

## Agenda for the September 1, 2009 CGS Meeting

- Items Approved:**
1. 09-05, Degrees with Distinction for Post-Baccalaureate Students
  2. 09-06, Graduate Credit and Grading Policies
  3. 09-07, MUS 5554, Applied Study (Guitar) (New Course Proposal)
  4. 09-08, M.A. Clinical Psychology Program Program Revisions
  5. 09-09, CHM 5003, Critical Reading of Chemical Literature (New Course Proposal)
  6. 09-10, CHM 5180, Bioanalytical Problem Solving (New Course Proposal)
  7. 09-11, CHM 5210, Bonding and Reactivity (New Course Proposal)
  8. 09-12, CHM 5360, Supramolecular Chemistry and Nanotechnology: Principles, Applications and Ethical Aspects (New Course Proposal)
  9. 09-13, CHM 5420, Modern Organic Chemistry (New Course Proposal)
  10. 09-14, M.S. Chemistry Program Revisions
  11. 09-17, FCS 5150, Medical Nutrition Therapy – Fall (New Course Proposal)
  12. 09-18, FCS 5154, Medical Nutrition Therapy – Spring (New Course Proposal)
- Items Pending:**
1. 09-15, MAT 4920, Concepts of Algebra for Elementary and Middle Level Teachers (Revised Course Proposal)
  2. 09-16, MAT 5500, Methods of Teaching mathematics at Middle Level (New Course Proposal)

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

April 21, 2009

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, April 21, 2009 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Dively, Dr. Hanlon, Mr. Kahler, Dr. Laursen, Ms. Lienhop, Dr. Raybin, Dr. Taylor, and Dr. Veale

Members absent: Dr. Emmett, and Dr. Liu

Staff present: Mr. Rodney Ranes and Ms. Linda Barter

Guests present: Dr. Doug Klarup and Dr. Barbara Lawrence, Chemistry; Ms. Amy Lynch, College of Sciences; Dr. John Mace and Dr. Anu Sharma, Psychology; Dr. Jon Coit, History; and Dr. Karla Kennedy-Hagan, School of Family and Consumer Sciences

**NOTE: Items were taken out of order to accommodate guests.**

**Dr. John Dively arrived at the meeting at 2:05 p.m.**

**Dr. Tina Veale arrived at the meeting at 2:10 p.m.**

### I. Items to be Added to the Agenda

1. 09-15, MAT 4920, Concepts of Algebra for Elementary and Middle Level Teachers (Revised Course Proposal)
2. 09-16, MAT 5500, Methods of Teaching mathematics at Middle Level (New Course Proposal)

Dr. Hanlon moved and Dr. Taylor seconded the motion to add items 09-15 and 09-16 to the agenda. The motion passed unanimously.

**II. Items to be Acted On**

1. 09-07, MUS 5554, Applied Study (Guitar) (New Course Proposal)

Dr. Coit presented the proposal and answered questions of the council members. The proposal passed with the following vote, **effective Fall 2009**.

Yea: Dively, Kahler, Laursen, Lienhop, Raybin, Taylor, and Veale

Nay: None

Abstain: Hanlon

**5554 MUS (Guitar). Applied Study. (3-0-3) F.** Graduate study in music performance on a one-to-one basis with a studio instructor. May be repeated for credit. Prerequisite(s): Auditions are required for initial placement in this course. Course may be repeated.

2. 09-08, M.A. Clinical Psychology Program Revisions

Dr. Sharma presented the proposal and answered questions of the council members. The proposal passed unanimously, **effective Fall 2009**. See **Attachment A**.

3. 09-17, FCS 5150, Medical Nutrition Therapy – Fall (New Course Proposal)

Dr. Kennedy-Hagan presented the proposals and answered questions of the council members. The proposal passed with the following vote, **effective Fall 2009**.

Yea: Dively, Hanlon, Kahler, Laursen, Raybin, Taylor, and Veale

Nay: None

Abstain: Lienhop

**5150 FCS. Medical Nutrition Therapy – Fall. (2-0-2) F.** The role of nutrition in the prevention and treatment of various disease states. This course uses the Nutrition Care Process, including advanced applications of medical nutrition therapy and specific nutrition intervention techniques. Prerequisite: FCS 4750 and FCS 4751 or verification statement from an approved/accredited Didactic Program in Dietetics. Completion of the Master of Science in Family and Consumer Science: Dietetic Option coursework.

4. 09-18, FCS 5154, Medical Nutrition Therapy – Spring (New Course Proposal)

Dr. Kennedy-Hagan presented the proposals and answered questions of the council members. The proposal passed with the following vote, **effective Spring 2010**.

Yea: Dively, Hanlon, Kahler, Laursen, Raybin, Taylor, and Veale

Nay: None

Abstain: Lienhop

**5154 FCS. Medical Nutrition Therapy – Spring. (2-0-2) S.** The role of nutrition in the prevention and treatment of various disease states. This course uses the Nutrition Care Process, including advanced applications of medical nutrition therapy and specific nutrition intervention techniques. Prerequisite: FCS 4750 and FCS 4751 or verification statement from an approved/accredited Didactic Program in Dietetics. Completion of the Master of Science in Family and Consumer Science: Dietetic Option coursework.

