

**Council on Academic Affairs  
Minutes**

February 27, 2025

The February 27, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Sham'ah Md.-Yunus

**Members Absent:** None

**Staff Present:** Ms. Patty Watson, Dr. Suzie Park

**Guests Present:** Marshall Lassak, Andrew Mertz, Mike Cornebise, Stacey Ruholl, Maranda Schaljo, Nick Shaw and Mark Kattenbraker

*The meeting was called to order by Chair Ludlow at 2:00 pm.*

**I. Approval of the February 20, 2025 CAA Meeting Minutes.**

Eckert moved and Elder seconded the motion to approve the minutes as written.

- II.** Ludlow announced she would like to amend the agenda in the following way. Executive actions 2, 5 and 6 will be heard after the items to be acted upon. Items to acted upon #3 be removed from the agenda because it is not recommended by the General Education Committee and item to be acted upon #14 be tabled because it needs to go through the General education Committee first. Ludlow asked for a motion and Gronnvoll moved and Janssen-Robinson seconded.

**III. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

CHHS minutes 2/1/2025

**b. Executive Actions:**

1. February 20, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to rename PSY 3780 "Psychological Disorders" and to edit the catalog description to be consistent with this change.
3. February 20, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to change prerequisites and notes for the catalog descriptions of a variety of MUS courses.
4. February 20, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to update the list of courses for the minor in Latin American and Latinx Studies minor and to re-alphabetize the complete list of electives.

Waiver reports:

None

**c. Grade Appeals:**

None

**d. General Education Committee Minutes:**

None

**e. Committee Reports:**

Gronnvoll reported the Title II steering committee has created a checklist of what needs to be done between now and next April so that EIU is compliant with their digital accessibility. She also noted there isn't any money for graduate assistants after April to help with faculty assistance in complying. Discussion ensued.

Elder reported the General Education committee met and heard a presentation from Theatre and discussed the Math and Business proposals.

**f. Other business:**

**IV. Items to be added to the agenda:**

1. 25-049 MUS 4771 new course

**V. Items to be Acted Upon:**

1. 25-034 MAT 1300G (orig. 1175) new course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved as amended.
2. 25-035 MAT 1320G (orig. 1180) new course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved as amended.
3. 25-036 BUS 2000G new course – removed from the agenda
4. 25-037 KSR 3901 new course. Janssen-Robinson moved and Eckert seconded to open the agenda item for discussion. Dr. Maranda Schaljo presented the proposal. The proposal was unanimously approved as written.
5. 25-038 KSR 3902 new course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Maranda Schaljo presented the proposal. The proposal was unanimously approved as amended.
6. 25-039 KSR 3903 new course. Becker moved and Eckert seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.
7. 25-040 KSR 3904 new course. Eckert moved and Becker seconded to open the proposal item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.
8. 25-041 KSR 3905 new course. Eckert moved and Janssen-Robinson seconded to open the proposal for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.
9. 25-042 KSR 4902 new course. Eckert moved and Becker seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.
10. 25-043 ExSci AT program. Eckert moved and Cross seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.

11. 25-044 ExSci OT program. Gronnvoll moved and Eckert seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as amended.
12. 25-045 ExSci program. Eckert moved and Elder seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as written.
13. 25-046 ExSci PT program. Eckert moved and Hung seconded to open the agenda item for discussion. Dr. Stacey Ruholl presented the proposal. The proposal was unanimously approved as amended.
14. 25-047 THA 2801 revised course. This proposal was tabled as it needs to go to the General Education Committee first.
15. 25-048 THA 3555 new course. Gronnvoll moved and Eckert seconded to open the agenda item for discussion. Dr. Nick Shaw presented the proposal. The proposal was unanimously approved as amended.

**Vi. Executive Actions:**

2. February 20, 2025 memorandum from Dean Storsved, College of Health and Human Services, requesting executive action to add KSR 3902, 3903, 3904, 3905 and 4902 as electives for the Aging Studies Minor.
5. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to update the theatre Minor in the course catalog to reflect recent curricular changes including new courses, new course titles, and credit house changes. This was tabled waiting on THA 2801G to go through the General Education committee and CAA.
6. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to update the BA in Theatre in the course catalog to reflect recent curricular changes including new courses, new course titles, and credit hour changes. This was tabled waiting on THA 2801G to go through the General Education committee and CAA.

**VII. Discussion Items:**

Hung reported he learned at Faculty Senate that the Interdisciplinary Program is going to be moved from the College of Education and put under the Dean of Student Success. He has concerns about this because curriculum changes will not have the same process and checks as it did previously because it isn't connected to a college. We may need to amend our bylaws to allow Student success to present to CAA.

**VIII. Other:**

Gronnvoll asked why the Business 2000G proposal was rejected from the General Education Committee. Ludlow reported there were two primary concerns with the proposal.

1. At this time, the EIU general education catalog specifies "Mathematics" as the category of general education into which the course was proposed. The GEC members discussed thinking that adding a non-Mathematics course to this category effectively revises the category before completing the appropriate processes to do so;
2. Also, the committee members expressed concern about the lack of readiness assessment related to this course (comparing it to Mathematics' use of placement testing, standardized testing, and prerequisites to determine readiness for their general education courses).

**IX. Pending:**

None

**X. Meeting Adjournment:**

Hung moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 3:17 pm.

*Minutes prepared by Ms. Patty Watson*