

**UNIVERSITY FOUNDATIONS ADVISORY COMMITTEE**  
**MINUTES**  
March 27, 2013

**Call to Order**

The March 27, 2013 meeting of the University Foundations Advisory Committee was called to order by Karla Sanders at 2:00 p.m. in the Student Success Center Conference room 1114.

**Members present:** Karla Sanders, chair, Cindy Boyer, Donna Dawson, Wendy Long, Cordy Love, and Jessica Ward

**Members absent:** Maggie Burkhead and Bobbi Kingery

**A. Approval of the February 13, 2013 Minutes**

The minutes were approved as corrected with Cordy Love and Jessica Ward abstaining from voting.

**B. Workshop Planning and Assignments**

Sanders disseminated the *May 8 and May 9, 2013 University Foundations Faculty Workshop Itineraries*. Discussion followed with Sanders commenting she may try to do training every two or three years instead of every year for new instructors.

**C. FA13 UF Staff**

Sanders disseminated the *University Foundations Staff FA13 List*. There are thirteen new UF instructors, thirty-one returning UF instructors, eleven new peer leaders, and five returning peer leaders. At this time there will be thirty UF sections offered for FA13.

**D. For the Next Meeting**

Please bring your Fall 2013 schedules of when you are not available to meet so we can set a date and time for future meetings.

**E. Adjournment**

The meeting adjourned at 3:00 p.m.

**F. Future UFAC Meetings**

April 10 (canceled) and April 24. All meetings will take place from 2:00 p.m. to 3:00 p.m. in the Student Success Center conference room 1114 at Ninth Street Hall.

~Minutes prepared by Ms. Kimberly Sweeney, Recording Secretary

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The current agenda and all UFAC minutes are available on the web at:  
<http://www.eiu.edu/~eiu111/instructor.php>