



Dear Food Concessionaire:

Hello my name is Dennis Malak and I am the Committee Chair for Eastern Illinois University's **Spring Fest!** We will host the 4<sup>th</sup> Annual Spring Fest at the Doudna Fine Arts Center **April 24, 25, & 26, 2025.**

Spring Fest is formally known as Celebration: A Festival of the Arts, a festival with nearly a 40+ year history on the campus of Eastern Illinois University averaging 1,500+ people per day. Spring Fest is a 3-day festival that showcases arts and sciences, particularly how these two seemingly different fields feed off of and inspire one another. The festival will consist of live performances, artisan booths, science demonstrations, kids' activities, and of course FOOD!

**Spring Fest 2025 is now accepting applications for this year's event.** To apply, go online to **[www.eiu.edu/festival](http://www.eiu.edu/festival)**. In the "Spring Fest" tab you will find a Spring Fest Concessions Application Form, Terms & Conditions, and an application for a Coles County Health Department Temporary Food Permit.

Only 6-8 food vendors will be selected, with special care not to overlap product. Please note that space is limited! **Organizers are seeking vendors who offer a diverse selection of high quality food products and those specializing in unique, ethnic or one-of-a-kind cuisines.** At Spring Fest we strive to offer a wide variety of delicious food choices for the EIU students and community members who attend the festival.

The deadline to submit your completed application is **Friday, April 11, 2025.** Applications will receive first come first serve consideration. You have two options to choose when filling out the application. Option 1 is a flat \$300.00 fee, Option 2 is a flat ten percent (10%) of gross sales (do the final day of the festival April 26, 2025). Vendors must provide insurance verification. The application, insurance verification, and entry fee (if selected) must be mailed to Spring Fest, DFAC 2224, 600 Lincoln Ave., Charleston, IL 61920.

Mail the Temporary Food Permit application and fee directly to Coles County Health Department, 825 18<sup>th</sup> Street, Charleston, IL 61920. PLEASE, do not mail the Temporary Food Permit Application and fee to EIU.

Spring Fest will host visitors from both the campus community and East Central Illinois, come rain or shine. Activities will take place inside and around the Doudna Fine Arts Center with the food vendors located just south of the main entrance. If you have any questions, please do not hesitate to contact me at (217) 581- 8513 or email [dfmalak2@eiu.edu](mailto:dfmalak2@eiu.edu).

Thank you for considering being a food vendor at Spring Fest! All of us at EIU look forward to working with you.