



Report
to the
Board of Trustees

January 22, 2021

REPORTS

III. REPORTS

A. Report from the Board Chair

B. Committee Reports

Executive/Planning Committee

Ms. Barb Baurer, Chair

University Advancement & Alumni Relations Committee

Mr. Martin Ruhaak, Chair

Finance/Audit Committee

Ms. Joyce Madigan, Chair

Academic and Student Affairs Committee

Ms. Audrey Edwards, Chair

Board Regulations

Executive/Planning Committee

Note: All trustees are members of all committees.

ACTION ITEMS

IV. ACTION ITEMS

A. Approval of Minutes

November 13, 2020 Board Meeting

B. Purchase Approvals

Expenditure Recommendation for Purchases of \$250,000 or more

Purchase Item:	CART and VRI Services	
Description / Explanation:	This purchase is for Remote Communication Access Real-time Translation (CART) and Video Remote Interpreting (VRI) services, to ensure accessibility for students with disabilities, including deaf and hard of hearing. Approval is requested to enter into a contract with Alternative Communication Services, LLC for these services. The term of this agreement will be July 1, 2021 through June 30, 2023, with the University's option to renew for two (2) additional three-year periods.	
Cost:	\$98.00/hr. for CART Services \$85.00/hr. for VRI Services Not to exceed \$150,000 annually	
Recommended Vendor:	Alternative Communication Services, LLC Lombard, IL	
Summary of Bids:	Alternative Communication Services, LLC Lombard, IL	\$98.00/hr. for CART \$85.00/hr. for VRI
	Natural Languages, LLC Jersey City, NJ	\$294.74/hr. for CART \$104.40/hr. for VRI
	Visual Language Professionals, LLC Kansas City, MO	technical score not high enough to open pricing
	Vancro, Inc. Las Vegas, NV	did not meet administrative compliance
	Purple Communications, Inc. Rocklin, CA	did not meet administrative compliance
BEP Goals:	There were no certified vendors under captioned services for the hearing impaired and this procurement had a 0% BEP goal.	
Fund Source:	Appropriated Funds	
Rationale / Justification:	The University is required to provide accommodations to hearing-impaired students on campus.	

It is recommended that the Board of Trustees approve this purchase item.

C. Contract Renewal and Successor Agreement for Operating Engineers, Local 399

Contract Renewal and Successor Agreement
Operating Engineers, Local 399

Labor Agreement:

A tentative agreement was reached between the parties through mediation with FMCS on November 4, 2020, to renew a one year successor Agreement with no changes except for wages and compensatory time. There are approximately 7 employees in the bargaining unit. The Agreement was ratified on November 10, 2020. The effective date of the contract is August 1, 2020, through July 31, 2021.

Cost of Settlement:

The parties agree that this unit will receive a one percent (1%) across the board increase. In addition, a one-time sign on bonus will also be issued in the amount of \$250.00, for each member.

Estimated Cost of the Increases:

1% wage increases, effective August 1, 2020	\$5,242
<u>Sign-on bonuses, effective upon BOT approval</u>	<u>\$1,750</u>
Total Cost	\$6,992

It is recommended that the Board of Trustees approve this successor Agreement.

D. Proposed Revision to Board Regulation IV.J.2.b (Second Reading)

Second Reading

Recommended revision to Board Regulation IV.J.2.b to read:

J. Intercollegiate Athletics Policy

1. An intercollegiate athletics program is an important and worthwhile activity. A properly administered program can make a significant contribution to the quality of campus and student life.
2. The primary responsibility for management of an intercollegiate athletics program rests with the University President. The President's exercise of that responsibility is subject to applicable law and Board policies, including the following:
 - a. The President shall inform the Board in advance of any action or proposal significantly affecting the intercollegiate athletics program, including: (1) proposals to change conferences; (2) athletic associations or divisions; or (3) to add or drop sports.
 - b. State appropriations may be used to support the intercollegiate athletics program, ~~but no more than one and a half percent (1.5%) of the University's annual state appropriation may be expended for intercollegiate athletics unless approved by the Board.~~
 - c. Student athletic fees may be used to support the intercollegiate athletics program, but increases in such fees should normally not exceed the projected rate of inflation for the year in which the increase is to take effect. Proposals to increase student athletic fees should not be presented for Board approval without prior consultation with appropriate student advisory bodies.
 - d. Every effort should be made to minimize reliance on state appropriations and student fees as revenue sources for intercollegiate athletics.
 - e. The President shall prepare an annual report for the Board on intercollegiate athletics that shall include appropriate financial and program information.

