

MINUTES OF THE INTERNATIONAL PROGRAMS ADVISORY COMMITTEE
September 19, 2003

The International Programs Advisory Committee met at 9:05 a.m. on Friday, September 19, 2003, in Conference Room 1103 Blair Hall.

Voting Members present: Dr. Alan Baharlou, Dr. Frances Murphy, Dr. Mahmood Butt, Dr. Mahyar Izadi, Dr. Michael Havey, Dr. Roann Kopel, Ms. Xiaoran Xu, Dr. Dagni Bredesen, Dr. Anita Shelton, Ms. Elyse Lyons

Voting Members absent: Dr. Scott A.G.M. Crawford

Ex-Officio and Staff present: Dr. Robert Augustine, Ms. Pam Collins, Ms. Adrienne Paladino, Dr. Herbert Lasky

Visitor: Dr. Betty Smith

- I. Dr. Mahmood Butt moved to approve the minutes and Dr. Frances Murphy seconded the motion. The Minutes of April 11, 2003 were approved
- II. Items to be added to the Agenda.
None at this time
- III. Agenda Items to be acted on.
Election of Chair, Vice Chair & Committees
 - A. Dr. Mahmood Butt nominated Dr. Alan Baharlou to serve as Chair and Dr. Roann Kopel seconded the motion. Dr. Mahmood Butt moved to close the nomination and Dr. Mahyar Izadi seconded the motion and Dr. Alan Baharlou was unanimously voted to serve as Chair of IPAC.
 - B. Dr. Mahmood Butt nominated Dr. Frances Murphy to serve as Vice Chair and Dr. Mahyar Izadi seconded the motion. Dr. Roann Kopel moved to close the nomination and Dr. Mahmood Butt seconded the motion and Dr. Frances Murphy was unanimously voted to serve as Vice Chair of IPAC.
 - C. The following IPAC members were approved for The Scholarship Committee: Dr. Mahmood Butt, Dr. Michael Havey, Dr. Roann Kopel and Dr. Anita Shelton.
 - D. The following IPAC members were approved for the Study Abroad Committee: Dr. Dagni Bredesen, Dr. Anita Shelton, Dr. Michael Havey and Ms. Elyse Lyons.

- E. The following IPAC members were approved for the Projects Committee: Dr. Mahmood Butt, Dr. Mahyar Izadi, Ms. Xiaoran Xu and Ms. Elyse Lyons.

Short-Term Study Abroad Submissions

- A. Ms. Paladino distributed 11 Summer 2004 study abroad proposal packets to IPAC members. The proposals will be discussed and voted on at the October 10, 2003 IPAC meeting. Dr. Baharlou reminded the Committee that Dr. Jan Marquardt's 2004 Short-Term Study Abroad proposal was approved earlier in the year.
- B. Ms. Pam Collins suggested that Dr. Alan Baharlou send a notification to all faculty about the change of date from the September 19, 2003 deadline to October 10, 2003.
- C. Ms. Angie Krischon and Ms. Elyse Lyons, graduate assistants who work in Study Abroad office, submitted a proposal supporting the use of a 2.00 cumulative GPA and a standard review by Judicial Affairs as guidelines to screen students who apply to study abroad. IPAC members endorsed the proposal by acclamation.

Enrollment Historical Data

- A. Dr. Augustine provided three reports to update the Committee on current international enrollment and historical trends in international enrollment. The first report titled "International Admissions Report", provided a summary of new international students. The second report titled "International Enrollment", provided a summary of the total enrollment of all international students. The final report titled "International Education at EIU", provided a breakdown of international students by colleges and by undergraduate and graduate majors. The report also includes a summary of international faculty.

IV. Dean's Report

- A. Dr. Augustine reported that Mr. Bill Elliott accepted the position as Interim Director of International Admissions. Mr. Elliott's first day on campus will be Monday, October 6, 2003.
- B. Dr. Augustine reported that there was a good pool of candidates for the Interim Coordinator of Study Abroad. He noted that interviews will begin next week, with the goal of naming a coordinator the week of October 6. Dr. Augustine explained that he has been discussing the critical importance of having both a Coordinator of Study Abroad and an Assistant Coordinator, to insure that there are enough appropriately trained staff on campus to manage the programs. Dr. Augustine reviewed a variety of problems with current policies related to the enrollment and return of

students studying abroad and explained that finding better ways to support students studying abroad is critical to the future of the program. Dr. Augustine also reviewed current issues with exchange programs and the importance of maintaining a balance in these programs. Dr. Augustine reported that he will be discussing issues related to study abroad with Dean's Council in an effort to determine the support of Dean and Chairs in maintaining international enrollments and study abroad programs.

- C. Dr. Augustine will be meeting with Vice President Cooley or his designee to review issues with budgeting for and administering study abroad programs in an effort to make the programs cost neutral and easier to administer
- D. Dr. Augustine urged the Programs Committee to obtain support from colleagues to sponsor International Forums. He explained that the Forums have more impact and meet EIU's international mission more effectively when they are linked to international goals established by colleges, departments, and courses. Dr. Mahmood Butt suggested that Forum sponsorship be shared with the Council of Chairs as well as the Faculty Senate. He urged IPAC members to secure participation of their colleges and departments. Deans, chairs and faculty must include the international mission in their programs to achieve successful international initiatives.
- E. Dr. Augustine also reported his concern that we are not recognizing our international leaders (i.e. faculty, staff, students) on this campus who have been fostered the international education mission through the creation of study abroad programs, recruitment of international students to campus, or development of exchange and visiting scholar programs. He asked IPAC to develop the criteria for a leadership award in international education to recognize those leaders at our Spring 2004 International Banquet. This criteria should be written by the IPAC members.
- F. Dr. Augustine reported that he emailed Kimberly Moock and urged her to include international students in the Annual Convocation. He suggested that international students could carry the flags of their respective countries in the Convocation procession. He urged IPAC members to voice their support to Ms. Moock as well.

The meeting adjourned at 10:05 a.m.

ANNOUNCEMENT OF THE NEXT MEETING
Friday, October 10, 2003
9:00 a.m.
Graduate School Conference Room, 1103 Blair Hall

Agenda Items:

Short Term Study Abroad Proposals