

III. ACTION ITEMS

A. **Approval of Minutes**

January 18, 2008 Board Meeting

B. Tenure Recommendations

Recommendations on the award of tenure will be presented to the Board by addendum at the meeting.

C. Expenditure Recommendations for Purchases of \$250,000 or More

- 1) **Purchase Item:** Water Tower Improvements
- Description/Explanation:** This project includes all labor and materials to remove the existing lead-based exterior paint from the University’s water tower, repaint the exterior and add three (3) EIU logos on the tower reservoir. This project also includes necessary spot repairs of the interior epoxy coating, and replacement of the existing cathodic protection system.
- Cost:** \$403,700.00 (including \$36,700 for contingencies)
- Recommended Vendor:** Hanfland Painting Contractors, LLC
Siegel, IL
- Summary of Bids:**
- | | |
|--|--------------|
| Hanfland Painting Contractors, LLC
Siegel, IL | \$367,000.00 |
| Thomas Industrial Coatings
Pevely, MO | \$414,668.00 |
| Maxcor, Inc.
Lockport, IL | \$488,500.00 |
| TMI Coatings, Inc.
St. Paul, MN | \$523,600.00 |
- Fund Source:** Local (Income) Funds

It is recommended that the Board of Trustees approve this purchase item.

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2) Purchase Item: Real Estate Acquisition

Description/Explanation: This contract is for the purchase of two (2) adjacent properties located at 1821 and 1827 Ninth Street, Charleston, Illinois. Under terms of this agreement, the property owner would be responsible for demolishing all structures, buildings and appurtenances on the properties, returning the sites to grade level. This demolition work would be completed before title would transfer to the University. As part of the agreement, the University would reimburse the owner for all costs associated with the demolition work.

Upon transfer of the properties to the University, they would be converted into a parking lot for students and staff. Acquisition of property in this area is consistent with the general objectives for parking and vehicular traffic patterns stated in the Campus Master Plan.

Cost of the property was determined by an independent third-party appraisal. Demolition costs are estimated based on historical costs for similar removals.

Cost: Not to exceed \$385,000.00

Property	\$350,000.00
Demolition (estimate)	29,200.00
Contingency	<u>5,800.00</u>
Total	<u>\$385,000.00</u>

Property Owner: Dorothy J. Lanman
Charleston, IL

Fund Source: Local Funds

It is recommended that the Board of Trustees approve this item.

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

3) Purchase Item: Scientific Research Equipment

Description/Explanation: This contract is for the purchase of a new automated X-ray diffraction system and an upgrade of existing X-Ray diffraction instrumentation. This equipment provides the capability of assessing the structure, contents and organization of crystalline materials.

This equipment would also be used in establishing an integrative applied crystallography center in the chemistry department open to students and faculty for various undergraduate research activities and teaching goals. Other disciplines such as Geology, Biological Sciences, Physics and Engineering would also have access to this equipment to enhance their programmatic and research efforts.

Cost: \$310,000.00

Recommended Vendor: Bruker AXS, Inc.
Madison, WI

Summary of Bids: Bruker AXS, Inc. \$310,000.00
Madison, WI

One (1) Company submitted a “No Bid”. Eight (8) companies did not respond to the invitation to bid.

Fund Source: Local (NSF Grant) Funds

It is recommended that the Board of Trustees approve this purchase item.

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

4) Purchase Item: Doudna Fine Arts Center - Stage Rigging

Description/Explanation: On June 25, 2007, the Board authorized an \$8,000,000.00 project to install furniture, fixtures and equipment (FF&E) in the Doudna Fine Arts Center. As part of that project, the University is seeking approval for the purchase and installation of stage rigging in the Center's proscenium theater.

Cost: \$421,000.00

Recommended Vendor: CORE Construction
Morton, IL

Summary of Bids: CORE Construction is the general contractor on the Doudna Fine Arts project. They are under contract with the Capital Development Board (CDB) to perform general construction work, including work associated with the installation of the stage rigging. The cost of the stage rigging was determined from the construction bid submitted by CORE Construction to the CDB.

Fund Source: Appropriated and Local Funds

It is recommended that the Board of Trustees approve this purchase item.

