

Site Supervisor's Evaluation of Internship Supervisee

(CHE 6920– Supervised School Experience)

Department of Counseling and Higher Education,
Eastern Illinois University



Supervisee Name _____ Check one: Midterm Final

Site Supervisor's Name _____ Date: _____

Instructions: Please evaluate your supervisee's experience by checking your response to the following items.

Rating Scale:

- » Excellent = Supervisee provides consistent evidence of excellence in the competency.
- » Above Average = Supervisee provides evidence of above average skills in the competency.
- » Average = Supervisee provides evidence of average skills in the competency.
- » Below Average = Supervisee provides evidence of below average skills in the competency.
- » Poor = Supervisee needs remedial work in this area.

CHARACTERISTICS	Poor	Below Average	Average	Above Average	Excellent	Not Applicable
1. Responsible: <i>Comments:</i>						
2. Shows initiative <i>Comments:</i>						
3. Cooperative <i>Comments:</i>						
4. Professional (i.e., behavior, dress, attitude) <i>Comments:</i>						
5. Punctual and dependable <i>Comments:</i>						

SUPERVISION	Poor	Below Average	Average	Above Average	Excellent	Not Applicable
1. Capacity to accept and act on constructive criticism <i>Comments:</i>						
2. Commitment to developing professional competence <i>Comments:</i>						
3. Seeks help and directions <i>Comments:</i>						
4. Prepares for supervision <i>Comments:</i>						

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SUPERVISION	Poor	Below Average	Average	Above Average	Excellent	Not Applicable
5. Ability to communicate clearly and effectively in speech and writing <i>Comments:</i>						
2. Actively works to recognize and overcome deficits <i>Comments:</i>						

Evaluation Areas:

1. What management, organizational, and administrative skills did you see the supervisee developing?
2. Describe the quality of the supervisee's collegial relationships.
3. Describe the quality of the supervisee's external relationships (parents, community agencies, etc.).
4. How did the supervisee respond to any ethical, diversity, and/or gender issues encountered?
5. Describe the quality of the supervisee's written records and reports.
6. Describe the quality of the supervisee's individual and/or group counseling skills.
7. Describe the supervisee counseling effectiveness. Please include support management, assessment/diagnosis, and intervention selection skill.

Final Evaluation:

In your profession opinion, should the supervisee receive a passing grade in Supervised School Experience (Internship):

- YES, with no reservations.
- YES, but with some reservations (Please explain, if not stated in this evaluation.)
- NO. Please contact the EIU Faculty Supervisor in charge of Internship immediately.

Signature of Site Supervisor: _____ Date: _____

My signature indicates that I have read the above report and have discussed the content with my supervisor. It does not necessarily indicate that I agree with the report in part or in whole.

Signature of Supervisee: _____ Date: _____