

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

September 13, 2019

A meeting of the Board of Trustees was convened on September 13, 2019 at 11:30 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Ms. Barb Baurer, Chair, presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Ms. Conlin	Present
Mr. Dively	Present
Ms. Edwards	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Ruhaak	Absent
Mr. Thompson	Present

Also present were the following:

Dr. David Glassman, President
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer
Dr. Ken Wetstein, Vice President of University Advancement and Foundation Executive Officer
Ms. Laura McLaughlin, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

Executive Session

Mr. Dively moved that the Board of Trustees convene into Executive Session to consider employment of employees, as permitted by Section II.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, pending, probable and imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act, and executive session minutes as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Ms. Conlin	Yes

Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes

Motion carried.

Mr. Thompson moved to return to Open Session. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes

Motion carried.

Information Items

Report from Board Chair

Ms. Baurer introduced Ms. April Marchuk who will be working with the Trustees and will be preparing the Board materials for the Board meetings. She also introduced Ms. Kathleen Conlin, the Student Trustee for 2019-2020.

Committee Reports

Executive/Planning Committee

President Glassman provided a Springfield update. He discussed the capital bill that includes EIU's science building and deferred maintenance, the high school FAFSA bill and its impact on EIU, and the auto-admit bill. Dr. Glassman also discussed several maintenance projects on campus. The Illinois Public University Trustee Conference is scheduled for September 25, 2019, at Illinois State University. Six trustees are planning to attend the conference. Mr. Josh Norman provided an enrollment update. Numbers for 2020 are tracking up.

Under the Board's bylaws, §IV(C), a record vote need only be taken on all propositions involving the creation of indebtedness; the sale, purchase, or leasing of any real estate; or any contract for the construction, alteration, or repair of any building or area which requires Board action, or on any adoption of or amendment to the Bylaws, Governing Policies, or Board Regulations; and also on any proposition, at the request of any Board member made before the announcement of a vote otherwise taken.

It was discussed and agreed during the Executive Planning Committee meeting that record votes will only be taken for matters required under the bylaws, not as previously done for every board action.

Board Relations Committee

Dr. Ken Wetstein, EIU's newly hired Vice President for University Advancement and Foundation Executive Officer briefly reported some of his initial impressions and provided some ideas of his vision.

Finance/Audit Committee

Ms. Madigan reported that they heard from the Internal Auditor, Ms. Leigh Moon, on her annual report. The Committee received an update on the budget, and she announced the salary increase of 1% for non-negotiated employees. The Trustees were given information provided by our insurance providers. The article was entitled, "*Safeguarding Our Communities from Sexual Predators: What College Presidents and Trustees Should Ask.*" This issue will be discussed in detail at the November Board meeting.

Board Regulations – No report.

Academic and Student Affairs Committee

Dr. Jeannie Ludlow discussed the partnership between EIU and UPI. Ms. Drake provided an update on the opening of the 2019-2020 academic year. The programs and events are designed to help students connect with each other and EIU. Ms. Drake also provided an update on the Housing occupancy. Fall 2019 is the first increase in on-campus residents since 2006. Dean Oslem Ersin and Dr. Holly Farley discussed the proposed traditional Bachelor of Science degree in Nursing.

Dr. Mark Kattenbraker discussed a proposal for the creation of two stand-alone graduate programs: M.S. in Exercise Physiology and M.S. in Sport Administration.

Action Items

1. Ms. Edwards moved to approve the minutes of the Board Meeting on June 21, 2019, and the Board Retreat on June 22, 2019. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

2. Mr. Thompson moved to review and complete the Ohio Valley Conference Governing Board Certification Form for Academic Year 2019-20. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

3. Mr. Thompson moved to approve the purchase of CashNet Licensing, Maintenance and Support. CashNet is a payment system used on campus, which processes credit card and Automatic Clearinghouse (ACH) payments of student receivables, as well as gift receipts, and ticket and merchandise sales from across campus. This software is compatible with the University's Banner Enterprise Reporting System, and is Payment Card Industry (PCI) compliant. The original contract has a term of July 1, 2018 through June 30, 2023, at a cost not to exceed \$352,100.00 (\$62,445 with up to 6% annual escalation). Ms. Madigan seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

4. Ms. Madigan moved to approve the purchase of Physician Services, for a physician specializing in psychiatry. This physician will provide psychiatric services to students of the University, on an as needed basis in the University's Counseling Clinic. This contract will have a term of September 18, 2019 through September 17, 2020, and shall automatically renew for nine (9) additional 1-year periods, at a cost not to exceed \$1,000,000 (\$100,000 annually). Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

5. Mr. Thompson moved to authorize President Glassman to offer a three-year contract to Mr. Josh Norman, Associate Vice President of Enrollment Management, for the period July 1, 2019 through June 30, 2022. Ms. Madigan seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

6. Mr. Thompson moved to approve the naming of university property that was presented by addendum. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes
Ms. Baurer	Yes

Motion carried.

7. Mr. Thompson moved to approve a new degree program -- M.S. in Exercise Physiology. This graduate program was created from the existing M.S. in Kinesiology and Sport Studies degree program. The new program uses existing core courses, as well as the former degree's concentrations in "Exercise Science." Therefore, no additional courses have been created, and no additional costs incurred. Ms. Madigan seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin	Yes
Mr. Dively	Yes
Ms. Edwards	Yes
Mr. Hicks	Yes
Ms. Madigan	Yes
Mr. Thompson	Yes

Ms. Baurer Yes

Motion carried.

8. Mr. Dively moved to approve a new degree program -- M.S. in Sport Administration. This graduate program was created from the existing M.S. in Kinesiology and Sport Studies degree program. The new program uses existing core courses, as well as the former degree's concentrations in "Sports Administration." Therefore, no additional courses have been created, and no additional costs incurred. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin Yes
Mr. Dively Yes
Ms. Edwards Yes
Mr. Hicks Yes
Ms. Madigan Yes
Mr. Thompson Yes
Ms. Baurer Yes

Motion carried.

9. Ms. Conlin moved to approve a new program -- BSN in Nursing. The program will be a 69 semester hour major, requiring students to earn at least 124 semester hours. As EIU currently offers a RN to BSN degree completion in nursing, the addition of the traditional BSN program will complement the existing program array, and enhance the new College of Health & Human Services. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

Ms. Conlin Yes
Mr. Dively Yes
Ms. Edwards Yes
Mr. Hicks Yes
Ms. Madigan Yes
Mr. Thompson Yes
Ms. Baurer Yes

Motion carried.

Information Items (continued)

President's Report

Intercollegiate Athletics Report

Director of Athletics, Tom Michael, gave a very thorough report about our student athletes regarding academic success, athletic success, and community service. In the fall semester, EIU's student athletes

had a high academic achievement with 16/20 sports having team GPAs over a 3.0, and the overall GPA for all sports was a 3.04. In the spring semester, 14/20 sports had a team GPA over a 3.0, and the overall GPA for all sports was a 3.14. Our athletes performed well in the Ohio Valley Conference with 32 Medal of Honor winners, which recognizes student athletes with perfect 4.0 GPAs. Regarding athletic success, Men's track won the Outdoor OVC Championship, and Rachel Papavasiliopoulos was named the OVC Player of the Year in Women's tennis. Two individuals were drafted in the MLB Draft: Michael Yasenka and Jimmy Govern. Five individuals earned All-American Honors, and fourteen individuals earned first team all-conference honors. Lastly, EIU's student athletes have completed over 4,500 community service hours in the Charleston/Mattoon and Coles County communities.

Title IX Overview

In the overview, Dr. Shawn Peoples outlined how Title IX, which has banned sex discrimination in schools since 1972, covers every aspect of federally funded education programs including: access to higher education, athletics, education for pregnant and parenting students, sexual harassment, and sexual assault. This overview also gave information on gender equity in athletics, full and effective accommodation of interests and athletic abilities, interests and abilities intercollegiate sports equity survey, sexual harassment/sexual and interpersonal violence education and prevention, complaint/disciplinary procedures, complaint investigation and procedures, reporting and training requirements, prevention and awareness, and resources.

Reports from Constituencies

Faculty Senate – Dr. CC Wharram mentioned that the previous Faculty Senate Chair, Todd Bruns, presented a gavel to the Senate in memory of Dr. Joseph Williams. The gavel is a symbol of faculty commitment to the campus and community. In addition to Dr. Williams' service to the Faculty Senate, he was active in Boy Scouts and the Fox Ridge Foundation.

Staff Senate – Ms. Peggy Brown provided a report from Staff Senate. She shared that there are currently 653 staff members at EIU, spread throughout five general categories. Some current staff concerns include the difficulty of receiving a Desk Audit due to re-employment rosters; the increase in minimum wage and equity issues; changes in status from A&P to Civil Service; and a Non-negotiated staff pay raise for FY20.

Student Government – Ms. Carson Gordon provided the Student Government report. This year's First Night was held August 18 at O'Brien Stadium, and was well attended. There were several games available, with prizes and music throughout the evening. Also, the Student Involvement Fair was held on August 27 on the Library Quad. This event combined what was formerly known as the "Pantherpalooza," with the volunteer fair. Ms. Gordon reported that Student Senate currently has 18 of 26 seats filled, with eight returning and ten new senators. The first official meeting of the semester was held on August 18. Some goals and focuses of Student Government for the coming year are: an increased focus on mental health awareness, increasing/improving inclusivity on campus, and collaborations with other RSOs and groups across campus.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
CDW Government LLC	Veritas NetBackup Software	(A)(C)	\$101,865.09
Public Broadcasting Service	Broadcast Programming	(B)	\$200,000.00
City of Charleston	Fire Protection & Fire Truck Payment	(C)	\$367,222.81
Gobi (formerly Yankee Book Peddler)	Library Books	(B)(C)	\$200,000.00
McLane Foodservice Distribution	Food and supplies for Chick-Fil-A	(C)(D)	\$150,000.00
American Hotel Register	Mattresses	(C)(E)	\$105,554.28
CDW Government LLC	Cisco Firewall	(A)(C)	\$248,974.98
Ohio Valley Conference	Athletic Officials	(B)	\$170,000.00

(A) IPHEC Contract #RM071017

(B) Exempt per Illinois Procurement Code 30 ILCS 500/1-13

(C) Exempt per Board of Trustees Regulations Section V.B.1.d.

(D) Sole Source

(E) IPHEC Contract #183ALC

FY 2019 Deposit and Investment Report

For the quarter ending June 30, 2019: Operating Funds Investment Performance – The University had an average daily investment balance of \$51,462,517.51, and a net average daily balance of \$50,246,439.84. The annualized average yield was 2.45 percent. Endowment Funds Investment Performance – The Portfolio Market Value as of June 30, 2019 was \$5,491,358.29, which was \$14,035.87 loss. For the fiscal year ending June 30, 2019: Operating Funds Investment Performance – The University had an average daily investment balance of \$50,858,442.46, and a net average daily balance of \$47,950,062.67. The annualized average yield was 2.33 percent. Endowment Funds Investment performance – The Portfolio Market Value as of June 30, 2019 was \$5,491,358.29, which was \$117,226.16 profit.

University Highlights

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

Other Matters – None

Public Comment – None

Adjournment – The meeting was adjourned.

