

**Council on Academic Affairs**  
**Minutes**  
September 16, 2021

The September 16, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

**Members Present:** Ms. Juanita Cross, Dr. Sace Elder, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Dr. Ruholl, Dr. Wilkinson

**Members Absent:** Dr. Kiran Padmaraju, Dr. Rosenstein, Mr. Prabin Karki

**Staff Present:** Ms. Cindy Hutchison, Mr. Brad Tolppanen

**Staff Absent:**

**Guests Present:** Dr. Suzie Park (ENG), Dr. Grant Sterling (PHI),

*The meeting was called to order by Chair Wilkinson at 2:00 p.m.*

**I. Approval of the August 26, 2021 CAA Meeting Minutes.**

Minutes were unanimously approved as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

None

**b. Executive Actions:**

1. September 10, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to revise the prerequisites for MAT 1441G.
2. September 10, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the prerequisite in MAT 2345 to a co-requisite.
3. September 10, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change mode of delivery for MAT 3420 to hybrid and on-line.

**c. Waiver reports:**

1. College of Health and Human Services Spring/Summer 2021 report.
2. Lumpkin College of Business and technology Spring/Summer 2021 report.

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**f. Other:**

None

**III. Items to be Added to the Agenda:**

Ruholl moved and Gronnvoll seconded the motion to add 3 items to the agenda.

1. 21-072, Clinical Laboratory Sciences Major (revise EWP requirement)
2. 21-073, CSM 3700: Teaching Computer Science (new course)
3. 21-074, Psychology Major (revise exit evaluation requirement)

**IV. Items to be Acted Upon:**

None

**V. Discussion Items:**

1. Capstone Course as Senior Seminar: Wilkinson gave an update on revising the Banner Cover Sheet to reflect an option for "Capstone as Senior Seminar". He shared a template with the committee reflecting the proposed changes and stated the registrar's office had reviewed it and approved of the changes.
2. General Education Committee Members: Hung shared that he will be unable to serve this year due to a scheduling conflict. Elder volunteered to serve as CAA representative. Ruholl moved and Gronnvoll seconded the motion. The committee will have the following new members: Bonnie Laughlin-Schultz (HIS), Kevin Anderson (PLS), Rigoberto Chinchilla (TEC), Sace Elder (CAA)

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Ongoing:**

None

**IX. Meeting Adjournment:**

Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:10 p.m.

*Minutes prepared by Cindy Hutchison*

