

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, October 16, 2007 in the 1895 Room.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Mr. Harris, Dr. Liu, Dr. Nelson, and Dr. Taylor

Members absent: Mr. Kahler, Dr. Morford, and Dr. Raybin

Staff present: Ms. Beasley

Guests present: Dr. Melanie Mills, Communication Studies; Ms. Julia Abell, Planning & Institutional Studies; Dr. Dana Ringuette, English; Dr. Ed Wehrle, History; Dr. Doug Bower, College of Education and Profession Studies; Dr. Jake Emmett, Kinesiology and Sports Studies; Dr. Chris Hanlon, English; Ms. Judy Gorrell, President's Office; President Perry; Dr. Cheryl Noll, School of Business; and Dr. Terri Fredrick, English

#### I. **President Perry**

President Perry led a discussion with those present regarding Best of Class; First Choice

#### II. **Approval of the October 2, 2007 Minutes**

Dr. Nelson moved and Dr. Elder seconded the motion to approve the minutes. The October 2, 2007 Meeting Minutes were approved as published.

#### III. **Communications**

1. College of Education and Professional Studies Curriculum Committee Meeting Minutes, September 24, 2007.

#### IV. **Executive Actions**

1. Dean Diane Hoadley, LCBAS, requests the following be approved by executive action from Graduate Business Studies to be effective Fall 2008:
  - a. COS 4820 - Sociotechnical Design. Change Strategies in Organizations  
**Justification:** The present title was descriptive of change strategies in organizations practiced when this course was initially developed in the early 1990s. The term "sociotechnical design" is far less frequently used as a descriptor of change processes now and the new title reflects a more generic, easily recognizable title. The title change will help students better understand the intent of this course.
  - b. COS 4870 - Developing Critical Thinking in the Workplace. Coaching and Mentoring in the Workplace  
**Justification:** The title change specifies that the development strategies used to enhance critical thinking and problem solving are coaching and mentoring strategies rather than educational or training ones. The title change thus conveys more accurately to students the skills they will use in order to develop critical thinking.

After discussing the two executive actions, COS 4820 and COS 4870, the question was asked whether or not the course description should be changed since the course title was being changed. Dean Augustine stated that he would check on this and therefore the decision to approve the executive actions was postponed.

#### V. **Items to be Added to the Agenda**

None

**VI. Items Pending**

1. 07-14, Thesis Manual
2. 07-18, First Choice Review – Communication Disorders and Sciences – November 6
3. 07-20, Repeating Courses

**VII. Items to be Acted On**

Items were taken out of order to accommodate guests.

1. 07-27, ENG 4765, Professional Editing (New Course Proposal)  
Dr. Hanlon presented the proposal and answered questions of the council.

The proposal was approved unanimously with an effective date of Fall 2008.

**ENG 4765. Professional Editing. (3-0-3) F.** Advanced practice and theory in professional editing, including copyediting and comprehensive editing. Focus on working effectively with writers, publishers, and audiences. Discussion of the production process and the role of technology in editing and information design.

2. 07-28, ENG 5020, Graduate Workshop in Creative Writing (New Course Proposal)  
Dr. Hanlon presented the proposal and answered questions of the council.

The proposal was approved unanimously with an effective date of Spring 2008.

**ENG 5020. Graduate Workshop in Creative Writing. (3-0-3) S, on demand. Workshop in Creative Writing.** An advanced workshop in which writers create and revise long-term writing projects. Each semester the course will focus on a different genre (fiction, creative nonfiction, poetry, or drama).

3. 07-17, First Choice Review- Gerontology  
Dr. Elder gave a report from the First Choice Review Board stating that Gerontology will work toward evidence of sustained achievement and ask for a review again in the future, but will not receive First Choice designation at this time.
4. 07-25, CSD 5930, Foundation of Clinical Counseling (Revised Course Proposal)

Dean Augustine reported that Dr. Roberts asked this item be postponed until the November 6, 2007 meeting.

5. 07-26, Concentration Title Change (Community Counseling concentration to Clinical Counseling)

Dean Augustine reported that Dr. Roberts asked that this item be postponed until the November 6, 2007 meeting.

**VII. Committee Reports**

1. ATAC – Dean Augustine reported that he has been appointed to be part of the ATAC Fee Subcommittee. He did encourage the CGS members to attend the ATAC meetings scheduled for this Fall where they will be discussing technology planning for software that could help advance graduate education.

**VIII. Dean's Report**

1. Update – Graduate Assistant Issue  
After a meeting regarding the Graduate Assistant issue, Dean Augustine reported that there will be a committee formed by faculty members from Biology to evaluate the current program

for review in Spring 2008. He felt that the meeting went pretty well and feels things are moving in a good direction.

2. October 20 Homecoming Events

Dean Augustine announced that there will be a breakfast held at 9:00 a.m. on October 20, 2007 for approximately 8 Graduate Assistant Alumni in the Blair Hall Foyer and also the Graduate School will have a tent at Tent city with food and fun. He encouraged everyone to attend these events along with their families.

3. Graduate Alumni Board Meeting

Dean Augustine reported that the meeting was very productive. There are now two fellowships being established by alumni and the first contributions have been made. The board is coming up with a long range plan for fundraising and establishing its own fund where faculty and students can apply for money for travel or other needs. He also announced that there will be nine alumni that will be receiving Outstanding Graduate Alumni awards.

4. Graduate Education Celebration Week

The week of October 22-25, 2007 has been declared Graduate Education week by Governor Blagojevich in the State of Illinois. As part of Graduate Education week, Dr. Jeanne Snyder will be presenting a seminar next Tuesday, October 23, 2007 on the development and management of interdisciplinary programs of graduate study in the 1895 room at 12:00 p.m. Also, Wednesday, October 24, 2007 the Graduate School Information Day will be held in the Grand Ballroom from 10:00 a.m. to 2:00 p.m. Dean Augustine will also be attending the Annual Illinois Association of Graduate Schools Conference at Loyola University on Monday October 22, 2007

The meeting was adjourned at 4:00 p.m.

Lana Beasley, Staff

**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, November 6, 2007**  
**3108 Blair Hall Conference Room**