
Agenda for the April 8, 2004 CAA Meeting

Items approved: 04-28, Proposed revision to the Policy on Intercollegiate Activities listed in the Undergraduate Catalog

Items Pending: 04-27, Proposed degree title change for the Board of Trustees Bachelor of Arts Degree
04-29, Health Studies Program Review
04-30, Physical Education Program Review

Council on Academic Affairs

Minutes

April 8, 2004

The April 8, 2004 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Booth Library Conference Room 4440.

Members present: Dr. Bock, Mr. Collier, Ms. Dilworth, Mr. Donash, Dr. Fewell, Dr. Helsel, Dr. Methven, Dr. Reid, Ms. Samuels, Ms. Sartore, Ms. Sterling, and Dr. Tidwell.

Staff present: Dr. Lord, Dr. Herrington-Perry and Ms. Fopay.

Guests present: Ms. Harvey, Records & Registration; Ms. Mikell, Minority Affairs; Ms. Miller, Student Senate; Ms. Peryam, *Daily Eastern News*; and Dr. Wayland, School of Business.

I. Minutes

The minutes of March 11, 2004 and April 2, 2004 were approved as written.

II. Communications:

1. Minutes from the March 5, 2004 and the March 26, 2004 College of Sciences Curriculum Committee virtual meetings.
2. March 9, 2004 memorandum from Dean Hoadley, LCBAS, requesting an executive action to revise the prerequisites for FCS 4751, effective Fall 2004.
3. March 10, 2004 memorandum from Dean Hanner, COS, requesting executive actions to change the grading options for BIO 3450 and 3451, effective Summer 2004, and to change the course offering for ECN 4689, effective Fall 2004.
4. March 17, 2004 memorandum from Dean Hoadley, LCBAS, requesting an executive action to revise how the BS in Industrial Technology Program Concentrations are displayed in the catalog by including the course titles with the course numbers, effective Fall 2004.
5. Minutes from the March 25, 2004 Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.
6. March 26, 2004 email from Associate Dean Lynch, CAH, requesting executive actions to revise the prerequisites for SPC/JOU 3610 and 3620, and to delete references to the Electronic Journalism concentration from the catalog, effective Summer 2004.
Dr. Tidwell indicated that the concentration is written incorrectly. It should read: Electronic Journalism and Communication Interdisciplinary Concentration.
7. Minutes from the March 24, 2004 Arts and Humanities Curriculum Committee meeting.
8. March 31, 2004 memorandum from Provost Lord requesting names of at least two tenured/tenure-track faculty willing to serve on the ACA Selection Committee.
Ms. Dilworth and Dr. Helsel agreed to represent CAA on the Achievement and Contribution Awards Selection Committee.
9. Academic Waiver Reports for March 2004 from the Lumpkin College of Business and Applied Sciences and the College of Sciences.

III. Committee Reports:

1. Dr. Bock mentioned that the Faculty Laureate committee will meet next week to discuss the Faculty Laureate nominations that were submitted to the committee. Also, he indicated that the committee will continue to accept nominations until noon on April 9, 2004.
2. Dr. Tidwell explained that the Council on Graduate Studies approved the technology-delivered course proposal (CAA Agenda Item 04-23). It was approved effective Fall 2005.

IV. Items Added to the Agenda:

None.

V. Items Acted Upon.

1. **04-28, Proposed revision to the Policy on Intercollegiate Activities listed in the Undergraduate Catalog.**

Ms. Harvey presented the proposal and answered questions of the council. She explained that the proposal was created to adhere to recently passed NCAA legislation. The motion passed unanimously.

The proposal was approved, effective immediately.

GPA and Intercollegiate Activities

A student must have a cumulative GPA of 2.00 or better to participate in intercollegiate activities. Consequently a student who is on academic probation is not eligible for such participation. This exclusion does not apply to a ~~student on academic warning~~ **first-time entering freshman** who has attempted fewer than 30 semester hours at EIU.

VI. Pending

1. 04-27, Proposed degree title change for the Board of Trustees Bachelor of Arts Degree.
3. 04-29, Health Studies Program Review
4. 04-30, Physical Education Program Review

Dr. Methven listed the dates that individuals will be available to present the pending agenda items to the council.

- *Agenda item 04-27 will be presented by Dean Hine and Dr. Woodward on April 22, 2004.*
- *Agenda item 04-29 will be presented by Dr. Bates on April 15, 2004.*
- *Agenda item 04-30 will be presented by Dr. Church on April 22, 2004.*

The next meeting is scheduled for Thursday, April 15, 2004.

The meeting adjourned 3:15 p.m.

