

IV. ACTION ITEMS

**A. Approval of Minutes**

April 19, 2013 Board Meeting

## **B. Executive Session Minutes – Open Meetings Act**

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. FY14 Budget Approval and FY15 Budget Submission

FINANCIAL PLANS

FY 2012 THRU FY2015

EASTERN ILLINOIS UNIVERSITY

TABLE 1. REVENUES, EXPENDITURES, AND FUND BALANCES (All Amounts in Thousands)

FUND SOURCE	FY12	FY13	FY14	FY14 VS FY13		FY15 *		FY15 VS FY14	
	ACTUAL	ESTIMATED	BUDGET	DOLLARS	PERCENT	BUDGET	DOLLARS	PERCENT	
<b>OPERATING FUNDS:</b>									
Appropriated/Income Funds:									
A. State Appropriations	46,869.2	44,041.1	44,078.1	37.0	0.1%	47,413.0	3,334.9	7.6%	
B. Tuition and Fees	76,711.0	73,966.9	73,912.5	(54.4)	-0.1%	75,749.0	1,836.5	2.5%	
C. Waivers	(8,883.0)	(10,105.5)	(12,000.0)	(1,894.5)	18.7%	(13,000.0)	(1,000.0)	8.3%	
Total Appropriated, Tuition and Fees	114,697.2	107,902.5	105,990.6	(1,911.9)	-1.8%	110,162.0	4,171.4	3.9%	
Beginning Fund Balance	3,188.7	8,014.0	4,541.1	(3,472.9)	-43.3%	2,247.8	(2,293.3)	-50.5%	
Deduct Expenditures	(109,871.9)	(111,375.4)	(108,283.9)	3,091.5	-2.8%	(110,162.0)	(1,878.1)	1.7%	
Ending Fund Balance--Appropriated	8,014.0	4,541.1	2,247.8	(2,293.3)	-47.9%	2,247.8	(0.0)	0.0%	
Non-Appropriated Revenues									
A. Student Fees	25,678.0	25,011.2	24,478.5	(532.7)	-2.1%	24,478.5	-	0.0%	
B. Federal (Pell, SEOG) and Other Grants	23,800.9	20,678.5	20,673.4	(5.1)	0.0%	20,880.1	206.7	1.0%	
C. Gifts	2,721.7	2,049.4	2,094.0	44.6	2.2%	2,104.6	10.6	0.5%	
D. Other Income	2,100.3	1,923.9	1,971.4	47.5	2.5%	1,971.5	0.1	0.0%	
E. Housing and Dining Services	32,111.1	29,705.3	28,365.4	(1,339.9)	-4.5%	28,365.4	-	0.0%	
F. Sales and Services	10,035.9	9,181.7	9,030.1	(151.6)	-1.7%	9,030.1	-	0.0%	
Total Non-Appropriated Revenues	96,447.9	88,550.0	86,612.8	(1,937.2)	-2.2%	86,830.2	217.4	0.3%	
Beginning Fund Balance	6,738.2	9,791.0	7,629.4	(2,161.6)	-22.1%	4,825.0	(2,804.4)	-36.8%	
Deduct Expenditures	(93,395.1)	(90,711.6)	(89,417.2)	1,294.4	-1.4%	(89,286.0)	131.2	-0.1%	
Ending Fund Balance--Non-Appropriated	9,791.0	7,629.4	4,825.0	(2,804.4)	-36.8%	2,369.2	(2,455.8)	-50.9%	
<b>ALL OPERATING FUNDS:</b>									
A. Revenues	211,145.1	196,452.5	192,603.4	(3,849.1)	-2.0%	196,992.2	4,388.8	2.3%	
B. Expenditures	(203,267.0)	(202,087.0)	(197,701.1)	4,385.9	-2.2%	(199,448.0)	(1,746.9)	0.9%	
C. Net Surplus (Deficit)	7,878.1	(5,634.5)	(5,097.7)	536.8	-9.5%	(2,455.8)	2,641.9	-51.8%	
D. Beginning Fund Balance	9,926.9	17,805.0	12,170.5	(5,634.5)	-31.6%	7,072.8	(5,097.7)	-41.9%	
E. Ending Fund Balance	17,805.0	12,170.5	7,072.8	(5,097.7)	-41.9%	4,617.0	(2,455.8)	-34.7%	
<b>CAPITAL FUNDS</b>									
A. State Appropriation--CDB (Doudna)							1,551.9		

C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

FINANCIAL PLANS

FY 2012 THRU FY2015

EASTERN ILLINOIS UNIVERSITY

**TABLE 2. SUMMARY OF BUDGETED EXPENDITURES -- ALL FUNDS**  
(All Amounts in Thousands)

Expenditure Class	FY12		FY13		FY14		FY14 VS FY13		FY15		FY15 VS FY14	
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%	DOLLARS	%	BUDGETED EXPENDITURES	DOLLARS	%	
Personnel Services	112,244.9	112,356.1	112,586.5	111,892.6	230.4	0.2%	111,892.6	(693.9)	-0.6%			
Contractual Services	8,897.4	9,032.4	9,219.2	9,329.3	186.8	2.1%	9,329.3	110.1	1.2%			
Computer Software	2,265.2	2,704.9	2,616.3	2,630.8	(88.6)	-3.3%	2,630.8	14.5	0.6%			
Equipment	5,022.3	4,166.9	2,765.1	2,287.9	(1,401.8)	-33.6%	2,287.9	(477.2)	-17.3%			
Interest and Principal	8,215.7	7,712.1	6,727.6	6,676.6	(984.5)	-12.8%	6,676.6	(51.0)	-0.8%			
Library Books	1,667.0	1,611.6	1,631.6	1,631.9	20.0	1.2%	1,631.9	0.3	0.0%			
Permanent Improvements	2,978.5	4,564.2	1,284.8	1,287.6	(3,279.4)	-71.9%	1,287.6	2.8	0.2%			
Repairs and Maintenance	2,233.6	2,379.8	2,397.2	2,412.0	17.4	0.7%	2,412.0	14.8	0.6%			
Scholarships and Awards	21,691.8	21,166.6	23,601.4	25,518.8	2,434.8	11.5%	25,518.8	1,917.4	8.1%			
Commodities	5,100.7	4,950.7	4,978.8	5,013.7	28.1	0.6%	5,013.7	34.9	0.7%			
Telecommunications	1,066.5	1,053.9	1,059.2	1,063.6	5.3	0.5%	1,063.6	4.4	0.4%			
Travel	3,374.8	3,397.9	3,109.5	3,032.8	(288.5)	-8.5%	3,032.8	(76.7)	-2.5%			
Utilities	12,282.3	12,646.5	12,941.0	13,549.0	294.5	2.3%	13,549.0	608.0	4.7%			
Purchase for Resale	6,712.4	6,016.9	6,106.5	6,167.5	89.6	1.5%	6,167.5	61.0	1.0%			
Transfers to reserves	9,513.7	8,326.5	6,676.3	6,953.8	(1,650.2)	-19.8%	6,953.8	277.5	4.2%			
<b>Total--Operating Funds Expenditures</b>	<b>203,267.0</b>	<b>202,087.0</b>	<b>197,701.1</b>	<b>199,448.0</b>	<b>(4,385.9)</b>	<b>-2.2%</b>	<b>199,448.0</b>	<b>1,746.9</b>	<b>0.9%</b>			
<b>Capital Funds Expenditures:</b>												
State Appropriation--CDB (Doudna)		1,551.9										
<b>Total--All Funds Expenditures</b>	<b>203,267.0</b>	<b>203,638.9</b>	<b>197,701.1</b>	<b>199,448.0</b>	<b>(4,385.9)</b>	<b>-2.2%</b>	<b>199,448.0</b>	<b>1,746.9</b>	<b>0.9%</b>			

C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

EASTERN ILLINOIS UNIVERSITY

FY 2012 THRU FY2015

FINANCIAL PLANS

**TABLE 3. SUMMARY OF BUDGETED EXPENDITURES -- STATE APPROPRIATED and TUITION INCOME FUNDS**  
(All Amounts in Thousands)

Expenditure Class	FY12	FY13	FY14	FY14 VS FY13		FY15 *		FY15 VS FY14	
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%	BUDGETED EXPENDITURES	DOLLARS	%	
Personnel Services	84,975.3	85,613.1	85,657.2	44.1	0.1%	85,710.1	52.8	0.1%	
Contractual Services	2,936.8	3,563.8	3,709.8	146.0	4.1%	3,764.8	55.0	1.5%	
Computer Software	1,181.1	1,170.7	1,170.7	-	0.0%	1,170.7	-	0.0%	
Equipment	1,307.8	1,428.6	-	(1,428.6)	-100.0%	-	-	-	
Interest and Principal	391.1	204.0	51.0	(153.0)	-75.0%	-	(51.0)	-100%	
Library Books	1,609.5	1,598.6	1,598.6	-	0.0%	1,598.6	-	0.0%	
Permanent Improvements	2,441.5	4,256.5	1,000.0	(3,256.5)	-76.5%	1,000.0	-	0.0%	
Repairs and Maintenance	889.6	919.3	919.3	-	0.0%	919.3	-	0.0%	
Scholarships and Awards	1,650.2	3,250.0	4,837.4	1,587.4	48.8%	6,506.7	1,669.3	34.5%	
Commodities	1,504.6	1,496.8	1,496.8	-	0.0%	1,496.8	-	0.0%	
Telecommunications	602.1	617.4	617.4	-	0.0%	617.4	-	0.0%	
Travel	1,188.6	1,260.2	975.6	(284.7)	-22.6%	877.5	(98.1)	-10.1%	
Utilities	6,006.0	5,496.4	5,750.0	253.6	4.6%	6,000.0	250.0	4.3%	
Transfers to reserves	3,187.5	500.0	500.0	-	0.0%	500.0	-	0.0%	
<b>Total--Appropriated Expenditures</b>	<b>109,871.9</b>	<b>111,375.4</b>	<b>108,283.9</b>	<b>(3,091.5)</b>	<b>-2.8%</b>	<b>110,162.0</b>	<b>1,878.0</b>	<b>1.7%</b>	

\* Note that FY15 Budgeted Expenditures in Table 3 do not include \$10,159.0 mil in requested state funds for Program Priority Requests.

C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

FINANCIAL PLANS

FY 2012 THRU FY2015

EASTERN ILLINOIS UNIVERSITY

**TABLE 4. SUMMARY OF BUDGETED EXPENDITURES -- NON-APPROPRIATED FUNDS**  
(All Amounts in Thousands)

Expenditure Class	FY12		FY13		FY14		FY14 VS FY13		FY15		FY15 VS FY14	
	ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	%
Personnel Services	27,269.6	26,743.0	26,929.3	26,929.3	186.3	0.7%	26,182.5	(746.8)	-2.8%			
Contractual Services	5,960.6	5,468.6	5,509.4	5,509.4	40.8	0.7%	5,564.5	55.1	1.0%			
Computer Software	1,084.1	1,534.2	1,445.6	1,445.6	(88.6)	-5.8%	1,460.1	14.5	1.0%			
Equipment	3,714.5	2,738.3	2,765.1	2,765.1	26.8	1.0%	2,287.9	(477.2)	-17.3%			
Interest and Principal	7,824.6	7,508.1	6,676.6	6,676.6	(831.5)	-11.1%	6,676.6	-	0.0%			
Library Books	57.5	13.0	33.0	33.0	20.0	153.8%	33.3	0.3	0.9%			
Permanent Improvements	537.0	307.7	284.8	284.8	(22.9)	-7.4%	287.6	2.8	1.0%			
Repairs and Maintenance	1,344.0	1,460.5	1,477.9	1,477.9	17.4	1.2%	1,492.7	14.8	1.0%			
Scholarships and Awards	20,041.6	17,916.6	18,764.0	18,764.0	847.4	4.7%	19,012.1	248.1	1.3%			
Commodities	3,596.1	3,453.9	3,482.0	3,482.0	28.1	0.8%	3,516.9	34.9	1.0%			
Telecommunications	464.4	436.5	441.8	441.8	5.3	1.2%	446.2	4.4	1.0%			
Travel	2,186.2	2,137.7	2,133.9	2,133.9	(3.8)	-0.2%	2,155.3	21.4	1.0%			
Utilities	6,276.3	7,150.1	7,191.0	7,191.0	40.9	0.6%	7,549.0	358.0	5.0%			
Purchase for Resale	6,712.4	6,016.9	6,106.5	6,106.5	89.6	1.5%	6,167.5	61.0	1.0%			
Transfers to reserves	6,326.2	7,826.5	6,176.3	6,176.3	(1,650.2)	-21.1%	6,453.8	277.5	4.5%			
<b>Total--Non-Appropriated Expenditures</b>	<b>93,395.1</b>	<b>90,711.6</b>	<b>89,417.2</b>	<b>89,417.2</b>	<b>(1,294.4)</b>	<b>-1.4%</b>	<b>89,286.0</b>	<b>(131.2)</b>	<b>-0.1%</b>			

