

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

September 19, 2006

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, September 19, 2006 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Dr. Liu, Dr. Miller, Dr. Morford, Dr. Nelson, Dr. O'Rourke, and Dr. Raybin

Members absent: Ms. Gupta

Staff present: Dr. Herrington-Perry, Mr. Ranes, and Ms. Barter

Guests present: Dr. Mark Borzi, Communication Studies; Dr. Mahyar Izadi, School of Technology; Ms. Sue Harvey, Records Office; and Dean Allen Lanham, Booth Library

I. **Approval of the September 5, 2006 Minutes.**

Chair O'Rourke requested the members approve the September 5, 2006 minutes. The council approved the minutes unanimously with a correction to Executive Action 3. *Rationale: To make the course description consistent with the other comparable courses in the two psychology graduate programs.*

II. **Communications**

1. College of Sciences Curriculum Committee meeting minutes of Friday, August 25, 2006.
2. Lumpkin College of Business and Applied Sciences Curriculum Committee electronic meeting minutes of Friday, September 8, 2006.

III. **Executive Actions**

1. Diane Jackman, Dean, CEPS, requests the following be approved by executive action to be effective Spring 2007.
 - a. PED 4760. Sport Law.
(3-0-3) S. A survey of the law of liability, negligence and tort in sport (including coaching) and fitness agencies. Pertinent concepts related to owning and operating a fitness club and legal constraints affecting the operation of athletic facilities will be included. Credits: 3
Prerequisites: **Grade of "C" or better in BIO 2001G, PED 1500, and PED 2440; or permission of department chair.** ~~PED 4320 or permission of instructor.~~
 - b. PED 4761. Sport Management and Administration.
(3-0-3) F. Concepts, administrative processes, systems and styles with theoretical application to leadership in various sport and fitness environments. Credits: 3
Prerequisites: **Grade of "C" or better in BIO 2001G, PED 1500, and PED 2440; or permission of department chair.** ~~PED 4320 or permission of instructor.~~
 - c. PED 4762. Publicity in Sports.
(3-0-3) S. Applications and protocol of sports publicity strategies. Credits: 3
Prerequisites: **Grade of "C" or better in BIO 2001G, PED 1500, and PED 2440; or permission of department chair.** ~~JOU 3820 or permission of instructor.~~
 - d. PED 4900. Special Topics in Exercise Physiology.
(1-0-1) Study of special topics and contemporary issues and trends in Exercise Physiology. May be repeated with different topics for up to three undergraduate and/or three graduate credits with permission of advisor or Department Chairperson.
Credits: 1
Prerequisites: **Grade of "C" or better in the following coursework: BIO 2001G, PED 2440, 4340; or permission of Department Chair.** ~~PED 2440, 4340, BIO 2001G; or equivalent undergraduate exercise physiology course.~~

2. Diane Jackman, Dean, CEPS, requests the following be approved by executive action to be effective Spring 2007.
 - a. CSD 5880. Internship in Student Affairs. (Arr.-Arr. 3-6) Supervised experience in all services normally considered as part of student affairs work. ~~NOTE: Students must enroll for three semester hours in each of two consecutive semesters.~~ A maximum of six semester hours of internship may be applied to this degree. ~~Prerequisite: CSD 5700 or permission of the department chair.~~
3. Diane Hoadley, Dean, LCBAS, requests the following be approved by executive action to be effective Fall 2006.
 - a. Modify Prerequisites for ACC 4750 (effective Fall 2006):
ACC 4750, Governmental and Not-for-Profit Accounting. (3-0-3) F, S. Special nature of accounting for governmental and not-for-profit entities. Topics include fund accounting characteristics, budgets, cost accounting systems, and financial statement analysis. Prerequisites & Notes: ~~ACC 3250, ACC 3900 or their equivalents~~ **ACC 3200** with a grade of C or better, a minimum cumulative EIU GPA of 2.50 or higher, **and** admission to the Accounting Program, or permission of the ~~Associate Chair,~~ **School of Business.**
Rationale: This change takes ACC 4750 course prerequisites back to where they were two years ago. The changes made at that time had the unintended consequences of creating significant scheduling challenges. The purpose of those changes was more to insure that "seniors" were taking senior classes and did not relate to the course requirements needed to successfully complete the class.

