
Agenda for the April 24, 2014 CAA Meeting

Item Approved: 14-76, JOU 4000, Investigative Reporting (New Course)

Items Pending: 14-71, Gateway Program Admission Policy (Revised Policy)
14-77, ACT Requirement for the Gateway Program Admission (Revised Requirement)
14-78, BIO 4850 (replaces BIO 5372), Wildlife Techniques (New Course)

Ongoing: Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

Council on Academic Affairs Minutes April 24, 2014

The April 24, 2014 meeting of the Council on Academic Affairs was held at 3:00 p.m. in the Arcola/Tuscola Room at the University Union.

Members Present: Ms. Ahmad, Dr. Anthony, Ms. Duffin, Ms. English, Ms. Green, Dr. Gronnvoll, Dr. Lucas, Dr. Reid, Dr. Rhoads, Dr. Ruholl, Ms. Sage, Dr. Throneburg, and Dr. White.

Members Absent: None.

Staff Present: Provost Lord and Ms. Fopay.

Guests Present: Mr. Cruikshank, *Daily Eastern News*; Dr. Gisondi, Journalism; Interim Associate Dean Hild, College of Arts & Humanities; and Dr. John Ryan, Journalism.

I. Approval of the April 10, 2014 CAA Meeting Minutes.

Ms. Green moved and Dr. Gronnvoll seconded the motion to approve the minutes. The minutes of April 10, 2014 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the April 14, 2014 College of Education & Professional Studies Curriculum Committee meeting.
2. Minutes of the April 18, 2014 College of Sciences Curriculum Committee meeting.

b. Executive Actions:

1. April 10, 2014 memorandum from Dean Izadi, LCBAS, requesting executive action to revise the Financial Literacy Concentration elective list.
Dr. White requested that something be placed, such as an asterisk, along with the BUS 3100 course listed in the concentration to alert individuals to see the footnote associated with that course.
2. April 17, 2014 memorandum from Interim Associate Dean, CAH, requesting executive action to change the credit hours for FLS 4650, 4650A, and 4650.
3. April 18, 2014 memorandum from Dean Ornes, COS, requesting executive action to update the course prerequisites for BIO 4820 and BIO 4840.

c. Other:

1. April 9, 2014 memorandum from Dean Izadi, LCBAS, identifying a correction to the proposal for the revised Family & Consumer Sciences Minor (agenda item 14-68) which was approved by CAA at its meeting on March 6, 2014.
Dr. White questioned whether this request could be treated as a correction given it would be a substantial and fundamental change to the minor. As a result, he requested a rationale for it. Dr. Rhoads will contact Dean Izadi to ask for a rationale.

2. April 18, 2014 memorandum from Dr. Mary Herrington-Perry, Academic Affairs, requesting a replacement to fill the remainder of Dr. Henry Owen's term on the Committee on Reinstatement.
Dr. Throneburg volunteered to fill the remainder of Dr. Owen's term on the Committee on Reinstatement.

III. Other:

1. Ms. Fopay asked the council members for their input regarding a question she had received as to whether "special courses" were limited to the School of Continuing Education (SCE) or could a department offer its own on-campus special course.
The council provided feedback.

Special courses are offered through the School of Continuing Education; whereas special topics courses are offered through academic departments. If a department doesn't already have a specific special topics course number(s) available for use, then it would have to complete a course proposal form and take it through the University's curriculum approval process before the course could be added to the catalog.

Note: A special course may be offered three times through the School of Continuing Education. According to the special course policy: "After that time, the course must undergo the same course approval process as regular university courses, meaning that the department would proceed with preparing the appropriate materials to move the course through the approval process, if chosen to do so."

IV. Committee Reports:

None.

V. Items Added to the Agenda:

1. 14-77, ACT Requirement for the Gateway Program Admission (Revised Requirement)
2. 14-78, BIO 4850 (replaces BIO 5372), Wildlife Techniques (New Course)

Ms. English moved and Dr. Reid seconded the motion to add these items to the agenda.

VI. Item Acted Upon:

1. **14-76, JOU 4000, Investigative Reporting (New Course)**

Dr. Gisondi and Dr. Ryan presented the proposal and answered questions of the council.

Dr. Ruholl moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Spring 2015.