C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

FINANCIAL PLANS

FY 2012 THRU FY2015

EASTERN ILLINOIS UNIVERSITY

TABLE 5. FY15 OPERATING BUDGET AND PROGRAM PRIORITY REQUEST BUDGETS--STATE APPROPRIATED and TUITION INCOME FUNDS

Expenditure Class	ACADEMIC BASE		CENTER FOR LOCALLY SUSTAINABLE ENTREPRE-NEURSHIP (CLoSE)		DEFERRED MAINT.		RECRUITMENT & RETENTION IN A DIVERSE LEARNING ENVIRONMENT		STUDENT SUCCESS CENTER	STUDENT WELLNESS CENTER	TECH. ENHANCE.	SUBTOTAL PPR'S	OPERATING BUDGET TABLE 3	TOTAL FY15 OPERATING BUDGET WITH PPR'S
	SUPPORT	CENCERE	177.6	170.0	-	360.0	330.0	635.0	-	-	2,455.0	85,710.1	88,165.1	
Personnel Services	960.0	-	-	170.0	-	360.0	330.0	635.0	-	-	2,455.0	85,710.1	88,165.1	
Contractual Services	-	-	-	-	-	35.0	522.8	-	-	-	557.8	3,764.8	4,322.6	
Computer Software	-	-	-	-	-	-	-	-	-	-	-	1,170.7	1,170.7	
Equipment	250.0	285.0	3.0	-	-	-	59.3	-	1,400.0	1,997.3	-	-	1,997.3	
Interest and Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	
Library Books	-	-	-	-	-	-	-	-	-	-	-	1,598.6	1,598.6	
Permanent Improvements	-	-	-	-	1,978.4	-	-	1,500.0	-	-	3,478.4	1,000.0	4,478.4	
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	919.3	919.3	
Scholarships, Awards, Grants	365.0	-	-	-	-	-	500.0	-	-	-	865.0	6,506.7	7,371.7	
Commodities	50.0	20.0	2.0	-	-	-	70.0	-	600.0	742.0	1,496.8	1,496.8	2,238.8	
Telecommunications	-	-	0.6	-	-	-	9.0	-	-	-	9.6	617.4	627.0	
Travel	25.0	-	2.0	-	-	7.0	20.0	-	-	54.0	877.5	931.5		
Utilities	-	-	-	-	-	-	-	-	-	-	-	6,000.0	6,000.0	
Transfers to reserves	-	-	-	-	-	-	-	-	-	-	-	500.0	500.0	
<b>Total--PPR AND OPERATING</b>	<b>1,650.0</b>	<b>305.0</b>	<b>177.6</b>	<b>1,978.4</b>	<b>402.0</b>	<b>1,511.0</b>	<b>2,135.0</b>	<b>2,000.0</b>	<b>10,159.0</b>	<b>110,162.0</b>	<b>120,321.0</b>			

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

### FY 2015 Appropriated Budget Recommendation

(All Amounts in Thousands)

REVENUES	FY14	FY15	FY15 VS FY14	
	BUDGETED REVENUES	BUDGETED REVENUES	DOLLARS	PERCENT
Appropriated/Income Funds				
A. State Appropriations	\$ 44,078.1	\$ 47,413.0	\$ 3,334.9	7.6%
B. Tuition and Fees	73,912.5	75,749.0	1,836.5	2.5%
C. Waivers	(12,000.0)	(13,000.0)	(1,000.0)	8.3%
Subtotal Appropriation, Tuition, Fees and Waivers	105,990.6	110,162.0	4,171.4	3.9%
Beginning Fund Balance	4,541.1	2,247.8	(2,293.3)	-50.5%
Add: New State Funds Requested for PPR's	-	10,159.0	10,159.0	
Total State Funds, Tuition, Fees, Waivers and Fund Balance	\$ 110,531.7	\$ 122,568.8	\$ 12,037.1	10.9%

OPERATING EXPENDITURES	FY14	FY15	FY15 VS FY14	
	BUDGETED EXPENDITURES	BUDGETED EXPENDITURES	DOLLARS	PERCENT
Personnel Services	\$ 85,657.2	\$ 85,710.1	\$ 52.9	0.1%
Contractual Services	3,709.8	3,764.8	55.0	1.5%
Computer Software	1,170.7	1,170.7	-	0.0%
Equipment	-	-	-	
Interest and Principal	51.0	-	(51.0)	-100.0%
Library Books	1,598.6	1,598.6	-	0.0%
Permanent Improvements	1,000.0	1,000.0	-	0.0%
Repairs and Maintenance	919.3	919.3	-	0.0%
Scholarships and Awards	4,837.4	6,506.7	1,669.3	34.5%
Commodities	1,496.8	1,496.8	-	0.0%
Telecommunications	617.4	617.4	-	0.0%
Travel	975.6	877.5	(98.1)	-10.1%
Utilities	5,750.0	6,000.0	250.0	4.3%
Transfers to reserves	500.0	500.0	-	0.0%
Total Appropriated/Income Fund Operating Expenditures	\$ 108,283.9	\$ 110,162.0	\$ 1,878.1	1.7%

#### PROGRAM PRIORITY REQUESTS (PPR's)\*

Academic Base Support	\$ 1,650.0
Center for Clean Energy Research and Education	305.0
Center for Locally Sustainable Entrepreneurship	177.6
Deferred Maintenance	1,978.4
Recruitment/Retention in a Diverse Learning Environment	402.0
Student Success Center Enhancement	1,511.0
Student Wellness Center	2,135.0
Technology Enhancements	2,000.0
Total Program Priority Requests	\$ 10,159.0

<b>Total Operating and Program Priority Requests</b>	\$ 108,283.9	\$ 120,321.0	\$ 12,037.1	11.1%
<b>Ending Fund Balance</b>	\$ 2,247.8	\$ 2,247.8	\$ (0.0)	0.0%

\* in alpha not priority order



## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Eastern Illinois University FY 2015 Appropriated and Income Funds Budget Request**

#### **The Budget Process**

Each year, Illinois public universities request increases to their appropriated and income funds budgets. The process typically follows this timetable:

- Operating and capital budget requests approved by the Board of Trustees (Resource Allocation Management Plan—RAMP) for the following fiscal year are sent to the Illinois Board of Higher Education (IBHE) by October 15.
- IBHE staff members meet in late October with each public university to discuss issues and priorities.
- The IBHE issues its recommendations to universities in early December. These recommendations are made available to the Governor's office.
- Eastern's recommended appropriation is published by the IBHE in late January.
- The Governor presents budget recommendations in the annual State of the Budget address, normally given in February.
- Universities prepare and submit 200+ pages of Illinois State Legislature (ISL) forms and narrative to the General Assembly offices within 48 hours after the Governor's budget address.
- University presidents and senior staff provide testimony regarding their budget requests before the House and Senate Appropriations Committees in March through April.
- Eastern's appropriation bill is drafted in late April or May.
- The General Assembly finalizes appropriations by the end of May.
- The Governor signs the appropriation bill on or about July 1.
- Funds are available to universities by early July.

#### **Prevailing Economic Conditions**

Economic predictions for Illinois continue to show weakness in the state's economy despite nearly four years of recovery. Illinois unemployment remains at 9.5 %, significantly higher than the U.S. rate of 7.6%, and the second highest rate in the nation, only slightly behind Nevada's 9.7%. In turn, the April-May 2013 State Comptroller's Report indicates a \$5.5 billion backlog of unpaid state bills. Although improved from last year's \$8.5 billion backlog due to the infusion of one-time tax and Medicare receipts, this accumulation of unpaid debt continues to hinder job growth and economic stability in Illinois.

In February 2013, the Civic Federation released an analysis indicating that the State's backlog could multiply to \$21.7 billion by FY 2018, unless pension costs are curbed and Medicaid is expanded to enable Illinois to collect additional federal funding.

The \$100 billion unfunded pension liability remains an imminent threat to the fiscal and economic health of Illinois. The uncertainty of any constructive pension reform measures

### **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

conveys only grim conditions and forecasts for the coming budget years. The FY 2014 pension appropriation for the five retirement systems is a combined \$6.8 billion. This is an increase of \$965 million, or 16.4% compared to FY 2013. Under current law, estimated pension payments in fiscal years 2015 and 2016 are \$7.0 billion and \$7.2 billion, respectively. The FY 2015 estimated payment is an increase of \$200 million, or 3% over FY 2014. The increase in FY 2016 is an additional \$204.7 million (3%). Due to these statutorily required annual increases, pension payments comprise a disproportionate total of annual expenditures and minimize the state's ability to make substantial improvements to its impaired financial condition.

State revenues are expected to grow in large part because of the enacted 2011 tax increase. The Illinois Commission on Government Forecasting and Accountability (CGFA) is estimating increases in state general fund revenues of \$1.078 billion (3.2%) in FY 2014. These revenue increases will be applied to pension obligations and structural deficits that have plagued the state since the reversals suffered by the 2007 recession. At June 30, 2012 the state had sustained a fund balance deficit of \$5 billion versus \$4.5 billion at June 30, 2011. (As of May 24, 2013, the state still owed Eastern Illinois University \$20.7 million of its \$44 million FY 2013 appropriation.)

#### **State Funding, Tuition Rates, and Enrollment Assumptions**

EIU's pending state appropriation as passed in both houses on May 31, 2013 for FY 2014 is \$44,078,100, an increase of \$37,000 from its FY 2013 appropriation. For FY 2015 we have structured a budget request that replicates state funding at the FY 2011 level of \$47,413,000, \$3,334,900 over the FY 2014 pending appropriation.

A 1.43% tuition rate increase for new incoming freshmen, transfer, and graduate students for FY 2014 was ratified by the EIU Board of Trustees at its February 2013 meeting and incorporated into the FY 2014 budget. For FY 2015 we have not incorporated new tuition or fee increases into the budget recommendation. Any tuition and fee increases for FY 2015 will be set in the spring of 2014, following analysis and recommendation by the President's Council and ratification by the Board of Trustees. Tuition and fee increases, if any, will be used in large part to offset waiver and scholarship initiatives for FY 2015: \$1.4 million in Access to Education Scholarships, \$4.1 million in Commitment to Excellence awards, \$0.6 million in President's Scholar awards and \$3.8 million in Panther Promise waivers.

These aggressive waiver and scholarship initiatives are indicative of how Eastern Illinois University is addressing the issue of 7 years of declining enrollments. Enrollment consultants are working with EIU admissions, financial aid, planning, and academic staff to reverse declines and move the university back to estimated full capacity at 11,600–11,800 students. In fall FY 2013 Eastern experienced headcount enrollments of 10,417.

Eastern's state general revenue funding (GRF) peaked in FY 2002. At that time, about two-thirds of Eastern's total appropriated/income funds came from GRF in the amount of \$55.3 million, while the remaining one-third, \$26.7 million, came from primarily tuition revenues. For FY 2015 Eastern's budgeted GRF appropriation is \$47.4 million, or \$7.9 million below

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

FY 2002 levels. For FY 2015 tuition revenues are budgeted at \$75.7 million—69% of total income fund dollars. The forecasted FY 2015 \$1.8 million increase in tuition revenues is strictly a function of “truth in tuition” dollar movement.

It is within the context of these economic realities that Eastern’s FY 2015 budget request is presented to the Board of Trustees. In the following pages, the various components of Eastern’s FY 2015 operating and capital budget requests are identified and summarized.

### I. FY 2015 Budget Recommendations

#### **Total FY 2015 Operating Budget Request—\$110,162,000, up \$1,878,000, +1.7%:**

The FY 2015 operating budget is built upon a \$3.3 million, 7.6%, increase over Eastern’s pending FY 2014 \$44,078,100 General Revenue Fund (GRF) appropriation. (As stated previously, the FY 2015 GRF funding request is equivalent to actual FY 2011 funding). The university’s tuition and fee revenues for FY 2015 incorporate no additional headcount or rate adjustments for the purposes of this submission.

Not included above is a request for \$10.2 million in new GRF funds to support Program Priority Requests (PPR’s). These PPR’s represent projects in support of key priorities that have been identified in the IBHE’s *Public Agenda*, the university’s strategic plan, and the criteria established in the performance-based funding initiative.

#### **Personnel Services—\$85,710,100, up \$52,800, +.1%:**

EIU’s FY 2015 request incorporates a .1% increase to the salary base. Personnel budgets anticipate a further 1–2% reduction in headcount offsetting modest wage increases (~1-1.5%) in agreements that have been finalized. In addition, whenever possible, personnel costs will be moved and absorbed by non-tax and non-tuition funding sources in the amount of approximately \$0.5 million.

In the past few years, Eastern has provided its employees with salary increases (approximately 1.25–2.5%) which keep pace with inflation and which sustain Eastern’s competitiveness in attracting faculty and staff. Merit increases to supplement across-the-board increases have been limited.