D. Tuition and Fee Rates for 2009

FY09 Tuition Recommendations

**Proposed FY09 Tuition
(Fall 2008, Spring 2009, Summer 2009)**

Undergraduate - A student who has not earned the baccalaureate degree will pay the following tuition:

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Continuing, Non-guaranteed Students – Per Semester Hour	\$158.65	\$170.55	\$11.90
FY05 Guaranteed Students – Per Semester Hour	\$137.75	\$137.75	\$ 0
FY06 Guaranteed Students – Per Semester Hour	\$154.30	\$154.30	\$ 0
FY07 Guaranteed Students – Per Semester Hour	\$173.55	\$173.55	\$ 0
FY08 Guaranteed Students – Per Semester Hour	\$194.40	\$194.40	\$ 0
FY09 New Students – Per Semester Hour		\$217.70	\$ 0

Effective FY05, State of Illinois Public Act 93-0228 (110 ILCS 665/10-120) policy provides that tuition for new undergraduate Illinois resident students will remain the same for four continuous academic years. The guaranteed tuition rate period is extended for undergraduate degree programs approved by the University for completion in more than four years. The extension is limited to the minimum number of additional semester(s) to complete the program as approved by the University. This list of programs approved by the University for completion in more than four years is maintained by the Provost.

	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Continuing, Non-guaranteed Students – Per Semester Hour	\$475.95	\$511.65	\$35.70
FY05 Guaranteed Students – Per Semester Hour	\$413.25	\$413.25	\$ 0
FY06 Guaranteed Students – Per Semester Hour	\$462.90	\$462.90	\$ 0
FY07 Guaranteed Students – Per Semester Hour	\$520.65	\$520.65	\$ 0
FY08 Guaranteed Students – Per Semester Hour	\$583.20	\$583.20	\$ 0
FY09 New Students – Per Semester Hour		\$653.10	\$ 0

Graduate - A post-baccalaureate student will pay the following tuition (regardless of the level of courses in which he/she enrolls):

	<u>Illinois Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$189.75	\$212.50	\$ 22.75
	<u>Non-Resident</u>		
	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
Per Semester Hour	\$569.25	\$637.50	\$ 68.25

It is recommended that the Board of Trustees approve the above tuition recommendations for FY2009.

D. Tuition and Fee Rates for 2009 (Cont.)

FY09 Fee Increase Recommendations

Proposed FY09 Student Fee Increases (Fall 2008, Spring 2009, Summer 2009)
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	<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Textbook Rental Service Fee</u>	\$8.95	\$9.95	\$1.00 per credit hour

Rational: The proposed increase will be used to build a new student facility for Textbook Rental Service.

<u>University Union Operating Fee</u>	\$77.70	\$80.03	\$2.33
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Rationale: The proposed fee will be used to address increases in the cost of student wages, utilities, building enhancements, and deferred maintenance.

<u>Student Recreation Center Fee</u>	\$69.50	\$72.00	\$2.50
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Rationale: The proposed fee will be used to address increases in maintaining the facility including fuel, wages, supplies, and utilities.

It is recommended that the Board of Trustees approve the above fee recommendations for FY2009.

D. Tuition and Fee Rates for 2009 (Cont.)

Notes on Previously approved Fee Increases

		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
<u>Grant-in-Aid Fee</u>	FY09	\$117.15*	\$127.95	\$10.80

*In 1982, the Board of Governors approved the indexing of the Grant-in-Aid fee equal to the increase in approved room and board rates. For FY09 a rate of 6.5% will be applied to the Grand-in-Aid fee after the previously approved \$3.00 fee increase has been applied for a total of \$127.95

Rationale: This is the 5th year of a five-year Grant-in-Aid \$3.00 increase approved by BOT.

