
Agenda for the February 5, 2015 CAA Meeting

Items Approved: 15-02, BUS 3500, Management Information Systems (Revised Course; Added Technology-Delivery)
15-05, GEG 3070, Geography and Culture of Mexico, Central America and Caribbean. (Revised Course, Added Technology-Delivery)
15-06, GEG 3080, Geography and Culture of South America. (Revised Course, Added Technology-Delivery)

Items Pending: 15-07, KSS 3700, Psychological Foundations of Coaching. (Revised Course)
15-08, KSS 3860, Organization and Administration in Exercise Science. (Revised Course, Added Technology-Delivery)
15-09, FCS 1800, Lifespan Human Development. (Revised Course; Added Technology-Delivery)
15-10, FCS 2800, Family Relationships. (Revised Course; Added Technology-Delivery)
15-11, FCS 2831, Women in Contemporary Society. (Revised Course; Added Technology-Delivery)
15-12, FCS 2850, Child Development. (Revised Course; Added Technology-Delivery)
15-13, FCS 3840, Family Theories. (Revised Course; Added Technology-Delivery)
15-14, FCS 4820, Death and Dying. (Revised Course; Added Technology-Delivery)
15-15, FCS 4840, The Disadvantaged Family. (Revised Course; Added Technology-Delivery)
15-16, FCS 4846, Aging and the Family. (Revised Course; Added Technology-Delivery)
15-17, Family & Consumer Sciences: Family Services Option (Revised Option)
15-18, JOU 2101, Writing for News Media. (Revised Course)
15-19, JOU 3000, Advanced Reporting. (Revised Course)
15-20, PLS 3603, State and Local Government. (Revised Course; Added Technology-Delivery)
15-21, PLS 3903, Women & Politics. (Revised Course; Added Technology-Delivery)
15-22, PLS 4793, Civic and Nonprofit Leadership. (Revised Course; Added Technology-Delivery)
15-23, PLS 4873, Human Resource Management in Public and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
15-24, PLS 4893, Budgeting in Government and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
15-25, Political Science (Revised Major)
15-26, Political Science with International Studies Option (Revised Option)
15-27, Political Science with Civic and Nonprofit Leadership Option (New Option; Replaces the Public Administration Concentration for Political Science Majors)
15-28, Political Science Honors Program. (Revised Program)
15-29, Political Science Minor. (Revised Minor)
15-30, Civic and Nonprofit Leadership (New Minor)
15-31, Pre-Law Studies Minor (Revised Minor)
15-32, Geography: Environmental/Physical Geography Option (New option to replace the current Geography (B.S.) Program)
15-33, Geography: Human Geography Option (New option to replace the current Geography (B.S.) Program)
15-34, Geography Minor (Revised Minor)
15-35, Geography Information Sciences Minor (Revised Minor)

Ongoing: Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

**Council on Academic Affairs
Minutes**

February 5, 2015

The February 5, 2015 meeting of the Council on Academic Affairs was held at 3:05 p.m. in the Room 4440 at Booth Library.

Members Present: Ms. Ahmad, Dr. Anthony, Ms. Duffin, Ms. Green, Dr. Gronnvoll, Dr. Reid, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

Members Absent: Dr. Martinez, Dr. Rhoads, and Mr. Simpson.

Staff Present: Provost Lord, Ms. Pickle, and Ms. Fopay.

Guests Present: Mr. Luis Martinez, *Daily Eastern News*; Dr. Chris Laingen, Geography/Geology; Dr. Betty Smith, Geography/Geology; and Dr. Larry White, School of Business.

I. Approval of the January 29, 2015 CAA Meeting Minutes.

Dr. Ruholl moved and Ms. Green the motion to approve the minutes. The minutes of January 29, 2015 were approved as written.

II. Communications:**a. Waiver Reports:**

1. Academic Waiver Reports for January 2015 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies; and College of Sciences.

b. Executive Actions:

1. January 29, 2015 memorandum from Dean Jackman, College of Education & Professional Studies, requesting executive action to revise and renumber ELE/MLE 4855 to ELE/MLE 48551, ELE/MLE 48552, and ELE/MLE 48553.
2. February 2, 2015 memorandum from Dean Ornes, College of Sciences, requesting executive action to revise and renumber GEG 4000 to GEG 40001, 40002, and 40003.

III. Committee Reports:

1. Notes from the December 4, 2015 General Education Committee meeting.
2. Dr. Gronnvoll reported that a meeting has been set up with the college curriculum committee chairs to discuss the course proposal form and directions. That meeting is scheduled for February 17. Dr. Gronnvoll will report back to the council after that meeting.

