
Agenda for the October 27, 2016 CAA Meeting

Items Approved: 16-83, Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy)
16-84, Department and Major Name Change for Health Studies to Health Promotion
16-85, ECN 4751, Managerial Economics (Revised Course; Technology-Delivery Designation)
16-86, ECN 4802, Intermediate Microeconomic Theory (Revised Course; Technology-Delivery Designation)

Items Pending: 16-75, ANT 3712, World Archaeology (Revised Course)
16-87, Credit for Out-of-State and Non-IAI Colleges (Revised Policy)
16-88, NUR 4300, Independent Study in Nursing (New Course; Technology-Delivery Designation).

Withdrawn: 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.

Ongoing: Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

Council on Academic Affairs Minutes

October 27, 2016

The October 27, 2016 meeting of the Council on Academic Affairs was held at 2:02 p.m. in the Room 4440 at Booth Library.

Members Present: Mr. Aydt, Dr. Bruehler, Mr. Durant, Dr. Gronnvoll, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: Dr. Paulson and Dr. Reid.

Staff Present: Provost Lord and Ms. Fopay.

Guests Present: Dr. Julie Dietz, Health Studies; Dr. Shellie Gregorich, Music; Mr. Sam Nusbaum, *Daily Eastern News*; Interim Associate Dean Chris Mitchell, CAH; and Dr. Richard Wandling, Political Science.

I. Approval of the October 20, 2016 CAA Meeting Minutes.

Dr. Rhoads moved and Mr. Durant seconded the motion to approve the minutes. The minutes of October 20, 2016, were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the October 21, 2016 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
2. Minutes of the October 21, 2016 College of Sciences Curriculum Committee meeting.

b. Executive Actions:

1. October 25, 2016 memorandum from Dean Jackman, CEPS, requesting executive action to revise the prerequisites for KSS 3800 and KSS 4440.

c. Informational Item Regarding Agenda Item 16-83.

1. October 25, 2016 email from Dr. Shellie Gregorich, Music, regarding a proposed friendly amendment to agenda item 16-83: Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy).

III. Item Added to the Agenda:

1. 16-88, NUR 4300, Independent Study in Nursing (New Course; Technology-Delivery Designation).

Dr. Rhoads moved and Dr. Ruholl seconded the motion to add this item to the agenda.

IV. Items Acted Upon:

1. **16-83, Revisions to the policy for credit earned at EIU pertaining to Music majors and credits for ensemble courses. (Revised Policy).**

Dr. Gregorich presented the proposal and answered questions of the council. She requested a friendly amendment to the proposal as outline in her October 25, 2016 communication to the council (See Communication II, C.1. above.)

Dr. Bruehler moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with the friendly amendment, was approved, effective Fall 2017.

Credit Earned at Eastern Illinois University

One semester credit hour is the amount of student effort that approximates not less than 37.5 hours of academic engagement in coursework (in-class/instructional time plus out-of-class student work) as represented in intended learning outcomes and verified by evidence of student achievement. The standard for one semester hour of credit in a traditional course is a minimum of 50 minutes of direct instruction and 100 minutes of out-of-class student work each week during a standard semester (15 weeks). This equates to a total minimum of 12.5 hours (750 minutes) of direct instruction and 25 hours (1500 minutes) of out-of-class student work per semester hour. The ratio of instruction time to out-of-class student work may vary; however, student academic engagement in coursework must meet the minimum of 37.5 hours per semester hour regardless of semester length, course type, or delivery method. All courses leading to the award of credit, including courses that have less structured classroom schedules such as independent studies, internships, practica, studio work, will, at a minimum, clearly state learning objectives, expected outcomes, and workload expectations that meet the standards set forth above.

Students may count toward graduation no more than four semester hours credit in chorus, orchestra, band, and four semester hours in physical education activity courses. ~~However, Music majors and minors may count six semester hours in music ensemble activities;~~ **Music minors may count six semesters hours in music ensemble courses; Music majors may count towards graduation all credits in ensemble courses required for their degree program;** Kinesiology & Sports Studies majors and minors and Recreation Administration majors may count no more than six semester hours in physical education activity courses toward graduation.