It is recommended that the Board of Trustees approve this revision to the Board Regulation IV.J.2.b

E. Proposed Modification to Faculty Senate Constitution

Proposed Modification to the Faculty Senate Constitution

Proposal

The Faculty Senate constitution currently states that a faculty member must be in at least their fourth semester of appointment at the university to be eligible to run for elected university committee positions. The Faculty Senate proposes to remove the following eligibility criteria from the Faculty Senate constitution.

- ~~Article IV Section 2. “Members of the faculty, as defined by Article I, shall become eligible for election to the Faculty Senate in their fourth semester of appointment in the university.~~
- ~~Article VI Section 6. c) “Any member of the faculty who is in at least their fourth semester of appointment at the university shall be eligible for nomination and election to any of the standing committees of the faculty”~~
- Elected standing committees include CAA, COTE, CGS, and CFR

Rationale

The Faculty Senate has seen a reduction in the number of faculty candidates running for elected positions on university committees due to fewer total faculty numbers and the reorganization of colleges that resulted in three smaller colleges (COE, CHHS, LCBT) , and one larger college (CLAS). The associated demand for college representation on various committees is taxing the service capabilities of the faculty. In addition:

1. It allows new faculty who may have experience in similar roles at other institutions to run for elections sooner.
2. It creates more equitable access to university service which can be a valuable component of a non-tenured faculty member’s evaluation portfolio.
3. Allowing newer faculty to serve can give the Faculty Senate greater opportunity to question and reflect on existing policies and processes that may need improvement.

It is recommended that the Board of Trustees approve the modification to the Faculty Senate Constitution.

F. Temporary COVID-19 Emergency Paid Sick Leave Policy

In response to the COVID-19 pandemic, the federal government created the Emergency Paid Sick Leave Act which, among other things, provided for two (2) weeks of paid sick leave (at regular rate of pay) for qualified employees who were experiencing COVID-19 symptoms and required to isolate or advised by a health care provider to quarantine because of a close contact with an infected individual. The Emergency Paid Sick Leave Act sunsetted on December 31, 2020.

In support of the health and safety of campus, Eastern Illinois University has established this Temporary COVID-19 Emergency Paid Sick Leave Policy. This policy extends some of the benefits awarded through the Emergency Paid Sick Leave Act – specifically, when an employee experiences COVID-19 symptoms and is required to isolate or is advised by a health care provider to quarantine because of close contact with an infected individual.

Eligibility for this policy:

To be a qualified employee, the employee must have completed 30 days of employment and not exhausted any of the two (2) week paid benefit that they may have received under the Emergency Paid Sick Leave Act in 2020.

Current work schedule and status define the benefit payable under this Policy.

As with the Emergency Paid Sick Leave Act, employees of the Student Health Clinic are specifically excluded from eligibility under this policy.

Paid sick leave:

Qualified employees may receive up to two (2) weeks of paid sick leave for periods of time for which they are themselves experiencing COVID-19 symptoms and required to isolate or advised by a health provider to quarantine because of close contact with an infected individual. An employee's benefit under this Policy is offset by any time taken under the Emergency Paid Sick Leave Act in 2020.

This paid sick leave may only be taken in whole day, consecutive increments based on CDC and IDPH guidelines for isolation and quarantine. Intermittent leave is not available.

Policy Sunset:

This policy will sunset on June 30, 2021.

This benefit does not cover caring for other individuals who are experiencing COVID-19 issues as the original act covered. An employee caring for another individual will be required to use their personal sick/vacation leave. This benefit also does not cover caring for a child unable to attend day care or school.

It is recommended that the Board of Trustees approve this Temporary COVID-19 Paid Sick Leave Policy retroactively to January 1, 2021.

INFORMATION ITEMS

V. Information Items

A. President's Report

Theatre Arts Presentation

B. Reports from Constituencies

Faculty Senate – Donald Holly

Student Senate – Noor-UI-Haash Khamisani

C. Summary of Purchases \$100,000 - \$249,000

There are no purchases of \$100,000 - \$249,000.

