

RECEIVED

Response Due Date: \_\_\_\_\_  
(for office use only)

NOV 30 2011

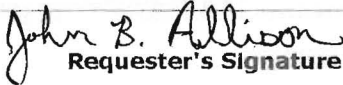
Office of General Counsel/FOIA Officer

Freedom of Information Act (FOIA) Request

GENERAL COUNSEL  
Eastern Illinois University

for Eastern Illinois University Records

[Link to FOIA Form in pdf format](#)

<b>Please fill in the spaces provided, print, sign, then clear form.</b>	
<b>Send form to:</b> Robert L. Miller FOIA Officer/General Counsel Eastern Illinois University 600 Lincoln Avenue Charleston, IL 61920	<b>From:</b> John Allison _____ Mailing Address/Telephone
If you are an EIU employee, please indicate below the name and address of your department ONLY if you want the information to be sent there: English Department	
<b>Give a brief description of the requested record(s):</b> From AY 2007-present by academic year, the total number of classes (every section) offered by SCE, as well as the number of classes (every section) available to residential students through SCE. "Residential students" means students with Charleston addresses, including dorm addresses.	
 Requester's Signature	
<b>Records will be provided and fees charged according to the Illinois Freedom of Information Act. Pursuant to 5 ILCS 140/3(d), a response from the FOIA Officer will be provided within five business days. You will be notified if additional time is required to process your request.</b>	
<b>REMINDER: The request is incomplete unless signed.</b>	<input type="button" value="Reset"/>