--Minutes prepared by Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, send an email to majordomo@eiu.edu. In the text of your email, enter the following two lines:

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***** ANNOUNCEMENT OF NEXT MEETING *****
Thursday, April 15, 2004
Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda

1. 04-29, Health Studies Program Review

Approved Executive Actions:**LCBAS*****Effective Fall 2004***

1. Modify the initial offering date of FIN 4300, Retirement and Estate Planning, from Spring 2005 to *Fall 2004*.

LCBAS**Effective Spring 2005**

1. Amend the prerequisites for **MGT 3830**.

3830 MGT. Managerial Communications. (3-0-3) F, S. A study of the preparation, organization, and presentation of written and oral research-oriented reports required for job-related assignments based on business or technical positions. Prerequisites: Junior standing and admission to the School of Business ~~or to a minor offered by the School of Business~~ or permission of the Associate Chair. WC

2. Revise the prerequisites for **MGT 4310**.

4310 MGT. Organizational Behavior. (3-0-3) F, S. A study of concepts and theories relating to the behavior of individuals and groups in organizations. Prerequisite: BUS 3010 and admission to the School of Business ~~or to a minor offered by the School of Business~~ or permission of the Associate Chair.

3. Add the phrase "or permission of the Associate Chair" to the prerequisites for **BUS 3970**.

3970 BUS. Study Abroad. (Arr.-Arr.-1-15) F, S, SU. Study abroad. See EIU 3970. Prerequisite: Admission to the School of Business *or permission of the Associate Chair.*

4. Revise the prerequisites for **BUS 3500** by requiring BUS 3010, Management and Organizational Behavior, as a prerequisite rather than allowing concurrent enrollment.

3500 BUS. Management Information Systems. (3-0-3) An introduction to MIS by management level and functional area. Among the topics are: types of information systems, approaches to systems development, and security. Prepackaged software will be used in case problem solving and simulation situations. Prerequisites: BUS 1950, *BUS 3010*, and junior standing, ~~concurrent enrollment or prior credit in BUS 3040~~, and admission to the School of Business or to a minor offered by the School of Business, or permission of Associate Chair. Not open to Computer Information Systems majors.

Pending Executive Actions:**CAH****Effective Summer 2004**

1. Change the prerequisites for **SPC/JOU 3610**.

3610 SPC/JOU. Broadcast News Writing. (2-2-3) On Demand. Emphasis will be placed upon fitting news copy and coverage to station requirements and audience needs in varying market situations. This course will include news gathering, analysis, editing, and rewriting of wire service copy for broadcasting. Prerequisite: ~~SPC 2520, JOU or 3000 or a minimum grade of "C" in JOU 2101 or SPC 2575, or permission of instructor.~~ *Credit not granted for both JOU 3610 and SPC 3610.* WI

2. Amend the prerequisites for **SPC/JOU 3620**.

3620 SPC/JOU (2-2-3) On Demand. A study of the electronic news gathering process, editing, presentation and evaluation for radio and television. Creation of special programs for WEIU. Prerequisite: ~~SPC 2520 or JOU 2101; two of SPC 3520, 3540, 3610~~ SPC/JOU 3610 or permission of instructor. *Credit not granted for both JOU 3620 and ~~Speech Communication~~ SPC 3620.*

3. Delete references to the Electronic Journalism and Communication Interdisciplinary Concentration from the Undergraduate Catalog. *Note: This concentration appears on page 110 of the 2003-04 Undergraduate Catalog.*

COS**Effective Summer 2004**

1. **BIO 3450** – Change the grading option from graded (A-F) to “Credit/No Credit”.

3450 BIO. Independent Study. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit)

Individual study on a topic in biology selected by the student under the supervision of an instructor. Prerequisites: BIO 1100, 1200G, 1300G and permission of the department chairperson and instructor. May be repeated for credit to a maximum of three semester hours. This course is not intended for students who wish to complete a research project.

2. **BIO 3451** – Change the grading option from graded (A-F) to “Credit/No Credit”.

3451 BIO. Undergraduate Research. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit)

Original research in Biological Sciences conducted in consultation with a faculty mentor. Students will conduct a research project using current scientific protocols. Hypothesis formation, bench work, data collection/analysis become the responsibility of each student. Written report required. May be repeated for credit to a maximum of three semester hours. Prerequisites: Sophomore standing and approval of instructor and the department chairperson.

COS**Effective Fall 2004**

1. **ECN 4689** – Change the course offering from “S” to no designation.

4689 ECN. Theory and Research. (3-0-3) S. A capstone course to apply theory in undergraduate research. A written report, oral presentation, and external field examination are required. Prerequisites: This capstone course is intended for Economics majors to be taken in the last semester before graduation and requires permission of the instructor. WI

LCBAS**Effective Fall 2004**

1. **FCS 4751** – Delete FCS 3151 from the prerequisites.

4751 FCS. Nutrition Therapy. (4-0-4) F. Application of the science of nutrition to the maintenance of optimum health and the role of nutrition in the prevention and treatment of disease. Prerequisites: CHM 2430/2335, FCS 2100, ~~FCS 3151~~, and FCS 3755.

