## **HOURLY** EIU STUDENT EMPLOYMENT AUTHORIZATION REQUEST

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DEPT. EMPLOYMENT		STUDENT BIRTH	STUDENT BIRTHDATE		
REVISION/RE	ASON	E#			
STUDENT'S NAME	Last	First		Initial	
INTERNATIONAL ST Student Employees avail	UDENT Yes orlable at http://www.eiu.edu/f	No Please note special inaid/employment_regulations.p	employment req hp	gulations regarding Ir	nternational
JOB TITLE	POSITION #				
BEGINNING DATE		RATE	OF PAY \$	5 per l	nour
Use an ending date or ending date, write DNA		ding date. If you want the job	to continue in	nto the next year, D	O NOT use an
ENDING DATE					
IS THE DEPARTMEN	T PARTICIPATING IN _	WEB TIME ENTR	Y OR	DEPARTMENTAL	TIME ENTRY
DEPARTMENT NAME		BAN	NER CHARGI	E ORG #	
IF NO, ATTACH F	EDERAL I-9 FORM	BEFORE yes or   & DOCUMENTATION.	ALSO S		
SUPERVISOR		⊏#		PHONE	
Loot	Fire	E#	Dogwirod)		
		E#E#			
	*******	E#			
STUDENT CONDITIONS  1. An Employment Eli	S OF EMPLOYMENT igibility Verification Form	(I-9) and verification documer	*******	********	*******
STUDENT CONDITIONS  1. An Employment Eli A student cannot b  2. A student employe	S OF EMPLOYMENT igibility Verification Form the employed until an I-9 is the must be enrolled in six of	(I-9) and verification documer filed. or more semester hours per s	**************************************	npany a <u>new</u> studen	**************************************
STUDENT CONDITIONS  1. An Employment Eli A student cannot b  2. A student employe	S OF EMPLOYMENT igibility Verification Form be employed until an I-9 is e must be enrolled in six of	(I-9) and verification documer filed.	**************************************	npany a <u>new</u> studen	**************************************
STUDENT CONDITIONS  1. An Employment Eli    A student cannot b  2. A student employe    Special summer ru    semester hours the  3. Graduate Assistant	S OF EMPLOYMENT igibility Verification Form be employed until an I-9 is e must be enrolled in six of les: A student employee be preceding spring. Its receiving stipends may	(I-9) and verification documer filed. or more semester hours per s must be enrolled in six or mo	nts must accomemester. re hours in sur	npany a <u>new</u> studen nmer UNLESS he/sl	t authorization. ne <u>completed</u> six
STUDENT CONDITIONS  1. An Employment Eli     A student cannot b  2. A student employe     Special summer ru     semester hours the  3. Graduate Assistant  4. Students may not v     Summer exception	igibility Verification Form the employed until an I-9 is the emust be enrolled in six of les: A student employee the preceding spring. Its receiving stipends may work more than a combiner is 56 hours per pay perio	(I-9) and verification documer filed. or more semester hours per semust be enrolled in six or more hold other on-campus ended total of 42 hours per pay per d.	emester. re hours in sur	npany a <u>new</u> studen nmer UNLESS he/sl us) while school is i	t authorization. ne <u>completed</u> six n session.
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STUDENT CONDITIONS  1. An Employment Eli     A student cannot b  2. A student employe     Special summer ru     semester hours the  3. Graduate Assistant  4. Students may not v     Summer exception  5. Academic year employee lea     Student Employme	igibility Verification Form le employed until an I-9 is le must be enrolled in six of les: A student employee les preceding spring. Its receiving stipends may work more than a combine is 56 hours per pay perior ployment must terminate is leaves the position, complete that Office.	(I-9) and verification documer filed. or more semester hours per s must be enrolled in six or mo not hold other on-campus ened total of 42 hours per pay ped. if the student drops below six te the Student Job Terminatio	ents must accomemester. The hours in surspiction (on-camp) Thours enrollment (available)	npany a <u>new</u> studen mmer UNLESS he/sl us) while school is i ent or withdraws fro	t authorization.  ne completed six  n session.  om school.  return to the
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