JOU 4000. Investigative Reporting. (2-2-3) On Demand. This course provides advanced reporting techniques, such as computer-assisted reporting, to find, evaluate and report on public issues, data, and documents. This course employs Freedom of Information (FOIA) requests in order to gather, organize, and evaluate information and to write objective news stories in accepted journalistic style across several media platforms. Prerequisite: "C" or better in JOU 3000. It may not be taken concurrently with JOU 4000. WC

VII. Other:

1. Dr. Throneburg sought suggestions from the council about ways to communicate to the campus community about the new policies and course proposal format which CAA approved this year.
2. Dr. Reid inquired about the protocol and whether it would be possible for CAA to act upon proposals yet this semester if they were submitted to the council sometime next week.

VI. Pending:

1. 14-71, Gateway Program Admission Policy (Revised Policy).

Note: This proposal will be on next week's meeting agenda as an item to be acted upon.

VII. Ongoing:

1. Five-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting.)

VIII. Meeting Adjournment:

1. Dr. White moved and Ms. Green seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:30 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, April 17, 2014.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

******* ANNOUNCEMENT OF NEXT MEETING *******
May 1, 2014
Arcola/Tuscola Room – University Union @ 3:00 p.m.

Agenda:

1. 14-71, Gateway Program Admission Policy (Revised Policy)
2. 14-77, ACT Requirement for the Gateway Program Admission (Revised Requirement)
3. 14-78, BIO 4850 (replaces BIO 5372), Wildlife Techniques (New Course)

Approved Executive Actions:

COS

Effective Fall 2014

1. Revise the course description for ECN 4444.

ECN 4444 - Honors Independent Study. (Arr.-Arr.-3) Consideration of special topics in Economics. Special emphasis on an area of interest to the student approved by faculty supervisor and Departmental Honors Coordinator. **The course may be repeated for a maximum of six semester hours. Repeating a course must be approved by the Departmental Honors Coordinator.** Prerequisites and Notes: Admission to the Departmental Honors College and permission of the Departmental Honors Coordinator. Credits: 3

2. Change the course description for ECN 4666.

ECN 4666 - Honors Seminar. (Arr.-Arr.-3) Areas of investigation which require integration of Economics and research will be treated. **The course may be repeated for a maximum of six semester hours. Repeating a course must be approved by the Departmental Honors Coordinator.** Prerequisites and Notes: Admission to the Departmental Honors Program and permission of the Departmental Honors Coordinator. Credits: 3

3. Update the list of electives in the Pre-Health Professions sections of the catalog.

Pre-Health Professions

Pre-Medicine – Allopathic/Osteopathic, Pre-Dentistry, Pre-Veterinary Medicine, Pre-Optometry, Pre-Podiatry, Pre-Physician's Assistant, Pre-Physical Therapy, and Pre-Occupational Therapy Admission into any of the health professions is very competitive. Students should maintain a high grade point average, obtain leadership skills and exposure to the health profession of interest and make a strong showing on their test scores (MCAT, DAT, PCAT, OAT, or GRE). Although it is not necessary to obtain a baccalaureate degree to gain entrance into some of the health professions, it is highly recommended. Programs leading to the BA or the BS degree in a variety of majors are suitable although most students select a major in biological sciences or chemistry. When registering, such students must indicate their choice of degree-granting major, and declare Pre- (identify health profession) as a second major. It is recommended that the program be enriched with electives in social and behavioral sciences, humanities, and fine arts. All students interested in a career in a health profession should consult with the Pre-Health Professions Advisor for information regarding specific admission requirements. More information concerning these programs at EIU is available at <http://www.eiu.edu/~premed/>.

Most of the health professions will expect one year of each of the following; English, Biology, Chemistry, Organic Chemistry, and Physics. Many will also expect Anatomy, Physiology, Psychology, Statistics, Microbiology, and Biochemistry. Be sure to check the health profession of choice for their specific requirements.