<u>Athletics Fee</u>		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
	FY09	\$92.30	\$103.65	\$11.35 = 8.00 + \$3.35 previously approved by BOT

Rationale: This is the 5th year of a five-year Athletic Fee increase that was recommended by the students. Included in this fee is a yearly increase for inflation over the remaining period. Additional funding generated from the supplemental \$8.00 fee increase will be used as a cost recovery measure during FY09 to accommodate unanticipated significant increases in team travel, medical and insurance costs, and a new mandatory OVC rate for officials

<u>Student Legal Service Fee</u>		<u>Present</u>	<u>Proposed</u>	<u>Increase</u>
	FY09	\$ 4.97	\$ 5.22	\$.25

Rational: This is the 4th year of a four-year Student Legal Service Fee increase recommended by the students to provide for wage increases and cost of office maintenance and supplies.

E. Delegation of Authority

The University routinely solicits competitive proposals/bids from parties interested in doing business with the University. Consistent with the Bylaws of the Board of Trustees, the University is requesting the Board to delegate authority to open sealed proposals/bids to the President of Eastern Illinois University, or his designee.

It is recommended that the Board of Trustees approve this delegation of authority.

F. Personnel Contracts

Information will be provided by addendum at the meeting.

G. Eastern Illinois University Board of Trustees 2009 Meeting Calendar

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 23, 2009 (Meeting on Campus)

Friday, March 6, 2009 (Meeting on Campus)

Monday, April 20, 2009 (Meeting on Campus)

Monday, June 22, 2009 (Meeting on Campus)

Friday, September 4, 2009 (Meeting on Campus)

Friday, November 20, 2009 (Meeting on Campus)

It is recommended that the Board of Trustees approve the above calendar for 2009.

H. Annual Meeting: Election of Officers

The April meeting is the annual meeting for the Board.

Per Robert Miller, University Counsel, the “Eastern Illinois University Law” (110 ILCS 665/10-25 provides that only the Board Chairman and Secretary may be elected by secret ballot.

The Vice Chairperson and member pro tem of the Executive Committee will be selected by a roll call vote.

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IV. INFORMATION ITEMS

A. **President's Report**

B. Report from Board Chair

C. Committee Reports

Executive/Planning Committee

Dr. Robert Webb, Chair
Mr. Roger Kratochvil
Mr. Leo Welch
Mr. Bill O'Rourke

Board Relations Committee

Mr. Roger Kratochvil, Chair
Mr. Don Yost

Finance/Audit Committee

Mr. Bill O'Rourke, Chair
Dr. Robert Webb

Academic and Student Affairs Committee

Mr. Leo Welch, Chair
Ms. Julie Nimmons
Mr. Levi Bulgar

Board Regulations

Mr. Leo Welch

**D. Report from Board Members attending Association of Governing Boards 2008
National Conference on Trusteeship**

1. Mr. Roger Kratochvil
2. Ms. Julie Nimmons
3. Mr. William O'Rourke

E. Reports from Constituencies

1. Mr. Cole Rogers – Student Government

F. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Xerox Corporation	Production color printers, controllers and maintenance for Copy Express	6	\$180,000 (not to exceed)
Conference Technologies, Inc.	Audio visual equipment for various classrooms	21	206,970
SunGard Higher Education	Consulting services in connection with Banner product suite.	*	115,050
Sentinel Technologies	Network hardware to upgrade existing wireless infrastructure.	7	169,973

* This is a sole source procurement for consulting services for software already in use on campus.

G. FY 2008 Deposit & Investment Report

**Eastern Illinois University
Deposit and Investment Report
For the Quarter Ending March 31, 2008**

Operating Funds Investment Performance:

	Quarterly	Year to Date
Average Daily Cash Balance	\$ (3,222,906.19)	\$ (2,503,223.37)
Average Daily Invested Balance	<u>63,517,743.70</u>	<u>49,282,898.80</u>
Net Average Daily Balance	<u>\$60,294,837.51</u>	<u>46,779,675.43</u>
Total Interest Earned on Investments	<u>\$ 488,441.73</u>	<u>\$ 1,498,851.21</u>
Percentage of Net Average Daily Balance Invested	<u>105.34%</u>	<u>105.36%</u>
Annualized Average Yield	<u>3.26%</u>	<u>4.26%</u>
Benchmark – 90 Day Treasury Bill	<u>2.11%</u>	<u>3.31%</u>
Total Market Value of Investments	<u>\$53,990,929.73</u>	<u>\$53,990,929.73</u>

