

October 22, 2012

Robert L. Miller
General Counsel
600 Lincoln Ave.
Charleston, IL 61920

RECEIVED

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EU GENERAL COUNSEL

Dear Mr. Miller,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of the breakdown of how many undergraduate students are living in residence halls followed by Greek Court and then University Court. This information should be received in an Excel spreadsheet. I would also like the number of undergraduate students currently enrolled at Eastern Illinois University. This information should reflect the 2012-2013 academic year. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees of not more than \$10. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,

Chacour M Koop