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JUL 13 2010

GENERAL COUNSEL
Eastern Illinois University

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**

Date: 7/13/10

From: Jerry Flores
Printed Name of Requester

To: Robert L. Miller
FOIA Officer/ General Counsel
Eastern Illinois University

600 Lincoln Avenue
Charleston, IL 61920
Telephone: 217-581-7249
Facsimile: 217-581-7989

Mailing address:


Please type
or
print clearly.

Telephone number:

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there.
Department: _____
Address: _____

Description of requested record(s):
Copy of textbook list for ~~Summer~~ Summer and Fall 2010
academic semesters.

FORM MUST BE SIGNED.


Signature of Requester

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five business days. You will be notified if additional time is required to process your request.



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Mr. Robert Miller
FOIA Officer/ General Counsel
Eastern Illinois University

Dear Mr. Miller,

I would like to request a copy of the textbook list for the summer 2010 and fall 2010 academic semesters at Eastern Illinois University. I prefer the information to be provided electronically, however any format is acceptable. The report should include the following data points:

- Book Title
- ISBN (International Standard Book Number)
- Course
- Section
- Professor

I noticed that the book list information I am requesting is listed online at http://www.eiubookstore.com/site_book.asp?mcsid=8489F3CF39404DE78CB14D0AFBC19D9E. With your permission, I would like to pull this information from the website, rather than your office providing a report. Please let me know if this is possible and if I can proceed by getting the information through the website.

If I am not allowed to pull the information from the website, please let me know of any fees associated with fulfilling this request, as I would appreciate an estimate ahead of time. Additionally, I would like this information as soon as possible. I understand that the booklist may not yet be completed for the summer 2010 and fall 2010 semesters; however I am interested in receiving an estimate for the partial data that you have, and request the full list when available at a later date. Please feel free to contact me with any questions or concerns.

Thank you,

Jerry Flores
Campus Relations
MyEdu Corporation

MyEdu Corporation