Summary of Investments by Type at Cost

Commercial Paper	\$ 0.00
Agency Securities	2,999,750.00
Prime Fund Money Market	<u>50,954,519.73</u>
Total Investments at Cost	<u>\$53,954,269.73</u>

Summary of Investments Purchased or Matured during this Quarter

Commercial Paper	<u>\$ 3,956,916.67</u>	Matured
Agency Securities	<u>\$2,999,750.00</u>	Purchased
Agency Securities	<u>\$ 0.00</u>	Matured

EIU investment is primarily in the Illinois Funds. The Illinois Funds consist primarily of repurchase agreements, commercial paper and money market funds. EIU investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc.), Money Market Funds, Depository Accounts and Commercial Paper. Earning rates for the quarter ranged from 2.03% to 3.65%.

Endowment Funds Investment Performance:

		Quarterly		Year to Date
Previous Portfolio Market Value	1-01-08	\$596,160.18	7-1-07	\$619,814.27
Interest and Dividends Income Reinvested		2,988.91		17,390.03
Change in Value of Investments		(31,876.38)		(33,479.93)
Withdrawal				(36,451.66)
Service Charges				
Present Portfolio Market Value	3-31-08	<u>\$567,272.71</u>	3-31-08	<u>\$567,272.71</u>
Total Return on Investments		<u>(4.90)%</u>		<u>(3.10)%</u>

G. FY 2008 Deposit & Investment Report (Cont.)

Endowment Funds Asset Allocation – Schwab Institutional Brokerage Account:

	Market Value 3-31-08	Market Value 7-1-07	
Equity Funds:			
Vanguard 500 Index	\$70,273.79	\$78,709.78	
Vanguard Value Index	32,491.61	38,054.79	
Vanguard Mid-Cap Index	37,333.55	43,600.13	
Vanguard Small-Cap Index	19,478.07	23,129.98	
Vanguard Developed Index	97,147.80	105,969.12	
Vanguard Emerging Markets	60,411.20	81,576.76	
DFA US 6-10 Value	9,216.58	11,748.27	
DFA Intl Small Company	<u>42,868.86</u>	<u>58,362.01</u>	
Total Equity Funds			\$369,221.46 \$441,150.84
Bond Funds:			
Pimco Commodity Real Return	9,519.31	6,924.92	
Vanguard Inflation Protected	84,478.81	73,090.86	
Vanguard Total Bond Mkt Index	<u>80,880.38</u>	<u>74,633.46</u>	
Total Bond Funds			174,878.50 154,649.24
Other Funds:			
Ishares TR Goldman Sachs	9,962.16	9,347.52	
Wilshire Streetracks REIT	<u>9,871.41</u>	<u>11,442.15</u>	
Total Other Funds			19,833.57 20,789.67
Cash Funds:			
Schwab Money Market Fund			<u>3,339.18</u> <u>3,224.52</u>
Total Schwab Institutional Brokerage Acct:			<u>\$567,272.71</u> <u>\$619,814.27</u>

H. University Highlights

AROUND CAMPUS

EIU adds text-message alert system. Last month, EIU implemented Alert EIU, a voluntary text-messaging system that alerts subscribers, via their cell phones, to emergency situations. In the first week alone, nearly 1,500 EIU students, faculty and staff had signed up. With the addition of Alert EIU, the university has five means of communication with which to notify the campus community in event of an emergency. More information is available online at www.eiu.edu/alerteiu.

AlcoholEdu efforts honored. EIU has earned a 2008 Prevention Excellence Award from Outside the Classroom for its creative and effective use of AlcoholEdu, an online program that educates students about alcohol use. The award was given to only 10 institutions across the country. AlcoholEdu, required for all incoming freshmen and transfer students, was implemented in the 2006-2007 academic year, after which participants said they knew far more about alcohol's effects than before, and staff reported far fewer and less severe alcohol-related incidents.

Jorns leads Academy of Lifetime Learning course. Former EIU president David Jorns recently taught "The President and the Players," a course offered through EIU's Academy of Lifetime Learning. The ALL, operated by the School of Continuing Education, provides short, non-credit classes to retirement-aged individuals. Jorns, a former theatre professor, discussed how the lives of three people -- Abraham Lincoln; Edwin Booth, the greatest actor of his day; and John Wilkes Booth, Lincoln's assassin and the brother of Edwin -- crossed paths.