D. FY2021 Deposit and Investment Report

Eastern Illinois University
Deposit and Investment Report
For the Quarter Ending December 31, 2020

Operating Funds Investment Performance:

	<u>Quarterly</u>	<u>Year to Date</u>
Average Daily Cash Balance	\$ (2,479,519.70)	\$ (2,255,039.68)
Average Daily Invested Balance	52,191,610.38	50,989,932.46
Net Average Daily Balance	<u>\$ 49,712,090.68</u>	<u>\$ 48,734,892.78</u>
Total Interest Earned on Investments	<u>\$ 13,953.71</u>	<u>\$ 37,021.74</u>
Percentage of Net Average Daily Balance Invested	<u>104.99%</u>	<u>104.63%</u>
Annualized Average Yield	<u>0.11%</u>	<u>0.14%</u>
Benchmark - 90 Day Treasury Bill	<u>0.10%</u>	<u>0.11%</u>

Summary of Investments:

EIU invests primarily in the Illinois Funds. The Illinois Funds consist primarily of repurchase agreements, commercial paper and money market funds. EIU investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc), Money Market Funds, Depository Accounts and Commercial Paper. Earnings rates for the quarter ranged from 0.08% to .11%

University/Foundation/Alumni/Agency General Ledger Cash by Major Category:

Local Accounts/Athletics/Student Governed Funds/Reserves	\$ 7,499,731.18
Student Insurance Fund/Departmental Equipment Reserves	12,116,867.87
Alumni/Foundation Funds Held by the University	13,227,683.02
Construction Funds/Capital Projects	11,112,145.43
Income Fund	9,850,429.79
Gifts with Donor Restrictions for Departments	4,428,959.09
Housing/Student Life Construction/Repair/Replacement Reserve	3,142,791.35
Housing/Student Life Operating Funds	(3,462,584.06)
Student Loan/Work Study Funds	1,373,014.74
Research and Grant Funds	(341,919.96)
Parking/Lounge Operating Funds	310,580.57
Endowment Funds	464,220.34
Funds Held for Clubs/Organizations	463,902.86
Scholarships Receivable	1,894,052.00
General Revenue Funds Due From the State of Illinois	(5,545,051.97)
Total Cash Balance December 31, 2020	<u>\$ 56,534,822.25</u>

D. FY2021 Deposit and Investment Report (Cont.)

Endowment Funds Investment Performance:

		Quarterly		Year to Date	
Previous Portfolio Market Value	10/1/20	\$	5,612,250.40	7/1/20	\$ 5,468,187.57
Interest and Dividends Income Reinvested			46,997.04		58,978.55
Change in Value of Investments			281,137.87		422,422.40
Withdrawal to Earnings					
Farm Interest Dividends			6.83		32.31
Farm Income/Expense Net			10,929.95		1,701.26
Farm Distribution					
Present Portfolio Market Value	12/31/20	\$	<u>5,951,322.09</u>	12/31/20	\$ <u>5,951,322.09</u>
Return of Schwab Institutional Brokerage Account Excluding Farm	Quarterly		<u>10.7%</u>	Year to Date	<u>16.6%</u>

Endowment Funds Asset Allocation

Schwab Institutional Brokerage Account:

	Market Value 12/31/20	Market Value 12/31/19
Equity Funds:		
Brookfield Global	\$ 76,602.89	\$ 85,448.62
John Hancock Global Absolute	255,930.31	250,675.54
Morgan Stanley Intl	337,272.56	211,643.01
Principal Diversified	119,307.17	114,747.67
Touchstone Intl Small Cap.	77,436.18	80,490.86
Vanguard Developed Markets	483,741.73	438,723.36
Vanguard Dividend Appreciation	128,370.45	111,177.19
Vanguard Emerging Markets	192,141.88	135,279.79
Vanguard Total Stock Market	540,966.44	447,124.41
Vanguard 500 Index Fund	418,605.96	411,832.11
Vaughan Nelson Value	99,771.14	90,079.35
Total Equity Funds	\$ 2,730,146.71	\$ 2,377,221.91
Bond Funds:		
Doubleline Total Return	\$ 85,138.47	\$ 81,767.13
JPMorgan Core Bond	153,269.91	190,313.10
Metropolitan West Total	210,759.45	193,154.12
Vanguard Intermediate Term	201,931.68	272,543.20
Total Bond Funds	651,099.51	737,777.55
Cash Funds:		
Schwab Money Market Fund/Cash	2,115.44	2,129.88
Total Schwab Institutional Brokerage Acct:	\$ 3,383,361.66	\$ 3,117,129.34

