
Agenda for the October 23, 2014 CAA Meeting

- Item Approved:** 14-85, Proposal to Replace the 56 Hours Senior Institution Policy with the 42 Hour Resident Policy.
- Item Pending:** None.
- Ongoing:** Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)
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Council on Academic Affairs Minutes October 23, 2014

The October 23, 2014 meeting of the Council on Academic Affairs was held at 2:07 p.m. in the Room 4440 at Booth Library.

- Members Present:** Ms. Ahmad, Dr. Anthony, Ms. Duffin, Ms. Green, Dr. Gronnvoll, Dr. Rhoads, Dr. Ruholl, and Dr. Throneburg.
- Members Absent:** Dr. Reid, Mr. Ruiz, and Dr. Wilkinson
- Staff Present:** Provost Lord, Dr. Herrington-Perry, Ms. Pickle, and Ms. Fopay.
- Guests Present:** Dean Augustine, Graduate School; Ms. Hernandez, *Daily Eastern News*; and Associate Dean Mitchell, College of Arts & Humanities.

Note: A quorum wasn't reached until 2:07 p.m. Prior to that, the council looked at the following communications.

a. College Curriculum Committee Minutes:

1. Minutes of the October 8, 2014 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes of the October 15, 2014 College of Arts & Humanities Curriculum Committee meeting.

b. Executive Action:

1. October 13, 2014 memorandum from Dean Jackman, CEPS, requesting executive action to revise the prerequisites for HST 2700, 2800, 3500, 3560, 3700, 42751-42759, and 4770.
2. October 16, 2014 memorandum from Dean Izadi, LCBAS, requesting executive action to revise prerequisites for FCS 4750.

c. Committee Appointment:

1. October 17, 2014 memorandum from Dr. Mary Herrington-Perry, Academic Affairs, requesting an appointment from CAA to the Enrollment Management Advisory Committee.

Dr. Gronnvoll indicated she had received a message from Dr. Angela Anthony prior to the meeting today. In that message Dr. Anthony said would be willing to fill the appointment to the Enrollment Management Advisory Committee.

No one else volunteered for the position at the meeting today. As a result, Dr. Anthony will fill the position on the Enrollment Management Advisory Committee

d. Informational Item:

1. October 13, 2014 email from Dr. Allen Lanham, Dean of Library Services, in response to the question asked at October 9, 2014 CAA meeting concerning the Open Access Policy draft.

The meeting began at 2:07 p.m.

I. Approval of the October 9, 2014 CAA Meeting Minutes.

Ms. Green moved and Ms. Duffin seconded the motion to approve the minutes. The minutes of October 9, 2014 were approved as written.

II. Committee Reports:

1. Notes outlining discussion held at the September 18, 2014 CAA General Education Committee meeting.
2. Notes, with appendix, outlining discussion held at the October 2, 2014 CAA General Education Committee meeting.

III. Items Added to the Agenda:

None.

IV. Item Acted Upon:

1. **14-85, Proposal to Replace the 56 Hours Senior Institution Policy with the 42 Hour Resident Policy.**

Dean Augustine presented the proposal and answered questions of the council.

Dr. Anthony moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Spring 2015.

V. Pending:

None.

VI. Upcoming IBHE Program Review Presentations:

October 30	<ul style="list-style-type: none"> • B.A. in Chemistry (short progress report) • B.A. in Foreign Languages
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VII. Ongoing:

1. Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting.)

VIII. Meeting Adjournment:

1. Dr. Rhoads moved and Ms. Green seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 2:20 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, October 30, 2014.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

October 30, 2014

Room 4440, Booth Library @ 3:00 p.m.

Agenda:

1. B.A. in Chemistry (short progress report) Program Review Presentation
2. B.A. in Foreign Languages Program Review Presentation

Approved Executive Actions:

None.

Pending Executive Actions:**BAS****Effective Fall 2015**

1. Revise the course prerequisites for FCS 4750.

FCS 4750 - Advanced Human Nutrition. (3-0-3) S. Emphasis on biochemical functions of nutrients in the study of human nutrition. Prerequisites and Notes: CHM 1310G, 1315G, 1410, 1415, 2430, 2435, and 3300; FCS 2100 and 3755; and BIO 2001G; or permission of instructor. Credits: 3

CEPS**Effective Summer 2015**

1. Delete the course prerequisite for HST 2700.

HST 2700 - Marketing Concepts for Health Promotion Professionals. (2-2-3) F, S. This course will familiarize students with marketing concepts for health promotion professionals, including various software and hardware applications available to and typically used by health promotional professionals. ~~Prerequisites and Notes: HST 2250 or concurrent enrollment.~~ Course may not be repeated. Credits: 3

2. Revise the course prerequisites for HST 2800.

HST 2800 - Health Education Research Methods I. (3-0-3) F, S. Introduction to research methods/statistical analyses utilized by Public and School Health professionals. Content includes an introduction to qualitative and quantitative methods, data collection techniques, descriptive statistics, AMA citation style & manuscript preparation guidelines, and development of a literature review. WI Prerequisites and Notes: ~~HST 2000 and~~ HST 2270 and **ENG 1002G**. Course may not be repeated. Credits: 3

3. Add a prerequisite to HST 3500.

HST 3500 - Human Sexuality. (3-0-3) Introduction, overview, and study of the biological, psychological, and cultural dimensions of human sexuality. **Prerequisites and Notes: Junior status or above, or permission of the instructor.** Credits: 3

4. Change the course prerequisite for HST 3560.

HST 3560 - Women's Health. (3-0-3) F, S. An examination of the biological and psychosocial dimensions of women's health; the relationship between women and the health care system, and the impact of cultural stereotyping on women's physical and emotional health. Prerequisites and Notes: **ENG 1002G and junior status or above,** or permission of the instructor. Credits: 3

