

**Council on Academic Affairs
Minutes**

February 13, 2025

The February 13, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Chris Becker, Ms. Juanita Cross, Dr. Sace Elder, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow Ms. Ty Rae, Dr. Sham'ah Md.-Yunus

Members Absent: Dr. Stefan Eckert, Dr. Marita Gronnvoll

Staff Present: Ms. Patty Watson, Dr. Suzie Parks

Guests Present: Don Holly and Paul Brown

The meeting was called to order by Chair Ludlow at 2:00 pm.

I. Approval of the February 6, 2025 CAA Meeting Minutes.

Becker moved and Cross seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to change catalog copy to reflect eligibility for ensemble membership in multiple MUS courses.
2. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to change course titles and enrollment restrictions for two EIU senior seminar courses.
3. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to change the title of THA 3431 to "Theatre for Young Audiences."
4. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to change the credit hours for THA 3338, 33451, 33452, 33453, 33611, 33612, 33613, and 3758G from 3 credits to 1-3 credits, in order to open opportunities for more diverse topics course experiences.
7. February 6, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to amend the executive action on the BS in Computer Science, approved by CAA on October 17, 2024, to fix an error in hours of major and update the recommendation for CSM 1000.
8. February 6, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to change the title of SOC 3903 to Sociology of Gender.
9. February 6, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to change the credit format of BIO 4850 from 2-3-3 to 3-3-4 and update the course description.

10. February 6, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to add PLS 2333 to the catalog language for the BA in Political Science and to change the description of electives in the Political Science Major to accommodate addition of this 2000-level course.
11. February 6, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to add PLS 2333 to the catalog language for the BA in Political Science with Civic and Nonprofit Leadership Option.

Executive Action 5 and 6 were tabled with Elder moving and Janssen-Robinson seconding the motion.

5. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to update the Theatre Minor in the course catalog to reflect recent curricular changes including new courses, new course titles, and credit hour changes.
6. February 6, 2025 memorandum from Associate Dean Mitchell, College of Liberal Arts and Sciences, requesting executive action to update the BA in Theatre in the course catalog to reflect recent curricular changes including new courses, new course titles, and credit hour changes.

c. Waiver reports:

1. LCBT Waiver Report, fall 2024

d. Grade Appeals:

None

e. General Education Committee Minutes:

Elder reported that the General Education Committee will meet next week to hear proposals from Math and Business. They are also working on reviewing the History Department's assessment material.

f. Committee Reports:

Becker, Elder, Rae and Nora Heist, last year's winner, have agreed to serve as CAA representatives on the Faculty Laureate committee. Elder noted they don't have a chair yet but asked if she should put the call out for nominations and it was decided to go ahead and put the call out.

g. Other business:

III. Items to be added to the agenda:

1. 25-032 MUS catalog change—front matter
2. 25-033 MUS 2555 revised course proposal
3. 25-034 MAT 1175G new course. Will become MAT 1300G so it is higher than the pre-requisite
4. 25-035 MAT 1180G new course. Will become MAT 1320G so it is higher than the pre-requisite.

IV. Items to be Acted Upon:

1. 25-030 Cybersecurity and Risk Management Minor program revision. Becker moved and Hung seconded to open the agenda item for discussion. Paul Brown presented the proposal. The proposal was unanimously approved with revisions.
2. 25-031 Management Information Systems Minor program revision. Janssen-Robinson moved and Hung seconded to open the agenda item for discussion. Paul Brown presented the proposal. The proposal was unanimously approved with revisions.

V. Discussion Items:

RE: Executive Action item from 2/6/25 agenda, January 28, 2025 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to change the course prerequisites and notes for BUS 3500, 3710, and 3470, chair Ludlow has requested from Dean Cheney evidence of interdepartmental consultation, as described in CAA Bylaws Article VII.A.4.d(11).

Chair – Farhad Sadeh’s response: As per the EIU catalogue:

"To develop background knowledge for the study of business, all business majors also must complete these three general education courses: MAT 2120G (Finite Mathematics), ECN 2801G (Principles of Macroeconomics) and ECN 2802G (Principles of Microeconomics)."

The executive action removing Finite as a prerequisite or corequisite does not change the requirement, instead, it was intended to provide flexibility for students and in the scheduling of courses.

VI. Other:

Cross noted Academic Advising has questions about the new Math general education proposals that are coming. It was suggested they schedule a meeting with Math to discuss these.

VII. Pending:

None

VIII. Meeting Adjournment:

Elder moved and Cross seconded the motion to adjourn the meeting. The meeting adjourned at 2:16 pm.

Minutes prepared by Ms. Patty Watson