5. 09-14, M.S. Chemistry Program Revisions

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Spring 2010**. See **Attachment B**.

6. 09-09, CHM 5003, Critical Reading of Chemical Literature (New Course Proposal)

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Fall 2010**.

**5003 CHM. Critical Reading of Chemical Literature. (1-0-1) F. Critical Reading Chem Lit.** Introduction to the critical reading, analysis and discussion of chemical literature with emphasis on topics of current interest. Prerequisite: Enrollment in graduate program. Course may be repeated to a maximum of 2 hours or 2 times.

7. 09-10, CHM 5180, Bioanalytical Problem Solving (New Course Proposal)

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Spring 2010**.

**5180 CHM. Bioanalytical Problem Solving. (2-3-3) S.** Theoretical bases and practical applications of experimental design and bioanalytical chemistry. Laboratory experiences utilize a team approach to address modern bioanalytical practices and real-world problems. Prerequisites: (CHM 3780 or equivalent; CHM 3300 or 3450 or equivalent) or permission of the department chair.

8. 09-11, CHM 5210, Bonding and Reactivity (New Course Proposal)

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Fall 2011**.

**5210 CHM. Bonding and Reactivity. (3-0-3) F.** A study of theoretical descriptions of molecular bonding and dynamics combined with theoretical and experimental applications of these concepts to specific chemical systems. Prerequisites: CHM 3910 and CHM 3920 or equivalent. Course may not be repeated.

9. 09-12, CHM 5360, Supramolecular Chemistry and Nanotechnology: Principles, Applications and Ethical Aspects (New Course Proposal)

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Spring 2011**.

**5360 CHM. Supramolecular Chemistry and Nanotechnology: Principles, Applications and Ethical Aspects. (3-0-3) S.** Supramol Chem and Nanotech. Basic inorganic chemical principles related to non-covalent interactions (hydrogen bonds,  $\pi$ - $\pi$  stacking, and C-H $\cdots$  $\pi$  interactions) will be outlined, as well as their use in the design of supramolecular systems, molecular devices and machines, and other nanoscale systems. Physical methods used to characterize these systems will also be presented. Prerequisites: CHM 2310 or equivalent and CHM 3910 or equivalent. Course may not be repeated.

10. 09-13, CHM 5420, Modern Organic Chemistry (New Course Proposal)

Dr. Lawrence presented the proposal and answered questions of the council. The proposal passed unanimously, **effective Fall 2010**.

**5420 CHM. Modern Organic Chemistry. (3-0-3) F.** The course introduces a collective view of both synthetic and physical topics in modern organic chemistry and related cross-disciplinary areas. An advanced study of chemical bonding and structure with emphasis on molecular orbital theory, conformational analysis, mechanisms, pericyclic reactions, enolate chemistry, and retrosynthetic/multistep synthesis. Prerequisites: CHM 2840 Organic Chemistry II lecture or equivalent. Course may not be repeated.

11. 09-05, Degrees with Distinction for Post-Baccalaureate Students

Mr. Raney answered questions of the council. The proposal passed unanimously, **effective Spring 2009**.

**Degrees with Distinction**

To be eligible for a degree with distinction, a student must have completed at least 56 semester hours of course work at EIU, including at least 40 semester hours of graded courses (exclusive of work taken on the Credit/No Credit Option). The 56 semester hours at EIU and the 40 semester hours of graded courses may not be waived.

Eligible students who have a cumulative grade-point average of 3.90 to 4.00 are graduated **summa cum laude**; those with a cumulative grade-point average of 3.80 through 3.89 are graduated **magna cum laude**; and those with a cumulative grade-point average of 3.65 through 3.79 are graduated **cum laude**. Students who qualify for degrees with distinction wear an appropriate chevron as part of their academic attire at commencement and their names appear in the commencement program as being awarded Degrees with Distinction. All grades earned at EIU are counted in computing the cumulative GPA. Grades earned during the final grading period are not used for compiling the tentative list developed for commencement. Transcript notations of graduating **cum laude**, **magna cum laude**, and **summa cum laude** are based on the student's total cumulative grade-point average, including the final grading period.

**Post-Baccalaureate Students:** Post-baccalaureate students earning a second bachelors degree are eligible to receive a degree with distinction based on their post-baccalaureate grade point average if they meet the criteria stated above. All undergraduate and post-baccalaureate hours taken at Eastern will be used to determine if the completed and graded hours requirements have been met. Students may not have distinction applied retroactively to any previous degrees earned at Eastern.

Note: The calculation of GPA for degrees with distinction will be based only on work taken at EIU.

12. 09-06, Graduate Credit and Grading Policies

Mr. Raney answered questions of the council. The proposal passed unanimously, **effective Spring 2009**.

