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**Agenda for the October 30, 2014 CAA Meeting**

**Items Approved:** None.

**Items Pending:** 14-86, Undergraduate Waiver Rules (Revised Rules)  
14-87, Degrees with Distinction Policy (Revised Policy)  
14-88, FILM 3759G, History of Cinema (Revised Course; Added Technology-Delivery Mode)  
14-89, JOU 2000G, News, Information & Media Literacy (New Course, Technology-Delivery Mode)  
14-90, ENG 2000, Introduction to Creative Writing (New Course)  
14-91, ENG 2950, Transatlantic Literary History: Culture, Literacies, and Technologies I (New Course)  
14-92, ENG 2960, Transatlantic Literary History: Culture, Literacies, and Technologies II (New Course)  
14-93, ENG 3008, Digital Writing and Multimodal Texts (New Course, Technology-Delivery Mode)  
14-94, ENG 3011, Literary Editing and Publishing (New Course)  
14-95, ENG 3061, Intermediate Nonfiction Writing (New Course)  
14-96, ENG 3062, Intermediate Poetry Writing (New Course)  
14-97, ENG 3063, Intermediate Fiction Writing (New Course)  
14-98, ENG 3064, Intermediate Dramatic Writing (New Course)  
14-99, ENG 3300, Seminar in English Studies (Revised Course)  
14-100, ENG 4060, English Studies Career Development (Revised Course; Added Technology-Delivery Mode)  
14-101, ENG 4742, Studies in Genre (Revised Course)  
14-102, ENG 4776, Research and Rhetoric in Professional Writing and Composition (New Course)  
14-103, English Major (Revised Major, Added Emphases)  
14-104, Minor in Creative Writing (Revised Minor)  
14-105, Minor in Literary and Cultural Studies (Revised Minor)  
14-106, Minor in Professional Writing (Revised Minor)

**Ongoing:** Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

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**Council on Academic Affairs  
Minutes  
October 30, 2014**

The October 30, 2014 meeting of the Council on Academic Affairs was held at 3:00 p.m. in the Room 4440 at Booth Library. A study session was held prior to the meeting at 2 p.m.

**Members Present:** Ms. Ahmad, Ms. Duffin, Ms. Green, Dr. Gronnvoll, Dr. Reid, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, and Dr. Wilkinson.

**Members Absent:** Dr. Anthony and Mr. Ruiz.

**Staff Present:** Provost Lord, Ms. Pickle, and Ms. Fopay.

**Guests Present:** Dr. Canfield, Foreign Languages; Ms. Hernandez, *Daily Eastern News*; Dr. McGuire, Chemistry; and Associate Dean Mitchell, College of Arts & Humanities.

**I. Approval of the October 23, 2014 CAA Meeting Minutes.**

Dr. Ruholl moved and Ms. Green seconded the motion to approve the minutes. The minutes of October 23, 2014 were approved as written.

**II. IBHE Program Review Presentations:**

**1. B.A. in Chemistry (short progress report)**

Dr. McGuire gave a PowerPoint presentation regarding the B.A. in Chemistry (short progress report) and answered questions of the council.

**2. B.A. in Foreign Languages**

Dr. Canfield gave a presentation regarding the B.A. in Foreign Languages Program and answered questions of the council.

**III. Communications:**

**a. College Curriculum Committee Minutes:**

1. Minutes of the October 22, 2014 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.

**b. Executive Action:**

1. October 23, 2014 memorandum from Dean Izadi, LCBAS, requesting executive action to delete FCS 1000, 2000, 3000, and 4000; change the course prerequisites for FCS 3500; and remove the undergraduate exclusion statement from FCS 4926.

**IV. Committee Reports:**

None.

