

**EASTERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES**

**ADDENDUM  
June 24, 2016**

IV. ACTION ITEMS

**L. Authorization to use Auxiliary Facilities System Surplus Revenue**

**Board of Trustees of Eastern Illinois University  
Resolution to Authorize the Use of Auxiliary Facilities System Surplus Revenue**

**WHEREAS**, the Board of Trustees of Eastern Illinois University has authorized a series of bond issues for the Auxiliary Facilities System (“AFS”) as permitted by the Eastern Illinois University Revenue Bond Law 110 ILCS 666/11 et seq.; and

**WHEREAS**, the AFS net revenues and fees are pledged for use within the AFS and which funds have been used by the university to meet its bond payment obligations in a timely manner and without delay; and

**WHEREAS**, the state of Illinois has not passed a budget or allocated necessary state funding to Eastern Illinois University; and

**WHEREAS**, the university has expended or will soon expend its income and reserve funds; and

**WHEREAS**, use of the AFS surplus funds may become necessary for the university to meet its operational expenses pending an appropriation from the state.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Trustees of Eastern Illinois University authorizes the temporary use of surplus AFS funds for non-AFS purposes until such time as the legislature and governor implement a budget for the state of Illinois and allocate funding for Eastern Illinois University.

**BE IT FURTHER RESOLVED THAT** the university will continue to meet its bond payment obligations and the use of any surplus funds will not impede its ability to meet such obligations.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**It is recommended that the Board of Trustees approve this resolution.**

**EASTERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES**

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June 24, 2016**

IV. ACTION ITEMS

**K. FY17 Transcript Fee Recommendation**

**FY17 Transcript Fee Increase  
(Effective August 17, 2016)**

	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<b><u>Transcript Fee</u></b>			
Regular Processing	\$5.00	\$10.00	\$5.00
Rush Processing	\$10.00	\$15.00	\$5.00
Immediate Processing	\$15.00	NA	

Rationale: The current fee schedule was approved fifteen years ago. The vendor used by EIU to provide online ordering of transcripts and the secure transmission of electronic transcripts since 2009 has merged with another company and EIU is being required to change systems. During this conversion, EIU has the opportunity to implement features from the new provider that will improve service for students and provide labor savings for the reduced staff in the Office of the Registrar, but the additional \$2.90 per transcript charge cannot be absorbed under the current fee structure. The fee increase is requested to allow EIU to implement the new features, including 24-hour a day ordering and transmission of electronic transcripts by current students through PAWS and reduced errors by pulling information directly from Banner. The services of the previous vendor will no longer be available.

