CITI Training

EIU utilizes the CITI Program to train Investigators and IRB Committee Members. Training is required in order to be in compliance, and can be taken on-line, and at your own pace.

To Log into CITI Training:

Go to <https://about.citiprogram.org/> to log in.

* If you need to reset your password, click the “support” link on the CITI login page, or contact the Compliance Coordinator in the Office of Research and Sponsored Programs at 217-581-2125 or [eiuirb@eiu.edu](mailto:eiuirb@eiu.edu) for assistance during regular business hours.

To Register/Create an ID in CITI:

1. Go to <https://about.citiprogram.org/> and click on the “Register” button in the upper right corner.
2. Affiliate with EIU by typing “Eastern Illinois” in the “Select Your Organization Affiliation” textbox. Select Eastern Illinois University.
3. Check the two checkboxes that will appear, agreeing to CITI’s terms and privacy policy, and affirming that you are affiliated with EIU. Click the “Continue to Create…” button.
4. Provide requested information. You do not need to have an EIU e-mail address in order to register and affiliate with EIU.

Add the Required Course(s) to your Course Listing

1. Click the “View Courses” button. Any courses you may have already taken will appear on the next page.
2. At the bottom of the page, click “Add a Course” in the “Learner Tools for Eastern Illinois University” box.
3. Question 1 at the “Select Curriculum” page pertains to human subjects research.
   * Respond to Question 2 if your research is being funded by the National Science Foundation.
4. Click the “Submit” button. The Course(s) in which you have enrolled will now appear in your course listing under the “Courses Ready to Begin” heading.
5. Click the “Start Now” button to begin training.
   * The human subjects research course is named “Social/Behavioral Research.” To complete the course, you must pass four modules with a score of at least 80% each. There are three required modules, and you will select one additional module (or more, if you like) from a list.

Once training is complete, the course will appear in your course listing under the “Completed Courses” heading. Training expires at three years and must be retaken at that time in order to remain in compliance.