**V. Items Added to the Agenda:**

1. 14-86, Undergraduate Waiver Rules (Revised Rules)
2. 14-87, Degrees with Distinction Policy (Revised Policy)
3. 14-88, FILM 3759G, History of Cinema (Revised Course; Added Technology-Delivery Mode)
4. 14-89, JOU 2000G, News, Information & Media Literacy (New Course, Technology-Delivery Mode)
5. 14-90, ENG 2000, Introduction to Creative Writing (New Course)
6. 14-91, ENG 2950, Transatlantic Literary History: Culture, Literacies, and Technologies I (New Course)
7. 14-92, ENG 2960, Transatlantic Literary History: Culture, Literacies, and Technologies II (New Course)
8. 14-93, ENG 3008, Digital Writing and Multimodal Texts (New Course, Technology-Delivery Mode)
9. 14-94, ENG 3011, Literary Editing and Publishing (New Course)
10. 14-95, ENG 3061, Intermediate Nonfiction Writing (New Course)
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12. 14-97, ENG 3063, Intermediate Fiction Writing (New Course)
13. 14-98, ENG 3064, Intermediate Dramatic Writing (New Course)
14. 14-99, ENG 3300, Seminar in English Studies (Revised Course)
15. 14-100, ENG 4060, English Studies Career Development (Revised Course; Added Technology-Delivery Mode)
16. 14-101, ENG 4742, Studies in Genre (Revised Course)
17. 14-102, ENG 4776, Research and Rhetoric in Professional Writing and Composition (New Course)
18. 14-103, English Major (Revised Major, Added Emphases)
19. 14-104, Minor in Creative Writing (Revised Minor)
20. 14-105, Minor in Literary and Cultural Studies (Revised Minor)
21. 14-106, Minor in Professional Writing (Revised Minor)

Dr. Rhoads moved and Ms. Green seconded the motion to add these items to the agenda.

**VI. Item Acted Upon:**

None.

**VII. Pending:**

None.

**VIII. Ongoing:**

1. Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting.)

**IX. Meeting Adjournment:**

1. Ms. Green moved and Dr. Reid seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 4:00 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, November 6, 2014.

*–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

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The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

November 6, 2014

Room 4440, Booth Library @ 3:00 p.m.

**Agenda:**

1. 14-88, FILM 3759G, History of Cinema (Revised Course; Added Technology-Delivery Mode)
2. 14-86, Undergraduate Waiver Rules (Revised Rules)
3. 14-89, JOU 2000G, News, Information & Media Literacy (New Course, Technology-Delivery Mode)
4. 14-90, ENG 2000, Introduction to Creative Writing (New Course)
5. 14-91, ENG 2950, Transatlantic Literary History: Culture, Literacies, and Technologies I (New Course)
6. 14-92, ENG 2960, Transatlantic Literary History: Culture, Literacies, and Technologies II (New Course)

**Approved Executive Actions:**

**BAS**

**Effective Fall 2015**

1. Revise the course prerequisites for FCS 4750.

**FCS 4750 - Advanced Human Nutrition. (3-0-3) S.** Emphasis on biochemical functions of nutrients in the study of human nutrition. Prerequisites and Notes: CHM 1310G, 1315G, 1410, 1415, 2430, 2435, and 3300; FCS 2100 and 3755; and BIO 2001G; or permission of instructor. Credits: 3

**CEPS**

**Effective Summer 2015**

1. Delete the course prerequisite for HST 2700.

**HST 2700 - Marketing Concepts for Health Promotion Professionals. (2-2-3) F, S.** This course will familiarize students with marketing concepts for health promotion professionals, including various software and hardware applications available to and typically used by health promotional professionals. ~~Prerequisites and Notes: HST 2250 or concurrent enrollment.~~ Course may not be repeated. Credits: 3

2. Revise the course prerequisites for HST 2800.

**HST 2800 - Health Education Research Methods I. (3-0-3) F, S.** Introduction to research methods/statistical analyses utilized by Public and School Health professionals. Content includes an introduction to qualitative and quantitative methods, data collection techniques, descriptive statistics, AMA citation style & manuscript preparation guidelines, and development of a literature review. WI Prerequisites and Notes: ~~HST 2000 and~~ HST 2270 and **ENG 1002G**. Course may not be repeated. Credits: 3