#### *Faculty Salaries*

In FY 2013 Eastern negotiated a four-year agreement with the University Professionals of Illinois (UPI), the collective bargaining agent for faculty and academic support professionals. This agreement provided modest salary increases for faculty and has sustained the salary ranking of Eastern’s faculty. According to the American Association of University Professors (AAUP), in FY 2012, Eastern’s salaries for Professors, Associate Professors and Assistant Professors were all at the 60th percentile, when compared to comprehensive Master’s universities nationwide (*Academe*, “The Annual Report on the Economic Status of the Profession, 2011–12,” Survey Report Table 9A, March–April 2013). This is in contrast to

### C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

FY 1998, when Eastern's salaries for the three professorial ranks were only at the 30th, 40th and 20th percentiles, respectively. Competitive faculty salaries are essential to achieving the university's strategic objective of excellence in faculty scholarship and teaching. The current faculty agreement expires August 31, 2016.

#### *Civil Service Salaries*

According to IBHE data for FY 2012, Eastern's average Civil Service salaries were \$42,853, compared with a state average of \$44,694 for all public universities. It is our desire to maintain Eastern's Civil Service employee groups (Advanced Professional and Managerial, Beginning Professional and Managerial, Semi-Skilled Domestic, Medical, Clerical, Data Processing, Technical and Para-Professional) at competitive levels.

#### *Administrative Salaries*

Several, but not all, of Eastern's administrative and other professional employees have salaries below national levels for similar public universities, according to the College and University Personnel Association (CUPA) Administrative Compensation Salary Survey.

#### **Contractual Services—\$3,764,800, up \$55,000, +1.5%:**

\$232k is for fire protection services; \$240k, auditing services; \$375k, for insurance and surety bonds; \$208k, advertising; \$214k postage; and \$619k for other professional and legal services. The remaining \$1.9 million is earmarked for mission essential categories of expenditure.

#### **Computer Software—\$1,170,700, no change:**

Software maintenance and security license acquisitions.

#### **Equipment—\$0, down \$1,428,600 from FY 2013; no change from FY 2014:**

Mission essential equipment expenditures will continue to be funded out of relevant reserves and other non tax-tuition income fund sources whenever possible.

#### **Interest and Principal—\$0, down \$51,000, -100%:**

Utilities debt service (\$7,464,445 for all funds for FY 2015) has been blended into the allocated campus utility rate structure in the utility line item accounts. Previous debt service for ESCO (Environmental Sustainability and Conservation) projects has been fully retired.

#### **Library Books—\$1,598,600, no change:**

Library books continue to be funded at the historical fixed cost level.

#### **Permanent Improvements—\$1,000,000, no change:**

This expenditure is largely for deferred maintenance, a fixed cost item.

#### **Repairs and Maintenance—\$919,300, no change:**

Repairs and maintenance expenditures are forecasted along historical levels of approximately \$200k automotive repairs; \$260k EDP equipment repairs; and \$400k real property maintenance costs.

### **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

#### **Scholarships and Awards—\$6,506,700, up \$1,669,300, +34.5%:**

For FY 2015, \$6.1 million of the \$6.5million budget consists of \$595k in President's Honors Scholarships, \$1.4 million in Access to Education Scholarships, and \$4.1 million in Commitment to Excellence Scholarships. Combined with \$13 million in waivers, the total commitment to affordability and excellence is \$19.5 million, 26%, of a \$75 million tuition and fees income base.

#### **Commodities—\$1,496,800, no change:**

Commodities include \$591k expenditures for office and instructional supplies, \$285k for printing, \$415k for industrial materials, and \$108k for laboratory supplies.

#### **Telecommunications—\$617,400, no change:**

#### **Travel—\$877,500, down \$98,100, -10% from FY2014:**

The travel budget represents a 30.4% reduction from FY 2013.

#### **Utilities—\$6,000,000, up \$250,000, +4.3% from FY 2014:**

Eastern will continue to monitor utility costs and utilize the most efficient fuel sources available. Cost savings in utility funds, if any, will be used to offset budget shortfalls in other areas, and to fund energy management projects. Utilities debt service across all funds decreases by \$210,000 in FY 2015. For conservatism we are forecasting a \$250,000 increase in purchased power and production costs in FY 2015.

#### **Transfers to Compensated Absence Reserves—\$500,000, no change:**

Compensated absence expenditures are a function of the volume of employees exiting the workforce. Payouts for unused accumulated vacation and compensable sick leave occur as employees retire or otherwise terminate their employment. FY 2012 experienced an exodus of 129 employees, approximately 8% of the full-time workforce. That unusual and non-recurring reduction in Eastern's work force was a result of anticipated cuts in pension benefits for new retirees starting July 1, 2013. By contrast, in FY 2013 EIU has thus far experienced attrition of 45 employees paid from state and tuition supported funds. The FY 2015 budget anticipates continued regular attrition at this scale of 40-50 employees per year with commensurate compensated absence payouts.

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

### II. Program Priority Requests

Each year the university requests targeted funds for strategic initiatives. The following Program Priority Requests (PPRs) integrate the IBHE's *Public Agenda for College and Career Success*, the university's strategic plan adopted in FY 2012, and various criteria of the Performance Funding Model.

IBHE describes its *Public Agenda for College and Career Success* as "the pathway to one Illinois, where all residents have affordable access to high-quality educational opportunities that prepare them for the jobs of the present and the future." The *Public Agenda* was developed at the direction of the General Assembly and was formulated through the "collaboration of literally hundreds of stakeholders in higher education" over a two-year period.

#### **The *Public Agenda's* goals for Illinois higher education are:**

- a. Increase Educational Attainment
- b. Ensure College Affordability
- c. Address Workforce Needs
- d. Enhance Economic Growth

#### **The EIU Strategic Plan's Six Strategic Themes embrace the following:**

- a. Academic Excellence
- b. Global Competition and Changing Demographics
- c. Emerging Technologies
- d. Campus and Community Life
- e. Financial Sustainability
- f. Marketing and Communication

#### **Performance Funding Measures:**

In accordance with Public Act 97-320 (HB 1503), performance metrics accomplish the following:

- a. Reward performance of institutions in advancing the success of students who are:
  - Academically or financially at risk.
  - First generation students.
  - Low-income students.
  - Students traditionally underrepresented in higher education.
- b. Recognize and account for the differentiated missions of institutions of higher education.
- c. Focus on the fundamental goal of increasing completion.
- d. Recognize the unique and broad mission of public community colleges.
- e. Maintain the quality of degrees, certificates, courses, and programs.

The following Program Priority Requests, in support of the *Public Agenda*, the university's strategic objectives, and Performance Funding metrics are submitted to the Board of Trustees as part of the FY 2015 budget request.

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

### **Academic Base Support—\$1,650,000**

This PPR provides academic base support to enable the university to recognize and enhance first-choice programs at the undergraduate and graduate levels. It supports Eastern’s Academic Excellence goal by aiding us to create a culture of rigor and to embed integrative learning opportunities systemically in our curricula. It also supports Illinois Public Agenda goals #1 and #3, which call on higher education institutions to increase educational attainment and the number and quality of post-secondary credentials.

In the strategic planning process, faculty, staff, and students established academic excellence as a key priority. One way to implement this directive and to enhance EIU’s academic reputation is to identify and support first-choice programs that offer students high-caliber learning opportunities, to apply what they learn, and to secure employment or further their education.

First-choice programs recruit students with exemplary credentials, attracting them because the programs have a proven reputation for:

1. Offering a cutting-edge curriculum designed to help students develop and refine the knowledge and skills demanded in the workplace;
2. Connecting them to faculty members known for their teaching, research/creative activity, and service;
3. Requiring them to work collaboratively with their peers and their teachers; and
4. Enriching their academic experience with a diverse array of opportunities that require them to apply, transfer, and reflect on what they learn in the classroom and outside of it, including research projects, internships and practica, study abroad, service learning, and so on.

These characteristics of first-choice programs, in turn, enable graduates to be strong competitors for jobs and graduate school placement.

The funds requested for this academic base support PPR would be directed at three key areas crucial to establishing first-choice programs: providing scholarships to the best students EIU can enroll; retooling curricula to systematically embed integrative learning opportunities and improve the skills employers demand, including communication and problem-solving skills; and provide individualized advising, tutoring, mentoring, research/creative activity, career counseling, and internship and job placement.

In addition to aiding EIU to create a culture of rigor and to enhance its reputation, this request supports *Illinois Public Agenda* goals and performance metrics that call on universities to increase educational attainment and the number and quality of post-secondary credentials.

### **Academic Base Support Budget Detail:**

12 Faculty	\$ 800,000
4 Support Staff	160,000
Contractual Services (includes scholarships)	365,000
Commodities	50,000
Travel	25,000
Equipment	<u>250,000</u>
Total	<u>\$1,650,000</u>

## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Center for Clean Energy Research and Education (CENCERE)—\$305,000**

Eastern Illinois University has established a Center for Clean Energy Research and Education (CENCERE) to integrate student learning with the newly constructed Renewable Energy Center and to provide more opportunities for faculty and students to be engaged in renewable energy research and education. Since its approval by IBHE in April 2011, CENCERE has received funding support from the Charleston Area Charitable Foundation and the National Science Foundation. A new graduate degree program, the Master of Science in Sustainable Energy, has been developed by CENCERE with 10 collaborating departments/schools across the university and is pending approval from IBHE. The university recently received a pledge of financial support from Charleston Area Charitable Foundation to help construct a research laboratory building with a renewable energy business incubator. Because of these initiatives, EIU is an emerging leader in biomass energy research and education in the State of Illinois.

To build a “go-to place” for biomass renewable energy research and education in the nation, this program priority request (PPR) asks for support of some immediate equipment needs by CENCERE. The equipment will be housed in a research building which commenced construction in March, 2013. The focus of the equipment expenditures will be for the analysis and testing of solid biomass fuels and ash, which are essential to support future research and development in the area of biomass energy by faculty and students. Typically, our private partners do not have the resources and ability to maintain sophisticated analytic instruments. Thus, the requested equipment will help EIU become a “go-to partner” for research and development in biomass renewable energy. The total amount for this request is \$305,000.

This PPR supports the goals established by IBHE’s Public Agenda as follows:

- **Increase Educational Attainment:** Students from all participating departments/schools will use the requested equipment. The equipment will directly benefit the undergraduate students in Alternative Energy and Sustainability concentration within Applied Engineering and Technology major, and interdisciplinary minor of Environmental Sustainability, as well as graduate students of Sustainable Energy.
- **Address Workforce Needs:** The new programs in energy and sustainability will prepare students to enter in the emerging field of renewable energy in the state.
- **Enhance Economic Growth:** Due to its large volume of annual biomass needs, the Renewable Energy Center at EIU is expected to become an economic engine to help create a biomass-driven economy in east central Illinois. With the requested equipment, CENCERE will be positioned to help propel the engine of biomass renewable energy.



**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

<b><u>Program Priority Request Budget for CENCERE</u></b>	
Universal Testing Machine	\$ 85,000
Thermogravimetric Analysis (TGA)	60,000
Ash Fusion Determinator	45,000
Carbon Hydrogen Nitrogen Determinator	60,000
Moisture, VC and Fixed Carbon	35,000
Access. & Consumables—for Equipment	20,000
Total	<u>\$305,000</u>

**Center for Locally Sustainable Entrepreneurship (CLoSE)—\$177,600**

The Center for Locally Sustainable Entrepreneurship (CLoSE) at Eastern Illinois University serves as the interdisciplinary home for the facilitation of entrepreneurial education, research, and community partnerships. The focus of CLoSE is to prepare our students, through entrepreneurial education, research, and community partnerships to become leaders in social, economic, and environmental sustainability.

The mission and focus of the Center serve to support IBHE’s Public Agenda for College and Career Success in the areas of addressing workforce needs, and enhancing economic growth, by supporting and enhancing priorities for local sustainability, and for building connectedness to the community. By collaborating with the entrepreneurial community, students and faculty can become involved in theory-to-practice experiences such as internships, business plan competitions, and class projects that “partner” students with either early stage “start-ups” or established companies. The relationships with community partners such as the Service Core of Retired Executives (SCORE) chapter, facilitates ties to local businesses. CLoSE plays an important role in raising awareness of the critical impact of entrepreneurship on our economy and fostering collaboration among practitioners, researchers, students, and educators.

CLoSE also addresses Eastern Illinois University’s strategic plan in the area of academic excellence by offering a rich, interdisciplinary teaching/learning environment, fostering faculty-mentored undergraduate and graduate research, and offering experiential learning opportunities. The Center also addresses performance funding measures in that it can help advance the success of all students by engaging them with faculty through faculty-mentored research which has been shown to increase student retention rates (D.F. Brakke, M.L. Crowe, and K.K. Karukstis, “Perspectives: Reasons why deans and provosts (and presidents) should value, support, and encourage undergraduate research,” Council on Undergraduate Research, Quarterly, 30, 10–14, 2009).