5. Amend the course prerequisite for HST 3700.

HST 3700 - Community Health Behavior Methods. (3-0-3) F, S. Examination, discussion and application of the most commonly used health behavior theories in both individual and community-level contexts. WI Prerequisites and Notes: ~~ENG 1002 and HST 2270; may NOT be taken concurrently.~~ **ENG 1002G, HST 2270, HST 2800; or permission of the instructor.** Credits: 3

6. Update the course prerequisites for HST 42751-42759.

HST 42751 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250,** and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42752 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42753 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42754 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42755 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42756 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42757 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42758 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

HST 42759 - Internship. (Arr. 1-9) (Credit/No Credit) An individually planned internship in a community health agency or organization. Prerequisites and Notes: ~~HST 2270, 3700 or 3400~~ **HST 3700, HST 4250**, and approval of the department chair. May be repeated once; the maximum credit which may be earned is twelve semester hours. Credits: 1 to 9

7. Revise the course prerequisites for HST 4770.

HST 4770 - Health Services Administration. (3-0-3) F, S. Examination of the health service sector, applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. WI Prerequisites and Notes: ENG 1002G, ~~HST 2250,~~ **HST 2270, HST 3700, HST 3750** and ~~75 hours completed,~~ **Senior class status;** or permission of the instructor. Credits: 3

Attachment A

Requirements for the Bachelor's Degree:

Official course requirements for baccalaureate degrees are given in the "Majors and Minors" section of the catalog. To achieve a baccalaureate degree¹, the student must:

1. Successfully complete the General Education Requirements detailed in the "General Education" section, including the senior seminar or Study Abroad Capstone.²
2. Successfully complete one of the degree programs listed in detail in the "Majors and Minors" section, and attain a minimum GPA of 2.00 in his/her major area. A GPA of at least 2.65 both cumulative and in the major is required for graduation from a teacher education program. Other curricula may also require a cumulative GPA higher than 2.0 for acceptance to the major and/or graduation. Consult the catalog description for specific information.
3. Successfully complete a minimum of 12 semester hours in residence in courses applicable to the GPA in his/her major discipline.
4. Successfully complete at least 40 semester hours in upper-division courses (3000-4000 numbered courses).³
5. Earn a minimum of 42 semester hours in residence with a minimum of 32 in the junior and senior years, 12 of which must be in residence during the senior year.⁴ ~~Cooperative degree candidates must complete 38 semester hours in residence.~~
6. Successfully complete at least 120 hours with a CGPA of 2.0 in all courses attempted.
7. Successfully complete two courses in a single foreign language.⁵
8. Earn a "C" or better in English 1001G, English 1002G, and Communication Studies 1310G or in accepted substitutions.
9. Successfully complete the Electronic Writing Portfolio.

Three submissions are required for the portfolio. Submissions may come from any writing-centered or writing-intensive course, or from any other course for which students complete an appropriate writing assignment* (**See criteria below.**) Only one submission is allowed from any one course; students who submit from ENG 1001G/1091G may not submit from ENG 1002G/1092G. Students must deposit the first two submissions by the time they earn 60 credit hours; if they fail to do so, a registration hold will be placed at 75 credit hours. Students must deposit their final submission by the time they earn 105 credit hours. Transfer students who enter with more than 30 hours may request additional time to submit work to the portfolio. Students who need assistance with their writing will be provided opportunities for improvement.

***Papers must meet the following criteria to be submitted to the EWP:**

1. The paper must be at least 750 words in length (approximately 3 pages).
2. It must be written in ~~standard~~ **Standard** English.
3. It must be developed in a manner consistent with the demands of the discipline for which it was written.
4. It must contain a connected writing sample with the development of ideas within and between paragraphs (therefore, lists, lesson plans, and other such documents may not be submitted).
5. Submissions may not be creative pieces, such as poems, short stories, or plays.

See <http://www.eiu.edu/assess/> for additional information about the EWP.

10. A transfer student must successfully complete a minimum of ~~56~~ **42** semester hours applicable to a baccalaureate degree in senior institutions.⁶ ~~, with at least 42 semester hours earned at EIU.~~⁴

¹Requirements differ for the B.A. in General Studies. See "General Studies Degree Program" in this catalog.

² Because the terminal year is taken off-campus in cooperative programs, students completing cooperative degree programs, i.e., Engineering, **and** Physics with Engineering Physics Option, and Clinical Laboratory Science, will not be required to take a Senior Seminar or Study Abroad Capstone.

³ Courses from a community college or other two-year institution will not count in the 40 semester hours of upper-division credit.

⁴ **Exceptions to the residency policy are as follows: Cooperative degree majors (i.e., Engineering, Physics with Engineering Physics Option - 38 semester hours; Nursing majors - 25 semester hours; Organizational and Professional Development majors - 25 semester hours.**

⁵ Students ~~entering as freshmen in Fall 1993 and thereafter~~ must have completed two years in a single foreign language in high school with an average grade of "C" or better for the two years' work in order to have previously satisfied this requirement. **The foreign language requirement is waived for the Organizational and Professional Development and Nursing programs.**

⁶ All military service credit based on the recommendations in the American Council on Education's Guide to the Evaluation of Educational Experience in the Armed Services, and accepted by EIU, is senior institution credit.

Official course requirements for specific baccalaureate degrees are detailed in "Academic Programs" (see the navigation bar on the left side of your screen).

To view grades, transcript evaluations, and degree progress, students should consult the PAWS website: <http://www.eiu.edu/paws/>.