**Grades of I, DC, and X**

Students may not be certified for graduation so long as a grade of I, DC or X remains on their academic record. Students also should be aware that changing an I, DC, or X to another grade may affect their grade point average and thus the awarding of their degree and/or graduation honors. If a Grade Correction Form is not submitted, then any "X" or "DC" grades remaining on the transcript will be changed to "NC" or "F" at the time the degree is completed. Students also should be aware that changing an "X" or "DC" to another grade may affect their grade point average and thus the awarding of their degree and/or graduation honors.

**III. Approval of the April 7, 2009 Minutes.**

Dr. Hanlon moved and Mr. Kahler seconded the motion to approve the April 7, 2009 CGS minutes as published. The motion passed unanimously.

**IV. Communications****a. College Curriculum Committee Meeting Minutes**

1. Friday, March 27, 2009, College of Sciences Curriculum Committee Meeting Minutes.
2. Monday, March 23, 2009, College of Education and Professional Studies Curriculum Committee Meeting Minutes.
3. Thursday, March 26, 2009, College of Education and Professional Studies Curriculum Committee Electronic Meeting Minutes.
4. Monday, April 13, 2009, Lumpkin College of Business and Applied Sciences Curriculum Committee Meeting Minutes.
5. Friday, April 10, 2009, College of Sciences Curriculum Committee Meeting Minutes.

**b. Approved Executive Actions**

1. Monday, March 23, 2009 memorandum from Dr. Kathy Bower, Chair, CAA requesting All new proposed courses to be technology delivered and all previously approved courses without technology delivery seeking to add sections that are technology delivered must submit to CGS or CAA a New/Revised Course Proposal Form including the three questions assuring student learning through technology-delivered format (Part II, 4, a, b, and c). These requests for approval for technology delivery are agenda items to be routed in the normal fashion through department curriculum committees, college curriculum committees, etc. Any instructors of technology delivered courses/sections must submit proof of having completed the EIU Online Learning Modules, the Online Course Development Institute (OCDI), or another documented and equivalent training activity before teaching the courses/sections for the first time.

**Rationale:** It is assumed that by this time, all courses already being taught in technology delivered format have been given formal approval by CAA or CGS and this proposed policy does not apply to them. The previous procedure for adding technology delivered courses or section seems very confusing, requires unnecessary and redundant work, and needs simplifying. The New/Revised Course Proposal Form including the three questions assuring student learning through technology-delivered format (Part II, 4, a, b, and c) contains questions 3, 4, and 5 of the six questions listed above. Questions 1, 2, and 6 are not thought to be necessary. The EIU Online Learning Modules, the Online Course Development Institute (OCDI), or other documented and equivalent training activity are thought to be beneficial.

**Implementation:**

1. Change CAA/CGS bylaws to remove part adding technology delivered sections by Executive Action.
  2. Change Technology Delivered Courses directions on CAA and CGS home pages.
2. Friday, April 10, 2009 Dean Hanner, College of Sciences, requests the executive action to be approved by the Council of Graduate Studies to change the course title of PSY 5900 from "Internship in Clinical Psychology I" to "Internship in Clinical Psychology: Professional Ethics", **effective Fall 2009**.

**Rationale for change:**

The change in the course name will more accurately reflect the content of the didactic component of the course (80% of which is an overview of professional ethics). Additionally, in the past, PSY 5900 has been accepted by the Illinois Department of Professional Regulation as meeting the "ethical and legal issues" component of the

licensing guidelines (with an attached syllabus from this course). However, the IDPR is no longer willing to do so without an indication on the course transcript that this course consists of training in ethics.

3. Friday, April 10, 2009 Dean Hanner, College of Sciences, requests the executive action to be approved by the Council of Graduate Studies to change required courses in Clinical Psychology, **effective Fall 2009**.

**Requested Change:** Change “**learning or behavior management**” from a required course for admission to the program to the list of “courses considered critical and strongly recommended” for admission. The graduate catalog would read as:  
The following courses are required for admission: statistics; experimental psychology; abnormal psychology. Courses considered critical for graduate preparation and strongly recommended include: **learning or behavioral management**; tests and measurement; personality theory; developmental psychology (child or adolescent). Deficiencies in course work must be made up prior to or concurrently with the graduate program. Petitions for waiver and/or substitution may be made to the departmental clinical psychology committee.

**Current Catalog Listing:**

The following courses are required for admission: statistics; experimental psychology; abnormal psychology; **learning or behavioral management**. Courses considered critical and strongly recommended include: tests and measurement; personality theory; developmental psychology (child or adolescent). Deficiencies in course work must be made up prior to or concurrently with the graduate program. Petitions for waiver and/or substitution may be made to the departmental clinical psychology committee.

**Rationale for change:**

This change will make our admissions standards more consistent with comparable programs in Illinois as well as nationally. This will also eliminate the need for many of our students to take a remedial course in learning/behavior management during their first semester.