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

**Operating Expenses (Year 1)**

Commodities:	\$2,000
Equipment:	2,500
Phone:	500
Travel:	1,500
<b>Total Operating:</b>	<b>\$6,500</b>

**Staffing**

Director of CLoSE:	\$135,000
11-month appointment Unit A, 50% release time	
Support Staff: 1 person	25,000–32,000
Distinguished Professor of Entrepreneurship: Currently in place	
<b>Total Year 1 Staffing:</b>	<b>\$160,000–\$167,000</b>

**Total Year 1:** **\$166,500–\$173,500**

**Operating Expenses (Year 2)**

Commodities:	\$2,000
Equipment:	3,000
Phone:	600
Travel:	2,000
<b>Total Operating:</b>	<b>\$7,600</b>

**Staffing**

Director of CLoSE:	\$138,000
Support Staff: 1 person	25,000–32,000
Distinguished Professor of Entrepreneurship: Currently in place	
<b>Total Year 2 Staffing:</b>	<b>\$163,000–\$170,000</b>

**Total Year 2:** **\$170,600–\$177,600**

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

### **Deferred Maintenance—\$1,978,421**

The physical learning environment is critical to student retention. Many of our academic buildings are more than 50 years old and still have their original HVAC, plumbing, electrical equipment, doors and windows. This funding request would increase the annual state appropriation for deferred maintenance to approach the annual recommended deferred maintenance target of 1.5% of the current replacement value (CRV) of campus buildings. EIU's FY 2012 CRV stood at \$419.9 million. Therefore, an annual budget of \$6.29 million is necessary to halt additional accumulation of deferred maintenance. (Note that this amount is simply to stop the growth of deferred maintenance. It will not reduce the present accumulated amount, which for FY 2012 at June 30, 2012, was estimated at \$147.5 million, including utilities infrastructure systems.) Presently, the university is funded at 0.47% of CRV, or \$1.97 million. This initiative requests that the annual funding level increase to 1.5% of CRV over three years (escalated at a rate of 6% per year). This level is in line with that of other higher education institutions that are considered to be "reasonably funded" for deferred maintenance.

One measure of deferred maintenance needs is called the Facility Condition Index (FCI) and is calculated by dividing the accumulated deferred maintenance by the replacement value (CRV). For FY 2012, the EIU FCI stands at 25% (\$104.7 million divided by \$419.9 million). An ideal target for higher education facilities is an FCI of 5% or less. An FCI greater than or equal to 15% is considered serious and indicative of a campus in poor condition. The university tracks and adjusts its estimate of the FCI on an annual basis. If funded, this PPR will help allow the university to gradually reduce the FCI over time.

During FY 2010, the university's students approved an increase in the Campus Improvement Fee because they recognize the importance of the condition of the facilities in their education. This increase will generate monies that can be used to renovate labs and classrooms in the Physical Science and Life Sciences Buildings and to partially support the construction of a new science building.

#### **Budget Detail:**

Contractual Services \$1,978,421

### C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

#### **Recruitment and Retention in a Diverse Learning Environment—\$402,000**

This request supports interrelated initiatives to improve the recruitment and retention of a diverse faculty, professional staff, and student body. It also reflects objectives that emerged through the recently completed strategic planning process. This planning process involved a cross-section of members of campus—faculty members, professional staff, students and members of the community—who considered how Eastern may enhance its efforts to respond to the changing demographics of Illinois college students and to prepare all students for global competition.

- Fund instructional materials and enrollment fees in higher education professional development seminars for faculty and staff participants in the University Professional Enrichment Program. This reinstated initiative fosters advancement opportunities for members of our campus, including members of groups who may be underrepresented in leadership positions.
- Design and deliver an enhanced dual career program for the spouses and partners of faculty and professional staff. This program supports the recruitment and retention of highly qualified faculty and professionals to a region of Illinois with increasingly fewer professional employment opportunities.
- Strengthen support services that serve students with significant personal and psychology issues and also those with disabilities.
- Reinstate support for two Visiting Distinguished Faculty Members or Visiting Distinguished Community Leaders who will enrich the campus climate with their knowledge and expertise on the issues affecting members of underrepresented and underserved groups.
- Design and pilot the Student Conflict Intervention teams and the Conflict Resolution Certificate Program for Students.
- Pilot incubator projects designed by student entrepreneurs that contribute to a richer campus climate that heightens student, faculty, and staff engagement and enhances services to members of underrepresented and underserved groups.

#### **Budget Detail:**

Personnel Services – faculty and professional staff	\$ 360,000
Contractual Services	35,000
Instructional materials, commodities	7,000
<b>Total</b>	<b>\$ 402,000</b>

## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Student Success Center Enhancement—\$1,511,000**

#### Introduction and Mission

The Student Success Center (SSC) at Eastern Illinois University became fully operational in the fall of 2007. Planning and development of the SSC was supported by grants from the U.S. Department of Education Strengthening Institutions Program totaling ~\$2 million.

The SSC mission contributes to a culture of success for students whose risk factors put them in jeopardy of leaving the university before achieving their academic and personal development goals. The SSC contributes positively to student retention and graduation rates and thereby the number of degrees awarded. Prior to the creation of the SSC, of the ~600–700 undergraduate students who went on academic warning (GPA < 2.0) each year, only 34% ever regained good academic standing. Now, of the ~500–600 students on academic warning who return to the university, 85–90% regain good academic standing within two semesters.

This Program Priority Request would augment the services of the SSC by:

- 1) Providing scholarships and programming that will enable it to expand student participation in the Summer Institute of Higher Learning, an academic “bridge” program designed to aid students in their transition to college;
- 2) Enhancing tutorial services to students who need assistance, particularly in courses with high failure rates. It thus supports the university’s goals to provide students with access and opportunity and to improve their retention and degree completion rates. It also supports Goal 1 of the Illinois Public Agenda, which calls on colleges and universities to increase the educational attainment of their students, recommending that they do so by developing strategies that will support student success and eliminate achievement gaps. This Program Priority Request also addresses performance funding metrics, advancing the success of students who are academically or financially at risk and increasing degree completion.

#### Activities

The Center is home to a set of programs all designed to improve the performance of at-risk students with the objective of enhancing retention and assuring graduation. Housed in a 6,000 square foot facility, the SSC provides both face-to-face and online services for students and faculty. The SSC also serves as a referral and coordinating hub for other student support services at the university (e.g. Writing Center, Reading Center, Athletics, Career Services, Counseling Center, Academic Advising, Disability Services, Minority Affairs, TRiO, Financial Aid, Registrar, and Health Services, etc.).

The SSC conducted 51 workshop and classroom presentations in AY 2011–12 reaching ~1,500 students. SSC podcasts have received over 10,000 views since their development in AY 2010–11. The Center also provided direct services to over 650 students who attended multiple appointments.

## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Student Success Center Enhancement – continued**

The heart of the Center’s programming is a mandatory one-credit intervention course—EIU 2919, Strategies for Academic Success—for students who go on academic warning. During AY 2011–12, 23 sections of the course were offered with 460 students enrolled (478 students enrolled in AY11). Additionally, the SSC provides individualized consultations for students who are referred to the Center or who self-refer for assistance with time management, test-taking, study habits, note-taking, goal setting and faculty relations.

The virtual SSC is a parallel online presence and is a “one-stop shop” for students and faculty to access the tools needed to be successful in college. The online presence provides support for students who need referrals to specific programs already in place throughout the campus. The virtual SSC also maintains campus-wide tutoring and workshop schedules and a variety of resources developed to aid students in developing successful classroom and study strategies.

Additionally, the Center provides mandatory, targeted interventions for students reinstated to the university following academic dismissal. Students who meet regularly with SSC staff and follow through on recommendations are successful in regaining good standing either the semester they return or the subsequent semester.

A new initiative of the SSC has been the Summer Institute of Higher Learning (SIHL). The SIHL provisionally admits students to a highly structured five-week intensive academic program. Successful completion of the program results in full admission status for fall semester. The SIHL enrolls students in two required general education courses that count toward graduation. Participants also attend biweekly SSC seminars that focus on transitional issues and programming that links students to all support services on campus. Incremental program costs for faculty, staff, peer leaders, housing, activities and field trips for each increment of 20 SHIL students is approximately \$45,000.

This Program Priority Request focuses on the expansion of SSC programming that has already proved to be successful in both retaining and recruiting students to the university:

- Expand the Summer Institute of Higher Learning student enrollment to 250 students and provide \$1,000 institutional scholarships to each student to address access and affordability. The increased incremental program cost would be \$450,000 and scholarships would be \$250,000.
- Develop a summer program for high school juniors that would facilitate their matriculation to the university and allow them to accumulate college credits toward a degree. The program would acquaint 250 specially selected students to our campus and all that EIU has to offer (academics, athletics, Student Success Center, Writing Center, Reading Center, Career Services, Counseling Center, Disability Services, Financial Aid, and Health Services) as their first choice. Incremental program costs would be similar to those in the SIHL totaling \$495,000. An additional \$250,000 would make the program more affordable by underwriting housing and other support services costs. If all students were to choose EIU as incoming freshmen, more than \$3,000,000 would be realized the first year.

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

### **Student Success Center Enhancement – continued**

- Expand departmental tutoring and online support to increase academic performance and retention of students. To expand the program to 15 academic departments with 20 hours per week of tutoring per department for 32 weeks at a rate of \$10 per hour for tutors would require an additional \$96,000. Providing an additional 2,000 hours of online tutoring would cost an additional \$40,000. Face-to-face tutoring and online tutoring are highly effective in retaining students.
- Extend the program of Supplemental Instruction (SI) currently in place in the School of Business to other critical areas of the campus. SI is an academic assistance program that utilizes proven peer-assisted study sessions. The sessions are facilitated by SI leaders: students, who have previously done well in the course, attend all class lectures, take notes, act as model students, and conduct discussion sessions. This enhancement adds 10 sections of SI in historically challenging “gateway” courses in math and science. An SI coordinator would develop and oversee programming, training of SI leaders and track program data. SI Coordinator salary and program costs would be approximately \$40,000 and SI leader costs would be \$12,800 (20 SI leaders at 2 hours per week for 32 weeks paid \$10 per hour). SI is tied to academic success and retention.

#### Staffing

Current SSC staffing includes two professional staff, six graduate assistants, and 4 interns. The FY 2013 adjusted personnel services budget is \$152,906. To support the proposed program enhancements, 1 additional professional staff (SI coordinator), 1 clerical staff, and 4 additional graduate assistants (summer only) are required at an annual cost of \$83,860.

#### Operational Costs

The current non-personnel operating budget of the SSC is \$35,000. Expanding academic year programs and services as described above requires additional base support in the amount of \$188,800. Enhancing summer programs and services requires an additional \$1,445,000 with student program fees generating approximately \$1,000,000.

All of these program enhancements address student retention and graduation.

## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Student Wellness Center—\$2,135,000**

There is a need to create a Student Wellness Center to help develop and sustain a comprehensive, systematic, and proactive approach in enhancing students' safety and wellbeing, academic and personal attainment, and retention and graduation rates.

#### Background and Trends

Eastern Illinois University has seen significant increases in the number of students experiencing serious psychological and mental health challenges characterized by such symptoms as anxiety, depression, sleeping and eating disorders, self-harm, and suicidal ideation. Recent data collected indicated that 82% of students surveyed felt that such symptoms interfered in a significant adverse manner with their performance at the university. During the past three years, mental health appointments have increased by approximately 35% (Health Service and Counseling Center) and emergencies have increased by a staggering rate of more than 200%. Similarly, the number of students withdrawing from the university as a result of severe psychological and physical medical consequences has increased approximately 24% during the same timeframe.

The national trends, as reported in the article titled "The State of Mental Health on College Campuses," reported that 91% of directors surveyed indicated that the trend toward greater numbers of students experiencing severe psychological problems continues on their campuses (American Psychological Association, 2012). The American Psychological Association notes that in addition to improving academic and personal attainment as well as increasing retention and graduation rates, strong mental and behavioral health resources can enhance the quality of campus life. Nearly 60% of clients surveyed indicated that mental health services helped them remain in school. Data collected at Eastern Illinois University is even more compelling with nearly 90% of students surveyed indicating that mental health services helped them remain at the university.

#### Program Priority Goals

This Program Priority Request would assist Eastern Illinois University in addressing the Illinois Public Agenda in the area of increasing the educational attainment of students as well as the university's strategic plan, specifically improving academic excellence and campus and community life. This Program Priority Request also addresses performance funding metrics including advancing the success of students who are academically or financially at risk and increasing degree completion.

#### Initiatives and Expenses

Specific initiatives of the EIU Wellness Center will be directed at creating and sustaining a healthy campus through such methods as:

- Develop a campus-wide collaborative organization (\$25,000);
- Create a Crisis Counselor with support staff to effectively respond to severe psychological and mental health behaviors (\$125,000);



## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Student Wellness Center – continued**

- Hire a Case Manager to effectively monitor and track increasingly complex psychological and mental health issues (\$125,000);
- Hire an Advanced Practice Nurse with a specialization in complex psychiatric pathologies and support staff (\$60,000);
- Hire a Psychiatrist to counsel students and monitor prescription medications (\$125,000);
- Engage a Wellness Outreach Coordinator with support staff to enhance marketing, outreach, and educational programming (\$125,000);
- Increase psychological and mental health services by adding a Counselor (\$50,000); and
- Expand facilities to accommodate quiet confidential space for counseling sessions (\$1,500,000).

