

Use tab key to complete or print clearly.

Response Due Date: _____
(for office use only)

**FREEDOM OF INFORMATION ACT (FOIA) REQUEST
FOR EASTERN ILLINOIS UNIVERSITY RECORDS**

RECEIVED

Date: October 19, 2012 **OCT 19 2012**

To: Robert L. Miller
FOIA Officer/General Counsel
Eastern Illinois University
Blair Hall, Room 2102
600 Lincoln Avenue
Charleston, IL 61920
Phone: 217-581-7249
Fax: 217-581-7989

From: Steven Calcaterra **EU GENERAL COUNSEL**
Printed Name of Requester
Steven Calcaterra
Signature of Requester

Mailing Address: _____

Telephone: _____

If you are an EIU employee, please indicate below the name and address of your department **ONLY** if you want the record(s) to be sent there:
Department: _____
Building: _____ Room: _____

Description of requested record(s):

Please see attached letter.

Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five (5) business days. If this is a request for commercial purposes, the response is 21 working days after receipt pursuant to 5 ILCS 140/3.1(a). You will be notified if additional time is required to process your request.

CLEAR

THE LAW OFFICES OF
STEVEN CALCATERRA & ASSOCIATES, P.C.

Sent via Facsimile 217/581-7989

October 19, 2012

Mr. Robert L. Miller
FOIA Officer/General Counsel
Eastern Illinois University
Blair Hall, Room 2102
600 Lincoln Avenue
Charleston, IL 61920



Re: *Freedom of Information Request*

Dear Mr. Miller:

Attached to this letter is a Freedom of Information Request form as required by Eastern Illinois University. Please provide the following information pursuant to the Freedom of Information Act:

- **Copy of the Collective Bargaining Agreement(s), including the Wage Schedule(s), if unionized, or if non-unionized, a copy of the annual wages (including years to top/steps or min/max) for Telecommunicators employed by Eastern Illinois University Police Department for the fiscal years of 2002 through 2012.**
- **Number of Police Telecommunicator positions for fiscal year 2012, for both full-time and part-time employees.**

To facilitate this request and its compliance, the undersigned has no objection to the removal of personal information including names, addresses or other personal identifiers from these documents. Also, if there is an associated fee that is required to obtain this information, please advise.

Lastly, we kindly request that, if possible, the above information be sent via email at

Thank you in advance for your courtesies and prompt attention to this matter.

Yours very truly,

Steve Calcaterra (bcd)

Steve Calcaterra

SC:bcd
Enc.