4. Friday, April 10, 2009 Dean Hoadley, Lumpkin College of Business and Applied Sciences, requests the executive action to be approved by the Council of Graduate Studies so that courses in the Industrial Technology program numbered 4750 – 4999 can have a prefix change for the graduate catalog, **effective Fall 2010**.

**Rationale:**

1. Our accrediting body, the National Association of Industrial Technology (NAIT), has recently changed their name to the Association of Technology, Management, and Applied Engineering (ATMAE) and the new program name will better align us with our accrediting body.
2. The Applied Engineering and Technology program faculty believe that potential students may further investigate the program as a result of the program title change. Therefore, a change in program title to Applied Engineering and Technology and class prefix to AET, to be consistent with the change in program name, more accurately reflects the different concentrations provided within the program.

## V. Committee Reports

## VI. Other Items

1. Elections – FY2010 CGS Chair and Vice Chair  
Chair Raybin moved and Dr. Dively seconded the motion to nominate Dr. Lisa Taylor as the 2009-2010 CGS Chair. Dr. Hanlon moved and Dr. Veale seconded the motion to close the nominations. The motion passed unanimously.

Dr. Hanlon moved and Dr. Taylor seconded the motion to nominate Dr. Tina Veale as the 2009-2010 CGS Vice Chair. Dr. Dively moved and Mr. Kahler seconded the motion to close the nominations. The motion passed unanimously.

## 2. Council Committees

Dean Augustine asked members remaining on the council for the 2009-2010 academic year if they would be willing to keep their committee appointments. All members agreed to serve on their respective committees as listed below.

Dean Augustine will announce the awards committee members at the first meeting in September.

<b>University Liaison Committees</b>	
Textbook Advisory	Dr. David Raybin
Library Advisory Board	Dr. Chris Hanlon
Academic Technology (ATAC)	Dr. Tina Veale
Enrollment Management	Dean Augustine
Honorary Degree	Dr. John Dively
GSAC	Dr. Tina Veale/Mr. Bill Elliott
CASL	Dr. Lisa Taylor

## VII. Dean's Report

### 1. First Choice Review Boards

Dean Augustine stated he received feedback from faculty regarding the First Choice Review Boards. The suggestion was made to add one additional faculty member to each board.

### 2. Spring 2009 Coordinators Meetings

Dean Augustine met with graduate coordinators to discuss a variety of subjects in the Spring 2009 semester. He received positive feedback which will help him plan for the upcoming academic year.

### 3. Grand Valley State University

Dean Augustine stated he returned from Grand Valley State University in Grand Rapids, Michigan on Monday. He presented the First Choice Program as part of Michigan's Graduate Education Week, April 20-24.

### 4. Council on Graduate Studies members

Dean Augustine thanked the members for their service throughout the year. He also thanked them for their part in the development of the First Choice Program and what a difference it has made in graduate education at EIU.

### 5. Dean Augustine announced that Linda Barter and Rodney Ranes are leaving for positions in CAH and Olney CC respectively, and thanked them for their service.

Meeting adjourned at 3:50 p.m.

Linda Barter, Coordinator

\*\*\*\*\* ANNOUNCEMENT OF THE NEXT MEETING \*\*\*\*\*  
 \*\*\*\*\*Tuesday, September 1, 2009 \*\*\*\*\*  
 \*\*\*\*\*3108 Blair Hall \*\*\*\*\*

**Attachment A****PROPOSED REVISION OF M.A. CLINICAL PSYCHOLOGY PROGRAM****Clinical Psychology**

~~**Program Mission:** The Master's of Arts in Clinical Psychology is designed for students with career interests in clinical, counseling, or community psychology. Students with interests in these areas are recommended to complete course work which facilitates the development of clinical skills and competencies. These courses cover the areas of psychological assessment, therapy, and research, including completion of a thesis. A two semester internship in an approved agency setting under both agency and academic clinical supervision is in the second year.~~

**Program Mission:** The Master's of Arts in Clinical Psychology is designed for students with career interests in master's-level clinical practice or those who plan to obtain a Ph.D. or Psy.D. The foundation of the Clinical Psychology program is the scientist-practitioner model with training rooted in theoretical knowledge and ethical practice. The clinical training component provides students with instruction in empirically-based psychotherapies, assessment, and diagnosis, culminating in a practicum and a two-semester internship. The research focus of the program is designed to develop students' critical thinking and quantitative skills, and includes coursework in research design and analysis, and a required thesis.

**Admission Requirements:** To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see "Admission to Graduate Degree and Certificate Programs"). A limited number of students are accepted each year and admission to the program is competitive. Prior to consideration for acceptance, students must provide evidence of admission to the Graduate School and completion of the GRE (General) test. Three letters of recommendation attesting to the applicant's potential for successful completion of graduate work must also be submitted. In addition, students must meet at least one of the following requirements in order to be considered for admission:

- A 3.0 grade point average in all undergraduate courses and a 3.25 GPA in undergraduate psychology (based upon a 4 point scale).
- ~~A minimum composite score (verbal, quantitative, and analytical) of 1500 on the GRE.~~  
Although the program has no minimum GRE requirement, the average GRE scores of enrolled students in recent years has been 1100 (V+Q).