### C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

#### **Technology Enhancements—\$2,000,000**

Three compelling mandates support this funding request: the elimination of a repeated audit finding requiring an off-site data security center for disaster recovery; the creation of a virtual desktop infrastructure; and increasing the density of campus wireless access points.

For several years, the Office of the Auditor General has cited EIU for not having a backup site for its data center. The only affordable move thus far towards remedying this situation has been to find space in existing buildings on campus to house backup data disks (SAN) connected to the main data center via fiber cables. A facility off-campus however would be more desirable. The space would require new computing and network equipment (redundant switches, servers and SAN disks) and an electrical and HVAC upgrade to handle the load. In addition, a backup generator would also be a requirement for a practical fallback site.

This funding request would also support the creation of a virtual desktop infrastructure (VDI). VDI would enable the university to host desktop operating systems within a virtual machine running on servers housed within the ITS data center. Students, faculty and staff would be able to access their virtual desktops at any location or using any machine, always receiving the same experience.

Demand for multimedia-capable high-speed network access for students in classrooms, labs and residence halls continue to grow rapidly. In its current configuration, the academic wireless network in the buildings will not be able to sustain more than two classrooms per access point. The density of the existing access points will need to be quadrupled to meet the anticipated classroom demand.

#### **Budget Detail:**

Commodities	\$ 600,000
Equipment	<u>1,400,000</u>
<b>Total Budget</b>	<b><u>\$ 2,000,000</u></b>

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

**Eastern Illinois University  
FY2015 Budget Request  
Capital Budget Summary**

<b>Regular Capital Projects</b>	<b>Amount</b>
New Science Building	\$ 102,028,500
Rehabilitate Life Science/Coleman HVAC and Plumbing, Escalation	1,150,200
Repurpose Steam Production Facilities	28,529,800
Fire Alarm System Upgrades	3,541,200
Upgrade Utilities Infrastructure	26,420,000
Environmental Health & Safety	3,101,300
Upgrade Electrical Building Distribution	5,244,200
Rehabilitate Klehm Hall HVAC and Plumbing	2,488,300
Old Main Exterior Restoration	<u>1,681,500</u>
<b>Subtotal</b>	<b>\$ <u>174,185,000</u></b>
 <b>Capital Renewal Projects</b>	
Electrical Upgrades, Old Main/Buzzard/Switches	\$ 690,700
HVAC Upgrades, Old Main/Steam Plant/Blair/Burl Ives	612,200
Emergency Generator, Physical Science	658,200
Replace Reheat Coils, Physical Science/Klehm Hall	1,140,600
Replace Campus Compressed Air Distribution Piping	341,800
Upgrade Electrical, Life Science	256,300
Upgrade Electrical, Physical Science	<u>543,600</u>
<b>Subtotal</b>	<b>\$ <u>4,243,400</u></b>
<b>Total Capital Budget Request</b>	<b>\$ <u>178,428,400</u></b>

## **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

### **Eastern Illinois University FY 2015 Capital Budget Request**

Capital budget funds are requested in two main categories, regular capital and capital renewal. Regular capital projects are larger in scope and are often phased over several years. Regular capital funds can be requested for planning, site improvements, land acquisitions, utilities, construction, remodeling, and moveable equipment. Capital renewal projects are hybrids between a capital construction request and controlled maintenance. Capital renewal projects are usually focused on one particular building system in an attempt to renovate the system without significantly changing the programs in the building. For FY 2015, Eastern proposes the regular capital and capital renewal projects listed below.

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

Eastern Illinois University  
Scope Statement  
Category: Planning & Construction

New Science Building (Planning & Construction) – Project Number 2015–1      **\$ 102,028,500**

The recently updated Campus Master Plan identifies the need for a new science building. The recommendation was based on analysis of existing science facilities and the overall demand these departments place on the physical infrastructure. In addition, it was recognized that these academic departments demonstrated a serious space deficiency and are often challenged to provide instruction to students that is representative of current academic and industry practices.

The Campus Master Plan identifies a building site that is on property currently owned by the university. Planning and design costs are estimated to be about \$9.9-million, and construction costs for approximately 104,300 NASF are estimated to be about \$82.1-million. These estimates do not include the costs of equipment for the new building.

The need for a new building is predicated, in part, on an aged 77,600 NASF 1938 Physical Science structure with inadequate ceiling heights that inhibit proper ventilation needs. Once the chemistry labs are relocated to the new facility the existing structure will be repurposed to accommodate Geology/Geography, Physics, Psychology, and Nursing programs that require a lesser degree of ventilation needs.

Additionally, the Life Science building was constructed in 1963 and consists of 66,800 NASF. It does not have adequate lab spaces for modern biology instruction and research needs. Once Life Science is relocated to the new facility, the existing structure will be repurposed to house other departments with less special ventilation needs. Additionally, economics, math, and/or political science departments will be relocated from overcrowded Coleman Hall and Old Main buildings.

The new facility will house the biology and chemistry departments and include teaching and research laboratories, general classroom space, greenhouse and exterior plant biology facilities. It will contain building equipment and systems to provide adequate ventilation, fume control, plumbing, hazardous waste control, lighting and sound control necessary for a 21st-century science lab facility. The building will be constructed with appropriate floor-to-floor heights for the installation of mechanical, electrical and plumbing systems to service these departments. In addition, the building would centralize animal care facilities, presently housed in two campus buildings, to better maintain and efficiently house important living subjects.

In support of the campus vision of highly effective, high performance buildings additional effort in the area of energy efficiency and environmental stewardship is required. Design features resulting in building operational performance approaching near ‘net zero’ must be a part of the base philosophy. It is especially important in wet lab science buildings where approximately 70% of the life cycle operational cost are utilities driven. For the Eastern Illinois University

### **C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

New Science Building (Planning & Construction) – Project Number 2015–1 – continued

project, budget allowances for optimized ventilation, tapping distributed heating and cooling, geothermal-based heating and cooling, exhaust heat recovery, passive solar, light harvesting, PV arrays, green roofs, rainwater harvest, grey water recycling, wind energy and architectural shading features have now been included and will therefore be considered as base infrastructure requirements.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$10 million in estimated equipment costs for the new building.

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

New Science Building (Planning & Construction) – Project Number 2015–1 – continued

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM  
NAME OF UNIVERSITY AND CAMPUS

**FISCAL YEAR 2015**

CAPITAL REQUEST

PROJECT NAME New Science Building

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2014 \$/GSF	COST
Instructional lab (wet)	46,107	1.64	75,615	306.01	\$ 23,138.9
Research lab (wet)	25,548	1.67	42,665	405.32	17,293.0
Offices	15,503	1.7	26,355	267.41	7,047.6
General	1,650	1.9	3,135	308.77	968.0
Support	3,316	1.2	3,979	241.26	960.0
General Classrooms	7,800	1.5	11,700	258.32	3,022.3
Special Use (greenhouse)	4,350	1.8	7,830	258.45	2,023.7
1) BASE TOTAL	104,274		171,279		\$ 54,453.5
<b>2) ADDED COSTS:</b>					\$ 13,199.9
a) Historic Preservation Considerations: _____.					\$
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					\$ 3,267.2
c) Other Energy Efficiencies. <u>Near Carbon Neutral Features</u> .					\$ 8,299.1
d) Seismic Design <u>2%</u>					1,089.1
e) High Sophistication Piping <u>1%</u>					544.5
3) BASE COST					\$ 67,653.4
4) ADD ESCALATION COST: (See Below) (Statewide Average: 2.2 percent per year, or 0.183 percent per month from base to bid date; or Rockford 11.6 % per year, 0.967 % per month; Collar Counties 15.1 % per year, 1.258 % per month; Chicago 18.7 % per year, 1.558% per month.) (Beyond 1 year, use statewide average 0.183 % per month.) Expected Bid Date: _____ Number of Months to Bid Date <u>36</u>					\$ 4,457.0
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 72,110.4
6) ADD 10% FOR CONTINGENCIES					\$ 7,211.0
<b>SUBTOTAL, BUILDING BUDGET</b>					\$ 79,321.4

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

New Science Building (Planning & Construction) – Project Number 2015–1 – continued

TABLE C104  
BUILDING BUDGET ESTIMATION FORM (CONTINUED)

PROJECT NAME New Science Building

ADDITIONAL BUDGET ADDS:		
1) A/E FEES	<u>7%</u> *	\$ 5,552.5
ON-SITE OBSERVATION:		
NUMBER OF MONTHS	<u>42</u>	500.0
DAYS PER WEEK	<u>5</u>	
2) REIMBURSABLES (5% of A/E fees unless better estimate available)		\$ 277.6
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**		\$ 2,680.4
4) OTHER ADDS	<u>Tie into current utility infrastructure.</u>	\$ 3,300.0
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT		\$ 396.6
<b>SUB-TOTAL, BUDGET ADDS</b>		\$ 12,707.1
<b>TOTAL, BUILDING BUDGET</b>		\$ 92,028.5

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 1,898
Number of additional staff: <u>8.5</u>	Salaries and Related	<u>511</u>
	Utilities	<u>812</u>
	Repairs and Maintenance	<u>804</u>
	All Other	<u></u>

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

Near Carbon Neutral Features; Solar PV; Wind; Grey water capture; bio-swale; displacement ventilation; daylight harvesting; heat recovery, geothermal HP, fume hood optimization; green roofs; rain harvesting

SOURCE OF COST ESTIMATE

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION

Dave Crockett

PHONE NUMBER

(217) 581-3520

\* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

\*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.



**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

Scope Statement

Category: Remodeling and Rehabilitation – Escalation Costs

Rehabilitate Life Science /Coleman HVAC and Plumbing – Project Number 2015–2 **\$1,150,200**

*This project was approved in FY 2010 but not funded. This request is to recognize the inflation needs for the project from the original request date.*

The HVAC systems in the Life Science building (1963), the Life Science Annex building (1964), the Coleman Hall East building (1965) and the Coleman Hall West building (1968) are original equipment and are failing to provide adequate levels of comfort in seasonal service. Air handling units that fail to deliver acceptable indoor air quality compromise the normal delivery of education to our students. In addition, poor temperature control and air delivery are energy inefficient. Also, the building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. During the past several leak events, faculty offices had to be evacuated and important academic work interrupted. In the event of longer-term system outages, research occurring in the Life Sciences complex could be compromised. The building infrastructure requires an entire mechanical upgrade.

This project would replace the ventilation units, air handling units and cooling and heating coils throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

**SUMMARY OF PROJECT COSTS:**

Construction inflated to FY14	\$4,349,900
Escalation (12 months @ 0.183% per month)	95,700
Contingency (10%)	444,600
 Construction Budget including contingency	 \$4,890,200
 A&E Fees (10%)	 \$489,000
On-Site Observation	66,000
Reimbursable	35,000
Asbestos	255,000
 Project Budget	 \$5,735,200
 CDB Fee (3%)	 \$172,100
 TOTAL Project Budget	 \$5,907,300
Amount appropriated for FY10	\$4,757,100
 Escalation request	 \$1,150,200

## C. FY14 Budget Approval and FY15 Budget Submission (Cont.)

Eastern Illinois University  
Scope Statement  
Category: Utilities

Repurpose Steam Production Facilities – Project Number 2015–3 **\$28,529,800**

With the commissioning of the new Renewable Energy Center, steam production capability will no longer be available from the current steam plant location. The operating permit for the campus steam facilities will be assigned to the new production site, and the operating equipment will be decommissioned. The building shell, besides being on the Illinois Historic Preservation listing, is in serviceable structural condition. In addition, its strategic mid-campus location lends itself nicely to being repurposed into a different service use.

This project will correct deferred maintenance issues that exist on the building shell and within the building infrastructure and will repurpose the interior. A recent update to the Campus Master Plan identifies the repurposed space along with an addition to function as a new one-stop location to house various student support and technology services. Interior space allocation will be constructed to provide two floors of accessible usable office and attendant areas within the existing building footprint, supported by efficient heating, cooling, lighting, and life safety services. Included within this project scope will be exterior landscape improvements and parking features making the end result an inviting, efficient and effective facility for the campus.

Budget Details: See Table C104 on following pages.

Note that Table C104 does not include approximately \$265 thousand in estimated equipment costs.

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Repurpose Steam Production Facilities – Project Number 2015–3 continued.

