

**Council on Academic Affairs**  
**Minutes**  
*December 6, 2018*

The December 6, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4404 Booth Library

**Members Present:** Mr. Aydt, Dr. Janssen Danyi, Ms. Gordon, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rosenstein, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

**Members Absent:** Dr. Collins-Ayanlaja

**Staff Present:** Interim Associate Vice President for Academic Affairs, Dr. Kattenbraker

**Guests Present:** Dr. Nichole Hugo (HTM), Ms. Schwartz (DEN), Dr. Mikki Sherwood (HSL)

*The meeting was called to order by Chair Gronnvoll at 2:03 p.m.*

**I. Approval of the November 15, 2018 CAA Meeting Minutes.**

Kronenfeld moved and Throneburg seconded the motion to approve the minutes with revision.

**II. Communications:**

a. College Curriculum Committee Minutes:

1. Minutes of the November 30, 2018 College of Sciences Curriculum Committee meeting.

b. Executive Actions:

1. November 26, 2018 memorandum from Interim Dean Lord requesting executive action for the following: Delete FCS 2500 and FCS 3500; change prefix for FCS 4845, FCS 4846, FCS 4860 to HSL 4845, HSL 4846, HSL 4860, and clarify prerequisites; prefix and name change HSL 1800; prefix and number change HSL 2820; prefix, name change, and clarification of major restriction HSL 3800; prefix, name, and prerequisite change, removal of 9sh option HSL 4275; prefix, name change, revision of prerequisites and notes HSL 4854, prefix, name, and course description changes, revision of prerequisites and notes HSL 4859. Note: in addition to these requests, another executive action item was submitted to CAA earlier which ties to these changes. It was a memorandum dated October 29, 2018 requesting changes to the Family & Consumer Sciences degree names for its major, minor, and graduate programs.

2. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change course prefix and some titles for Digital Media courses.

3. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to delete listed AET courses.

4. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change course prefix for listed Computer and Information Technology courses.

5. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change course prefix and some titles for listed Construction Management courses.

6. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change course prefix and some titles for listed engineering Technology courses.

7. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change course prefix and some titles for listed School of Technology courses. **THIS ITEM WAS**

**WITHDRAWN BY DEAN MINNIS.**

8. November 30, 2018 memorandum from Interim Dean Minnis requesting executive action to change CTE 3000 prefix and number to OPD 3500.

### III. Items to be Added to the Agenda:

Janssen Danyi moved and Kronenfeld seconded to add the following item to the agenda:

1. 18-102, Human Services Program Administration major (revised major)
2. 18-103, Human Services Program Administration minor (revised minor)
3. 18-104, HSL 2200: Introduction to Human Services Programs (new course)
4. 18-105, HSL 4200: Orientation to Human Services Program Administration Internship (new course)
5. 18-106, HSL 4240: Family Advocacy, Policy, and Law (revised course)
6. 18-107, HSL 4650: Human Services Programs: Community, Culture and Intersectionality (revised course)
7. 18-108, HSL 4775: Human Services Programs and Resource Management (new course)
8. 18-109, ANT 3258: The Anthropology of Violence & Warfare (new course).
9. 18-110, CRM 3760: Crime & Media: A Criminological Analysis (new course).
10. 18-111, BA in Criminology and Criminal Justice (revised major)
11. 18-112, WGS 4409: Independent Study (revised course)

Chair Gronnvoll requested a motion (Gordon, second by Rosenstein) to act upon items 1-7 at this meeting.

### IV. Items to be Acted Upon:

1. 18-087, BS in Hospitality and Tourism (new major). Ruholl moved and Rosenstein seconded to open discussion of the proposal. Wilkinson presented the proposal and answered questions of the council. The proposal was **approved** unanimously.
2. 18-099, Meeting and Event Management Minor (new minor). Ruholl moved and Kronenfeld seconded to open discussion of the proposal. Wilkinson presented the proposal and answered questions of the council. The proposal was **approved** unanimously.
3. 18-101, BS in Nutrition and Dietetics (RME, new major). Janssen Danyi moved and Kronenfeld seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.

Ruholl moved and Rosenstein seconded to move action on 18-102 and 18-103 until after action on the remaining items. While listed below in the same numerical sequence as the agenda, these items were the last acted upon.

4. 18-102, Human Services Program Administration major (revised major). Janssen Danyi moved and Ruholl seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.
5. 18-103, Human Services Program Administration minor (revised minor). Rosenstein moved and Ruholl seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.
6. 18-104, HSL 2200: Introduction to Human Services Programs (new course). Ruholl moved and Gordon seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.
7. 18-105, HSL 4200: Orientation to Human Services Program Administration Internship (new course). Ruholl moved and Kronenfeld seconded to open discussion of the proposal. Dr.

Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.

8. 18-106, HSL 4240: Family Advocacy, Policy, and Law (revised course). Gordon moved and Janssen Danyi seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.

9. 18-107, HSL 4650: Human Services Programs: Community, Culture and Intersectionality (revised course). Rosenstein moved and Aydt seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.

10. 18-108, HSL 4775: Human Services Programs and Resource Management (new course). Gordon moved and Ruholl seconded to open discussion of the proposal. Dr. Sherwood presented the proposal and answered questions of the council. The proposal, with revision, was **approved** unanimously.

#### **V. Discussion:**

Gronnvoll provided that the faculty senate and curriculum body chairs discussed revisions in the faculty senate bylaws and constitution. Chair Gronnvoll also reported that CAA will need to review its bylaws as it is expected that a general education coordinator will be created in the spring semester.

Kronenfeld left the meeting at 2:55.

#### **VII. Other:**

Chair Gronnvoll called for nominations to fill the vice chair/secretary position for spring semester. Wilkinson was nominated and elected (7 yes, 1 abstain).

Throneburg reported that the Textbook Rental Advisory Committee was discussing existing policies and the increased use of electronic resources.

Gronnvoll reported that CASL will host workshops on critical thinking and quantitative reasoning in the spring semester.

The council expressed thanks to Dr. Collins-Ayanlaja for serving this semester as a replacement for a member on sabbatical.

#### **VII. Pending:**

#### **VIII. Ongoing:**

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

#### **Meeting Adjournment:**

Ruholl motioned and Aydt seconded the motion to adjourn the meeting.

The meeting adjourned at 3:15 pm

*Minutes prepared by Dr. Richard Wilkinson, Vice-Chair and Recording Secretary, Fall 2018*