**It is recommended that the Board of Trustees approve the proposed transcript fee increase.**

IV. ACTION ITEMS

**C. FY17 Budget Approval**

**TABLE 1. REVENUES, EXPENDITURES, AND NET SURPLUS (DEFICIT)-PRELIMINARY** (All Amounts in Thousands)

FUND SOURCE	FY14 ACTUAL	FY15 ACTUAL	FY16 ESTIMATED	FY17 * BUDGET	FY17 VS FY16	
					DOLLARS	PERCENT
<b>OPERATING FUNDS:</b>						
Appropriated/Income Funds:						
A. State Appropriations	44,078.1	42,975.7	12,456.5	34,000.0	21,543.5	172.9%
B. Tuition and Fees	72,021.9	67,377.2	64,499.0	57,382.7	(7,116.3)	-11.0%
C. Misc Income	417.5	440.0	130.5	100.0	(30.5)	-23.4%
D. Waivers	(11,468.1)	(12,288.2)	(11,752.3)	(12,621.2)	(868.9)	7.4%
Total Appropriated, Tuition and Fees	105,049.4	98,504.7	65,333.7	78,861.5	13,527.8	20.7%
Deduct Expenditures	111,175.3	103,887.7	91,233.6	78,861.5	(12,372.1)	-13.6%
E. Net Suplus (Deficit)	(6,125.9)	(5,383.0)	(25,899.9)	-	25,899.9	-100.0%
Non-Appropriated Revenues						
H. Student Fees	23,851.7	21,717.9	21,424.8	20,780.5	(644.3)	-3.0%
I. Federal (Pell, SEOG) and Other Grants	18,993.0	17,746.7	16,759.2	16,631.6	(127.6)	-0.8%
J. Gifts	2,016.8	3,660.4	2,223.1	1,656.3	(566.8)	-25.5%
K. Other Income	2,936.8	4,382.9	2,176.5	2,351.8	175.3	8.1%
L. Housing and Dining Services	29,190.1	26,785.5	24,991.5	18,877.1	(6,114.4)	-24.5%
M. Sales and Services	10,144.2	9,172.9	9,123.4	8,992.6	(130.8)	-1.4%
Total Non-Appropriated Revenues	87,132.6	83,466.3	76,698.5	69,289.9	(7,408.6)	-9.7%
Deduct Expenditures	84,184.6	79,902.4	73,875.7	69,289.9	(4,585.8)	-6.2%
N. Net Surplus (Deficit)	2,948.0	3,563.9	2,822.8	-	(2,822.8)	-100.0%
<b>ALL OPERATING FUNDS:</b>						
O. Revenues	192,182.0	181,971.0	142,032.2	148,151.4	6,119.2	4.3%
P. Expenditures	195,359.9	183,790.1	165,109.3	148,151.4	(16,957.9)	-10.3%
Q. Net Surplus (Deficit)	(3,177.9)	(1,819.1)	(23,077.1)	-	23,077.1	-100.0%

\* Note that FY17 Budgeted Expenditures on Table 1 are preliminary since State Appropriations have yet to be finalized.

**TABLE 2. SUMMARY OF BUDGETED EXPENDITURES -- ALL FUNDS-PRELIMINARY**  
(All Amounts in Thousands)

Expenditure Class	FY14	FY15	FY16	FY17*	FY17 VS FY16	
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%
Personnel Services	113,013.1	106,490.3	95,227.4	80,913.2	(14,314.2)	-15.0%
Contractual Services	14,087.5	12,231.9	10,478.2	10,479.3	1.1	0.0%
Computer Software	2,231.9	2,176.5	2,125.5	2,090.0	(35.5)	-1.7%
Equipment	858.2	1,382.7	747.1	786.0	38.9	5.2%
Interest and Principal	6,294.1	6,727.6	5,756.4	4,007.9	(1,748.5)	-30.4%
Library Books	1,418.6	1,510.3	1,377.6	1,384.0	6.4	0.5%
Permanent Improvements	1,752.5	1,611.4	1,193.3	1,204.1	10.8	0.9%
Repairs and Maintenance	2,369.3	1,876.1	1,513.5	1,616.2	102.7	6.8%
Scholarships and Awards	23,039.0	24,181.3	23,509.8	23,393.4	(116.4)	-0.5%
Commodities	4,363.9	4,005.2	3,302.4	3,382.9	80.5	2.4%
Telecommunications	868.2	820.4	685.3	694.7	9.4	1.4%
Travel	1,584.2	1,208.7	768.7	795.8	27.1	3.5%
Utilities	12,199.7	11,318.7	10,894.2	10,904.8	10.6	0.1%
Purchase for Resale	5,283.8	4,964.6	4,677.5	4,768.4	90.9	1.9%
Transfers to reserves	5,775.8	2,920.1	2,796.9	1,730.7	(1,066.2)	-38.1%
Excess Funds	220.1	364.2	55.5	0.0	(55.5)	-100.0%
<b>Total All Funds Expenditures</b>	<b>195,359.9</b>	<b>183,790.0</b>	<b>165,109.3</b>	<b>148,151.4</b>	<b>(16,957.9)</b>	<b>-10.3%</b>

\* Note that FY17 Budgeted Expenditures on Table 3 are preliminary since State Appropriations have yet to be finalized.