IV. Items to be Added to the Agenda

1. None

V. Items Pending

1. 06-06, Revisions to IGP 45, Grade Appeals

Chair O'Rourke announced the joint meeting for CAA and CGS will be held on Thursday, September 28, 2:00 pm, in the Arcola/Tuscola Room in the MLK Jr Union to discuss the Grade Appeal Policy.

2. 06-39, First Choice Graduate Program Designation and Academic Quality Improvement for Graduate Programs

Dean Augustine apprised the members of the meetings held to discuss the First Choice Graduate Program. He then invited the members to attend any of the future meetings their schedules would allow and asked they invite their colleagues to attend as well.

VI. Items to be Acted On

1. 06-36, Administrative Drop Proposal

Dr. Izadi and Dr. Borzi presented the proposal and answered questions of the council members.

The proposal was approved unanimously with minor language revisions effective Spring 2007. See **Attachment A.**

2. 06-37, Graduate Credit and Grading Policy: Graduate Catalog Revision
3. 06-38, Repeating Graduate Courses: Graduate Catalog Revision

Chair O'Rourke invited Ms. Harvey to present the proposal. The council members had questions regarding effects the proposals would have on students' financial aid. Both items are to be reviewed and discussed at the next meeting to be held on Tuesday, October 3, 2006.

Note: items were taken out of order to accommodate guests present.

4. 06-41, Continuous Enrollment for Thesis Students (New Proposal)

Dean Lanham and Dean Augustine presented the proposal to the council. Assigning a course number and attaching zero credit to the continuous enrollment was discussed. After much discussion, the council agreed to postpone approval of this proposal until additional information was presented regarding costs to students and the effects it would have on their financial aid.

5. 06-40, Faculty Marshal Recommendations

Dean Augustine presented the proposal and explained the procedure he used to select the Marshals.

The proposal was approved unanimously effective Fall 2006.

VII. Other Business

1. Honorary Degree Committee – Dr. Elder

Dr. Elder asked the council members if they had ideas to revise the criteria used to select the awardees. After discussing the criteria, Dr. Elder thanked the council and stated she had some good ideas to present to her committee.

2. Use of technology – Dr. Michael Hoadley

Dean Augustine explained that Dr. Hoadley would like to know if the faculty needs additional technology support, are they experiencing problems with technology, and what can the CATS staff do to improve the services provided for campus.

Note: Dr. Conn left the meeting at approximately 3:45 pm

Dr. Elder left the meeting at approximately 3:50 pm

VIII. Committee Reports

1. Textbook Rental – Dr. Raybin reported the first meeting will be held on Tuesday, October 17, 2006, 2-4 pm.
2. Enrollment Management – Dean Augustine reported the first meeting will be held in two weeks.
3. GSAC – Dr. Miller/Mr. Ranes reported the council met on Wednesday, September 13. There were 29 students in attendance and executive officers were appointed.
4. CASL – Dr. O'Rourke reported Dr. Sanders reviewed the ratings of various programs and discussed with the committee who should she invite to campus to speak on assessment.

IX. Dean's Report

1. Outstanding Alumni and Nominations

Dean Augustine presented the council members with a list of the 2007 Outstanding Alumni. He announced the upcoming meeting with the Graduate Alumni Board to be held on Saturday, September 23.

2. Grade Appeal Policy Proposal

Dean Augustine reviewed the policy and explained the process used to revise the policy for the council members. He stated Dr. Lnida Morford and Dr. Eric Hake could answer questions about the policy if he was not available. He invited the members to the Thursday, September 28 joint CAA/CGS meeting and encouraged them to invite their colleagues.

The meeting adjourned at 4:00 p.m.

Linda Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, October 3, 2006
Arcola/Tuscola Room