2. **16-84, Department and Major Name Change for Health Studies to Health Promotion.**

Dr. Rhoads presented the proposal. There were no questions.

Dr. Ruholl moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2017.

1. The name of the **Department of Health Studies** will change to the **Department of Health Promotion**.
2. The major name will change from **Health Studies** to **Health Promotion**. As a result, the following will be updated:
 - B.S. in Health **Studies Promotion**: Community Health Option
 - B.S. in Health **Studies Promotion**: Emergency Management and Disaster Preparedness Option
 - B.S. in Health **Studies Promotion**: Health Administrative Option

3. 16-85, ECN 4751, Managerial Economics (Revised Course; Technology-Delivery Designation).

Dr. Bruehler presented the proposal. There were no questions.

Dr. Rhoads moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Spring 2017.

ECN 4751. Managerial Economics. (3-0-3) S. The application of economic theory and method to managerial decision making. Prerequisite: ECN 2802G or ECN 2892G or BUS 2810, or other equivalent courses subject to departmental approval.

4. 16-86, ECN 4802, Intermediate Microeconomic Theory (Revised Course; Technology-Delivery Designation).

Dr. Bruehler presented the proposal and answered questions of the council.

Dr. Bruehler moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2017.

ECN 4802. Intermediate Microeconomic Theory. (3-0-3) F, S. An examination of the role of prices in determining the allocation of resources, the forces governing the consumption and production of economic goods, the performance of the firm, and the efficiency implications of alternative market structures and government policies. Prerequisite: ECN 2802G.

V. IBHE Program Review Presentation:**1. B.A. in Political Science**

Dr. Wandling gave a presentation on the B.A. in Political Science and answered questions of the council.

Link to the Program Review Report:

<https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-PLS-ProgReview.pdf>

VI. Committee Reports:

None.

VII. Other:**1. Study Abroad Report:**

Dr. Gronnvoll reported she had invited Dr. Kurt Olausen to attend a future CAA meeting to address questions the council members had about the [written report](#) he submitted to CAA and which was discussed at the [October 13, 2016 CAA meeting](#). She asked the council members whether the November 10th or the November 17th CAA meeting would work best for the council given Dr. Olausen would be available on those dates. The council discussed it. The November 10th date was chosen. Dr. Gronnvoll will notify Dr. Olausen.

2. Replacement of CAA Members:

Dr. Gronnvoll noted she heard from Faculty Senate that someone had volunteered to fill Dr. Barry Kronenfeld's position on CAA for the remainder of this semester. His position has been vacant this semester due to a class conflict.

In addition, Dr. Gronnvoll said calls have gone out from Faculty Senate to the campus community seeking replacements for her and Dr. Reid for the Spring 2017 term. A College of Arts & Humanities representative and an at-large representative are needed to fill those positions.

3. Council Size:

Dr. Gronnvoll said she was contacted by Dr. Jeff Stowell of the Faculty Senate. He indicated to her that it has become increasingly difficult for Faculty Senate to find individuals to fill positions on various campus committees due to a smaller pool of faculty members. As a result, she indicated Dr. Stowell asked her whether CAA would consider downsizing the number of council members on the council in order to have fewer positions to fill in the future. The council discussed it, its implications, and the affect it would have on a meeting quorum and on other committees needing CAA representation. Also, the council discussed possibly reducing the total number of CAA members by removing one of its at-large representative positions and two student representative positions. Moreover, there was discussion about the total number of council members required to be in attendance at a meeting in order to meet a quorum if positions were to be eliminated.

Mr. Tarvea, CAA student representative, will seek feedback from the Student Government about the possible reduction of student members on CAA. In addition, Dr. Gronnvoll will review the CAA bylaws to identify what changes would need to be made to that document if the CAA membership were to change. She will create a proposal to revise the bylaws based on the discussion today and submit it to the council for its review at a future meeting.