Buckler Farm Assets:

Cash or Equivalent Operating Funds	\$ 81,835.43	\$ 78,231.43
Co-op Stock	1,125.00	1,125.00
Farmland	2,485,000.00	2,485,000.00
Total Buckler Farm Assets	<u>2,567,960.43</u>	<u>2,564,356.43</u>
Total Endowment Assets	\$ <u>5,951,322.09</u>	\$ <u>5,681,485.77</u>

E. Financial Aid Programs Report

Eastern Illinois University
Office of Financial Aid and Scholarships
Summary Statistics for FY 2020

Financial Aid Programs Report

Sixty percent of Eastern's student body received some type of financial assistance in FY 2020 in the form of scholarships, grants, loans, tuition waivers and/or employment, from various federal, state, university, and other programs. Financial aid in FY 2020 totaled \$82,971,631 at Eastern, an increase of \$1,665,370 or 2.05% over FY 2019. The percentage breakdown of financial aid sources is as follows: 51% federal, 12% state, 29% institutional, and 8% other.

	FY 2019	FY 2020	% of change	% of volume
Total number of financial aid recipients	5741	5836	1.65%	
Percentage of enrollment receiving aid	60.27%	60.45%	0.30%	
Total dollars received	\$81,306,261	\$82,971,631	2.05%	
Average amount received by each recipient	\$14,162	\$14,217	0.39%	
Sources of financial aid				
Federal programs	\$41,979,564	\$42,081,266	0.24%	51%
State of Illinois programs	\$8,655,980	\$10,409,365	20.26%	12%
Institutional	\$24,017,897	\$23,998,821	-0.08%	29%
Other	\$6,652,821	\$6,482,179	-2.56%	8%
Total	\$81,306,262	\$82,971,631	2.05%	100%
Types of financial aid				
Grants, Scholarships, Waivers	\$41,356,183	\$45,135,884	9.14%	54%
Loans	\$34,377,932	\$32,443,375	-5.63%	39%
Work	\$5,572,146	\$5,392,372	-3.23%	7%
Total	\$81,306,261	\$82,971,631	2.05%	100%
Enrollment *				
Undergraduate	7537	7557	0.27%	
Graduate	1989	2098	5.48%	
Total	9526	9655	1.35%	

* Source for enrollment information: EIU Office of Planning and Institutional Research, *12-month Unduplicated Count by Race/Ethnicity and Gender for the Academic Year* and as reported on the annual Fiscal Operations Report and Application to Participate (FISAP).

All other figures as reported to the Illinois Board of Higher Education (IBHE) by the EIU Office of Financial Aid.

	Distinct Count	Total Amount	Average/ Percent
A-Overall			
Total	5838	\$82,975,360	14213
B-Sources of financial Aid			
1-Federal	4667	\$42,080,267	51
2-State	2445	\$10,412,258	13
3-Institutional	4121	\$23,999,656	29
4-Other	1476	\$6,483,179	8
Total		\$82,975,360	101
C-Types of financial Aid			
1-Grants, Scholarships, Waivers	5372	\$45,140,613	54
2-Loans	3572	\$32,442,375	39
3-Work	1765	\$5,392,372	6
Total		\$82,975,360	99

F. University Highlights

From November 3, 2020 to January 8, 2021

These are summary highlights. A full list of news items is always available at <http://castle.eiu.edu/media/>.

