**UNIVERSITY FOUNDATIONS ADVISORY COMMITTEE**

**MINUTES**

**April 27, 2015**

**Call to Order**

The University Foundations Advisory Committee was called to order on April 27, 2015 at 1:00 p.m. by Karla Sanders, chair, in the Student Success Center conference room 1114.

**Members present:** Karla Sanders, chair, Cindy Boyer, Crystal Brown, Shelley James, Bobbi Kingery, Wendy Long, chair, and Jessica Ward

**Members absent:** Lisa Walker

1. **Approval of minutes from March 9, 2015**

The minutes were approved from the March 9, 2015 meeting.

1. **Textbook Update**

Sanders reported the new UF textbook should be her by May 1st. The EIU Reads book will not be given out at the instructor workshop but after the Orientation Program in July.

1. **Fall Schedule**

Sanders reported there will be 27 class sections for EIU1111 for FA15. There will be 5 team taught sections and 22 sections with Peer Leaders.

The Peer Leader Training will be held May 8th. Sanders discussed what will need to be done for Peer Leaders if the university cuts their contracts from a salary based contract to an hourly based contract.

1. **Peer Leader Workshop**

The Peer Leader Workshop will be held on May 8th from 8:30 a.m. to 4:00 p.m. in classrooms 1115 and 1116 in the Student Success Center. The committee looked over the workshop schedule and Sanders asked each committee member to look at their sections in the textbook and email her with the special things to point out. A continental breakfast will be available and at noon the UF instructors are invited to attend a catered lunch by Subway and meet with their peer leader.

1. **Karla Sanders on Sabbatical**

Sanders announced she will be on sabbatical for Fall 2015. Wendy Long will chair the UFAC committee and Cindy Boyer will chair the Peer Leader meetings.

1. **Adjournment**

Sanders adjourned the meeting at 1:40 p.m.

*~*Minutes submitted by Kimberly Sweeney, Recording Secretary