VIII. Upcoming IBHE Program Review Presentations:

Meeting Date/Time	Program	Link to the Program Review Report
November 3 (3 p.m.)	B.A. in Sociology	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-SOC-ProgReview.pdf
November 10 (2 p.m.)	B.A. in Theatre Arts	https://castle.eiu.edu/eiucaa/2016-17CAA/ProgramReviews/BA-THA-ProgReview.pdf

IX. Pending:

- 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
- Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.
- 16-75, ANT 3712, World Archaeology (Revised Course) – *Holding until the November 3rd meeting.*
- 16-87, Credit for Out-of-State and Non-IAI Colleges (Revised Policy) – *Holding until the November 3rd meeting.*

Dr. Gronnvoll indicated that pending items #1 and #2 have been withdrawn from the CAA agenda.

IX. Ongoing:

- Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

X. Meeting Adjournment:

- Dr. Rhoads moved and Dr. Bruehler seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 2:35 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, November 3, 2016.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

November 3, 2016

Room 4440, Booth Library @ 3:00 p.m.

Agenda:

1. 16-75, ANT 3712, World Archaeology (Revised Course)
2. 16-87, Credit for Out-of-State and Non-IAI Colleges (Revised Policy)
3. 16-88, NUR 4300, Independent Study in Nursing (New Course; Technology-Delivery Designation)
4. IBHE Program Review Presentation: B.A. in Sociology

Pending:

1. 15-146, CTE 3000G, Consumers in the Marketplace (Revised Course)
2. Executive Action: October 19, 2015 memorandum from Dean Izadi, LCBAS, requesting executive action to decouple FCS 3300 and CTE 3000, and delete CTE 3000 from the catalog.

NOTE: The CAA General Education & Learning Goals Group will meet beforehand at 2:00 p.m.

Approved Executive Actions:

BAS

Effective Fall 2017

1. Add ENG 2760 and 3005 to the list of electives for the Entrepreneurship Minor.

Entrepreneurship Minor

EIU's entrepreneurship minor provides students from across the university the perspectives and the critical tools for exploring the development of new and emerging ventures. Through the program, students learn to recognize new business opportunities, to apply creativity and innovation to develop those opportunities, to identify funding resources, and to develop skills to manage and sustain entrepreneurial ventures. Students learn the fundamental tools to identify and commercialize business opportunities in any type of organization.

Students in the minor complete a four-course core that culminates in the development of a venture plan in the capstone course plus two electives.

Core Requirements (12 semester hours)

- ENT 3300 - Foundations of Entrepreneurship. Credits: 3
- ENT 3500 - Marketing and Innovation for Entrepreneurial Ventures. Credits: 3
- ENT 3700 - Financing for Entrepreneurial Ventures. Credits: 3
- ENT 4500 - Entrepreneurial Management and Venture Plan Development. Credits: 3

AND

Minor Electives (6 semester hours)

Two electives selected from the following:

- XXX 4275 Internship (an internship completed through an appropriate university department)*
- ACC 3400 - Introduction to Income Taxation. Credits: 3
- AET 4243 - Construction Project Management. Credits: 3
- AET 4800 - Management of Innovation and Technology. Credits: 3
(cross listed with MGT 4800)
- AET 4843 - Statistical Quality Assurance. Credits: 3
- AET 4943 - Manufacturing Management. Credits: 3
- BUS 3500 - Management Information Systems. Credits: 3
- CTE 3000 - Consumers in the Marketplace. Credits: 3
- **ENG 2760 – Introduction to Professional Writing. Credits: 3**
- **ENG 3005 – Technical Communication. Credits: 3**
- FCS 3300 - Personal and Family Finance. Credits: 3

