

Eastern Illinois University Institutional Review Board (IRB)

TIPS FOR A SUCCESSFUL IRB PROTOCOL

The IRB Application:

Review the entire application *before* you begin.

Read each prompt in order to avoid providing redundant responses

Ensure you have **all** information requested in each prompt.

Click the links provided at the beginning of each section to understand what is required.

Informed Consent/Assent Process:

Visit the [IRB Forms Page](#) to access the following guidance:

- Informed Consent Process Guidelines
- Informed Consent Form Template
- Informed Consent Checklist
- Guidelines for Assent
- Informed Consent Letter to Parents Template

Required Materials:

Include all required supplemental materials, including:

- Informed Consent and/or Assent documents
- Research instruments (such as surveys, questionnaires, assessments, or interview questions)
- Recruitment materials (emails, flyers, social media posts)

When applicable:

- Permission from external institutions
- Supplemental forms



**Contact the Office of Research and Sponsored Programs
at 581-2125 or euiurb.edu if you have any questions.**