In the unusual situation where a student does not meet the specific entrance requirements, but believes he or she warrants exceptional consideration, the student may petition the Clinical Psychology Committee for consideration.

Applications and other supporting data should be submitted to the Graduate School prior to March 1 for consideration for admission the following fall semester. To gain admission, applicants must present a transcript from an accredited institution approved by EIU showing the completion of twenty semester hours of course work in psychology. The following courses are required for admission: statistics; experimental psychology; and abnormal psychology.—Courses considered critical and strongly recommended include: learning or behavioral management; tests and measurement; personality theory; developmental psychology (child or adolescent). Deficiencies in course work must be made up prior to or concurrently with the graduate program. Petitions for waiver and/or substitution may be made to the departmental clinical psychology committee.



**Study Plan Approval:** The study plan shall be approved by the departmental clinical psychology committee and filed with the departmental graduate coordinator prior to the final semester of study.

### ***Degree Requirements***

Degree requirements include those outlined for the master's degree by the Graduate School (see "Requirements for the Master's Degree"). A student is awarded the Master of Arts in Clinical Psychology following successful completion of ~~at least 48 semester hours of~~ graduate course work consistent with the student's study plan, successful completion of a comprehensive examination and receipt of the Certificate of Comprehensive Knowledge, completion of the clinical internship, and completion of a master's thesis.

### **Core Course Requirements**

- PSY 5025 - Psychological Assessment I. Credits: 4
- PSY 5026 - Psychological Assessment II. Credits: 3
- PSY 5035 - Advanced Psychopathology. Credits: 3
- PSY 5040 - Psychotherapy. Credits: 3
- PSY 5060 - Cognitive Behavior Therapy. Credits: 3
- PSY 5070 - Group Psychotherapy. Credits: 3
- PSY 5560 - Family Therapy. Credits: 3
- PSY 5710 - Research Design and Statistical Analysis I. Credits: 4
- PSY 5711 - Research Design and Statistical Analysis II. Credits: 3
- PSY 5890 – Practicum. Credits: 3
- PSY 5900 - Internship in Clinical Psychology: Professional Ethics. Credits: 6
- PSY 5950 - Thesis. Credits: 3 to 6
- PSY 5980 - Internship in Clinical Psychology II. Credits: 6 to 9

### **Electives**

- ~~CSD 5920 – Career Counseling. Credits: 3~~
- ~~CSD 5970 – Counseling the Chemically Dependent. Credits: 3~~

Students can select elective courses from the following areas:

#### Research

- PSY 5990 – Independent Study. Credits 1-3 up to a maximum of 6 credits

#### Cross-Cultural Psychology (Can take 1 of the following courses)

- PSY 5400 – Psychotherapy with Diverse Population. Credits: 3
- PSY 5997 – Study Abroad. Credits: 6
- CSD 5600 – Cross Cultural Counseling. Credits: 3

#### Human Development (Can take 1 of the following courses)

- PSY 5170 – Theories of Learning. Credits: 3
- PSY 5540 – Psychological Processes in the Aged. Credits: 3
- PSY 5970 – Seminar: Clinical Topics in Human Development
- PSY 6300 – Advanced Child Development. Credits: 3

- PSY 6500 – Child Psychopathology. Credits: 3

#### Substance Abuse and Dependence

- PSY 5970 – Seminar: Substance Abuse and Dependence. Credits: 3

#### Career Counseling

- CSD 5920 – Career Counseling. Credits: 3

### **Graduate Assistantships**

Information on graduate assistantships may be obtained by contacting the Coordinator of Graduate Studies or Chair, Department of Psychology, Physical Sciences 1151, EIU.

### **RATIONALE:**

The proposed revisions to the M.A. Clinical Psychology program are a result of discussion and feedback from faculty in our program, department faculty, current and former graduate students, and internship supervisors. This is particularly true of the change in the program mission statement, addition of the practicum course as a core requirement, and of increasing the number of possible elective courses. The primary reasons for the above changes are as follows:

(1) Change in mission statement: The primary reasons for the changes in the Program Mission are to make the mission statement more accurately reflect the aims of our graduate program. The field of clinical psychology is based on the scientist-practitioner model, which emphasizes that clinicians have a solid training in both the empirical elements utilized in research as well as in learning applied skills. Based on feedback from students who apply and those who eventually enroll in our program, this dual-focus training is one of the primary reasons why students decide to attend our graduate program. Finally, the dual focus of the program is also consistent with the fact that the majority of our graduate students are interested in either obtaining a job of a clinician after graduation and/or to pursue doctoral study in psychology.

(2) Change wording in graduate catalog for GRE requirement: The format of the GRE exam has changed such that the analytical component is now rated on a 6 point scale. Therefore, the earlier requirement of 1500 GRE no longer applies.

