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## **Agenda for the Nov 9<sup>th</sup>, 2017 CAA Meeting**

**Items Approved:** 17-143, HST 3560 Women's Health (Revised Course)  
17-144, B.S. Health Promotion: Community Health Option (Revised)  
17-145, SPE 4500, The Education with Exceptional Learning Needs: Access to the General Curriculum (Revised Course)  
17-146, Proposed Guidelines for the Creation of Accelerated Graduate Programs  
17-148, B.S. Nursing (revised Major)  
17-149, CMN 4765 Communication in Families (Revised Course)  
17-150, "Medieval Studies Minor" to "Premodern Global Studies Minor" (Minor Name Change and Minor Revisions)

**Item Pending:** 17-147, B.A. Public Affairs Reporting (New Major)

**Ongoing:** Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

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### **Council on Academic Affairs Minutes**

*November 9th, 2017*

The November 9th, 2017 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

**Members Present:** Dr. Abou-Zaid, Mr. Aydt, Dr. Bruehler, Ms. Cash, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

**Members Absent:** All accounted

**Staff Present:** Provost Gatrell

**Guests Present:** Dr. Doug Bower (CEPS), Dr. Kathleen Shank (Special Ed), Dr. Julie Dietz (HPR), Ms. Renee Kidd-Marshall (Nursing), Dr. Douglas Brandt (Physics), Dr. Bailey Young (History), Ms. Brooke Schwartz (DEN), Ms. Sue Gosse (Nursing), Dr. Melody Wollan (Business), Dr. Anita Shelton (CAH).

#### **I. Approval of the Nov 2nd, 2017 CAA Meeting Minutes.**

Dr. Gronnvoll moved and Dr. Abou-Zaid seconded the motion to approve the minutes. The minutes of November 2nd, 2017, were approved as written.

#### **II. Items to Added to the Agenda:**

1. None

#### **III. Items to Acted Upon:**

##### **1. 17-143, HST 3560. Women's Health. (Revised Course).**

Dr. Misty Rhoads presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Bruehler seconded the motion to approve the proposal. The motion passed unanimously with the following changes: Remove summer and fall markings on the cover sheet; add OCDI training to the online portion; add Week 16 to the syllabus; add percentages to the grading grid.

##### **2. 17-144, B.S. Health Promotion: Community Health Option (Revised).**

Dr. Dietz presented the proposal. There were no questions.

Dr. Gronnvoll moved and Dr. Bruehler seconded the motion to approve the proposal. The motion passed unanimously.

**3. 17-145, SPE 4500, The Education of Individuals with Exceptional Learning Needs: Access to the General Curriculum (Revised Course)**

Dr. Shank presented the proposal and answered questions of the council.

Dr. Bruehler moved and Dr. Kronefeld seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: #19 on cover sheet should be changed to credit hours are removed if students were previously in SPE 3500; add week 16 to the syllabus.

**4. 17-146, Accelerated Graduate Programs Proposal.**

Dr. Hendrickson presented the proposal and answered questions of the council.

Dr. Bruehler moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Under the tuition guidelines change the wording to read: "undergraduates pay all course and special fees."; strike "and reserve graduate credit" in the last bullet point.

**5. 17-148, B.S. Nursing (Revised Major).**

Dr. Ludlow presented the proposal. There were no questions.

Dr. Abou-Zaid moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously with the following revision: on page #3 add the word "a" after and 3 or 4 credit hour course."

**6. 17-149, CMN 4765. Communication in Families (Revised Course).**

Dr. Jacobs presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Kronefeld seconded the motion to approve the proposal. The motion passed unanimously with the following revision: Under Part 1 #3 add there are similarities to courses FCS 2800 Family Relations and FCS 3840 Family Theories.

**7. 17-150, "Medieval Studies Minor" to "Premodern Global Studies Minor" (Minor Name Change and Minor Revisions).**

Dr. Young presented the proposal. There were no questions.

Mr. Aydt moved and Dr. Bruehler seconded the motion to approve the proposal. The motion passed unanimously.

**IV. Communications:**

**a. College Curriculum Committee Minutes:**

1. None

**b. Other:**

1. None

**c. Approved Executive Actions:**

1. October 31, 2017 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to add US and Non US (NUS) designations to several courses.

**d. Waiver Reports:**

1. None

**V. Program Review Presentation.**

1. Dr. Brandt reported the B.S. in Engineering Cooperative overview.

**VI. Committee Reports:**

Dr. Gronnvoll reported that CASL needs a qualitative learning goal representative. Dr. Abou-Zaid volunteered.

**VII. Discussion Item:**

1. DRAFT of Bylaws change proposal: Dr. Kronefeld reported revisions to be considered in the wording of the Bylaws that refers to changes with interdisciplinary programs. After much discussion, Dr. Kronefeld offered to rewrite the revisions and bring back to the committee on our next meeting.

**VIII. Pending:**

1.17-147, B.A. Public Affairs Reporting (New Major)

**IX. Ongoing:**

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

**Meeting Adjournment:**

1. Dr. Rhoads motioned and Mr. Aydt seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:30 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, Nov 16th, 2017.

*–Minutes prepared by Dr. Misty Rhoads, Recording Secretary Fall 2017.*

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The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

**\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\***  
**November 16th, 2017**  
**Room 4440, Booth Library @ 2:00 p.m.**