

## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

February 6, 2007

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, February 6, 2007 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Dr. Nelson, Dr. O'Rourke, and Dr. Raybin

Members absent: Ms. Gupta, Dr. Liu, Dr. Miller, and Dr. Morford

Staff present: Dr. Herrington-Perry, Mr. Raney, and Ms. Barter

Guests present: None

### I. Approval of the January 16 and 30, 2007 Minutes

The January 16 and January 30, 2007 Minutes were approved unanimously as published.

### II. Communications

1. College of Sciences Curriculum Committee meeting minutes, Friday, January 12, 2007.
2. Report on IBHE Faculty Advisory Council
3. Lumpkin College of Business and Applied Sciences Curriculum Committee meeting minutes, Tuesday, January 23, 2007.
4. College of Sciences Curriculum Committee meeting minutes, Friday, January 26, 2007.

### III. Executive Actions

1. None

### IV. Items to be Added to the Agenda

1. None

### V. Items Pending

1. 06-06, Policy on Review of Alleged Capricious Grades

Dean Augustine reported the committee met on January 17. The final meeting is to be held on Wednesday, February 14. The committee plans to present the revised proposal to both CAA and CGS for their review on Thursday, March 1, 2007.

2. 06-42, Records Retention (New Proposal)

Dr. Herrington-Perry reported the purpose of this proposal is to consolidate the time lines for record retention. Vice President Cooley is the contact person for the State of Illinois but has not received the requested information.

### VI. Items to be Acted On

1. None

### VII. Other Business

1. History Department – First Choice designation consultation – ~~02/06/07~~ 02/13/07

The History First Choice consultation will be rescheduled due to the absence of two review board members.

2. English Department – First Choice designation consultation – 02/13/07

3. Gerontology Program– First Choice designation consultation – 03/06/07
4. School of Family and Consumer Sciences - IBHE Program Review – 03/06/07
5. Communication Disorders and Sciences Department– First Choice designation consultation – 03/20/07
6. Biological Sciences Department – First Choice designation consultation – 03/27/07
7. Economics and Political Sciences Department – IBHE Program Review – 04/03/07
8. Discussion of Presidential Search

Chair O'Rourke reported the Presidential search is progressing smoothly. The committee has received an excellent pool of candidates for review. At the end of February off-campus interviews will be scheduled. After Spring break candidates will be scheduled for on-campus interviews. Chair O'Rourke then invited the council members to forward questions or concerns to her via email.

#### VIII. Committee Reports

1. Library Advisory Board – Dr. Nelson reported the Farm Life Exhibit will be held February 10 through March 5, 2007.
2. Enrollment Management – Dean Augustine reported undergraduate enrollment is down from last year and graduate enrollment has remained virtually the same as last year. Undergraduate students wait later each year to enroll. Continuing Education enrollment is strong with a greater number enrolled this year than last.
3. GSAC – Mr. Raney reported the council has prepared a proposal to extend the time period graduate students are allowed to check out books from Booth Library. The proposal will be presented to CGS as well as Dean Lanham this spring semester.

#### IX. Dean's Report

Dean Augustine reported:

1. The College of Education and Professional Studies will offer the Summer Teachers Program again this year. This provides EIU with an excellent opportunity to connect with teachers in the public school system.
2. There will be a large number of seniors graduating this year. This presents an opportunity for graduate programs to recruit students.
3. The Graduate School has revised their web site and will continue to work at improving the web site for approximately one year.
4. Dr. Eberly forwarded information about *Change* magazine. *Change* magazine is published by Heldref Publications, with editorial support provided by the Carnegie Foundation. With its focus on issues in higher education, this would be a good marketing tool for the Graduate School.

The meeting adjourned at 3:05 p.m.

Linda Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, February 20, 2007**  
**3108 Blair Hall**  
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