TABLE C104

BUDGET YEAR BUILDING BUDGET ESTIMATION FORM  
NAME OF UNIVERSITY AND CAMPUS

**IBHE RAMP FISCAL YEAR 2015**

CAPITAL REQUEST

PROJECT NAME Repurpose Steam Plant

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER		FY2014 \$/GSF	COST
		FACTOR	GSF		
Instructional lab (dry)	516	1.64	846	289.38	\$ 244.8
Offices	37,284	1.7	63,383	267.41	16,949.2
General	300	1.9	570	308.77	176.0
Support	8,138	1.2	9,766	241.26	2,356.1
1) BASE TOTAL	46,238		74,565		\$ 19,726.1
<b>2) ADDED COSTS:</b>					\$ 1,578.1
a) Historic Preservation Considerations: <u>2%</u>					\$ 394.5
b) Green Building Design/LEED Certification Level <u>Silver</u> (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					1,183.6
c) Other Energy Efficiencies.					\$ -
3) BASE COST					\$ 21,304.2
4) ADD ESCALATION COST: (See Below) (Statewide Average:2.2percent per year, or 0.183 percent per month from base to bid date; or Rockford 11.6 % per year, 0.967 % per month; Collar Counties 15.1 % per year, 1.258 % per month; Chicago 18.7 % per year, 1.558% per month.) (Beyond 1 year, use statewide average 0.183 % per month.) Expected Bid Date: _____ Number of Months to Bid Date <u>36</u>					\$ 1,403.5
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 22,707.7
6) ADD 10% FOR CONTINGENCIES					\$ 2,270.8
<b>SUBTOTAL, BUILDING BUDGET</b>					\$ 24,978.5

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Repurpose Steam Production Facilities – Project Number 2015–3 continued.

TABLE C104  
BUILDING BUDGET ESTIMATION FORM (CONTINUED)

PROJECT NAME Repurpose Steam Plant

ADDITIONAL BUDGET ADDS:		
1) A/E FEES	<u>8%</u> *	\$ 1,998.3
ON-SITE OBSERVATION:		
NUMBER OF MONTHS	<u>24</u>	240.0
DAYS PER WEEK	<u>5</u>	
2) REIMBURSABLES (5% of A/E fees unless better estimate available)		\$ 99.9
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**		\$ 823.2
4) OTHER ADDS		\$
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT		\$ 124.9
<b>SUB-TOTAL, BUDGET ADDS</b>		\$ 3,286.3
<b>TOTAL, BUILDING BUDGET</b>		\$ 28,264.8

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 645
Number of additional staff: <u>2</u>	Salaries and Related	<u>116</u>
	Utilities	<u>386</u>
	Repairs and Maintenance	<u>143</u>
	All Other	

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

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SOURCE OF COST ESTIMATE

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION

Dave Crockett

PHONE NUMBER

(217) 581-3520

\* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

\*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

Scope Statement

Category: Safety

Fire Alarm System Upgrades – Project Number 2015–4 **\$3,541,200**

This capital project upgrades fire alarm detection, pull station, and light-horn devices to improve fire protection and increase occupant safety in buildings that may include but is not limited to Life Science, Old Main, Buzzard, Coleman, Klehm Hall and Student Services buildings. The university currently follows National Fire Protection Association Life Safety Code 101, adopted in 2006. This fire alarm upgrade would provide building systems that conform to State Fire Marshal code standards, provide the latest alarm functions for tornados, voice capable systems and bring all buildings up to campus standards with Simplex systems to align with our 2013 Campus Security Plan.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	\$2,660,600
Escalation (12 mos. @ 0.183% per month)	58,500
Contingency (10%)	271,900
 Construction Budget including Contingency	 \$2,991,000
 A/E Fees (10%)	 \$299,100
On-Site Observation	25,000
Reimbursable	15,000
Asbestos	108,000
 Project Budget	 \$3,438,100
 CDB Fee (3%)	 \$103,100
 TOTAL Project Budget	 \$3,541,200

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

**Scope Statement**

Category: Utilities

Upgrade Utilities Infrastructure – Project Number 2015–5 **\$ 26,420,000**

The utilities infrastructure at Eastern Illinois University is aged, and major portions of critical service systems are well beyond useful economic life expectancy. The campus has experienced forced outages due to infrastructure failures resulting in loss of use of major facilities to academic, housing and administrative units. Steam distribution and condensate return piping systems, both racked and direct-buried, utility tunnel water distribution mains, sanitary sewage laterals and mains, storm water collection and discharge systems upon which the campus operations depend, require extensive upgrades to restore acceptable service reliability.

In order to approach this challenge, a master design for all utilities would need to be developed. The design would consider all current system conditions, future additional loads expected, location of underground utilities and operational plans which would impact utilities systems. Based upon this comprehensive plan, a project to install the required upgrades, in order of their assigned priority, would be implemented.

**SUMMARY OF PROJECT COSTS:**

Construction	
Upgrade steam distribution/condensate	\$6,844,100
Upgrade domestic water distribution	5,323,300
Upgrade storm and sanitary infrastructure	7,604,600
Escalation (12 months @ 0.183% per month)	435,000
Contingency (10%)	2,020,700
Construction Budget including contingency	\$22,227,700
A&E Fees (10%)	\$2,222,800
On-Site Observation	190,000
Reimbursables	110,000
Asbestos	900,000
Project Budget	\$25,650,500
CDB Fee (3%)	\$769,500
TOTAL Project Budget	\$26,420,000

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Safety

Environmental Health and Safety–Project Number 2015–6 **\$ 3,101,300**

With increased awareness and concern for the environment and the health and safety of Eastern’s students, faculty, and staff, the university’s Environmental Health and Safety Committee has considered relevant codes, legislation and government programs (e.g., fire codes, ventilation standards, prudent laboratory practices and disaster-resistant measures) and recommends the following priorities:

Laboratory Ventilation: In order to achieve compliance with OSHA, laboratory standards and other ventilation standards, ventilation in the university’s laboratory and studios which use hazardous chemicals and handle biological materials must be improved to eliminate risks and injuries from inhaling these materials.

Note this project will require asbestos and lead abatement.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	\$2,277,200
Escalation (12 mos. @ 0.183% per month)	50,100
Contingency (10%)	232,700
 Construction Budget including Contingency	 \$2,560,000
 A/E Fees (10%)	 \$256,000
On-Site Observation	30,000
Reimbursable	15,000
Asbestos	150,000
 Project Budget	 \$3,011,000
 CDB Fee (3%)	 \$90,300
 TOTAL Project Budget	 \$3,101,300

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

Scope Statement

Category: Utilities

Upgrade Electrical Building Distribution – Project Number 2015–7 **\$5,244,200**

Electrical distribution equipment and services in Life Sciences, Old Main, Buzzard Hall, Coleman Hall, Klehm Hall, and Physical Science are original to the buildings and have had few improvements. The aging systems contain major power switchgear, transformers, breakers, panels and current protection devices which are obsolete or at the end of their reliable service life. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service subpanels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, major component replacements and upgrades are necessary.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	\$3,907,800
Escalation (12 mos. @ 0.183% per month)	86,000
Contingency (10%)	399,400
 Construction Budget including Contingency	 \$4,393,200
 A/E Fees (10%)	 \$439,300
On-Site Observation	36,000
Reimbursable	23,000
Asbestos	200,000
 Project Budget	 \$5,091,500
 CDB Fee (3%)	 \$152,700
 TOTAL Project Budget	 \$5,244,200



**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Remodeling and Rehabilitation

Rehabilitate Klehm Hall HVAC and Plumbing – Project Number 2015–8 **\$2,488,300**

Klehm Hall (1967) and Klehm Hall Addition (1968) HVAC systems are original equipment and fail to provide adequate levels of comfort in seasonal service. Portions of the 1968 addition were originally designed as non-air conditioned industrial instruction spaces and are now occupied by state-of-the-art processor-controlled machine tools and sophisticated electronics labs. Cooling is inadequately provided by distributed window units, which have been back-fit as additional cooling needs have developed. Air handling units are failing to deliver acceptable indoor air quality, which is energy inefficient and compromises the delivery of education to our students. The building heating and chilled water distribution systems have experienced numerous leaks due to internal and external corrosion and thinning of pipe wall thickness. The deterioration has made the piping systems virtually impossible to repair due to insufficient pipe material remaining to thread. The building requires a complete mechanical systems upgrade.

This project would replace the ventilation units, air-handling units, cooling and heating coils and piping distribution systems throughout the structure. Temperature control instrumentation would be updated to deliver precise control at optimum energy efficiency. The hot and cold domestic water distribution piping would be replaced to eliminate further system leaks.

**SUMMARY OF PROJECT COSTS:**

Construction	\$1,864,600
Escalation (12 months @ 0.183% per month)	41,000
Contingency (10%)	190,600
Construction Budget including contingency	\$2,096,200
A&E Fees (10%)	\$209,600
On-Site Observation	15,000
Asbestos	85,000
Project Budget	\$2,415,800
CDB Fee (3%)	\$72,500
<b>TOTAL Project Budget</b>	<b>\$2,488,300</b>

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Rehabilitation

Old Main Exterior Restoration – Project Number 2015–9 **\$1,681,500**

Old Main is the oldest historical structure on campus and houses administrative offices and classroom spaces. Significant parts of the stone exterior shell have cracks, stones loose and missing, and lightning damage. Surfaces are deteriorating and are structurally unstable in places. In addition, windows in the upper turrets have been blown out of their frames during storms. This proposed project would rebuild these shell surfaces to bring the signature building back to its original look, reduce moisture getting into the building, reduce energy costs and increase safety.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	1,253,800
Escalation (12 mos. @ 0.183% per month)	27,600
Contingency (10%)	128,100
 Construction Budget including Contingency	 \$1,409,500
 A/E Fees (10%)	 \$141,000
On-Site Observation	21,000
Reimbursable	8,000
Asbestos	53,000
 Project Budget	 \$1,632,500
 CDB Fee (3%)	 \$49,000
 TOTAL Project Budget	 \$1,681,500

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Safety

Electrical Upgrades at various locations – Project Number 2015–10 **\$690,700**

The capital project includes electrical upgrades at Buzzard Hall, Old Main, and three electrical distribution locations on campus. The upgrades at Buzzard Hall include replacing the existing electrical distribution panels and upgrading the building fire alarm system. Old Main electrical work will include replacement of the buildings unit substation. There will also be the installation of three university provided 15kv pad mounted switches at locations to be determined on campus.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	\$528,900
Escalation (12 mos. @ 0.183% per month)	11,600
Contingency (10%)	54,100
 Construction Budget including Contingency	 \$594,600
 A/E Fees (10%)	 \$ 59,500
On-Site Observation	9,000
Reimbursable	7,500
 Project Budget	 \$670,600
 CDB Fee (3%)	 \$20,100
 TOTAL Project Budget	 \$690,700

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

Scope Statement

Category: Safety

HVAC Upgrades: Old Main, Steam Plant and Blair Hall – Project Number 2015–11     **\$612,200**

The capital project includes HVAC upgrades at Old Steam Plant, Old Main, and Blair Hall. The upgrades at the Old Steam Plant include installing a new 40HP variable speed air compressor, air drier, and accessories. Old Main HVAC work will include replacement of rooftop units and redesign and replacement of an air handler. The work at Burl Ives will include the replacement of 5 furnaces and condensing units. Blair Hall work will include extension of the existing chilled water loop from Physical Science to Blair Hall. This work will include integrating the Blair Hall Chiller into the campus chilled water loop.

**SUMMARY OF PROJECT COSTS:**

Construction / labor & materials	\$467,300
Escalation (12 mos. @ 0.183% per month)	10,300
Contingency (10%)	47,800
 Construction Budget including Contingency	 \$525,400
 A/E Fees (10%)	 \$ 52,500
On-Site Observation	9,000
Reimbursable	7,500
 Project Budget	 \$594,400
 CDB Fee (3%)	 \$17,800
 TOTAL Project Budget	 \$612,200

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Safety

Emergency Generator, Physical Science Building – Project Number 2015–12 **\$658,200**

The Physical Science building houses the university’s chemistry, geology-geography, physics and psychology departments. Laboratory fume hood ventilation, lab make-up air, on-going research, fire alarm panels, emergency lighting circuits and control power are all critical services which must be maintained at all times. Presently, the Physical Sciences complex has no backup power, which leaves these critical services vulnerable to utility outages. These essential loads need to be analyzed and a new diesel-driven emergency generator set selected to fit the application. Loads determined to be essential need to be re-powered from new or revised distribution panels (emergency panels), which would then be backed up by the new generator. The location of the new generator would be determined taking various considerations, including campus traffic and pedestrian needs, into account.

**SUMMARY OF PROJECT COSTS:**

Construction	\$457,600
Escalation (12 mos. @ 0.183% per month)	10,100
Contingency (10%)	46,800
 Construction Budget including contingency	 \$514,500
 A/E Fees (10%)	 \$51,500
On-Site Observation	4,500
Reimbursables	3,500
Asbestos	65,000
 Project Budget	 \$639,000
 CDB Fee (3%)	 \$19,200
 TOTAL Project Budget	 \$658,200

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Rehabilitation

**Replace Reheat Coils, Physical Science and Klehm Hall – Project Number 2015–13 **\$1,140,600****

The existing reheat coils in the Physical Science and Klehm Hall academic buildings are original to the buildings. Existing duct-mounted heating coils are inefficient, noisy when heating, exhibit numerous leaks and are ineffective during heating season and would be replaced. Replacing these coils would decrease maintenance costs, increase building efficiency and enhance building occupant comfort with better climate control. There are approximately 230 of these coils in the buildings.