Minimum Requirements:

- BIO 1100 - General Biology. Credits: 4
- BIO 1300G - Animal Diversity. Credits: 4
- CHM 1310G - General Chemistry I. Credits: 3
- CHM 1315G - General Chemistry Laboratory I. Credits: 1
- CHM 1410 - General Chemistry II. Credits: 3
- CHM 1415 - General Chemistry Laboratory II. Credits: 1
- CHM 2440 - Organic Chemistry I. Credits: 3
- CHM 2445 - Organic Chemistry Laboratory I. Credits: 1
- CHM 2840 - Organic Chemistry II. Credits: 3
- CHM 2845 - Organic Chemistry Laboratory II. Credits: 1
- ENG 1001G - Composition and Language. Credits: 3
- ENG 1002G - Composition and Literature. Credits: 3

AND

- PHY 1151G - Principles of Physics I. Credits: 3
- PHY 1152G - Principles of Physics I Laboratory. Credits: 1
- PHY 1161 - Principles of Physics II. Credits: 3
- PHY 1162 - Principles of Physics II Laboratory. Credits: 1

OR

- PHY 1351G - General Physics I. Credits: 3
- PHY 1352G - General Physics I Laboratory. Credits: 1
- PHY 1361 - General Physics II. Credits: 3
- PHY 1362 - General Physics II Laboratory. Credits: 1

Recommended Electives (may be required by some programs)

- **BIO 2210 - Human Anatomy and Physiology I. Credits: 4**
- **BIO 2220 - Human Anatomy and Physiology II. Credits: 4**
- ~~BIO 2200 - Human Anatomy. Credits: 4~~
- BIO 3120 - Molecular and Cellular Biology. Credits: 4
- BIO 3200 - Genetics. Credits: 4
- BIO 3300 - General Microbiology. Credits: 4
- ~~BIO 3520 - Animal Physiology. Credits: 4~~
- CHM 3450 - Biochemistry I. Credits: 3

Pre-Nursing

Eastern Illinois University has a cooperative Baccalaureate in Nursing program with Lakeview College of Nursing. This arrangement allows students to pursue their BSN from Lakeview College of Nursing while having the convenience of remaining on Eastern's campus during all four years of their studies. EIU provides general education, prerequisite courses and advisement for pre-nursing students until they are accepted into Lakeview's program. Lakeview then delivers (through distance learning or on-site instructors) nursing courses to the EIU campus. When enrolled in the Lakeview program, students pay tuition to Lakeview. The degree is awarded from Lakeview College of Nursing. More information concerning this program at EIU is available at <http://www.eiu.edu/~premed/>.

Chiropractic Medicine

Eastern Illinois University has entered into a "3+3" affiliation agreement with Logan College of Chiropractic and Palmer College of Chiropractic. Both programs offer guaranteed admissions for qualified students to attend after 3 years (90 credits) at Eastern and finish a doctor of Chiropractic degree after 3 additional years at Logan or Palmer. Students who successfully complete the Pre-Chiropractic Program at EIU with a cumulative GPA of 3.25 or higher and meet all other criteria for admission shall be accepted at Palmer or Logan Colleges. Upon completion of the first year of studies at Logan and Palmer, a maximum of 34 credits may be transferred back to EIU toward completion of credits required for the Bachelor of Science in Biological Sciences degree at Eastern. More information concerning this program at EIU is available at <http://www.eiu.edu/~premed/>.

SCE**Effective Fall 2014**

1. Change the course prerequisites for BGS 4001.

BGS 4001 - Self-Directed Leadership. (3-0-3) Su. On Demand. In this capstone course for the B.A. in General Studies degree, students apply transformative change process, critical thinking skills and concepts to explore the influence of their educational experiences on their professional and personal lives and to assess and develop their self-directed learning and leadership skills. Open to majors in General Studies. WI Prerequisites and Notes: Students must be admitted to the BGS Programs and have completed at least 90 hours **and BGS 2985 and BGS 3002. It is highly recommended students complete this course their last semester prior to graduation.** Credits: 3

Pending Executive Actions:**CAH****Effective Spring 2015**

1. Change the credit hours for FLS 4650.

FLS 4650 - Topics in Hispanic Literature. (3-0-3) (3-0-1-3) F. Special topics in Hispanic literatures not ordinarily treated in standard courses. Topic and course outline will vary. WI Prerequisites & Notes: FLS 3000 or equivalent or consent of the Department Chairperson. Course may be repeated on a different topic with consent of the Department Chairperson. May be repeated once for a maximum combined credit of 6 semester hours. Each course taken must represent a different topic. Credits: **1 to 3**

2. Revise the credit hours for FLS 4650A.

FLS 4650A - Topics in Hispanic Literature. (3-0-3) (3-0-1-3) F. Special topics in Hispanic literatures not ordinarily treated in standard courses. Topic and course outline will vary. WI Prerequisites and Notes: FLS 3000 or equivalent or consent of the Department Chairperson. May be repeated once for a maximum combined credit of 6 semester hours. Each course taken must represent a different topic. Credits: **1 to 3**

