented obstacles."
- **Glassman Named Chair of OVC Board of Presidents (EIU Panthers Website; Charleston; June 10)** – It was...announced that next year's Chair of the Board of Presidents will be Dr. David Glassman of Eastern Illinois University, while the Chair of the Council of Directors of Athletics for 2021-22 will be Southern Illinois University Edwardsville Director of Athletics Tim Hall.

E. Other Matters

G. Public Comment

VI. ADJOURNMENT

VII. TOUR OF CAMPUS IMPROVEMENTS IN LANTZ AND O'BRIEN STADIUM (Optional)

- 1. First-Mid Court**
- 2. EIU Esports Arena**
- 3. Schnorf Family Victory Suite**
- 4. O'Brien Weight Room**