IV. Items Added to the Agenda:

1. 15-09, FCS 1800, Lifespan Human Development. (Revised Course; Added Technology-Delivery)
2. 15-10, FCS 2800, Family Relationships. (Revised Course; Added Technology-Delivery)
3. 15-11, FCS 2831, Women in Contemporary Society. (Revised Course; Added Technology-Delivery)
4. 15-12, FCS 2850, Child Development. (Revised Course; Added Technology-Delivery)
5. 15-13, FCS 3840, Family Theories. (Revised Course; Added Technology-Delivery)
6. 15-14, FCS 4820, Death and Dying. (Revised Course; Added Technology-Delivery)
7. 15-15, FCS 4840, The Disadvantaged Family. (Revised Course; Added Technology-Delivery)
8. 15-16, FCS 4846, Aging and the Family. (Revised Course; Added Technology-Delivery)
9. 15-17, Family & Consumer Sciences: Family Services Option (Revised Option)
10. 15-18, JOU 2101, Writing for News Media. (Revised Course)
11. 15-19, JOU 3000, Advanced Reporting. (Revised Course)
12. 15-20, PLS 3603, State and Local Government. (Revised Course; Added Technology-Delivery)
13. 15-21, PLS 3903, Women & Politics. (Revised Course; Added Technology-Delivery)
14. 15-22, PLS 4793, Civic and Nonprofit Leadership. (Revised Course; Added Technology-Delivery)
15. 15-23, PLS 4873, Human Resource Management in Public and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
16. 15-24, PLS 4893, Budgeting in Government and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
17. 15-25, Political Science (Revised Major)
18. 15-26, Political Science with International Studies Option (Revised Option)
19. 15-27, Political Science with Civic and Nonprofit Leadership Option (New Option; Replaces the Public Administration Concentration for Political Science Majors)
20. 15-28, Political Science Honors Program. (Revised Program)
21. 15-29, Political Science Minor. (Revised Minor)
22. 15-30, Civic and Nonprofit Leadership (New Minor)
23. 15-31, Pre-Law Studies Minor (Revised Minor)
24. 15-32, Geography: Environmental/Physical Geography Option (New option to replace the current Geography (B.S.) Program)
25. 15-33, Geography: Human Geography Option (New option to replace the current Geography (B.S.) Program)
26. 15-34, Geography Minor (Revised Minor)
27. 15-35, Geography Information Sciences Minor (Revised Minor)

Dr. Anthony moved and Ms. Green seconded the motion to add these items to the agenda.

V. Items Acted Upon:**1. 15-02R, BUS 3500, Management Information Systems (Revised Course; Added Technology-Delivery).**

Note: This item was revisited from the January 22, 2015 CAA meeting. At that meeting the council requested revisions to the proposal. Subsequently, the proposal was updated and submitted to the council.

At the meeting today, Dr. White presented the proposal. There were no questions.

Ms. Green moved and Ms. Ahmad seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Summer 2015.

BUS 3500. Management Information Systems. (3-0-3) On Demand. An introduction to MIS by management level. Special emphasis is given to database design and use. Other topics include: telecommunications, types of IS, approaches to systems development, and security. Prerequisites: A grade of "C" or better in BUS1950, Junior Standing, and admission to the School of Business or a minor offered by the School of Business.

2. 15-05, GEG 3070, Geography and Culture of Mexico, Central America and Caribbean. (Revised Course, Added Technology-Delivery).

Dr. Smith presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Ms. Green moved and Dr. Reid seconded the motion to approve the proposal. The motion passed with the following vote:

Yes: Ahmad, Anthony, Duffin, Gronnvoll, Reid, Rhoads, Throneburg, and Wilkinson.
 No: None.
 Abstain: Green.

The proposal, with revisions, was approved, effective Fall 2016.

GEG 3070. Geography and Culture of Mexico, Central America and Caribbean. (3-0-3) Mexico and Central America. On Demand (even-numbered years) This course studies the natural and cultural landscapes of Middle America including Mexico, the Caribbean, and Central America. Special attention is given to the geographical identity and cultural diversity of the region. Topics include environmental issues, colonial history, natural resources, industrialization, geopolitical contexts, transportation, agriculture, population patterns, urban growth and migration.

3. 15-06, GEG 3080, Geography and Culture of South America. (Revised Course, Added Technology-Delivery).