(3) The deletion of the stated number of required credit hours is because the program and department are considering a program change in which students will be required to take a set number of elective courses. In the past 4-5 years, most students in our program have opted to take elective courses (typically between 1-4 elective courses). These electives are currently not required for graduation from our program.

(4) Practicum will now be a required course in the curriculum. This is a change that was recommended by agency directors/supervisors (at which our students have completed internship) to better prepare students for the clinical work they do on internship. This change also facilitates obtaining licensure in IL as a master's level clinician.

(5) The inclusion of extra elective courses will provide students with the opportunity to take courses in special areas of interest and/or complete courses that are not part of our core curriculum which would better prepare them for either doctoral programs, work with a child population and/or licensure in the State of Illinois. These courses are all currently in the catalog.

Certain courses were deleted either because our students have not taken the course in recent years or it is no longer a course that is offered.

To summarize, the above proposed changes will serve to strengthen our program in the following ways:

1. Will make our program more consistent with the scientist-practitioner model outlined in our revised mission statement.
2. Will appeal to students interested in careers as a clinician as well as those intending to eventually apply to doctoral programs.
3. Will allow students to more easily meet the requirements required by the Illinois licensing laws for master's level mental health practitioners.
4. Will provide more options for those students who are primarily interested in clinical work with children.

**Effective Date:** Fall 2009

**Date approved by the Psychology Department:** September 29, 2006 & Re-approved March 27, 2009

**Date approved by the College of Sciences Curriculum Committee** April 10, 2009

**Date approved by CGS** April 21, 2009

*Attachment B*

## PROPOSED REVISION OF M.S. CHEMISTRY PROGRAM

Effective SP 2010

**Chemistry**

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**Program Mission:** This program provides advanced study of the major areas of chemistry, including analytical, inorganic, physical, organic, computational, and biochemical. Students gain original research experience by undertaking a thesis project. Graduates are qualified for responsible positions in industry, government and education or to enter doctoral study.

The Master of Science in Chemistry program at EIU is designed to provide solid training to permit graduates to obtain responsible positions in industry, governmental agencies and educational institutions while also providing strong preparation for post-graduate study in PhD and other professional programs. It uses a research intensive, 30 hour thesis model approved by the Graduate School.

The program's formal coursework centers on 15 semester hours that are designed to give students a broad background in modern chemistry. Six additional semester hours of elective courses, six semester hours of research, and three semester hours of thesis complete all credit requirements for the degree.

**Admission Requirements:** To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see "Admission to Graduate Degree and Certificate Programs"). In addition, applicant must provide a documented score on the General Test of the Graduate Record Exam.

**Study Plan Approval:** The study plan must be approved by the departmental graduate coordinator prior to completion of 12 semester hours of graduate credit which count toward the graduate degree.

***Degree Requirements***

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Degree requirements include those outlined for the Master's Degree by the Graduate School (see "Requirements for the Master's Degree"). All students must take a core of courses which total 24 semester hours. Students must also take elective courses which total 6 semester hours. With permission of the graduate coordinator, one or more elective courses may be taken in departments outside Chemistry.

**Courses in Chemistry Chosen From:**

**The following core courses are required of all students: (total credits: 24)**

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CHM 5000 Graduate Seminar I Credits: 0  
CHM 5001 Graduate Seminar II Credits: 1  
CHM 5002 Introduction to Graduate Chemical Research Credits: 1  
CHM 5003 Critical Reading of Chemical Literature Credits: 1  
CHM 5180 Bioanalytical Problem Solving Credits: 3  
CHM 5210 Bonding and Reactivity Credits: 3  
CHM 5360 Supramolecular Chemistry and Nanotechnology Credits: 3  
CHM 5420 Modern Organic Chemistry Credits: 3  
CHM 5890 Graduate Research Credits: 6  
CHM 5950 Thesis Credits: 3

**Students must take a total of 6 credits of elective courses chosen from the following list of Chemistry courses or, with permission of the graduate coordinator, courses chosen from other disciplines.**

**Courses in Chemistry Chosen From:**

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~~12-21 s.h.~~

- CHM 4750 - Environmental Chemistry. Credits: 3
- CHM 4770 - Molecular Spectroscopy. Credits: 3
- CHM 4790 - Medicinal Chemistry. Credits: 3
- CHM 4800 - Selected Topics in Chemistry. Credits: 1 to 3
- CHM 4860 - Biochemistry III. Credits: 3
- CHM 4900 - Inorganic Chemistry II. Credits: 3
- CHM 4915 - Advanced Laboratory Credits: 3
- ~~CHM 5100 - Advanced Analytical Chemistry. Credits: 3~~
- ~~CHM 5120 - Theoretical Inorganic Chemistry I. Credits: 3~~
- CHM 5200 - Chemical Thermodynamics. Credits: 3
- CHM 5250 - Special Topics. Credits: 3
- CHM 5300 - Molecular Spectroscopy. Credits: 3
- CHM 5350 - Organometallic Chemistry. Credits: 3
- ~~CHM 5400 - Physical Organic Chemistry. Credits: 3~~
- CHM 5410 - Organic Mechanisms and Synthesis. Credits: 3
- CHM 5460 - Advanced Biochemistry. Credits: 3