2. Include the course titles with the course numbers under the **BS in Industrial Technology Program Concentrations.**

Automation and Control Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of digital electronics, semiconductor circuits, microprocessor electronics, robotics, and industrial electronics. ~~Concentration courses are: INT 2184, 2523, 3103, 3153, 3183, 4183, 4274, PHY 3270, PHY 3350.~~

INT 2184 - Electronic Circuits and Semiconductor Concepts.....4 sem. hrs.
 INT 2523 - Routing and Switching Fundamentals.....3 sem. hrs.
 INT 3103 - Robots and Control Systems.....3 sem. hrs.
 INT 3153 - Advanced Routing and Switching.....3 sem. hrs.

INT 3183 - Digital Logic and Data Communications.....	3 sem. hrs.
INT 4183 - Microcomputer Interfacing and Data Acquisition.....	3 sem. hrs.
INT 4274 - Automation and Control Systems.....	4 sem. hrs.
PHY 3270 - Introduction to Circuit Analysis.....	4 sem. hrs.
PHY 3350 - Introduction to Solid State Physics.....	3 sem. hrs.

Construction Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of architectural drafting and blueprint reading, surveying, cost estimating, construction practices, construction materials, construction specifications, and business law. Concentration courses are: ~~INT 2253, 3213, 3223, 4223, 4243, BUS 2750.~~

INT 2253 - Construction Equipment and Materials.....	3 sem. hrs.
INT 3213 - Surveying and Site Planning.....	3 sem. hrs.
INT 3223 - Architectural Drafting and Blueprint Reading... ..	3 sem. hrs.
INT 4223 - Construction Cost Estimating.....	3 sem. hrs.
INT 4243 - Construction Project Management.....	3 sem. hrs.
BUS 2750 - Legal and Social Environment of Business.....	3 sem. hrs.

Digital Printing, Imaging, and Web Technology Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of digital printing, imaging, web technology, ~~photography, and multimedia.~~ This concentration is designed to provide students with the knowledge and skills necessary to function in the printing and publishing industries, and in imaging and web technology careers. Concentration courses are: ~~INT 1363, 3123, 3343, 3353, 4123, 4813.~~ (**Note:** INT 1363 and INT 3343 are required courses in the Advertising Interdisciplinary Minor and 6 hrs. of INT 3123, 3353, or 4813 may also count toward that minor). **Coursework does include photography, digital printing, multimedia and web technology as listed below:**

*INT 1363 - Graphic Communication Technologies.....	3 sem. hrs.
*INT 3123 - Foundations of Photography.....	3 sem. hrs.
*INT 3343 - Digital Media Technologies.....	3 sem. hrs.
*INT 3353 - Print and Digital Media Production.....	3 sem. hrs.
INT 4123 - Advanced Digital Capture for WEB and Print Publishing..	3 sem. hrs.
*INT 4813 - Advanced Digital Media Technologies.....	3 sem. hrs.

*Note: These courses can be used for the Advertising Interdisciplinary Minor. INT 1363 and INT 3343 are required courses for the Advertising Minor.

Production Technical Concentration

A minimum of 15 semester hours of course work may include study in the areas of metrology, drafting and design, CAD, CNC, metallurgy, casting, machining technology, fabrication, material handling, robotics, and automation. The concentration must include a minimum of six hours of course work related to industrial processes. Concentration courses are: ~~INT 3012, 3063, 3103, 3113*, 3143*, 3203*, 4023, 4274, 4602*, 4673, 4803, 4853* (*denotes an industrial processes course)~~

INT 3012 - Metrology and Inspection Procedures.....	2 sem. hrs.
INT 3063 - 3-D Modeling.....	3 sem. hrs.
INT 3103 - Robots and Control Systems.....	3 sem. hrs.
* INT 3113 - Manufacturing Machine Processes.....	3 sem. hrs.
* INT 3143 - Manufacturing Fabrication Processes.....	3 sem. hrs.
* INT 3203 - Computer Numerical Control Programming.....	3 sem. hrs.
INT 4023 - Manufacturing Automation.....	3 sem. hrs.
INT 4274 - Automation and Control Systems.....	4 sem. hrs.

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- * INT 4602 - Physical Metallurgy.....3 sem. hrs.
 - INT 4673 - Work Measurement and Method Design.....3 sem. hrs.
 - INT 4803 - Plant Layout and Material Handling.....3 sem. hrs.
 - * INT 4853 - Polymers and Composites.....3 sem. hrs.
- * Note: Denotes an industrial processes course.

General Technical Concentration

A minimum of 15 semester hours of coursework of in-depth technical courses may be selected by the student in consultation with the advisor and with the approval of the program coordinator. The plan must include a minimum of twelve hours of upper division courses, of which nine hours must be in Technology.