Council on Academic Affairs
Minutes
September 18, 2025

The September 18, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Mr. John Slater, Dr. Sham'ah Md.-Yunus, Dr. Marshall Lassak, Dr. Chris Becker and Ms. Juanita Cross

Members Absent: none

Staff Present: Ms. Patty Watson, Suzie Park and Holly Farley

Guests Present: Dr. Julie Dietz, and Christobal Dominguez

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. **Approval of the August 28, 2025 CAA Meeting Minutes.**
Ludlow moved and Eckert seconded the motion to approve the minutes as written.

II. **Communications:**

a. **College Curriculum and General Education Committee Minutes:**
None

b. **Executive Actions:**
None

c. **Waiver reports:**
1. Fall 2024 College of Health & Human Services Waiver report
2. Spring 2025 college of Health & Human Services Waiver report
3. Spring and Summer 2024 Lumpkin college of Business & Technology Waiver Report

d. **Grade Appeals:**
None

e. **General Education Committee Minutes:**
None

f. **Committee Reports:**
1. Booth Collaborative Advisory Committee – Gronnvoll reported the Library had several Journal Subscriptions canceled due to budget cuts. There will be a 75th anniversary rededication of the library on October 10th at 4:00. FDIC is preparing for Hyflex training and creating a FAQ page, she also reminded everyone of the accessibility deadline that is coming in April of 2026.
2. General Education Committee – Janssen-Robinson noted their first meeting will be next week.
3. ACA committee – Ludlow is on the ACA committee, and they will meet later today.

III. Items to be added to the agenda:

None

VI. **Items to be Acted Upon:**

1. 25-071 Multimodality Proposal. Eckert moved and Janssen-Robinson seconded the proposal. Provost Farley presented the proposal. The proposal was unanimously approved as revised.

V. Discussion Items:

1. CAA bylaws revision – discussion ensued regarding suggestions of revisions to the bylaws. Gronnvoll will work on making changes and bring them back to the committee.
2. Course proposal revisions – discussion ensued regarding the current course proposal and its length and the need to update and revise it. A sub-committee of Ludlow, Eckert and Elder was formed to work on this.

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Ludlow moved and Janssen-Robinson seconded the motion to adjourn the meeting. The meeting adjourned at 2:40 pm.

Minutes prepared by Ms. Patty Watson