**Courses in Physics, Mathematics, Botany or Zoology**

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~~(as approved by student's committee). Credits: 6~~

- ~~CHM 5000 - Graduate Seminar I. Credits: 0~~
- ~~CHM 5001 - Graduate Seminar II. Credits: 1~~
- ~~CHM 5002 - Introduction to Graduate Chemical Research. Credits: 1~~
- ~~CHM 5890 - Graduate Research. Credits: 1 to 6~~

***Graduate Assistantships***

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Information on graduate assistantships may be obtained by contacting the Coordinator of Graduate Studies or Chair, Chemistry, 3154 Physical Science Building, EIU.

**Approved Executive Actions, April 21, 2009:***Attachment C*

**To:** Dr. David Raybin, Chair, CGS  
**From:** Dr. Kathy Bower, Chair, CAA  
**Date:** March 23, 2009

**Proposed Executive Action, CAA and CGS:** Procedure for proposed new technology delivered courses and old courses that are not technology delivered with proposed, new sections that are to be technology delivered

K. Bower, 04/27/09

**Old Procedure:** According to policy approved by CAA, 4/14/05, and CGS, 4/19/05, the following procedure applies to both courses previously approved with departments seeking to add sections that are technology delivered and to new courses proposed to be technology delivered. Approval of courses or sections proposed to be technology delivered, require each faculty member teaching the technology delivered course (at time of approval and in the future) to complete the EIU Online Learning Modules and forward appropriate certification to CAA or CGS. Approval of courses or section proposed to be technology delivered require submission of a New/Revised Course Proposal Form including the three questions assuring student learning through technology-delivered format (Part II, 4, a, b, and c). These requests for approval for technology delivery by CAA or CGS are agenda items and routed in the normal fashion through department curriculum committees, college curriculum committees, etc. According to policy approved by CAA, 3/4/04, and CGS, 4/6/04, and apparently still in effect, approval of previously approved courses for departments seeking to add new technology delivered sections requires departments to also submit the following six pieces of information regarding technology delivery to department curriculum committees, college curriculum committees, CAA and/or CGS.

1. A copy of the most recent course proposal approved by CAA/CGS or a copy of the most recent course syllabus.
2. A rationale for offering a technology-delivered section of the course.
3. A description of how the format/technology will be used to support and assess students' achievements of the specified learning objectives
4. A description of how the integrity of student work will be assured.
5. A description of provisions for and requirements of instructor-student and student-student interaction, including the kinds of technologies that will be used to support the interaction (e.g., e-mail, web-based discussions, computer conferences, etc.)
6. An explanation of how the course content "units" are sufficiently equivalent to the traditional on-campus semester hour units of time described in the original course proposal approved by CAA/CGS.

**Proposed Procedure:** All new proposed courses to be technology delivered and all previously approved courses without technology delivery seeking to add sections that are technology delivered must submit to CGS or CAA a New/Revised Course Proposal Form including the three questions assuring student learning through technology-delivered format (Part II, 4, a, b, and c). These requests for approval for technology delivery are agenda items to be routed in the normal fashion through department curriculum committees, college curriculum committees, etc. Any instructors of

technology delivered courses/sections must submit proof of having completed the EIU Online Learning Modules, the Online Course Development Institute (OCDI), or another documented and equivalent training activity before teaching the courses/sections for the first time.

**Rationale:** It is assumed that by this time, all courses already being taught in technology delivered format have been given formal approval by CAA or CGS and this proposed policy does not apply to them. The previous procedure for adding technology delivered courses or section seems very confusing, requires unnecessary and redundant work, and needs simplifying. The New/Revised Course Proposal Form including the three questions assuring student learning through technology-delivered format (Part II, 4, a, b, and c) contains questions 3, 4, and 5 of the six questions listed above. Questions 1, 2, and 6 are not thought to be necessary. The EIU Online Learning Modules, the Online Course Development Institute (OCDI), or other documented and equivalent training activity are thought to be beneficial.

**Implementation:**

1. Change CAA bylaws to remove part adding technology delivered sections by Executive Action.
2. Change Technology Delivered Courses directions on CAA and CGS home pages.



*Attachment D***EASTERN ILLINOIS UNIVERSITY****M e m o r a n d u m****COLLEGE OF SCIENCES**

Old Main, Room 2118  
Dean 581-3328 mahanner@eiu.edu  
Associate Dean 581-3328 gcobia@eiu.edu  
Assistant to the Dean 581-5822 ajlynch@eiu.edu  
FAX: 581-7110

TO: Dean Augustine  
FROM: Mary Anne Hanner, Dean  
DATE: April 10, 2009  
RE: Executive Action Taken at the College of Sciences Curriculum Committee Meeting of April 10, 2009

The following was approved by executive action at the College of Sciences Curriculum Committee meeting on April 10, 2009 to be effective Fall 2009. I ask that similar action be taken at the Council on Graduate Studies.