Kick Butts Day. EIU's Health Service sponsored a Kick Butts Day 5K Walk/Run and Community Picnic at Charleston's Morton Park on April 5. Following the run/walk, vendors and businesses staffed booths filled with food, games and information regarding tobacco use and its health effects. Organizers hope to make it an annual event.

National Gallery of Art director's speech to wrap up 'Tarble at 25' celebration. Earl A. Powell III, director of the National Gallery of Art in Washington, D.C., is to present the "Tarble at 25" keynote address, "The Museum in the New Century," at the Tarble Arts Center on April 22. The event will conclude the official celebration of the Tarble's 25-year anniversary.

ALUMNI ACTIVITIES

Panther Service Day goes national. On April 19, EIU alumni volunteered in their communities throughout the nation as part of Panther Service Day. Since 2003, members of the Eastern and Charleston communities have collaborated for the annual Panther Service Day, during which volunteers work on various projects to improve the city, even earning the 2004 Illinois Governor's Hometown Service Award. This year, the Alumni Services staff worked to expand the effort to several communities, showing people across the United States what it means to be EIU.

H. University Highlights (Cont.)

STUDENT/FACULTY/STAFF SPOTLIGHT

WEIU gains regional, national recognition from two organizations. For the third year in a row, students from WEIU-TV have won national awards in the Broadcast Education Association's Festival of Media Arts competition -- Andrew Wilder took top honors in the Best Sports Anchor category, and Kevin Jeanes won third place in the Best Weather Anchor category. In addition, WEIU-TV's "NewsWatch" was a first-place winner in the TV Newscast Category for its region (Illinois, Indiana and Kentucky) in the Society of Professional Journalists' Mark of Excellence Awards; WEIU now moves on to the national level of the competition.

Professor provides clues on 'History Detectives.' History professor Edmund F. Wehrle will share his knowledge of Camp David in an upcoming episode of PBS's "History Detectives." The segment involves a letter in which President Ronald Reagan thanked a naval officer for selecting the Maryland site that eventually became the official presidential retreat. Wehrle's interview was filmed at the Ronald Reagan Presidential Library north of Los Angeles. The episode is set to air this summer, most likely in June, on PBS stations across the country, including WEIU-TV.

Research lands faculty member, alumna on journal cover. Jeffrey M. Willardson, assistant professor of kinesiology and sports studies, and alumna Jennifer Carter were featured on the cover of the January/February 2008 issue of the American College of Sports Medicine's Health & Fitness Journal for their discovery of weight-training methods that should lead to more effective treatment programs for lower back pain in many individuals.

Donations delivered to tornado-ravaged Union University. Members of the EIU community, led by Greek Life, Student Government and Orientation, collected toiletry, bedding and clothing items to benefit students of Union University in Jackson, Tenn., where a February tornado left hundreds of students without housing. Ashley Hubbard, an EIU student who previously attended Union, delivered the supplies in a donated U-Haul truck and then helped with the clean-up effort.

FOCUS ON ATHLETICS

Burke hired as new EIU athletic director. Barbara Burke, who was named the new EIU athletic director on March 21, plans to begin working on campus in June. Burke, currently deputy director of athletics and senior women's administrator at the University of Wyoming, will be the ninth full-time athletic director in the Panthers' 108 years of athletic competition.

Spring Fling auction coming up. The annual Panther Club Spring Fling Live Auction is set for Saturday, April 26, in the Grand Ballroom, MLK Jr. Union. The online portion of the auction ended April 6. For more information, visit www.eiupanthers.com.

H. University Highlights (Cont.)

Volleyball honored for sportsmanship. EIU's volleyball team received the Ohio Valley Conference's 2007-08 Team Sportsmanship Award for its sport. The award, voted on by the sport's OVC student-athletes and coaches, is given to the team that best exhibits the standards of sportsmanship and ethical behavior as outlined by the OVC and NCAA, including the conduct of student-athletes, coaches, staff and administrators and fans.

I. Other Matters

J. Public Comment