3. Add a prerequisite to HST 3500.

**HST 3500 - Human Sexuality. (3-0-3)** Introduction, overview, and study of the biological, psychological, and cultural dimensions of human sexuality. **Prerequisites and Notes: Junior status or above, or permission of the instructor.** Credits: 3

4. Change the course prerequisite for HST 3560.

**HST 3560 - Women's Health. (3-0-3) F, S.** An examination of the biological and psychosocial dimensions of women's health; the relationship between women and the health care system, and the impact of cultural stereotyping on women's physical and emotional health. Prerequisites and Notes: ENG 1002G and **junior status or above**, or permission of the instructor. Credits: 3

- Amend the course prerequisite for HST 3700.

**HST 3700 - Community Health Behavior Methods. (3-0-3) F, S.** Examination, discussion and application of the most commonly used health behavior theories in both individual and community-level contexts. WI Prerequisites and Notes: ~~ENG 1002 and HST 2270; may NOT be taken concurrently.~~ **ENG 1002G, HST 2270, HST 2800; or permission of the instructor.** Credits: 3

- Update the course prerequisites for HST 42751-42759.

**HST 42751 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42752 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42753 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42754 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42755 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42756 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42757 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42758 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

**HST 42759 - Internship. (Arr. 1-9) (Credit/No Credit)** An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

7. Revise the course prerequisites for HST 4770.

**HST 4770 - Health Services Administration. (3-0-3) F, S.** Examination of the health service sector, applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. WI Prerequisites and Notes: ENG 1002G, HST 2250, HST 2270, HST 3700, HST 3750 and 75 hours completed, Senior class status; or permission of the instructor. Credits: 3

#### Pending Executive Actions:

##### BAS

##### Effective Spring 2015

1. Remove the undergraduate exclusion from FCS 4926.

**FCS 4926. Public Presentation Techniques. (3-0-3) On Demand.** Development of visual merchandising techniques and materials to present goods and services in relationship to functional and aesthetic concerns. This course is restricted to graduate students enrolled in the MS in FCS graduate program, the MS in Dietetics program, and the MA in Gerontology program. Prerequisite: FCS 2244 or its equivalent.

##### BAS

##### Effective Summer 2015

1. Delete FCS 1000, 2000, 3000 and 4000 from the Undergraduate Catalog.

~~**FCS 1000 – Foundations of Family and Consumer Sciences. (2-0-2) F, S.** Foundations of the discipline of family and consumer sciences, including history and mission; role in meeting the needs of individuals and families; the integrative nature of the profession; and career opportunities. Credits: 2~~

~~**FCS 2000 – Family Perspectives. (3-0-3) F, S.** Perspectives to understanding and analyzing family structure and function, interpersonal dynamics, individual family roles, the role of the family in society, and the formative influences of heritage and culture. WI Prerequisites & Notes: FCS 1000 with a grade of C or better. Credits: 3~~

~~**FCS 3000 – Family Resource Management. (3-0-3) F, S.** Family resource management and management theory and application, including individual and family decision-making behavior related to acquisition and allocation of resources in socially responsible ways. WI Prerequisites & Notes: FCS 1000 and FCS 2000 each with a grade of C or better. Credits: 3~~

~~**FCS 4000 – Professional Focus of Family and Consumer Sciences. (2-0-2) F, S.** Professional integrative focus on the discipline of family and consumer sciences and preparation for professional practice. Prerequisites & Notes: FCS 1000, FCS 2000, FCS 3000 each with a grade of C or better and completion of 75 hours. Credits: 2~~

2. Revise the course prerequisites from FCS 3500.

**FCS 3500 - Professionalism in Family and Consumer Sciences. (3-0-3)** This course integrates professional experience, specialization course content, and the body of knowledge for the discipline in an in-depth examination of current issues affecting individuals, families, and communities. The course will also prepare students for internship experience(s) and professional practice. Grade and credit hours for this course will be removed if student already has credit for or is registered in FCS 4000. Prerequisites & Notes: "C" or better in FCS 2500 or FCS 1000 and the completion of 60 hours. Credits: 3