**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**September 5, 2012**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on September 5, 2012 at 3:00 p.m. by co-chairperson Karla Sanders, in the Student Success Center Classroom 1117, at Ninth Street Hall.

**Members present:** Karla Sanders, co-chair, Kimberlie Moock, co-chair, Cindy Boyer, Jerry Donna, William Lovekamp, Patricia Poulter, Christie Roszkowski, Jody Stone, Jennifer Stringfellow, and Jean Wolski

**Members absent:** Mona Davenport, Mary Herrington-Perry, and Tim Taylor

Guest: Graduate Assistant Jamell Barber

1. **CORE Minutes from April 25, 2012**

Wolski made a motion to approve the April 25, 2012 minutes, and Stone seconded the motion. The April 25, 2012 minutes were approved as written.

1. **Update on Enrollment Worxs**
2. Focus on Recruitment

The President’s Council is putting together a new enrollment committee that will engage in planning for recruitment and retention. Ninety percent of the focus right now is on marketing and recruiting. Colleen Murphy from Noel-Levitz will be coming to EIU next week to work with this new committee. CORE members serving include Moock, Donna, Poulter, Taylor, and Herrington-Perry. Discussion followed.

1. Submission of Retention Initiative and Funding Request

Sanders and Moock have made a funding request for EIU to purchase the “Predictor” software. This model will help predict students who are mot at-risk of leaving.

1. ERMS Planning Meeting

Donna reported that the ERMS second year kick-off will be October 18 and October 19. The agenda is set and invites have gone out to the core group. More invites to go out closer to date.

The Fall 2013 Commitment to Excellence (CTE) scholarship awards will be given out when the students are admitted. It is a renewable scholarship all four years as long as the students meet the guidelines. This year’s students had an average ACT of 24 compared to the class average of 21.

1. **Ongoing Activities Updates**
2. Continuing Student Registration Update

Sanders disseminated the data on the *FA11 Registered and Not Registered SP12 data* along with the *SP12 Registered and Not Registered FA12 data*. Discussion followed.

1. Early Alert

Sanders reported there are two graduate assistants helping with the Early Alert System this year: Jamell Barber in CASA and Aseret Gonzalez in Housing.

Sanders also reported the Early Alert emails are already starting to come in.

Moock reported there is a problem in BANNER with whether students live on campus or not.

1. Newsletter

Sanders reported that the newsletter will be sent out in early October. On September 25 Sanders will be attending the Dean’s Council to report on CLA data and the new high D/F/W report. Discussion followed.

1. Forum

Sanders discussed Tuesday, February 12, 2013 as a possible date for the spring CORE Forum to disseminate new data and to discuss the direction CORE has been working on.

1. **New Initiative-National Student Engagement and Committees Formed**
* Retention Plan-Sanders reported the Retention Plan is to be completed by the end of September.
* First-Freshman Strategies and Data-The following committee will work on this data: Karla Sanders, Boyer, Donna, Stone, and Taylor.
* First-Transfer Strategies and Data-This committee consists of Moock, Donna, Roszkowski, and Wolski.
* Upper Classmen Strategies and Data (NSSE)-The following people will serve on this committee: Lovekamp, Davenport, Poulter, and Stringfellow.

All committee information collected is to be shared at the next September meeting.

1. **Bring to Next Meeting**

Please bring your calendars to plan subcommittee meetings.

1. **Next Meeting**

The next meeting will be held September 18, 2012, in the Student Success Center Classroom 1117, at Ninth Street Hall.

1. **Adjourn**

The meeting adjourned at 2:16 p.m.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*