

Items Approved

1. 17-29, BIO 4833, Neurobiology of Diseases, New Course Proposal
 2. 17-30, BIO 4835, Advanced Neurobiology, New Course Proposal
 3. 17-33, MUS 4760, Seminar and Practicum in Music Instruction, New Course Proposal
 4. 17-34, MBA 5000A, Strategic Management, New Course Proposal
 5. 17-35, MBA 5640A, Financial Management, New Course Proposal
 6. 17-36, MBA 5880A, Seminar in Business Administration, New Course Proposal
 7. 17-37, OPD 4765, Grant Writing for Organizations, New Course Proposal
 8. 17-39, Online Delivery for MBA GIS option and MBA Accountancy Concentration
 9. 17-40, MBA 5880B, Seminar in Business Administration, New Course Proposal
 10. 17-41, Elementary Education, Program Delivery Revised to Online
 11. 17-42, EDU 5100, Defining and Creating Professional Learning Communities, Course Revision
 12. 17-43, EDU 5300, Educational Technology, New Course Proposal
 13. 17-44, Master of Science in Education in Curriculum and Instruction, New Program Proposal
 14. 17-45, MBA 5660A, Operations Management, New Course Proposal
 15. 17-46, MBA 5680A, Organizational Behavior and Group Dynamics, New Course Proposal
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Council on Graduate Studies

Minutes

April 18, 2017

The April 18, 2017 meeting of the Council on Graduate Studies was held at 2:00 p.m. in 3108 Blair Hall.

Members Present: Dr. Chris Laingen, Dr. Nora Pat Small, Dr. David Boggs (arriving at 2:05), Dr. Ed Wehrle, Dr. Suzie Park, Dr. Kiran Padmaraju

Members Absent: Dr. Mukti Upadhyay, Dr. Peter Liu, Dr. Missy Jones, Ms. Kaitlynn Kessinger

Staff Present: Ms. Lori Henderson

Guests: Dr. Bruce Barnard, Dr. Melody Wollan, Dr. Stephen Lucas, Dr. Jay Bickford, Dr. Britto Nathan, Dr. Shellie Gregorich

I. Approval of the April 4, 2017 CGS Meeting Minutes.

Nora Pat Small motioned, Kiran Padmaraju seconded, minutes approved by acclamation.

II. Communications:

College Curriculum Committee Minutes:

1. http://www.eiu.edu/AHColleg/cahcc_minutes/ay17_cahcc_minutes/CAHCC%20Minutes%20Mar%208%202017.docx
2. <http://www.eiu.edu/~lumpkin/Curriculum/lcbascurrmin20170414.pdf>
3. http://castle.eiu.edu/~eiuote/ay20162017/supportdocs/apr/minutes_04112017.pdf

Approved Executive Actions

1. EA-COS-17-24, Memo from Dean Klarup requesting deletion of PLS courses from catalog
2. EA-CEPS-17-25, Memo from Dean Jackman requesting online delivery for EDF and EDU courses
3. EA-CEPS-17-26, Memo from Dean Jackman requesting online delivery for ELE and MLE courses
4. EA-CEPS-17-27, Memo from Dean Jackman requesting online delivery for ELE and MLE courses
5. EA-CAH-17-28, Memo from Associate Dean Mitchell requesting course description edit for MUS 4980
6. EA-LCBAS-17-29, Memo from Dean Izadi to change course prefix AET to EGT
7. EA-UA-17-30, Memo from Undergrad Admissions to revise UG admission criteria

III. Items Added to the Agenda:

IV. Items Acted Upon: Chair Laingen requested some changes to policy by acting on 17-34-17-36, 17-40, 17-45, and 17-46 as a group, request approved by acclamation.

1. 17-34, MBA 5000A, **Strategic Management**, New Course Proposal
Drs. Melody Wollan presented and Council approved unanimously.
(3-0-3) This course investigates the major functions of top management, the major problems that affect the success in the total organization, and the decisions that determine the direction of the enterprise. Heavy emphasis on the ethical-social responsibility with implications in strategic decision making, including value chain analysis, and internal, external, and global considerations. Includes case studies, special reports, and seminar discussion of firm management problems. This course is available only to students in the MBA Online program or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): BUS 2101, ECN 2801, and BUS 3010

2. 17-35, MBA 5640A, **Financial Management**, New Course Proposal
Dr. Melody Wollan presented and Council approved unanimously.
(3-0-3) An investigation of the firm's acquisition and financial activities, to include working capital management, capital budgeting, capital structure strategies, and valuation theory. The practical application of financial policy is stressed for decision-making purposes. This course is available only to students in the MBA Online program or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): BUS 2810 and BUS 3710

3. 17-36, MBA 5880A, **Seminar in Business Administration**, New Course Proposal
Dr. Melody Wollan presented and Council approved unanimously.
(3-0-3) Intensive study of contemporary problems, issues, trends and developments in accounting, marketing, finance, management, operations and supply chain management, organizational theory, communication, or information systems. Course may be repeated once, with permission of the Coordinator, Graduate Business Studies, as topics change. This course is available only to students in the MBA Online program or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): Completion of corresponding Phase I course(s) on topic being offered.

