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Response Due Date: _____
(for office use only)


NOV 8 2011

Office of General Counsel/FOIA Officer

GENERAL COUNSEL
Eastern Illinois University

Freedom of Information Act (FOIA) Request
for Eastern Illinois University Records

[Link to FOIA Form in pdf format](#)

Please fill in the spaces provided, print, sign, then clear form.	
Send form to: Robert L. Miller FOIA Officer/General Counsel Eastern Illinois University 600 Lincoln Avenue Charleston, IL 61920	From: John Allison Mailing Address/Telephone
If you are an EIU employee, please indicate below the name and address of your department ONLY if you want the information to be sent there: English Department	
Give a brief description of the requested record(s): The amount of money each college dean has spent annually (by year) on his or her travel and accommodations from 2007-present	
 Requester's Signature	
Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five business days. You will be notified if additional time is required to process your request.	
REMINDER: The request is incomplete unless signed.	<input type="button" value="Reset"/>