

Eastern Illinois University  
College of Liberal Arts and Sciences Review Committee for CU Pool Awards

**2023 Proposal Format: E-Questions for Research/Creative Activity/Special Project Proposals**

Directions

Please answer each question at the following website:

<https://www.eiu.edu/clas/machform/view.php?id=15466>

You are required to respond to all items. **Do not exceed the specified word count limit.** You will also be asked to include the following information: Name, Department, Year Tenure Granted, and Number of CUs Requested (3 or 6). Note: Application for reassigned time from the pool is made in the academic year prior to the reassignment.

Questions

1. Summarize the research/creative activity/special project. Include a statement of the central research question or objective, artistic discovery or objective, or special project objective of the work to be undertaken. (400 word limit)
2. Explain the context and significance of the work to be undertaken. Indicate the expected value of the work undertaken and the contribution it will make to an understanding of the topic or to artistic and/or technical innovations in the discipline. (300 word limit)
3. Explain the feasibility of the proposed work. State the steps you will take to implement and complete the project, and your anticipated schedule. (300 word limit)
4. Explain your preparation to undertake the work successfully. (200 word limit)
5. Explain the potential for this project to link your development as a teacher, scholar, or artist with your scholarly or creative work. Be specific. (200 word limit)
6. Explain the value of this project to the University, the College, the Department, and its students and programs. Be specific. (100 word limit)
7. Please list any previous CU Pool awards and provide a brief statement explaining the results you achieved with the most recent award. Note that you only need report on your results if you are reapplying for an award. Indicate the year you received the award, not the year the reassigned time was taken. (100 word limit).

Attachments

- A. Vita. Please attach a current vita and mark with an asterisk(\*) any publications, papers, performances, or exhibitions related to the proposed project or which indicate your ability to complete the proposed project. **The vita may not exceed five (5) single-sided pages.** For joint proposals, each applicant must supply a vita.
- B. Supportive materials. If you think it necessary, you may include supportive materials that have been scanned and electronically submitted. This material may not exceed three (3) single-sided pages.

Additional Information

See **2023 E-Guidelines for Research/Creative Activity/Special Project Pool Applicants**