**SUMMARY OF PROJECT COSTS:**

Construction/labor & materials	\$778,300
Escalation (12 mos. @ 0.183% per month.)	17,100
Contingency (10%)	79,500
 Construction Budget including Contingency	 \$874,900
 A/E Fees (10%)	 \$87,500
On-Site Observation	10,000
Reimbursables	5,000
Asbestos	130,000
 Project Budget	 \$1,007,400
 CDB Fee (3%)	 \$33,200
 Total Project budget	 \$1,140,600

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University

Scope Statement

Category: Utilities

Replace Campus Compressed Air Distribution Piping – Project Number 2015–14      **\$341,800**

Compressed air is produced at the central steam plant and is piped throughout campus in tunnels and direct-buried pipes. The air is used for control of all space temperature regulating systems and critical functions in various academic labs and preparation areas. A study performed by the Department of Commerce and Economic Opportunity indicated that Eastern’s distribution lines are undersized, causing loss of temperature control during periods of high air demand. This, in addition to the poor condition of portions of the underground system, dictates that a replacement piping system, sized for the load it is serving, is installed.

**SUMMARY OF PROJECT COSTS:**

Construction/labor & materials	\$260,200
Escalation (12 mos. @ 0.183% per month)	5,700
Contingency (10%)	26,600
 Construction Budget including Contingency	 \$292,500
 A/E Fees (10%)	 \$29,300
On-Site Observation	8,200
Reimbursables	1,800
 Project Budget	 \$331,800
 CDB Fee (3%)	 \$10,000
 Total Project budget	 \$341,800

**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Rehabilitation

Upgrade Electrical Systems, Life Science Building – Project Number 2015–15 **\$256,300**

Electrical services in Life Sciences are original and have had few improvements. The aging systems contain panels and current protection devices that are obsolete. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service sub-panels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, system upgrades are required.

**SUMMARY OF PROJECT COSTS:**

Construction/labor & materials	\$193,900
Escalation (12 mos. @ 0.183% per month)	4,300
Contingency (10%)	19,800
 Construction Budget including Contingency	 \$218,000
 A/E Fees (10%)	 \$21,800
On-Site Observation	6,500
Reimbursables	2,500
 Project Budget	 \$248,800
 CDB Fee (3%)	 \$7,500
 Total Project budget	 \$256,300



**C. FY14 Budget Approval and FY15 Budget Submission (Cont.)**

Eastern Illinois University  
Scope Statement  
Category: Rehabilitation

Upgrade Electrical Systems, Physical Science Building – Project Number 2015–16      **\$543,600**

Electrical services in the Physical Sciences building are original and have had few improvements. The aging systems contain panels and current protection devices that are obsolete. Finding suitable repair parts when portions of these systems fail is becoming increasingly difficult. Circuit load capacity to service sub-panels is at maximum in many cases. In order to provide reliable and serviceable electrical building systems and to provide adequate load capacity to meet the needs of programs, system upgrades are required.

**SUMMARY OF PROJECT COSTS:**

Construction/labor & materials	\$413,400
Escalation (12 mos. @ 0.183% per month)	9,100
Contingency (10%)	42,300
 Construction Budget including Contingency	 \$464,800
 A/E Fees (10%)	 \$46,500
On-Site Observation	9,000
Reimbursables	7,500
 Project Budget	 \$527,800
 CDB Fee (3%)	 \$15,800
 Total Project budget	 \$543,600

Estimates provided by David Crockett, Interim Director, Facilities Planning and Management, Eastern Illinois University.

**D. Expenditure Recommendations for Purchases of \$250,000 or More**

<b>1.) Purchase Item:</b>	Annual supply of diesel and fuel oil
<b>Description/Explanation:</b>	This purchase is for the supply and delivery of diesel and fuel oil for the University for the time period July 1, 2013 through June 30, 2015 with the University's option to renew for three (3) additional two-year periods. The fuel will be used in off road equipment, emergency generators, as well as for the Renewable Energy Center.
<b>Cost:</b>	Not to exceed \$950,000.00
<b>Recommended Vendor:</b>	South Central FS Inc., Effingham, IL
<b>Summary of Bids:</b>	South Central FS Inc., Effingham, IL  Sixteen (16) vendors downloaded the bid but did not respond
<b>Fund Source:</b>	Appropriated and Local Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**2.) Purchase Item:** Legal Services

**Description/Explanation:** This purchase is for legal services for Eastern Illinois University for the time period July 1, 2012 through June 30, 2013. This is the second year of the fourth two (2) year option period. The original contract was for two (2) years (November 15, 2003 through June 30, 2005) with the University's option to renew for four (4) additional two (2) year periods. Due to additional services required of the vendor, it is anticipated that the total value of the contract will exceed the Board's approval limit of \$250,000.00

**Cost:** Not to Exceed \$350,000.00

**Recommended Vendor:** Heyl, Royster, Voelker & Allen, Peoria, IL

**Summary of Bids:** This is a renewal period. The expenditure will exceed the board limit.

**Fund Source:** Appropriated Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**3.) Purchase Item:** New building for CENCERE

**Description/Explanation:** This project will construct a new building for the Center for Clean Energy Research and Education. The structure will be approximately 5000 SF and will consist of space for an Idea Incubator, office, analytical lab, gasifier, and material handling.

**Cost:** \$968,163 (including \$88,015 contingency)

General Construction	\$574,000
Plumbing	\$ 61,995
HVAC	\$ 64,830
Fire Protection	\$ 31,823
Electrical	\$147,500

**Recommended Vendors:**

**General Construction**  
Grunloh Construction, Inc.  
Effingham, IL \$574,000

**Plumbing**  
Reliable Plumbing & Heating  
Savoy, IL \$ 61,995

**HVAC**  
Merz Heating & Air Conditioning Inc.  
Effingham, IL \$ 64,830

**Fire Protection**  
Prairie Fire Sprinkler Inc.  
Decatur, IL \$ 31,823

**Electrical**  
Anderson Electric Inc.  
Mattoon, IL \$147,500

**Summary of Bids:**

**General Construction**  
Grunloh Construction, Inc.  
Effingham, IL \$574,000

\*C&C General Contractors  
Momence, IL \$553,917

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

New building for CENCERE (Cont.)

**Plumbing**

Reliable Plumbing & Heating  
Savoy, IL \$ 61,995

A&R Mechanical Contractors, Inc.  
Urbana, IL \$ 62,500

Extreme Mechanical Inc.  
Champaign, IL \$ 62,900

Boos Enterprise Inc.  
Effingham, IL \$ 72,300

**HVAC**

Merz Heating & Air Conditioning Inc.  
Effingham, IL \$ 64,830

A&R Mechanical Contractors, Inc.  
Urbana, IL \$ 70,400

Reliable Plumbing & Heating  
Savoy, IL \$ 72,420

Allied Mechanical Services Inc.  
Urbana, IL \$ 84,575

Industrial Services  
Mattoon, IL \$ 87,900

Commercial Refrigeration  
Mattoon, IL \$100,055

**Fire Protection**

Prairie Fire Sprinkler Inc.  
Decatur, IL \$ 31,823

Automatic Fire Sprinkler, LLC  
Normal, IL \$ 35,580

National Fire Suppression  
Decatur, IL \$ 39,400

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

New building for CENCERE (Cont.)

Fire Suppression System Champaign, IL	\$ 46,444
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**Electrical**

Anderson Electric, Inc. Mattoon, IL	\$147,500
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Bodine Electric of Decatur Decatur, IL	\$172,000
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Pals Electric Teutopolis, IL	\$191,777
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Commercial Electric Mattoon, IL	\$205,401
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\*Did not meet bidding requirements.

**Fund Source:** Capital Project and Gift/Grant Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**4.) Purchase Item: Legal Services**

**Description/Explanation:** This purchase is for legal services on an “as needed” basis for Eastern Illinois University for the time period July 1, 2013 through June 30, 2015 with the University’s option to renew for four (4) additional two-year periods. It is anticipated that the firm will provide legal assistance in employment and education-related issues, as well as regulatory and other areas of law pertaining to the University.

**Cost:** Not to exceed \$500,000.00 for each two (2) year option period.

**Recommended Vendor:** Heyl, Royster, Voelker & Allen, Peoria, IL

**Summary of Bids:** Dunn Law Firm, Bloomington, IL  
Pugh, Jones & Johnson, Chicago, IL  
Ice Miller, Lisle, IL  
Franczek, Radelet, Chicago, IL  
Greene & Letts, Chicago, IL  
Quarles & Brady, Chicago, IL  
Heyl, Royster, Voelker & Allen,  
Peoria, IL  
Drinker, Biddle, Reath, Chicago, IL  
Hinshaw, Culbertson, Chicago, IL

**Fund Source:** Appropriated Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**E. Amendment to Eastern Illinois University Foundation Master Contract**

**AMENDMENT NO. 3 to  
MASTER CONTRACT  
Between the  
BOARD OF TRUSTEES of EASTERN ILLINOIS UNIVERSITY and  
EASTERN ILLINOIS UNIVERSITY FOUNDATION**

The Master Contract between the Board of Trustees of Eastern Illinois University, a body politic and corporate of the State of Illinois, and the Eastern Illinois University Foundation, an Illinois not-for-profit corporation, dated July 1, 2003 as previously amended is amended as follows, effective July 1, 2013:

- A. The term of the contract as stated in paragraph 12 a) is extended for one year through June 30, 2014.
- B. Except as amended herein, the Master Contract as previously amended shall continue in full force and effect.

**IN WITNESS WHEREOF**, the parties have caused this Amendment No. 3 to be executed by their duly authorized representatives:

Board of Trustees of  
Eastern Illinois University

Eastern Illinois University Foundation

**By:** \_\_\_\_\_  
William L. Perry  
President  
Eastern Illinois University

**By:** \_\_\_\_\_  
Timothy L. Burke  
President

**By:** \_\_\_\_\_  
William V. Weber  
Vice President for Business Affairs

**It is recommended that the EIU Board of Trustees approve the above amendment to the Eastern Illinois University Foundation Master Contract.**



## **F. Personnel Contracts**

This item will be presented by addendum at the meeting.

## **G. Tenure Approval – New Hire**

The Eastern Illinois University Board of Trustee Regulations (Section II.B.) indicates that at the time of initial employment by the University or subsequent thereto, an administrative employee may be granted tenure by the Board upon the recommendation of the President in consideration of recommendations by the appropriate department (or equivalent academic unit), the Dean, the Provost/Vice President, and the President and approved by the Board.

1. The Board is asked to consider approval of tenure for Dr. Austin Cheney who has been hired as the next chair of the School of Technology effective July 1, 2013. The recommendation is to grant him a faculty rank as Associate Professor in the School of Technology.

**It is recommended that the Board of Trustees approve the July 1, 2013 awarding of tenure to Dr. Austin Cheney, Chair of the School of Technology.**

## H. Approval of Non-indentured Reserves

### Non-indentured Reserves

In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and/or Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/decrease reserves as follows:

Entity	Current Authorized Amount	Increase/(Decrease) Requested	Revised Amount
Student Fee Programs/Services	\$1,775,000		\$ 1,775,000
Service Departments	1,000,000		1,000,000
Student/Staff Programs/Services	100,000	\$ 5,000	105,000
Educational Services	60,000		60,000
Auxiliary Enterprises-Other	1,275,000		1,275,000
Public Services	22,500	2,500	25,000
Continuing Education (CC)	52,000	3,000	55,000
Income Fund Equipment	6,000,000		6,000,000
Reserve for Compensated Absences	2,500,000		2,500,000
Reserve for Student Health Insurance	2,000,000		2,000,000
Auxiliary Enterprises - Textbook Rental Service	2,300,000		2,300,000
Capital Projects - Old Main Corridors	1,000,000		* 1,000,000
Capital Projects - Honors College Renovations	2,000,000		* 2,000,000
Capital Projects - Science Building Renovations (I/F)	100,000	(100,000)	-
Capital Projects - Science Building Renovations (Fee)	2,750,000	650,000	* 3,400,000
Capital Projects - New Science Building (I/F)	10,900,000		* 10,900,000
Capital Projects - New Science Building (Fee)	2,000,000	(2,000,000)	-
Capital Projects - Center for Clean Energy Research and Education (CENCERE)	700,000	800,000	1,500,000
Capital Projects - Building Security Upgrades	2,000,000		2,000,000
Capital Projects - Doudna Glass	1,000,000		1,000,000
Capital Projects - Grounds Shop	600,000		600,000

\* Re-authorization of these Capital Project Reserves is being requested.

**It is recommended that the Board approve these non-indentured reserve changes.**

## **I. 2014 Board Meeting Calendar**

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 17, 2014 (Meeting on Campus)

Friday, February 28, 2014 (Meeting on Campus)

Friday, April 18, 2014 (Meeting on Campus)

Friday, June 6, 2014 (Meeting on Campus)

Friday, September 19, 2014 (Meeting on Campus)

Friday, November 7, 2014 (Meeting on Campus)

**It is recommended that the Board approve the above meeting calendar for 2014.**

#### IV. INFORMATION ITEMS

##### A. **President's Report**

Honoring of former Mayor John Inyart and his wife, Lucy.