3. Update the credit hours for FLS 4650B.

FLS 4650B - Topics in Hispanic Literature. ~~(3-0-3)~~ **(3-0-1-3)** F. Special topics in Hispanic literatures not ordinarily treated in standard courses. Topic and course outline will vary. WI Prerequisites ad Notes: FLS 3000 or equivalent or consent of the Department Chairperson. May be repeated once for a maximum combined credit of 6 semester hours. Each course taken must represent a different topic. Credits: **1 to 3**

BAS

Effective Fall 2014

1. Replace BUS 3470 with BUS 3100 in the Family & Consumer Sciences: Financial Literacy Concentration.

Family & Consumer Sciences: Apparel & Textiles, Financial Literacy, Hospitality, and Merchandising Option (B.S.)

Financial Literacy Concentration (53 hours)

- BUS 2710 - Survey of Finance. Credits: 3
- ECN 2801G - Principles of Macroeconomics. Credits: 3
(Counted in General Education)
- FCS 1800 - Life Span Human Development. Credits: 3
- FCS 2100 - Personal Nutrition. Credits: 3
- FCS 2270 - Housing. Credits: 3
- FCS 3300 - Personal and Family Finance. Credits: 3
- FCS 4300 - Consumer Issues. Credits: 2
- FCS 4770 - Family Budgeting and Debt Management. Credits: 3
- FIN 3740 - Real Estate Fundamentals. Credits: 3
- FIN 3900 - Risk and Insurance. Credits: 3

Select 15 additional semester hours from the following courses:

- BUS 2102 - Managerial Accounting. Credits: 3
- BUS 2750 - Legal and Social Environment of Business. Credits: 3
- BUS 2810 - Business Statistics I. Credits: 3
- BUS 3200 - International Business Credits: 3
- BUS 3010 - Management and Organizational Behavior. Credits: 3
- **BUS 3100 Survey of Marketing Principles
(See below.*)**
- ~~BUS 3470 - Principles of Marketing. Credits: 3~~
- BUS 3500 - Management Information Systems. Credits: 3
- ENT 3300 - Foundations of Entrepreneurship. Credits: 3
- FIN 3720 - Investments. Credits: 3
- FIN 3750 - Management of Financial Institutions. Credits: 3
- MAR 3720 - Consumer Behavior. Credits: 3
- MAR 3780 - Promotion Management. Credits: 3
- MAR 3875 - Retail Management. Credits: 3
- MAR 4490 - International Marketing. Credits: 3
- MIS 2000 - Information Systems Careers and Logic Skills. Credits: 3
- MIS 3200 - Networking Fundamentals. Credits: 3
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3515 - Information Presentation. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3
- MGT 3450 - Human Resource Management. Credits: 3

***Students may substitute BUS 3470 for BUS 3100.**

Select 9 additional semester hours from the following courses:

- FCS 2800 - Family Relationships. Credits: 3
- FCS 4230 - Special Topics in Family and Consumer Sciences. Credits: 1 to 3
- FCS 4235 - International Special Topics in Family and Consumer Sciences. Credits: 1 to 3
- FCS 4840 - The Disadvantaged Family. Credits: 3
- FCS 4845 - The Family in Crisis. Credits: 3
- FCS 4846 - Aging and the Family. Credits: 3
- FCS 4860 - Addictions and the Family. Credits: 3

COS**Effective Fall 2014**

1. Revise the prerequisites for BIO 4820.

BIO 4820 - Spatial Analysis for Environmental Sciences. (3-3-4) F. An introduction to how spatial data are synthesized and interpreted in the environmental sciences. The course will focus on interpretation of remotely sensed data, point pattern analysis, and digital elevation models. Students will become familiar using appropriate software such as Geographic Information Systems (GIS), statistical and modeling software. Prerequisites and Notes: **BIO 3800 or p** **Permission** of the instructor. Credits: 4

2. Amend the prerequisites for BIO 4840.

BIO 4840 - Resource Management and Environmental Assessment. (2-3-3) S. This course will explore the concepts in natural resource management including data acquisition and how environmental regulations are used in integrated ecological assessments at the federal and state level. Prerequisites & Notes: **BIO 3800 or p** **Permission** of the instructor. Credits: 3