4. 17-40, MBA 5880B, **Seminar in Business Administration**, New Course Proposal
Dr. Melody Wollan presented and Council approved unanimously.
(3-0-3) Intensive study of contemporary problems, issues, trends and developments in accounting, marketing, finance, management, operations and supply chain management, organizational theory, communication, or information systems. Course may be repeated once, with permission of the Coordinator, Graduate Business Studies, as topics change. This course is available only to students in the MBA Online program or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): Completion of corresponding Phase I course(s) on topic being offered.

5. 17-45, MBA 5660A, **Operations Management**, New Course Proposal

Dr. Melody Wollan presented and council approved unanimously.

(3-0-3) An integrative course that is concerned with the production and distribution of goods and services. Topics that are covered in depth are operations strategy, service and product design, quality, lean manufacturing management, supply chain management and integrative technologies in operations. Cases are used to analyze situations, and to understand the impact of operations on other functional areas. This course is available only to students in the MBA Online program or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): BUS 3950

6. 17-46, MBA 5680A, **Organizational Behavior and Group Dynamics**, New Course Proposal

Dr. Melody Wollan presented and Council approved unanimously.

(3-0-3) Organizational and business application of theory and research in individual differences, interpersonal relations, and small group dynamics. This course is available only to students in the MBA Online, PSM in Geographic Information Sciences (GIS), MS in Biochemistry and Biotechnology (BCT) programs or by permission of the Coordinator, Graduate Business Studies. Prerequisite(s): BUS 3010

7. 17-39, Online Delivery for MBA GIS option and MBA Accountancy Concentration

Dr. Melody Wollan presented and Council approved unanimously.

8. 17-37, OPD 4765, **Grant Writing for Organizations**, New Course Proposal

Dr. Bruce Barnard presented and Council approved unanimously.

(3-0-3) This course prepares students to create competitive proposals and present them successfully to internal management, philanthropic organizations, and public funders by adopting a program design model. Students explore the world of grants experientially by researching prospective funders, designing a program, and preparing a model grant proposal.

9. 17-33, MUS 4760, **Seminar and Practicum in Music Instruction**, New Course Proposal

Dr. Shellie Gregorich presented and Council approved unanimously

(2-0-2) Course focuses on preparation for private and group music instruction at a variety of levels. Includes observations, giving and receiving critical feed-back, and hands on music instruction.

10. 17-29, BIO 4833, **Neurobiology of Diseases**, New Course Proposal

Dr. Britto Nathan presented and Council approved unanimously.

(4-0-4) This course will cover in-depth the biology of important neurological and psychiatric diseases. Prerequisite(s): BIO 3120

11. 17-30, BIO 4835, **Advanced Neurobiology**, New Course Proposal

Dr. Britto Nathan presented and Council approved unanimously.

(3-0-3) This course will cover advanced topics on molecular, cellular and physiological aspects of brain structure and function during health and diseases. Prerequisite(s): BIO 4834

12. 17-41, **Elementary Education**, Program Delivery Revised to Online

Dr. Jay Bickford presented and Council approved unanimously.

13. 17-42, EDU 5100, **Defining and Creating Professional Learning Communities**, Course Revision
Dr. Stephen Lucas presented and Council approved unanimously
(3-0-3) This graduate course examines the evolution of professional learning communities (PLCs) in education as a concept and in actual practice. Prerequisite(s): Graduate standing.

14. 17-43, EDU 5300, Educational Technology, New Course Proposal
Dr. Stephen Lucas presented and Council approved unanimously
(3-0-3) This course will provide theoretical and practical applications for utilizing technology within pre-K thru grade12 classroom. Concepts covered will include; 21st century learning; engaging students with technology tools; communications, collaboration, and community; tools to present content and to assess learning; safe and ethical technology procedures; and copyright. Prerequisite(s): Admission to program.

15. 17-44, Master of Science in Education in Curriculum and Instruction, New Program Proposal
Dr. Stephen Lucas presented and Council approved unanimously

V. Items Pending:

VI. Other Items:

COS Fall 2016 Grade Appeal Report

Election: Dr. David Boggs was nominated as Chair and Council approved unanimously.

Dr. Peter Liu was nominated as Vice Chair and Council approved unanimously.

VII. Committee Reports:

Library Advisory- Dr. Small- awards were selected, interim dean candidates being interviewed

ATAC- Dr. Boggs- still discussing projector replacement options

GSAC- Lori Henderson- last meeting Friday, new president Charity Huwe

CASL- Dr. Mulvey- no report

EMAC- Dr. Upadhyay- absent

Honorary Degree- Dr. Liu- absent

VIII. Dean's Report:

1. Graduate Alumni Advisory Board met, pres spoke, Drs. Mueller and Bickford presented
2. Outstanding Graduate Alumni Awards- 10 honorees, private donor made program possible
3. Grad Expo – thank you everyone for your help
4. Summer GA's distributed
5. Social media campaign-#EIUGoTime, positive stories over the weekend

Meeting adjourned at 3:30 pm.

–Final CGS Minutes recorded by Lori Henderson

The current agenda and all CGS minutes are available on the Web at <http://castle.eiu.edu/eiucgs>