- FCS 3740 - Professional Hospitality Meeting Management. Credits: 3
- FCS 3756 - Community Nutrition Credits: 3
- FCS 4320 - Destination Management. Credits: 3
- FCS 4345 - Advanced Lodging Administration. Credits: 3
- FCS 4846 - Aging and the Family. Credits: 3
- FCS 4926 - Public Presentation Techniques. Credits: 3
- FCS 4940 - Food Systems Management. Credits: 3
- FIN 3740 - Real Estate Fundamentals. Credits: 3
- FIN 3900 - Risk and Insurance. Credits: 3
- FLF 3220 - French for Business. Credits: 3
- FLF 3304 - French Civilization. Credits: 3
- FLG 3200 - German Culture and Civilization. Credits: 3
- FLG 3330 - German for Business. Credits: 3
- FLS 3201 - Business Spanish. Credits: 3
- FLS 4310 - Civilization and Culture of Spain. Credits: 3
or FLS 4320
- MAR 3780 - Promotion Management. Credits: 3
- MAR 3875 - Retail Management. Credits: 3
- MAR 4470 - Professional Sales. Credits: 3
- MGT 3450 - Human Resource Management. Credits: 3
- MGT 3830 - Managerial Communications. Credits: 3
- MGT 4330 - Entrepreneurial Law. Credits: 3
- MGT 4800 - Management of Innovation and Technology. Credits: 3
(cross listed with AET 4800)
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3515 - Information Presentation. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3
- MUS 1070 - Introduction to Music Technology. Credits: 2
- MUS 2071 - Music Technology II: Audio and Recording Techniques. Credits: 3
- OPD 4860 - Facilitating Learning and Project Groups. Credits: 3
- OPD 4870 - Coaching and Mentoring for Critical Thinking in the Workplace. Credits: 3
- OPD 4880 - Productive Work Teams. Credits: 3

Footnote:

*An internship used as an elective in the Entrepreneurship Minor must be approved in advance by the School of Business Chair upon recommendation of the Entrepreneurship Minor Committee.

CAH**Effective Fall 2017**

1. Revise the credit hours for THA 4220.

THA 4220 - Senior Thesis Project. (1-1-1 Arr.-Arr.-1) On Demand. Graduating Theatre Arts students demonstrate competency in the major through submission of a senior thesis project. Thesis requirements and submission timeline are available from the department office. This course is restricted to Theatre Arts majors with senior standing. Prerequisites & Notes: Must have completed the following courses with a grade of "C" or better: THA 1134, THA 2210, THA 2211, THA 2244, and THA 2258. Credits: 1

CEPS**Effective Summer 2017**

1. Update the course prerequisites/concurrent enrollment requirements for MLE 3110.

MLE 3110 - Curriculum and Instruction in Middle-Level School. (3-0-3) F, S. Definition and rationale for middle-level education, historical development, curriculum and organizational patterns, teacher's role in middle-level education, and planning for instruction. Prerequisites & Notes: ELE 2050 and 3050; ~~Concurrent enrollment in MLE 40004~~ or with permission of department chair. University Teacher Education requirements apply and department requirements for enrollment must be met, ~~including an expectation of second semester Junior standing~~. Credits: 3

2. Revise the course prerequisites/concurrent enrollment requirements for MLE 4280 and ELE 4280.

MLE 4280 - Content Area Reading in the Elementary, Middle and Secondary School. (3-0-3) Strategies and techniques for providing appropriate content area reading instruction for students in preschool through grade twelve. This course is restricted to teacher education candidates who have successfully met the University teacher education requirements and departmental requirements. WI Prerequisites & Notes: ELE 3281 for early childhood **major**; ELE 3280 for elementary **major**; ELE 3280 and MLE 3110 for middle level **major**; or permission of department chair. ~~Concurrent enrollment in ELE 4100 or MLE 4100~~. University teacher education requirements apply and department requirements for enrollment must be met. **Cross-listed with ELE 4280**. Credits: 3

ELE 4280 - Content Area Reading in the Elementary, Middle and Secondary School. (3-0-3) Strategies and techniques for providing appropriate content area reading instruction for students in preschool through grade twelve. This course is restricted to teacher education candidates who have successfully met the University teacher education requirements and departmental requirements. WI Prerequisites & Notes: ELE 3281 for early childhood **major**; ELE 3280 for elementary **major**; ELE 3280 and MLE 3110 for middle level **major**; or permission of department chair. ~~Concurrent enrollment in ELE 4100 or MLE 4100~~. University teacher education requirements apply and department requirements for enrollment must be met. **Cross-listed with MLE 4280**. Credits: 3

