

Council on Academic Affairs
Minutes
February 4, 2021

The February 4, 2021 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2 p.m. on D2L Zoom .

Members Present: Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Mr. Richards, Dr. Rosenstein (left meeting @ 2:18), Dr. Ruholl, Dr. Wilkinson

Members Absent: Dr. Padmaraju

Staff Present: Ms. Hutchison, Mr. Brad Tolppanen

Staff Absent:

Guests Present: Michael Cornebise (CLAS), Mark Kattenbraker (KSR), Jonelle DePetro (PHI), Don Holly (SOC), Jeffrey Stowell (PSY), Steven Daniels (PHY), Adam Tumino (DEN)

The meeting was called to order by Chair Danyi at 2:00 p.m.

All members present confirmed their presence and ability to hear the meeting.

I. Approval of the January 21, 2021 CAA Meeting Minutes.

Rosenstein moved and Ruholl seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of the November 18, 2020, meeting of the College of Liberal Arts and Sciences Curriculum Committee.
2. Minutes of the January 25, 2021, meeting of the Lumpkin College of Business and Technology Curriculum Committee.
3. Minutes of the January 25, 2021, meeting of the College of Education Curriculum Committee.

b. Executive Actions:

1. January 14, 2021 memorandum from Dean Cheney requesting executive action to change the title of DGT 4753 from "Digital Video" to "Visual Effects."
2. January 14, 2021 memorandum from Dean Cheney requesting executive action to change the prerequisite for DGT 4773 from DGT 2123 to DGT 3313.
3. January 14, 2021 memorandum from Dean Cheney requesting executive action to add EGT2043 and EGT 3063 to the list of elective classes in the Visual Effects focus of the Digital Media Technology major.
4. January 14, 2021 memorandum from Dean Cheney requesting executive action to change the title of the Visual Effects focus area in the Digital Media Technology major to "Animation and Visual Effects."
5. January 21, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the format for CHM 3455 from 0-6-2 to 1-4-2.

6. January 21, 2021 memorandum from Interim Associate Dean Cornebise to change the course numbers for the cross-listed classes CRM/SOC 4750 to CRM/SOC 4074 and for CRM/SOC 4790 to CRM/SOC 4065.

c. Waiver reports:

1. Fall 2020, Waiver Report, Lumpkin College of Business and Technology
2. Fall 2020, Waiver Report, College of Health and Human Services
3. Fall 2020, Waiver Report, College of Education

d. Grade Appeals:

1. Fall 2020 Grade Appeals Report, College of Liberal Arts and Sciences

e. Committee Reports:

None

f. Other:

None

III. Items to be Added to the Agenda:

1. 21-012 CIT 4863 (new course)
2. 21-013 BUS 3070 (new course)
3. 21-014 Business Administration Minor (revised program)
4. 21-015 CTE 3405 (revised course)
5. 21-016 Honors Program (revised program)
6. 21-017 NTR 2190 (new course)
7. 21-018 ACE Minor (removal)
8. 21-019 English Language Arts (ELA) Policy for Student Remediation and Dismissal
9. 21-020 History with Teacher Licensure (revised program)
10. 21-021 Faculty Laureate Selection Committee Membership

IV. Items to be Acted Upon:

1. 21-008 Anthropology Minor (revised program) – Moh'd moved and Richards seconded to open agenda item for discussion. Dr. Don Holly presented the proposal. The proposal was **approved** unanimously as written with the addition of effective date FA 2021.
2. 21-009 EEN 1100 (new course) – Ruholl moved and Rosenstein seconded to open agenda item for discussion. Dr. Steven Daniels presented the proposal. The proposal was **approved** unanimously with revisions. (Cover sheet missing (.) in course description; correct numbering #10 duplicated; Part II #4 course materials; #6 assignments with weight %)
3. 21-010 PHY/EEN 4780 (new course) – Ruholl moved and Wilkinson seconded to open agenda item for discussion. Dr. Steven Daniels presented the proposal. The proposal was **approved** unanimously with revisions. (Insert "/" between course numbers; 15a "all"; Part II #3 add university learning goals; #4 course materials only; #5 week 16 too specific – remove dates; #6 add table with assignments)
4. 21-011 Philosophy Honors Program (revised program) – Gronnvoll moved and Richards seconded to open agenda item for discussion. Dr. Jonelle DePetro presented the proposal. The proposal was **approved** unanimously with effective date FA 2021.

V. Discussion Items:

1. HLC 25% reporting requirement - Guest: Dr. Jeff Stowell, Accreditation Liaison Officer with the Higher Learning Commission. Informed committee there has been a change that triggers notifications to the HLC when any one of the following conditions are met for programs. (Policy implemented July 1, 2020) 25% change must be reported to HLC
 - Change in credit hours or content of the program since the most recent accreditation review (Summer 2019)
 - Change in the method of delivery (includes offering an online program without offering a residential program in parallel)
 - Development of customized pathways where abbreviated or modified courses or programs to accommodate a student's existing knowledge from employment or military service and to close competency gaps between demonstrated prior knowledge and the full requirements of a particular course or program (unlikely to apply)
2. EIU Grading System - Guest: Dr. Don Holly presented the possibility of changing to a +/- grading system and the reasons for why it would benefit the student learning and GPA.
3. Online delivery mode definitions (synchronous/asynchronous) – Danyi presented the definitions and asked the committee for feedback. Danyi will follow up with CGS and Provost; if they are in favor, she will move forward with a formal proposal.

VI. Other:

1. Faculty Laurate – Danyi confirmed with the committee that a student representative serves on the Faculty Laurate committee and notified Richardson he would be the student representative this year.
2. **Pending:**
None
3. **Ongoing:**
None
4. **Meeting Adjournment:**
Ruholl moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 3:53 p.m.

Minutes prepared by Cindy Hutchison, Academic Affairs

Recording of the meeting: [Topic: Council on Academic Affairs, Feb. 4, 2021](#)
[Date:Feb 4,2021 1:50 PM Central Time \(US and Canada\)](#)

[Recording-1\(748 MB\)](#)

https://eiu.zoom.us/rec/play/UtU2GA3bbK81JQ0HCU0caEz4TmS8R_LSMImf9af_hq4Uy2SVkzhwk8VZLrb_bzV_ienzeJNR2CwoQoQAc.GYZRbCu-2rmXxH4

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