- **January 04, 2021 – EIU COVID Testing January 12**
EIU will once again partner with the Illinois Department of Public Health to offer COVID tests for students, faculty, staff, annuitants, and the local community. Drive-through and walk-up options will be available from 9 a.m. to 4 p.m. Tuesday, January 12.
- **November 25, 2020 – EIU to Offer COVID Testing December 2 and December 15**
EIU has partnered with the Illinois Department of Public Health to offer COVID tests for students, faculty, staff, annuitants, and the local community.
- **November 24, 2020 – EIU’s Gail and Richard Lumpkin School of Nursing receives Simulation Center grant from Coles Community Health Program**
The Coles Community Health Program (CCHP) Board of Directors, at its November 10 board meeting, approved a \$30,000 grant to the new Eastern Illinois University Gail and Richard Lumpkin School of Nursing to assist in the development of a Simulation Center.
- **November 24, 2020 – Glenn Hild Student Art Gallery honors former EIU dean, instructor**
Eastern Illinois University’s Board of Trustees voted in its November meeting to honor former Art professor, department chair, and dean of the College of Arts and Humanities Glenn Hild by naming the University’s Student Art Gallery in his honor.
- **November 20, 2020 – EIU awarded \$1 million for Illinois Innovation Network Hub**
The State of Illinois has awarded Eastern Illinois University approximately \$1 million to support the University’s role as an Illinois Innovation Network (IIN) hub, which will serve the East Central Illinois region alongside neighboring IIN partner Lake Land College in accelerating job creation and economic growth through groundbreaking education, research, and new community partnerships.
- **November 13, 2020 – EIU to Offer COVID Testing November 17**
EIU has partnered with the Illinois Department of Public Health to offer COVID tests for students, faculty, staff, annuitants, and the local community.
- **November 3, 2020 – ELECTION DAY: Student Voting Update**
The Coles County Clerk’s office is not offering voter registration at the poll in the Bridge Lounge today, but you can still register and vote at the Coles County Courthouse, 651 Jackson Ave, Charleston, IL. If you need a ride, a shuttle will be running between the MLK Jr. Union Shuttle stop and the Coles County Courthouse from 10 AM to 7PM. If you need to drop your mail-in ballot at the post office to be postmarked today please ask the shuttle driver.

* A collection of EIU-related organizational messaging on its COVID-19 response also has appeared in a variety of news outlets during this time frame, and remains available at <https://www.eiu.edu/covid/emails.php>.

F. University Highlights (continued)

From November 3, 2020 to January 8, 2021

Provided is an abridged, composite summary of positive news headlines that has been gathered from an online analytic tool, allowing for a more concentrated media snapshot. Athletics articles are not included.

- **As Pritzker talks cuts, EIU touts success during tough fiscal times – November 13**
Eastern Illinois University officials responded to the governor's statements by saying the university has proven itself to be a good investment. “Despite years of state divestment in higher education, EIU has maintained our position as Illinois’ lowest-cost-of-attendance public university,” a statement released by Eastern said.
- **Eastern Illinois University to purchase rapid testing system for COVID-19 – November 14**
Board Chair Barb Baurer said Eastern seems to be doing better than the surrounding area when it comes to maintaining low levels of positive COVID-19 cases
- **EIU class creates mobile game to support human trafficking victims – November 18**
...But what is more fun about this game is the mission behind it. Every dollar made through ad revenue goes straight to All Things Possible, a nonprofit organization focusing on rescuing people in traumatic human trafficking situations.
- **Eastern Illinois University receives funding for economic development program – November 20**
A news release from EIU said the approximately \$1 million appropriation will help the university work with Lake Land College to serve as a regional hub for the program.
- **Memorial scholarship fund set up in honor of Eastern Illinois University Director of Football Performance Joe Orozco – November 22**
Following the death of Eastern Illinois University Director of Football Performance Joe Orozco, a memorial scholarship fund has been set up in his honor.
- **EIU’s Gail and Richard Lumpkin School of Nursing receives Simulation Center grant from Coles Community Health Program – November 24**
The Coles Community Health Program (CCHP) Board of Directors, at its November 10 board meeting, approved a \$30,000 grant to the new Eastern Illinois University Gail and Richard Lumpkin School of Nursing to assist in the development of a Simulation Center. More specifically, grant funds will be used for faculty education, standardized patient development, and associated materials.
- **Eastern Illinois University to host 'virtual' commencements Saturday – December 17**
A December tradition at Eastern Illinois University will continue Saturday but in a modern, pandemic-related form. The university's annual fall commencement ceremonies can't take place in person because of the coronavirus pandemic but are going online instead.

G. Other Matters

H. Public Comment