3. Change the course prerequisites/concurrent enrollment requirements for MLE 4760.

MLE 4760 - Student Social-Emotional Development in the Middle Grades. (3-0-3) F, S. Instruction and planning in exploratory and teacher-based advisor-advisee programs. Prerequisites & Notes: ELE 2050 and 3050; **for early childhood and elementary majors**; Concurrent enrollment in ~~MLE 40004 or with permission of department chair~~. ~~Prior or concurrent enrollment~~ in MLE 3110 **for middle level major; or permission of department chair**. University Teacher Education requirements apply and department requirements for enrollment must be met. Credits: 3

4. Amend the course prerequisites/concurrent enrollment requirements for MLE 4890 and ELE 4890.

MLE 4890 - Culturally and Linguistically Diverse Students/English Language Learners: Instructional Methods. (3-0-3) This course is designed to provide teacher candidates with the knowledge, skills and dispositions to effectively organize and implement instructional methods for students that are culturally and linguistically diverse (CLD) and/or English Language Learners (ELL). Teacher candidates will research and reflect on various methods and strategies to design instruction to meet the needs of students who are considered CLD/ELL and who may have varying levels of language proficiency. This course is restricted to teacher Education candidates who have successfully met the University Teacher Education requirements and department requirements and have met all the prerequisites. Prerequisites & Notes: Early Childhood **Major: ELE 3250; ELE 3281 and ELE 4775**; or Elementary Education **Major: ELE 3100; ELE 3280 and ELE 3350** or permission of the Department Chair. ~~These prerequisite courses may be taken concurrently with the course~~. University Teacher Education requirements apply and department requirements for enrollment must be met. **Cross-listed with ELE 4890**. Credits: 3

ELE 4890 - Culturally and Linguistically Diverse Students/English Language Learners: Instructional Methods. (3-0-3) This course is designed to provide teacher candidates with the knowledge, skills and dispositions to effectively organize and implement instructional methods for students that are culturally and linguistically diverse (CLD) and/or English Language Learners (ELL). Teacher candidates will research and reflect on various methods and strategies to design instruction to meet the needs of students who are considered CLD/ELL and who may have varying levels of language proficiency. This course is restricted to teacher Education candidates who have successfully met the University Teacher Education requirements and department requirements and have met all the prerequisites. Prerequisites & Notes: Early Childhood **Major: ELE 3250; ELE 3281 and ELE 4775;** or Elementary Education **Major: ELE 3100; ELE 3280 and ELE 3350** or permission of the Department Chair. **These prerequisite courses may be taken concurrently with the course.** University Teacher Education requirements apply and department requirements for enrollment must be met. **Cross-listed with MLE 4890.** Credits: 3

Pending Executive Actions:

CEPS

Effective Summer 2017

1. Revise the prerequisites for KSS 3800.

KSS 3800 - Biomechanics of Human Movement. (3-0-3) F, S. The study of forces and how they affect movement of the human body particularly during physical activity. Prerequisites and Notes: Admission to the Kinesiology & Sports Studies major; Grade of "C" or better in BIO 2001G **or BIO 2210**, KSS 1500, and KSS 2440. Course may not be repeated. Credits: 3

2. Change the prerequisites for KSS 4440.

KSS 4440 - Physical Fitness Appraisal and Performance Assessment. (2-2-3) F, S. A study of the basic scientific components of fitness and measurement of different indices of physical fitness common to corporate, clinical, and laboratory settings. Course restricted to Kinesiology and Sports Studies majors. Prerequisites and Notes: A grade of "C" or better in **BIO 2001G or BIO 2210**, KSS 1500, KSS 2440, **and** KSS 4340, **and** ~~BIO 2001G~~. Credits: 3