

Council on Academic Affairs
Minutes
April 9, 2020

The April 9, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in D2L Collaborate.

Members Present: Mr. Aydt, Dr. Gronnvoll, Dr. Hung, Dr. Janssen Danyi, Dr. Padmaraju, Dr. Rosenstein, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: Ms. Khamisani,

Staff Present: Ms. Hutchison, Mr. Jason Hood

Guests Present: Dr. Chris Mitchell (CLAS), Dr. Angela Vietto (ENG), Dr. Tim Taylor (ENG)

The meeting was called to order by Chair Gronnvoll at 2:00 p.m.

I. Approval of the March 26, 2020 CAA Meeting Minutes.

Ruholl moved and Janssen Danyi seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the February 5, 2020 College of Liberal Arts and Sciences Curriculum Committee meeting.
2. Minutes of the February 17-20, 2020 College of Liberal Arts and Sciences Curriculum Committee meeting (electronic meeting).
3. Minutes of the March 4, 2020 College of Liberal Arts and Sciences Curriculum Committee meeting.

Executive Actions:

1. March 23, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to ENG 4801: Integrating the English Language Arts.
2. April 1, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add online delivery to BIO 2003G: Heredity and Society, and BIO 4833: Neurobiology of Diseases.
3. April 1, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to cross list PHY 1001 with EEN 1001.
4. April 2, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to WLE 3400: Methods of Teaching Foreign Language.

Waiver reports:

None

b. Grade Appeals:

None

c. **Committee Reports:**

1. Faculty Laureate Committee update: Rosenstein reported there were no applicant submissions to date and requested an extension for the deadline; Hood was asked to follow up with Provost Gatrell to request approval of an extension and inquire if there were no applicant submissions received, could a former laureate be appointed to speak at convocation.
2. Gen Ed Committee update: Hung reported discussions have been being carried out via electronic means and recommendations will be to the Provost at the end of the spring semester.

III. Items to be Added to the Agenda:

None

Items to be Acted Upon:

20-038, ENG 1000: Fundamentals of College Composition (revised course) Proposal had been voted to open for discussion during March 26th meeting but was tabled (department representation was not available then) Dr. Taylor presented the proposal. The proposal was **approved** unanimously with a revision to: cover sheet #13 1000G; 15a = all 15b = none; part I strike enrollment restrictions and add justification for writing centered course; strike gen ed details and add n/a; part II include week 16 and correct numbering.

IV. Discussion Items:

None

V. Other:

None

VI. Ongoing:

None

VII. Meeting Adjournment:

Ruholl moved and Rosenstein seconded the motion to adjourn the meeting. The meeting adjourned at 2:39 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs