

**Council on Academic Affairs**  
**Minutes**  
January 12, 2023

The January 13, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Sace Elder, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Abdul Moh'd, Dr. Jeannie Ludlow, Dr. David Melton, Ms. Nidhi Patel, Dr. Laurel Teller

**Members Absent:** Dr. Alexis Jones

**Staff Present:** Mr. Brad Tolppanen, Ms. Cindy Hutchison

**Guests Present:** Mr. Rob LeCates (DEN), Dr. Chris Mitchell (CLAS), Dr. Don Holly (SOC/ANT/CRM), Dr. Jennifer Stevens (SOC/ANT/CRM), Dr. Grant Sterling (PHI/Gen Ed) – arrived @ 3:00 pm

*The meeting was called to order by Chair Gronnvoll at 2:00 pm.*

**I. Approval of the December 8, 2022 CAA Meeting Minutes.**

Ludlow moved and Melton seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. December 6, 2022 minutes of the College of Health & Human Services Curriculum Committee.
2. November 10, 2022 minutes of the Lumpkin College of Business and Technology Curriculum Committee.

**b. Executive Actions:**

1. December 13, 2022 memorandum from Dean Cheney, LCBT, requesting executive action to add additional electives to the respective focus areas for the Digital Media Technology major.
2. December 13, 2022 memorandum from Dean Cheney, LCBT, requesting executive action to remove course restriction for EGT 3663: CNC and Rapid Prototyping.

**c. Waiver reports:**

None

**d. Grade Appeals:**

1. Fall 2023 grade appeal report for the College of Liberal Arts and Sciences.

**e. Committee Reports:**

Elder reported she attended the Booth Advisory Board meeting as CAA/COC representation and was informed the students will no longer have free printing in the library. She also shared the computers are handled by IT and it was their decision to eliminate free printing.

**III. Items to be Added to the Agenda:**

Teller moved and Cross seconded to add 4 proposals to the agenda.

1. 22-126 SB3032 Compliance (catalog revisions)
2. 22-127 DGT 4751: User Interface and User Experience (revised course)
3. 22-128 CMG 1000: Introduction to Construction Management (revised course)
4. 22-129 Construction Management (revised program)

**IV. Items to be Acted Upon:**

1. 22-118 Criminology and Criminal Justice B.A. (revised program): Ludlow moved and Melton seconded to open the agenda item for discussion. Dr. Don Holly and Dr. Jennifer Stevens presented the proposal. The proposal was approved unanimously as written.

2. 22-119 Criminology minor (revised program): Hung moved and Melton seconded to open the agenda item for discussion. Dr. Don Holly and Dr. Jennifer Stevens presented the proposal. The proposal was approved unanimously as written.

3. 22-120 CSM 4986: Deep Learning and Neural Networks (new course): Ludlow moved and Hung seconded to open the agenda item for discussion. Dr. Abdul Moh'd presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #7 SP2024; #17 (3))

4. 22-121 HIS 1527G: World History: Gaming the Past (new course): Melton moved and Hung seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #8 fix punctuation; Part I: #5 "OCDI or equivalent training"; Part II: #2 catalog description should match cover sheet catalog description)

5. 22-122 HIS 2030G: US History: The Black Experience (new course): Ludlow moved and Melton seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #8 fix punctuation; Part I: #5 "OCDI or equivalent training"; Part II: #6 change "goals" to "objectives")

6. 22-123 HIS 2040G: US History: Gender and Sexuality (new course): Ludlow moved and Hung seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #12 strike HIS 2094G; Part I: #4 Assessment – strike "as a writing intensive course" #5 "OCDI or equivalent training")

7. 22-124 HIS 2050G: US History: Building Latino/a/e Communities (new course): Hung moved and Cross seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #15 a and b mark all or none; Part I: #5 add OC DI language)

8. 22-125 HIS 2060G: US History: The History of Your Life (new course): Teller moved and Cross seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet #12 strike HIS 2096G; Part I: #2 correct typos in second paragraph; #5 correct OC DI language)

**V. Discussion Items:**

1. Items developed by the HLC Assessing General Education Seminar fall 2022 (3 items in "Discussion" file): Gronnvoll shared her appreciation to Dr. Suzie Parks for sharing the information with CAA. Chris Mitchell and Grant Sterling (arriving @ 3:00) gave an update and answered questions from the committee. Faculty are welcome to participate in the HLC meetings and Gronnvoll shared she will be joining their group. General Education Assessment Work Group can be found at the following link: [https://www.eiu.edu/assess/task\\_force.php](https://www.eiu.edu/assess/task_force.php)

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Ludlow moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 3:24 pm.

*Minutes prepared by Ms. Cindy Hutchison*