## **B. Report from Board Chair**

**C. Report from Board Member attending Professional Conference**

- Mr. Roger Kratochvil – Association of Governing Boards National Conference on Trusteeship

## D. Committee Reports

### **Executive/Planning Committee**

Mr. Joseph Dively, Chair  
Mr. Kristopher Goetz  
Mr. Rene Hutchinson  
Dr. Robert Webb

### **Board Relations Committee**

Mr. William Dano, Chair  
Mr. Roger Kratochvil  
Mr. Rene Hutchinson

### **Finance/Audit Committee**

Dr. Robert Webb, Chair  
Mr. Joseph Dively  
Mr. William Dano

### **Academic and Student Affairs Committee**

Mr. Kristopher Goetz, Chair  
Dr. Jan Spivey Gilchrist  
Mr. Rene Hutchinson  
Mr. Jarrod Scherle (through June 30, 2013)  
Mr. Mitchell Gurick (beginning July 1, 2013)

### **Board Regulations**

Executive/Planning Committee



## **E. Reports from Constituencies**

Faculty Senate – No Report

Staff Senate – No Report

Student Government – No Report

**F. Summary of Purchases \$100,000 - \$249,999**

<b><u>Vendor</u></b>	<b><u>Type of Purchase</u></b>	<b><u>Bids</u></b>	<b><u>Amount</u></b>
US Foods, Inc. St. Louis, MO	Food and resale items	(a)	< \$6 million
Commercial Electric, Inc. Mattoon, IL	Site Utilities (Electrical) for the Center for Clean Energy Research and Education (CENCERE)	(5)	\$152,683
Suzi Davis Travel	Charter Air Flight to San Diego for football team	(a)	\$115,000

(a) IPHEC contract

## G. University Highlights

### AROUND CAMPUS

**Commencement honors more than 1,600 graduates, four honorary degree recipients.** More than 1,600 graduating students participated in commencement ceremonies May 4. Guest speakers were Dr. Gordon L. Grado '74, founder/medical director of the Southwest Oncology Centers and the Grado Radiation Center of Excellence; and William L. Robinson '76, senior vice president/general manager (retired) of the Pepsi Bottling Group. Four honorary degrees were presented: Grado, honorary Doctor of Sciences degree; Gwendolyn J. Dungey '65, '67, former president of NASPA – Student Affairs Administrators in Higher Education, honorary Doctor of Pedagogy degree; Sean Payton '87, coach of the New Orleans Saints, honorary Doctor of Public Service degree; and Don L. Gher '73, managing director/chief investment officer (retired) of Coldstream Capital Management, honorary Doctor of Public Service degree.

**EIU gives nod to Coles County high school graduates.** Old Main was illuminated in the colors of Coles County's high schools in commemoration of their graduation ceremonies this spring. The building was red and gold for Charleston High School, green and gold for Mattoon High School, and purple and orange for Oakland High School.

**Business Solutions Center finishes first Coles County Entrepreneurship ClassE.** Thirteen high school students have completed the first Coles County Entrepreneurship ClassE, in which Jeanne Dau, director of EIU's Business Solutions Center, teaches entrepreneurial skills. The juniors and seniors enrolled in the yearlong course met each weekday morning. The students started their own businesses, funded by the Coles County business community; toured several local businesses; and heard from entrepreneurial speakers who also served as business mentors.

**Mito, Nimmons named Philanthropists of the Year.** The EIU Foundation named Carl Mito '72 of Arlington Heights and Julie Nimmons '77 of Litchfield the Outstanding Philanthropists of the Year for 2012. Mito, managing director of investments at Oppenheimer & Co. Inc. in Chicago, has volunteered in a variety of capacities at Eastern, including as a member of the School of Business Advisory Board, the EIU Foundation and the Capital Campaign External Steering Committee. He and his late wife established the Carl and Marion Mito Excellence in Finance Endowment Fund in 2003, part of his nearly \$325,000 in gifts to support EIU students. Nimmons, a former member of the EIU BOT and volunteer chair for the recent capital campaign, received an Honorary Doctorate of Public Service from EIU in May 2012. As an owner of Schutt Sports, she is recognized as a national leader in the sporting goods industry. Nimmons and her husband, Ken, endowed the Nimmons Family Scholarship for EIU students. The Nimmons Keyboard Studio in the Doudna Fine Arts Center is named in recognition of her family's support.

**Grant expands recycling program.** EIU residence halls have received 2,150 new deskside recycling bins valued at approximately \$15,000, thanks to the Alcoa Foundation Recycling Bin Grant program. EIU is one of 35 colleges and universities that received a portion of more than 11,500 recycling bins as part of the partnership between the Alcoa Foundation, Keep America Beautiful and the College & University Recycling Coalition.

## G. University Highlights (Cont.)

### STUDENT SPOTLIGHT

**Students start Hunger Action Team.** After learning from sociology faculty member Michael Gillespie's research that many EIU students are hungry or at risk of hunger, history majors Kate Brown and Samantha Sarich were moved to form the student-led Hunger Action Team. The team organizes the Food 2 Go Program, which allows students, faculty and staff members to receive free bags of food in the MLK Jr. Union; helps support a hot lunch program at Standing Stone Community Center; and promotes shuttle bus runs from campus to the Charleston Area Churches Food Pantry.

**Habitat for Humanity members spend spring break helping in Guatemala.** Twelve students from the EIU Habitat for Humanity chapter spent their spring break in Guatemala helping to build homes for two families. Amber Kinzel said that while they made an impact there, they also became aware that they don't need to travel far to make a difference. "We realized what we did on the trip, we have right here in Coles County. A lot of families need homes out here and it opened our eyes," Kinzel said. Emily Van Ostran said she was happy she chose the activity over a traditional spring break trip. "There are plenty of people who went to Florida and they have amazing stories and photos, but my heart got filled up instead," Van Ostran said.

**New organization connects students with alumni.** Alumni Services and the EIU Alumni Association have worked with Student Body President Kaci Abolt to establish the Students Today, Alumni Tomorrow organization. The main purposes of STAT are to help students network with EIU alumni and to help alumni feel more engaged with their alma mater, said Erin Clemons, assistant director of Alumni Services. This spring, STAT kicked off with a Student Philanthropy Day, during which more than 80 students thanked donors and benefactors through letters and personal videos. The organization also sponsored a "Grad Bash" in March, during which seniors signed up for caps and gowns, learned how to set up a LinkedIn page and checked to make sure they were registered to graduate. In addition, STAT hosted a Senior Sendoff BBQ on campus on the last day of classes to celebrate the students' accomplishments.

**EIU study leads to award-winning changes in assisted-living facilities.** EIU-led research on motivating senior citizens to eat well and exercise has earned the state's largest assisted-living provider a national award. The Assisted Living Federation of America bestowed a 2013 Best of the Best Award to BMA Management Ltd. of Bradley for the company's Eat Smart, Live Strong Initiative. Jacquelyn Frank, coordinator of the Master of Arts in Gerontology program, led EIU's involvement, which also included the kinesiology and nutrition programs. BMA added more fresh fruits and vegetables to its menu; showed residents how to identify portion sizes of fruit and vegetables; ensured that residents of all physical abilities could participate in exercise programs; and promoted friendly competition to increase participation. The company is also developing resident vegetable gardens and adding healthy snacks to activities. Based on the results of the pilot project at facilities in Charleston, Danville, Decatur, Urbana, Centralia, Flora and Mt. Vernon, BMA is expanding the initiative company-wide.

## G. University Highlights (Cont.)

### FACULTY/STAFF NEWS

**Gilman to take helm of School of Continuing Education.** Regis M. Gilman, currently interim dean of Educational Outreach at Western Carolina University in Cullowhee, N.C., will become the new dean of the School of Continuing Education on July 1. Gilman will be the executive officer for the internal and external affairs of the School of Continuing Education, which provides credit and noncredit programs, degrees, certificates, workshops, seminars and conferences to 10,000 students annually. Gilman replaces Will Hine, who is retiring after serving as dean since 1986.

**Faculty research, creative activity highlighted in newspaper's special section.** In May, the JG-TC published a special section devoted to sharing the news of EIU research and creative activity. The 12-page, full-color section featured stories written by faculty from a variety of disciplines. The supplement can be viewed online at <http://tinyurl.com/eiuresearch2013>.

### ALUMNI ACTIVITIES

**Army veteran walks from hometown to EIU.** Brian Andries, a 2009 EIU graduate and Iraq War veteran, marked the end of his four-year U.S. Army commitment by walking from his hometown of Oswego to EIU. To make the most of the experience, he asked supporters to donate to the USO of Illinois, raising more than \$4,000. Because the EIU ROTC was such a defining force in the lives of Andries and his older brother, Tim, Andries wanted to visit its headquarters in Klehm Hall while he had the opportunity. "What would be better than going back to where my Army career started?" Andries asked. Andries is moving to Los Angeles, where he will remain in the Army Reserve as a public affairs officer specializing in broadcast management. For civilian employment, Andries -- who was voted the No. 1 Bachelor of EIU in 2007 -- plans to become a personal trainer, as well as pursue a career in music and acting.

**Business aims to equip workers to help developing nations.** Evan Kubicek '04, '05 is a vice president for CloudFactory, a distributed workforce company based in Katmandu, Nepal. The company hires local workers and connects them to other businesses, where they typically complete technology-related data-entry tasks from their homes. What sets CloudFactory apart is its goal to equip employees to become leaders who will address problems in their country. Employees must complete character- and professional-development exercises and achieve community service goals. The company employs about 1,200 part-time workers; that number is expected to grow to 8,000 by the end of 2013. CloudFactory plans to expand to 12 to 15 countries in the next six years, with a goal of employing a million people.

**Satterwhite honored with state teaching award.** The Illinois Association of Career and Technical Education recently presented Lake Land College business instructor Marcy Satterwhite with its Teacher of the Year Award. Prior to joining the LLC faculty in 1997, she taught full-time in the business department at Charleston High School after graduating from EIU. She has also been nominated for the National Business Teacher of the Year Award.

## G. University Highlights (Cont.)

**Scism to lead Danville Community College.** Bruce R. Scism will become the fifth president of Danville Community College on Aug. 1. Scism is vice president of academic affairs at Volunteer State Community College in Gallatin, Tenn., a position he has held since 2008. Scism earned his bachelor's and master's degrees from EIU, and his doctorate from the University of Illinois.

**Sinkler retires from Army in ceremony at EIU.** Col. Robert A. Sinkler, who started his military career at EIU, came back to his roots for his retirement ceremony after 30 years of service in the U.S. Army. Sinkler retired as the Strategic Initiatives Chief for the Chief of Engineers and Commander of the U.S. Army Corps of Engineers. During the event at EIU, Sinkler received several awards, including the De Fleury Medal and the Distinguished Service Medal. His wife, Brandie, an EIU alumna, was also honored for her support.

**TV designer Geller taking online classes to finish degree.** Nadia Geller, who left EIU in 1997 without a degree, went on to craft a successful career, from starring in four popular design shows on The Learning Channel ("While You Were Out," "Home Made Simple," "Trading Spaces" and "Date My House") to operating her own booming Los Angeles-based design firm. And although time is at a premium for this wife, mother of two toddlers, and businesswoman, Geller is making time to finish her EIU bachelor's degree through online classes. She hopes to eventually teach a college-level design class, using her experience to prepare students for real-world design issues.

### FOCUS ON ATHLETICS

**Black named women's basketball coach.** Former WNBA player Debbie Black is the new head women's basketball coach at EIU. As an assistant, Black helped lead Ohio State University to six Big Ten Conference championships in eight seasons, as well as seven consecutive NCAA Tournament appearances. Multiple players she has coached have gone on to professional careers in the WNBA and overseas. As a player at St. Joseph's University (Philadelphia), she played in four straight NCAA Tournaments. Black, who played with the Women's National Basketball League and later the Women's National Basketball Association, is the only women's professional player to ever record a quadruple-double -- 10 points, 14 rebounds, 12 assists and 10 steals.

**2013 Hall of Fame class announced.** EIU will add five new members to its Athletic Hall of Fame in November: former athletes Gay Burrows, Scott McGhee and Charlie Thomas; former athletic coach Bobbie Hilke; and friend of athletics Jack Payan.

**Former Panthers join NFL.** Two former EIU football players have signed with NFL teams. Defensive lineman Roosevelt Holliday joined the New York Jets, and kicker Austin Signor inked a three-year deal with the Chicago Bears. Holliday was an All-OVC selection who helped EIU win the OVC title in 2012. Signor earned first-team All-OVC honors as a senior in 2009.

### G. University Highlights (Cont.)

**Spring Fling nets \$170,000.** The Panther Club raised a record-setting \$170,000 at Spring Fling, which was held April 13 in Lantz Arena. The sold-out event surpassed last year's mark of \$130,000 in support of the Panther Club and student-athlete scholarships.

## H. Other Matters



## **I. Public Information**