Dr. Smith presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Ms. Duffin moved and Dr. Reid seconded the motion to approve the proposal. The motion passed with the following vote:

Yes: Ahmad, Anthony, Duffin, Gronnvoll, Reid, Rhoads, Throneburg, and Wilkinson.
 No: None.
 Abstain: Green.

The proposal, with revisions, was approved, effective Fall 2015.

GEG 3080. Geography and Culture of South America. (3-0-3) On Demand (odd-numbered years). South America. This course studies the natural and cultural landscapes of South America. Special attention is given to the geographical identity and cultural diversity of the region. Topics include environmental issues, colonial history, natural resources, industrialization, geopolitical contexts, transportation, agriculture, population patterns, urban growth and migration.

VI. Other:

1. The council discussed the handling of the large number of proposals currently on the agenda. The plan is to act upon the proposals at the February 12 CAA meeting. Given the large number of proposals, that CAA meeting will begin at 2:00 p.m. rather than 3:00 p.m. As a result, the CAA Processes Team will be cancelled for that day. Also, Dr. Gronnvoll requested the council members review the proposals and let her know if they have any concerns so she can share them with the proposal presenters prior to the meeting.

VII. Faculty Laureate Committee:

1. At the January 22, 2015 CAA meeting the council discussed forming the Faculty Laureate Committee. Ms. Duffin and Dr. Ruholl volunteered to serve on the committee, but a student member wasn't filled. At the meeting today, Ms. Shirmeen Ahmad indicated she could serve as the student representative on that committee.

VIII. Pending:

1. 15-07, KSS 3700, Psychological Foundations of Coaching. (Revised Course)
2. 15-08, KSS 3860, Organization and Administration in Exercise Science. (Revised Course, Added Technology-Delivery)

IX. Ongoing:

1. Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting.)

X. Meeting Adjournment:

1. Ms. Green and Ms. Duffin seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:57 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, February 12, 2015.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
February 12, 2015
Room 4440, Booth Library @ 2:00 p.m.

Agenda:

1. 15-07, KSS 3700, Psychological Foundations of Coaching. (Revised Course)
2. 15-08, KSS 3860, Organization and Administration in Exercise Science. (Revised Course, Added Technology-Delivery)
3. 15-09, FCS 1800, Lifespan Human Development. (Revised Course; Added Technology-Delivery)
4. 15-10, FCS 2800, Family Relationships. (Revised Course; Added Technology-Delivery)

5. 15-11, FCS 2831, Women in Contemporary Society. (Revised Course; Added Technology-Delivery)
6. 15-12, FCS 2850, Child Development. (Revised Course; Added Technology-Delivery)
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9. 15-15, FCS 4840, The Disadvantaged Family. (Revised Course; Added Technology-Delivery)
10. 15-16, FCS 4846, Aging and the Family. (Revised Course; Added Technology-Delivery)
11. 15-17, Family & Consumer Sciences: Family Services Option (Revised Option)
12. 15-18, JOU 2101, Writing for News Media. (Revised Course)
13. 15-19, JOU 3000, Advanced Reporting. (Revised Course)
14. 15-20, PLS 3603, State and Local Government. (Revised Course; Added Technology-Delivery)
15. 15-21, PLS 3903, Women & Politics. (Revised Course; Added Technology-Delivery)
16. 15-22, PLS 4793, Civic and Nonprofit Leadership. (Revised Course; Added Technology-Delivery)
17. 15-23, PLS 4873, Human Resource Management in Public and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
18. 15-24, PLS 4893, Budgeting in Government and Nonprofit Organizations. (Revised Course; Added Technology-Delivery)
19. 15-25, Political Science (Revised Major)
20. 15-26, Political Science with International Studies Option (Revised Option)
21. 15-27, Political Science with Civic and Nonprofit Leadership Option (New Option; Replaces the Public Administration Concentration for Political Science Majors)
22. 15-28, Political Science Honors Program. (Revised Program)
23. 15-29, Political Science Minor. (Revised Minor)
24. 15-30, Civic and Nonprofit Leadership (New Minor)

Pending:

1. 15-31, Pre-Law Studies Minor (Revised Minor)

Approved Executive Actions:

CEPS

Effective Fall 2015

1. Remove the co-requisite ELE 4775 from ELE 3225.

ELE 3225 - Early Childhood Curriculum, Methods, and Assessment: Birth – Age Five. (3-3-4) F, S. This course is designed to introduce teacher candidates to the field of early childhood education birth through age five. Content includes rationale/historical perspectives of early childhood education and developmental considerations in designing curriculum for teaching young children. Teacher candidates will develop, plan, and implement activities specific to areas of learning, assessment of children's learning, and collaboration with families and the community. A minimum of forty five clock hours of field experience in early childhood education settings is required. This course is restricted to Early Childhood Majors, Special Education Dual Majors, and Post Baccalaureate students who have met all prerequisites. Prerequisites and Notes: ELE 1050 and ELE 2050 or equivalent, and the passing of the Test of Academic Proficiency (TAP) or an ACT composite score (with writing portion) of 22 or higher. For transfer students, concurrent enrollment in ELE1050 will be permitted with department chair approval.
~~Co-requisite: ELE 4775.~~ Credits: 4

2. Change the prerequisites and co-requisites for ELE 3250.

ELE 3250 - Early Childhood Curriculum, Methods, and Assessment in the Primary Grades (K-3). (3-3-4) F, S. This course introduces teacher candidates to early childhood education in the primary grades. Content includes research-based teaching methods coupled with effective instructional theory and developmental considerations in designing curriculum for teaching young children. Teacher candidates will develop, plan, and implement lessons specific to areas of learning, assessing children's learning, and collaborating with families and the community. A minimum of 45 clock hours of field experience in early childhood primary grades is required. This course is restricted to Early Childhood Majors, Special Education Dual Majors, and Post

Baccalaureate students who have met all prerequisites. Prerequisites and Notes: ELE 3225 and ELE 4775 or permission of department chair. University Teacher Education and department requirements for enrollment must be met. Co-requisite: ELE 3281 and ELE 4775. Credits: 4

3. Update the prerequisites and concurrent enrollment requirements for ELE 4775.

ELE 4775 - Language and Language Arts in Early Childhood. (3-0-3) F, S. Normal language development in the young child. Techniques for specific language art skills in pre-school and primary teaching. Assessment of pupil growth and achievement in language. Prerequisites and Notes: ~~ELE 2050. Concurrent enrollment in ELE 3225. Department requirements must be met including passing the TAP or ACT.~~ **ELE 3225 or permission of department chair. University Teacher Education and department requirements for enrollment must be met. Co-requisite: ELE 3250 and ELE 3281.** Credits: 3

Pending Executive Actions:

CEPS

Effective Fall 2015

1. Change the course credit hours and update the repeat information for ELE 4855. Also, renumber the course to ELE 48551, 48552, and 48553.

ELE 48551 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with MLE 48551. Credits: 1 ~~to 3~~

ELE 48552 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-2 1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with MLE 48552. Credits: 2 ~~1 to 3~~

ELE 48553 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with MLE 48553. Credits: 3 ~~1 to 3~~

2. Change the course credit hours and update the repeat information for ELE 4855. Also, renumber the course to MLE 48551, 48552, and 48553.

MLE 48551 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with ELE 48551. Credits: 1 ~~to 3~~

MLE 48552 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-2 1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with ELE 48552. Credits: 2 ~~1 to 3~~

MLE 48553 - Exploring ESL Students through Clinical Experiences. (Arr.-Arr.-3 1-3) Su. On Demand. This course is part of a clinical experiences requirement for students who are either seeking a Graduate Certificate in English as a Second Language (ESL) Instruction or MEd in Elementary Education with an emphasis in ESL Instruction. These clinical experiences will be in settings with linguistic diversity and will provide experiences with regard to programs designed to meet the needs of the growing population of English Language Learners (ELLs). Note: A minimum of 40 hours of clinical experiences required per credit hour. ~~Course may be repeated once with credit up to 6 credit hours.~~ **May be repeated once for credit, with a maximum of six semester hours from any combination of the Exploring ESL Students through Clinical Experience courses.** Cross-listed with ELE 48553. Credits: 3 ~~1 to 3~~

3. Revise, change the credit hours, and renumber GEG 4000 to GEG 40001, 40002, and 40003.

GEG 40001 - Human Geography Seminar. (3-0-1-3) On Demand. Reports and discussion of selected topics in **human** geography. ~~Prerequisites and Notes: Two courses in geography or permission of the department chairperson.~~ May be taken twice for credit. Credits: 1-3

GEG 40002 - Environmental/Physical Geography Seminar. (3-0-1-3) On Demand. Reports and discussion of selected topics in **environmental/physical** geography. ~~Prerequisites and Notes: Two courses in geography or permission of the department chairperson.~~ May be taken twice for credit. Credits: 1-3

GEG 40003 - Techniques Seminar. (3-0-1-3) On Demand. Reports and discussion of selected topics in **geography geographic techniques**. ~~Prerequisites and Notes: Two courses in geography or permission of the department chairperson.~~ May be taken twice for credit. Credits: 1-3