

Council on Academic Affairs

Minutes

February 1, 2018

The February 1, 2018 meeting of the Council on Academic Affairs was held at 3:00 p.m. in the Room 4440 at Booth Library.

Members Present: Dr. Abou-Zaid, Mr. Aydt, Ms. Cash, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: All accounted

Staff Present: Provost Gatrell

Guests Present: Dr. Douglas Brandt (PHY), Dr. Jie Zou (PHY), Dr. Doug Klarup (COS), Dr. Steve Daniels (PHY), Dr. Chris Mitchell (CAH).

I. Approval of the January 18, 2018 CAA Meeting Minutes.

Dr. Rhoads moved and Dr. Abou-Zaid seconded the motion to approve the minutes. The minutes of the January 18, 2018, were approved as written.

II. Selection of the Faculty Laureate Committee.

Dr. Abou-Zaid and Dr. Janssen Danyi volunteered to serve on the committee; Ms. Cash agreed to serve as student representative. Dr. Abou-Zaid will chair.

III. Communications

- a. College Curriculum Committee Minutes:
 1. Minutes of the January 16, 2018 Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.
 2. Minutes of the January 19, 2018 College of Sciences Curriculum Committee meeting.
- b. Revised CAA schedule to accommodate meeting times for work groups for General Education, Learning Goals, and the HLC recommendations.
- c. Dr. Ruholl reported on a resolution under consideration by the University Naming Committee to rename Douglas Hall. The CAA will take up this discussion at next week's meeting.

IV. Items to be Added to the Agenda:

Dr. Rhoads moved and Dr. Janssen Danyi seconded the motion to add the following items to the agenda:

1. 18-011, Pre-Law Studies Minor (Revised Minor)
2. 18-012, B.S. in Electrical Engineering (New Major)
**The CAA Chair asked for a suspension of the bylaws to act on item 18-012 immediately following the other EEN items. Dr. Ruholl moved and Dr. Rhoads seconded the motion to act on item 18-012.

V. Items Acted Upon:

1. 18-004, EEN 4301, Digital Systems and Design (New Course).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #19 course fee of \$100; Part II. 3. Reword Learning Objective C for a more measurable outcome; add date approved by the college curriculum committee.

2. 18-005, EEN 4401, Signals and Systems (New Course).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revision: add date approved by the college curriculum committee.

3. 18-006, EEN 4501, Feedback and Control Systems (New Course).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Abou-Zaid moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part II. 8. Add learning goals to the grid; add date approved by college curriculum committee.

4. 18-007, EEN 4601, Semiconductor Device Physics (New Course)

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Part II. 8. Add learning goals to the grid; add date approved by college curriculum committee.

5. 18-008, EEN 4701, Senior Design (New Course).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Abou-Zaid moved and Dr. Janssen Danyi seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #8: Add catalog description; Part II. 8. Add learning goals to grid; add date approved by college curriculum committee.

6. 18-009, EEN 4801, Internship in Electrical Engineering (New Course).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #1: Change course number to 4275, consistent with internships; #19: N/A; Part II. 5: 30 hours/week; add date approved by college curriculum committee.

7. 18-012, B.S. in Electrical Engineering (New Major).

Dr. Brandt and Dr. Zou presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: EEN 4701 change from 4 credits to 3; EEN 4801 moved to electives, course number changed to EEN 4275, and credits changed to 1-2.

8. 18-010, Moratorium on New General Education Courses.

Provost Gatrell presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously with the following revision: Strike the words "at least" from the first sentence.

VI. Discussion:

a. Discussion of last week's meeting with Faculty Senate regarding shared governance.

b. Other:
None

c. Approved Executive Actions:
None

d. Waiver Reports:
1. None

VII. Program Review Presentation.

1. None

VIII. Pending:

1.17-147, B.A. Public Affairs Reporting (New Major)

IX. Ongoing:

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1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

1. Dr. Gronnvoll motioned and Dr. Rhoads seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 4:00 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, February 8, 2018.

–Minutes prepared by Dr. Marita Gronnvoll, CAA Recording Secretary, Spring 2018.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

******* ANNOUNCEMENT OF NEXT MEETING *******
February 8, 2018
Room 4440, Booth Library @ 2:00 p.m.