

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, January 30, 2007 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Ms. Gupta, Dr. Liu, Dr. Miller, Dr. Nelson  
Dr. O'Rourke, and Dr. Raybin

Members absent: Dr. Elder and Dr. Morford

Staff present: Mr. Ranes and Ms. Barter

Guests present: None

**I. Communications**

1. Memo to establish First Choice Review Boards

**II. Other Business - First Choice Graduate Program Initiative**

1. Dean Augustine presented the evaluation form to be used by board members and explained the consultation format:
  - Introductions
  - Determine speaker for department
  - Committee Chair will conduct meeting
  - Visitors and CGS members may be present
  - Presentation should be approximately 30 minutes and follow the criterion on the evaluation form
  - A question and answer period should follow the presentation

Council members discussed the format of the review process.

Dean Augustine asked council members if they felt additional programs could be reviewed in the Spring 2007 semester. Council members agreed the Summer 2007 term might be a possibility to review additional programs. Dean Augustine also explained reports prepared by the departments would be presented to the council in the Fall 2007 semester.

The meeting adjourned at 3:10 p.m.

Linda Barter, Coordinator

\*\*\*\*\*  
**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, February 6, 2007**  
**3108 Blair Hall**  
\*\*\*\*\*