

Council on Academic Affairs
Minutes
February 3, 2022

The February 3, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm via ZOOM.

Members Present: Dr. Elder, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Dr. Rosenstein, Dr. Ruholl, Dr. Wilkinson

Members Absent: Ms. Cross, Mr. Karkin, Dr. Padmaraju

Staff Present: none

Staff Absent: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Guests Present: Dr. Chadd (Teaching, Learning, Foundations), Dr. Dietz (Health Promotion), Dr. Hillier (Health Promotion), Dr. Mueller (Political Science), Dr. Sadeh (Business), Ms. Madelyn Kidd (DEN)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the January 20, 2022 CAA Meeting Minutes.

Hung moved and Gronnvoll seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. January 20 2022 memorandum from Interim Dean Cornebise requesting executive action to add online delivery mode to five MAT courses
2. January 19 2022 memorandum from Acting Dean Hendrickson requesting executive action to establish an Accelerated Graduate program in Nutrition and Dietetics
3. January 19 2022 memorandum from Acting Dean Hendrickson requesting executive action to revise course titles and descriptions for six HSL courses to reflect the recent department name change
4. January 19 2022 memorandum from Acting Dean Hendrickson requesting executive action to revise NUR 4535 hours from (2-9-5) to (3-6-5).
5. January 21 2022 memorandum from Interim Dean Mitchell requesting executive action to delete two CMN courses from the catalog
6. January 19 2022 memorandum from Interim Dean Mitchell requesting executive action to add additional letter designations to HCM 4950.

c. Waiver reports:

1. Lumpkin College of Business and Technology Fall 2021

d. Grade Appeals:

None

e. Committee Reports:

1. General Education (Elder): Nothing to report, meeting again soon
2. Naming (Wilkinson): None
3. Text Book Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate: Committee is filled, will work with VPAA Office to send out request for nominations
5. Achievement and Contribution Award

f. Other:

None

III. Items to be Added to the Agenda:

1. 22-011, NUR 2525 (new course)
2. 22-012, Nursing Traditional Program (program revision)

IV. Items to be Acted Upon:

Wilkinson noted that on the agenda some item numbers had been listed incorrectly (22-103, 22-104 for example should have been 22-003, 22-004). These are corrected in the minutes.

1. 22-001, CTE 3404 (course revision): Rosenstein moved and Gronnvoll seconded to open the agenda item for discussion. Dr. Chadd presented the proposal. The proposal was approved unanimously as written.
2. 22-002, PLS/PUBH 4783 (new course): Elder moved and Rosenstein seconded to open the agenda item for discussion. Dr. Hillier presented the proposal and Dr. Dietz and Dr. Mueller answered questions. The proposal was approved unanimously with revision (expand the course description).
3. 22-003, CMN 2010 (revised course): Ruholl moved and Elder seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.
4. 22-004, CMN 3300 (revised course): Elder moved and Ruholl seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.
5. 22-005, CMN 3530 (revised course): Elder moved and Rosenstein seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously with revision (change maximum number of hours applied to a major or minor to 4).
6. 22-006, CMN 36400 (revised course): Rosenstein moved and Ruholl seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.

7. 22-007, CMN 3950 (revised course): Rosenstein moved and Ruholl seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously with revision (indicate that HTM 3740 and REC 3320 are courses with some content similarity in the justifications section).
8. 22-008, CMN 4030 (revised course): Rosenstein moved and Ruholl seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.
9. 22-009, CMN 4921 (revised course): Ruholl moved and Elder seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.
10. 22-010, Communication Studies Mass Communication Option (revision): Ruholl moved and Rosenstein seconded to open the agenda item for discussion. Dr. Gronnvoll presented the proposal. The proposal was approved unanimously as written.

V. Discussion Items:

VI. Other:

VII. Pending:

1. 21-104, BS in Health Sciences (new degree)

VIII. Ongoing:

None

IX. Meeting Adjournment:

Gronnvoll moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 2:45 p.m.

Minutes prepared by Rick Wilkinson and Stacey Ruholl