**Requested Change:** Change course title of PSY 5900 from “Internship in Clinical Psychology I” to “Internship in Clinical Psychology: Professional Ethics”

**Current Catalog Listing:**

(Arr.-Arr.-6) (Credit/No Credit) Intensive supervised experience in clinical setting to include psychological assessment and therapeutic interventions. Emphasis on legal and ethical issues, treatment planning and implementation of intervention strategies.

**Prerequisites & Notes**

Second year status in the graduate program in Clinical Psychology.

Credits: 6

**Rationale for change:**

The change in the course name will more accurately reflect the content of the didactic component of the course (80% of which is an overview of professional ethics). Additionally, in the past, PSY 5900 has been accepted by the Illinois Department of Professional Regulation as meeting the “ethical and legal issues” component of the licensing guidelines (with an attached syllabus from this course). However, the IDPR is no longer willing to do so without an indication on the course transcript that this course consists of training in ethics.

**Effective Year/Term:** Fall 2009

*Attachment E***EASTERN ILLINOIS UNIVERSITY****M e m o r a n d u m****COLLEGE OF SCIENCES**

Old Main, Room 2118  
Dean 581-3328 mahanner@eiu.edu  
Associate Dean 581-3328 gcobia@eiu.edu  
Assistant to the Dean 581-5822 ajlynch@eiu.edu  
FAX: 581-7110

TO: Dean Augustine  
FROM: Mary Anne Hanner, Dean  
DATE: April 13, 2009  
RE: Executive Action Taken at the College of Sciences Curriculum Committee Meeting of April 10, 2009

The following was approved by executive action at the College of Sciences Curriculum Committee meeting on April 10, 2009 to be effective Fall 2009. I ask that similar action be taken at the Council on Graduate Studies.

**Requested Change:** Change “learning or behavior management” from a required course for admission to the program to the list of “courses considered critical and strongly recommended” for admission. The graduate catalog would read as:

The following courses are required for admission: statistics; experimental psychology; abnormal psychology. Courses considered critical for graduate preparation and strongly recommended include: learning or behavioral management; tests and measurement; personality theory; developmental psychology (child or adolescent). Deficiencies in course work must be made up prior to or concurrently with the graduate program. Petitions for waiver and/or substitution may be made to the departmental clinical psychology committee.

**Current Catalog Listing:**

The following courses are required for admission: statistics; experimental psychology; abnormal psychology; learning or behavioral management. Courses considered critical and strongly recommended include: tests and measurement; personality theory; developmental psychology (child or adolescent). Deficiencies in course work must be made up prior to or concurrently with the graduate program. Petitions for waiver and/or substitution may be made to the departmental clinical psychology committee.

**Rationale for change:**

This change will make our admissions standards more consistent with comparable programs in Illinois as well as nationally. This will also eliminate the need for many of our students to take a remedial course in learning/behavior management during their first semester.

**Effective Year/Term:** Fall 2009

***Attachment F*****LUMPKIN COLLEGE OF BUSINESS AND APPLIED SCIENCES  
EASTERN ILLINOIS UNIVERSITY**

**TO: Council on Graduate Studies**

**FROM: Diane Hoadley, Dean**

**SUBJECT: EXECUTIVE ACTION**

**DATE: April 13, 2009**

The School of Technology recently approved the following curriculum proposal which I support:

**Proposal for Industrial Technology Prefix Change for Undergraduate Courses**

(effective Fall 2010 – see attached memo) The School of Industrial Technology has requested that CAA approved a change in program title and prefix for its undergraduate program. This executive action request is so that courses in this major numbered 4750 – 4999 can have a prefix change for the graduate catalog.

Att.

- c. T. McDonald, Chair, School of Technology Curriculum Committee
- M. Izadi, Chair, School of Technology
- D. Woodley, Assistant Chair, School of Technology

**Program Title Change and Prefix Change****REQUEST:**

The Applied Engineering and Technology program proposes to the Council on Academic Affairs that the name of the B.S. program title be changed from Industrial Technology to Applied Engineering and Technology and the prefix to all classes be changed from INT to AET.

The effective date for this change is requested as Fall Semester, 2010.

**RATIONALE:**

The program committee voted 7 to 0 with 1 abstain to change the name of the Industrial Technology program to the Applied Engineering and Technology program based on rationale that also apply to a change in program title.

3. Our accrediting body, the National Association of Industrial Technology (NAIT), has recently changed their name to the Association of Technology, Management, and Applied Engineering (ATMAE) and the new program name will better align us with our accrediting body.
4. The Applied Engineering and Technology program faculty believe that potential students may further investigate the program as a result of the program title change.

Therefore, a change in program title to Applied Engineering and Technology and class prefix to AET, to be consistent with the change in program name, more accurately reflects the different concentrations provided within the program.

**APPROVALS:**

**Date approved by the department or school: February 16, 2009**

**Date approved by the college curriculum committee: April 13, 2009**