**TABLE 3. SUMMARY OF BUDGETED EXPENDITURES -- STATE APPROPRIATED and TUITION INCOME FUNDS-PRELIMINARY**  
(All Amounts in Thousands)

Expenditure Class	FY14	FY15	FY16	FY17 *	FY17 VS FY16	
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%
Personnel Services	86,766.2	80,628.9	70,869.2	58,497.1	(12,372.1)	-17.5%
Contractual Services	5,266.5	3,346.6	2,538.0	2,538.0	-	0.0%
Computer Software	1,273.6	1,319.1	970.7	970.7	-	0.0%
Equipment	0.4	494.9	64.7	64.7	-	0.0%
Interest and Principal	51.0	0.1	-	-	-	-
Library Books	1,395.4	1,466.3	1,344.0	1,344.0	-	0.0%
Permanent Improvements	1,070.7	786.4	41.3	41.3	-	0.0%
Repairs and Maintenance	827.1	662.8	392.3	392.3	-	0.0%
Scholarships and Awards	5,399.5	7,068.3	7,532.0	7,532.0	-	0.0%
Commodities	1,299.7	1,285.7	862.4	862.4	-	0.0%
Telecommunications	497.9	458.8	412.9	412.9	-	0.0%
Travel	994.9	670.1	346.3	346.3	-	0.0%
Utilities	6,281.8	5,699.6	5,859.8	5,859.8	-	0.0%
Transfers to reserves	50.6	-	-	-	-	-
<b>Total Appropriated Expenditures</b>	<b>111,175.3</b>	<b>103,887.6</b>	<b>91,233.6</b>	<b>78,861.5</b>	<b>(12,372.1)</b>	<b>-13.6%</b>

\* Note that FY17 Budgeted Expenditures on Table 3 are preliminary since State Appropriations have yet to be finalized.

**TABLE 4. SUMMARY OF BUDGETED EXPENDITURES -- NON-APPROPRIATED FUNDS-PRELIMINARY**  
 (All Amounts in Thousands)

Expenditure Class	FY14	FY15	FY16	FY17	FY17 VS FY16	
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%
Personnel Services	26,246.9	25,861.4	24,358.2	22,416.1	(1,942.1)	-8.0%
Contractual Services	8,821.0	8,885.3	7,940.2	7,941.3	1.1	0.0%
Computer Software	958.3	857.4	1,154.8	1,119.3	(35.5)	-3.1%
Equipment	857.8	887.8	682.4	721.3	38.9	5.7%
Interest and Principal	6,243.1	6,727.5	5,756.4	4,007.9	(1,748.5)	-30.4%
Library Books	23.2	44.0	33.6	40.0	6.4	19.0%
Permanent Improvements	681.8	825.0	1,152.0	1,162.8	10.8	0.9%
Repairs and Maintenance	1,542.2	1,213.3	1,121.2	1,223.9	102.7	9.2%
Scholarships and Awards	17,639.5	17,113.0	15,977.8	15,861.4	(116.4)	-0.7%
Commodities	3,064.2	2,719.5	2,440.0	2,520.5	80.5	3.3%
Telecommunications	370.3	361.6	272.4	281.8	9.4	3.5%
Travel	589.3	538.6	422.4	449.5	27.1	6.4%
Utilities	5,917.9	5,619.1	5,034.4	5,045.0	10.6	0.2%
Purchase for Resale	5,283.8	4,964.6	4,677.5	4,768.4	90.9	1.9%
Transfers to reserves	5,725.2	2,920.1	2,796.9	1,730.7	(1,066.2)	-38.1%
Excess Funds	220.1	364.2	55.5	-	(55.5)	-100.0%
<b>Total Non-Appropriated Expenditures</b>	<b>84,184.6</b>	<b>79,902.4</b>	<b>73,875.7</b>	<b>69,289.9</b>	<b>(4,585.8)</b>	<b>-6.2%</b>