

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, December 5, 2006 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Ms. Gupta, Dr. Liu, Dr. Morford, Dr. O'Rourke, and Dr. Raybin

Members absent: Dr. Miller and Dr. Nelson

Staff present: Mr. Ranes and Ms. Barter

Guests present: Dr. Andrew Methven, Biological Sciences and Dr. Doug Klarup, Chemistry

Note: items were taken out of order to accommodate guests present.

I. Communications

1. Lumpkin College of Business and Applied Sciences Curriculum Committee meeting, Friday, November 3, 2006.
2. College of Sciences Curriculum Committee meeting, Friday, November 3, 2006.
3. College of Education and Professional Studies Curriculum Committee meeting, Monday, November 13, 2006.
4. College of Sciences Curriculum Committee meeting, Friday, November 17, 2006.

II. Items to be Added to the Agenda

1. 06-50, M.S. Department of Physical Education Title Change

Dr. Raybin moved and Ms. Gupta seconded the motion to add this item to the agenda. The motion passed unanimously.

III. Executive Actions

1. None

IV. Items Pending

1. 06-06, Policy on Review of Alleged Capricious Grades

Chair O'Rourke stated she and Dr. Roszkowski met with Dean Augustine on Tuesday, November 7 to discuss the grade policy. The subcommittee plans to meet on Wednesday, January 10, 2 p.m., 1201 Blair Hall to prepare the final draft to be presented to CAA and CGS.

2. 06-42, Records Retention (New Proposal)

Chair O'Rourke reported Dr. Herrington-Perry is working with Provost Lord to revise the policy as suggested by the council members. They will complete the task when information has been received from the State of Illinois.

V. Items to be Acted On

1. 06-48, CHM 4915, Advanced Laboratory (New Course Proposal)

Dr. Klarup presented the proposal and answered questions of the council members.

The proposal was approved unanimously effective Spring 2008.

CHM 4915. Advanced Laboratory . (1, 6, 3) Advanced Laboratory . S. An interdisciplinary laboratory course featuring experiments in inorganic, organic, and organometallic chemistry. Experiments will emphasize advanced techniques of chemical research, including the synthesis and characterization of important classes of inorganic, organic, and organometallic compounds. WI Prerequisite(s): including required test scores, courses, grades in courses, and technical skills. Indicate whether any prerequisite course(s) MAY be taken concurrently with the proposed/revised course. CHM 2845, 3780, 3915, and 4900.

By electronic vote, the following item was approved to be acted on at the December 5, 2006 meeting.

2. 06-49, BIO 5385, Experimental Design for the Laboratory and Field (New Course Proposal)

Dr. Methven presented the proposal and answered questions of the council members.

The proposal was approved unanimously effective Fall 2007.

BIO 5385. Experimental Design for the Laboratory and Field. (2-2-3) F. Experimental Design. This course will explore the design, implementation and analysis of scientific experiments in biology from a statistical perspective for field and laboratory based studies. The course will focus on the use of modern statistical approaches that include mixed-model, permutational and multi-model procedures within the context of readily available statistical software packages. Prerequisite(s): BIO 4750 or MAT 2250G; Not concurrently.

3. 06-39, First Choice Graduate Program Designation and Academic Quality Improvement for Graduate Programs

Dean Augustine and Chair O'Rourke presented the proposal and answered questions of the council members.

After much discussion the proposal was approved unanimously with minor language revisions effective Spring 2007.

See **Attachment A**.

VI. Approval of the November 7, 2006 Minutes.

Dr. Elder moved and Dr. Conn seconded the motion to approve the minutes. The November 7, 2006 minutes were approved as published.

VII. Other Business

1. None

VIII. Committee Reports

1. ATAC – Dr. Conn reported the committee discussed the change from WebCT to Blackboard 6.0, copyrighting printed materials (information may be found at www.eiu.edu/copyright - the web site will go live January, 2007), and plans for a laptop community.
2. Honorary Degree – Dr. Elder reported the committee will meet next week to discuss and review applications. The deadline to submit applications is December 8.

3. GSAC – Mr. Raney reported the next meeting will be held on Wednesday, December 6. The committee plans to discuss textbook rental policies and would like to discuss this issue with the CGS members in the near future.

IX. Dean's Report

1. Dean Augustine shared with the committee he plans to attend the 46th Annual Council on Graduate Schools Conference in Washington D.C. December 6-9, 2006 and will give a report at the next scheduled meeting.
1. There are four masters programs up for review by IBHE in Spring 2007. They are Economics, History, Political Science, and School of Family and Consumer Sciences.
2. Dean Augustine asked the members to review the Mission Statement and consider a future discussion to revise the statement.

The meeting adjourned at 3:45 p.m.

Linda Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, January 16, 2007
3108 Blair Hall
