

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

March 6, 2007

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 6, 2007 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Elder, Ms. Gupta, Dr. Liu, Dr. Miller, Dr. Morford, Dr. Raybin, and Dr. O'Rourke

Members absent: Dr. Costa and Dr. Nelson

Staff present: Mr. Ranes and Ms. Barter

Guests present: Dr. Mikki Meadows, Dr. Frances Murphy, and Dr. James Painter, School of Family and Consumer Sciences and Dr. Bailey Young, History

### I. **Approval of the February 20, 2007 Minutes**

Dr. Conn moved and Dr. Miller seconded the motion to approve the minutes. The February 20, 2007 Minutes were approved unanimously as published.

### II. **Communications**

1. College of Sciences Curriculum Committee Minutes, Friday, February 9, 2007.
2. Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes, Tuesday, February 20, 2007.
3. College of Arts and Humanities Curriculum Committee Minutes, Wednesday, February 7, 2007.
4. Council on Academic Affairs and Council on Graduate Studies Forum Summary, Thursday, March 1, 2007.

### III. **Approved Executive Actions**

1. Diane Hoadley, Dean, LCBAS, requests the following be approved by executive action to be effective Fall 2007:
  - a. Deletion of the following courses from the catalog:
    - FCS 4780, Living Environments
    - FCS 4790, Interior Design PracticesThis was an item that was requested by FCS in a memo dated January 22, 2006 but was inadvertently omitted in an earlier executive action request.

### IV. **Items to be Added to the Agenda**

1. 07-04, HIS 5112, Museum Digital Applications I (New Proposal)
2. 07-05, HIS 5113, Museum Digital Applications II (New Proposal)

Chair O'Rourke called for a vote to add the agenda items above to the agenda. The vote passed unanimously.

### V. **Items Pending**

1. 06-42, Records Retention (New Proposal)

Chair O'Rourke reported Dr. Herrington-Perry is working with the Provost to obtain new information about the Records Retention proposal.

### VI. **Items to be Acted On**

1. 06-06, Grade Appeal Policy (formerly Policy on Alleged Capricious Grades)

Chair O'Rourke thanked the council members for their participation in the CAA/CGS Forum held on Thursday, March 1, 2007 and for their contributions to the Grade Appeal Policy. After minor language revisions to clarify section on Page 11, CGAC Chair Responsibilities.

Dean Hine requested that he go on record in the Minutes of both Councils as supporting the management of BGS courses by the CEPS Grade Appeals Committee and reserved the right to approach the Councils with any concerns that emerge later.

Chair O'Rourke called for a vote on the policy.

The proposal was approved with a vote as follows with an effective date of Fall 2007:

Yes: Conn, Costa (by written proxy), Elder, Gupta, Liu, Morford, and O'Rourke

No: Raybin

Abstain: None

See **Attachment A**.

2. 07-01, HIS 4780, Origins of Europe: Archaeology (New Proposal)

Dr. Young presented the proposal and answered questions of the council members.

The proposal was approved unanimously effective Spring 2008.

**HIS 4780. Origins of Europe: Archaeology and History. (3-0-3) S. Origins of Europe: Archaeology.** Introduction to the archaeology and history of early Europe (1000 B.C.-1000 A.D.), with an emphasis on the how archaeological (material culture) and historical (written) sources are used in its study. Prerequisite(s): None.

## VII. Other Business

1. IBHE Program Review – M.S. School of Family and Consumer Sciences

Dr. Meadows presented the IBHE Review. Dr. Meadows, Dr. Murphy, and Dr. Painter answered questions of the council members.

Dean Augustine thanked the representatives from FCS for their hard work and dedication to their program and graduate education.

2. GSAC Resolution – time period to rent library books

Mr. Raney presented the proposal and answered questions of the council members. The members agreed they would support the proposal and look forward to the discussion with Dean Lanham. Chair O'Rourke agreed to prepare a statement from the Council and send to Mr. Raney to support the proposal.

3. First Choice Statement – Page 2, Goal

The goal of the First Choice Program Initiative is to encourage the highest standards of graduate education across the University by recognizing those programs that have met the stated criteria and assisting all programs in striving to meet those criteria. First Choice (or Program Preferred) Designation will be based on careful evaluation of each program in the context of existing programmatic goals and the academic discipline. The evaluation process is premised on the spirit of collegial, cross-disciplinary cooperation in shared pursuit of academic excellence. There is no limit to the number of First Choice Programs. The Council hopes that all graduate programs will strive to become "First Choice" in their disciplines.

Chair O'Rourke asked Dr. Elder and Dr. Raybin to present the purpose of the paragraph above. Dr. Elder and Dr. Raybin felt this would clarify concerns about the implication of

competition for the First Choice Initiative designation. All members agreed to add the paragraph to the First Choice Program Initiative

**VIII. Committee Reports**

- 1. ATAC – Dr. Conn reported the committee met last Friday, March 2. The committee received updates on Banner and discussed the future of technology on the EIU campus. The members were informed that every request for technology enhancement in the classrooms will be met.
- 2. Honorary Degree – Dr. Elder reported the plan is to change the name of the committee to University Service Award Committee. Procedures are currently being reviewed for honorary degree nominations.
- 3. Enrollment Management – Dean Augustine reported the committee requested a list of issues and solutions to marketing challenges to be discussed at the next meeting. He further reported the international student applications have increased.
- 4. GSAC – Dr. Miller reported the council is preparing for the Graduate Exposition to be held in April.

**IX. Dean’s Report**

- 1. Chicago facilities  
Dean Augustine reported a committee was formed to discuss and negotiate office space in the Chicago area. This space would be used for recruitment and hold events for alumni. The committee, lead by Dean Hine, is looking forward to making connection with alumni in the Chicago area.
- 2. Alumni Events  
Dean Augustine announced the Office of International Programs is in the process of planning the first alumni event to be held this fall. Two International Alumni from each college have been invited to attend. Dean Augustine also announced the Graduate School has invited nine graduate alumni to campus in April. They are scheduled to attend the Distinguished Graduate Student Ceremony with an awards ceremony the following day.

The meeting adjourned at 3:10 p.m.

Linda Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, March 20, 2007**  
**3108 Blair Hall**  
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