

Due: 6/21/17

Robert Miller

From: Scott McWilliams <.....>
Sent: Sunday, June 16, 2013 1:23 AM
To: foiarequests@eiu.edu
Subject: FOIA Request

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I am seeking access to and copies of the following documents:

- (1) FY 2011, 2012, and 2013 budget for Hit-Mix 88.9 Radio;
- (2) FY 2011, 2012, and 2013 expense reports for Hit-Mix 88.9 Radio; and
- (3) Any and all manuals provided to Hit-Mix 88.9 Radio on-air personalities, staff, and management personnel.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(d).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material. Please be advised that I am prepared to pursue whatever legal remedy necessary to obtain access to the requested records. I would note that willful violation of the open records law can result in the award of reasonable attorneys fees. See 5 Ill. Comp. Stat. 140/11(i).

Contents of my request can be delivered electronically. If electronic delivery is not possible, please contact me. Additionally, if there are going to be any fees associated with this request, please contact me first with an estimation or quote.

This request is not being made for a commercial purpose.

I would appreciate your communicating with me by email or telephone, rather than by postal mail, if you have questions regarding this request.

Thank you for your assistance.

Yours very truly,

--
Scott C. McWilliams

RECEIVED

JUN 17 2013

EIU GENERAL COUNSEL