**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**January 23, 2019**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on January 23, 2019, at

3:00 p.m. in the Student Success Center Classroom 1115 in Ninth Street Hall.

**Members present:** Gurkan Akalin, Cindy Boyer, Mona Davenport, Joe Eichman (recording secretary), Shelley James, Alexis Jones, Katie Lewandowski, Josh Norman, Catherine Polydore, Karla Sanders, chair, Jody Stone, Ed Treadwell, and Tanya Willard

**Members absent:** Austin Cheney, Julie Dietz, Vicki Phillips, and Jie Zou.

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1. **Approval of CORE Minutes- January 9, 2019**

Jody Stone motioned to approve the minutes for the January 9 meeting, and Mona Davenport seconded. The motion was approved.

1. **Spring Newsletter Ideas**

Josh Norman suggested Gurkan Akalin and Austin Cheney’s work on the Retention Model.

Jody Stone suggested a reminder about the Early Alert System. Josh Norman also suggested an article about Retention by Entry Term, to encourage faculty and staff to identify and reach out to students who start their EIU career in either spring or summer. Karla Sanders will include an article on the First Generation project.

1. **SP19 Priorities**

Josh Norman suggested the Committee create an automatic email with the names of new spring- or summer-starting students to be sent to faculty. He can work on the technical side. Tanya Willard will work on the resource list and body of the email. Catherina Polydore will help provide a faculty perspective and concrete ideas on ways to reach out to these students.

Catherine Polydore suggested we ask students who stay what it is that makes them stay, perhaps asking for narratives. A discussion of the merits of this information followed. Norman suggested a Qualtrics assessment go to 3 populations: 1) students we did not retain, 2) students who left and then returned, and 3) students who stayed the whole time. The creation of a subcommittee was mentioned, but not voted on.

1. **Preliminary FA to SP Retention Data**

Karla Sanders said that the initial data looks very different from last year. Sanders said she would check to make sure the data is correct. Initially it seems the retention rate is similar to last year, but the risk factors are very different.

Shelley James, in a follow-up from the last meeting, said that every new SP19 student was either in the military or National Guard.

1. **Adjourn**

The meeting adjourned at 4:00.

*~Minutes submitted Joe Eichman, Recording Secretary*